

**CITY OF LA VISTA  
SAFETY COMMITTEE MEETING  
MINUTES  
January 20, 2009**

**I. CALL TO ORDER**

A meeting of the Safety Committee convened on January 20, 2009 at 9:00 A.M. at La Vista Police Station, 7701 South 96<sup>th</sup> Street, La Vista, NE 68128.

Present were Jeff Sinnett, Jeff Siebels, Bob Lausten, Randy Ruhge, Pam Buethe, Mary Alex, Bob Perry with LARM and Rich Carstensen-guest.

**II. APPROVAL OF MINUTES FROM OCTOBER MEETING**

A motion was made by Ruhge to approve the minutes from the October 14, 2009 meeting, a second motion by Buethe. Minutes were approved.

**III. OLD BUSINESS**

**Reports**

**1. Training Committee**

AED and Hazard training will be handled by Uhl through the Fire Department.

**2. Incident Tracking Committee**

Buethe distributed incident reports for 2008. Included were summaries of incidents by type, preventable/non-preventable and employee/non-employee. Lausten requested a year end report.

**3. Facilities Inspection Committee**

Most of the incidents were taken care of following the November inspection. A decision was made not to replace expired products as supplies are deleted due to cost. A follow-up was completed and will be distributed to Department Heads to show corrective action was taken.

**4. Special Projects Committee**

**1. Wellness Program**

Rich Carstensen, Wellness Committee Chair, gave an update on progress of the Wellness Committee. The Committee members are: Rich Carstensen, D.J. Barcal, Rich Uhl, Pam Buethe, and Karen Fagin. There are approximately 20-25 employees enrolled in the current program. The Wellness Committee is considering an employee wellness survey, working on a new point system, smoking cessation classes, and possible reduction in employee health premiums based on participation in program. Carstensen will check with Blue Cross/Blue Shield on program help.

Guest Bob Perry recommended Sarpy Wellness Council and Wellness Council of the Midlands as sources of information.

Carstensen would also like to offer brown bag sessions and is currently working on putting a budget together. He will be promoting use of the Recreation Center and coordinate other outside activities. The “Biggest Loser” Challenge was also mentioned as a possible program to encourage fitness.

Carstensen reported there are 12 participants signed up at this time for the N-Lighten Nebraska challenge.

Discussion was held on the recent October Health Fair. It was reported that there was lower attendance than in previous years, possibly due to the fact that it was held earlier and Public Works department employees, who normally attend, were still on hour shifts, and unable to attend. We will discuss alternatives to the “Annual Health Fair” and re think who our target audience should be and the best way to serve them.

#### **IV. New Business**

The Building and Grounds department employees will be ordering logoed shirts to replace the need to wear City ID badges, which in some cases, pose a safety hazard. Lausten recommended having a policy on ID badges, who wears them and when. Lausten also reported the Pandemic Plan was still under review by Administration.

Sinnett noted the need to update our current tornado / fire plan. During the last fire drill there was some confusion as to where each department was to meet outside of the building. Members were encouraged to bring their ideas to the next committee meeting.

Next Safety Committee Meeting will be July 14, 2009, 9:00 A.M. at the La Vista Police Station.

#### **V. Adjourn**

Meeting was adjourned at 10:00 am.