

## LA VISTA CITY COUNCIL MEETING AGENDA

March 1, 2016  
7:00 P.M.

Harold "Andy" Anderson Council Chamber  
La Vista City Hall  
8116 Park View Blvd.

- **Call to Order**
- **Pledge of Allegiance**
- **Announcement of Location of Posted Open Meetings Act**

*All matters listed under item A, Consent Agenda, are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A. CONSENT AGENDA**

1. **Approval of the Agenda as Presented**
2. **Approval of the Minutes of the February 16, 2016 City Council Meeting**
3. **Approval of the Minutes of the February 8, 2016 La Vista/Metropolitan Community College Condominium Association**
4. **Approval of the Minutes of the February 18, 2016 Planning Commission Minutes**
5. **Request for Payment – Anderson Excavating Co. – Construction Services – Thompson Creek Channel Rehabilitation Group B – Channel Reconstruction - \$97,859.60**
6. **Request for Payment – Success Factors – Professional Services – Performance Review System - \$9,256.20**
7. **Resolution – Fireworks Display – Salute to Summer Festival - Temporary Use of Hwy 85 (84<sup>th</sup> Street) Acceptance of Duties**
8. **Resolution – Parade – Salute to Summer Festival - Temporary Use of Hwy 85 (84<sup>th</sup> Street) Acceptance of Duties**
9. **Approval of Claims.**

- **Reports from City Administrator and Staff**

**B. One and Six Year Street Improvement Plan**  
1. **Public Hearing**  
2. **Resolution**

**C. Resolution – Vendor Selection – Financial Information Software System and Implementation**

**D. Resolution – Authorize Purchase – Pickup Truck - Parks**

**E. Resolution – Standard Operation Policy**

**F. Resolution – Accept Resignation and Appoint Director to the La Vista Facilities Corporation**

**G. Position Description Updates – Receive and File**

**H. Executive Session – Contract Negotiations; Personnel**

- **Comments from the Floor**
- **Comments from Mayor and Council**
- **Adjournment**

The public is welcome and encouraged to attend all meetings. If special accommodations are required please contact the City Clerk prior to the meeting at 402-331-4343. A copy of the Open Meeting Act is posted in the Council Chamber and available in the public copies of the Council packet. Citizens may address the Mayor and Council under "Comments from the Floor." Comments should be limited to five minutes. We ask for your cooperation in order to provide for an organized meeting.

# MINUTE RECORD

A-2

No. 729 - REED & COMPANY, INC. OMAHA E1310566LD

## LA VISTA CITY COUNCIL MEETING February 16, 2016

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 7:00 p.m. on February 16, 2016. Present were Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Recreation Director Stopak, Community Development Director Birch, Director of Public Works Soucie, Finance Director Miserez, Library Director Barcal, Human Resources Manager Garrod, and Assistant Public Works Director/City Engineer Kottmann.

A notice of the meeting was given in advance thereof by publication in the Times on February 3, 2016. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

### LIFE SAVING AWARD PRESENTATIONS

Mayor Kindig and Police Chief Lausten presented life-saving awards to Police Officer Walters, Jacik, Miller, and Matthews along with members of the Papillion Fire Department.

### APPOINTMENT – PLANNING COMMISSION – RE-APPOINT JOHN GAHAN, HAROLD SARGUS, MICHAEL CIRCO – 3 YEAR TERMS; PARK & RECREATION ADVISORY COMMITTEE – GENE SVENSEN – FILL VACANCY

Mayor Kindig stated, with the approval of the City Council, he would like to re-appoint John Gahan, Harold Sargus and Michael Circo to the Planning Commission for 3 year terms and Gene Svensen to fill a vacancy on the Park & Recreation Advisory Committee. Councilmember Sell motioned the approval, seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF THE MINUTES OF THE JANUARY 19, 2016 CITY COUNCIL  
MEETING
3. APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2015 PARK &  
RECREATION ADVISORY COMMITTEE MEETING
4. APPROVAL OF THE MINUTES OF THE JANUARY 21, 2016 PLANNING  
COMMISSION MEETING
5. QUARTERLY FINANCIAL REPORT – OCTOBER – DECEMBER 2015
6. PAY REQUEST – THOMPSON DREESSEN & DORNER, INC. –  
PROFESSIONAL SERVICES – CITY PARKING DISTRICT ACCESS  
IMPROVEMENTS – DRAINAGE - \$18,583.50
7. PAY REQUEST – THOMPSON DREESSEN & DORNER, INC. –  
PROFESSIONAL SERVICES – THOMPSON CREEK - \$9,102.01
8. PAY REQUEST – THOMPSON DREESSEN & DORNER, INC. –  
PROFESSIONAL SERVICES – BIG PAPIO CREEK SIPHON REPAIR -  
\$1,735.00
9. PAY REQUEST – OLSSON ASSOCIATES – PROFESSIONAL SERVICES –  
PARKING DISTRICT ACCESS IMPROVEMENTS - \$17,081.91
10. PAY REQUEST – FELSBURG HOLT & ULLEVIG – PROFESSIONAL  
SERVICES – TRAFFIC REVIEW - \$2,850.00
11. PAY REQUEST – DOUGLAS COUNTY TREASURER – PROFESSIONAL  
SERVICES – HELL CREEK - \$2,550.00
12. PAY REQUEST – BERRYDUNN – PROFESSIONAL SERVICES – FINANCIAL  
INFORMATION SOFTWARE SYSTEM SELECTION - \$1,977.00

# MINUTE RECORD

February 16, 2016

No. 729 — REEDFIELD & COMPANY, INC., OMAHA, E15105561.D

**13. PAY REQUEST – UPSTREAM WEEDS – PROFESSIONAL SERVICES –  
– LA VISTA/PAPILLION PARTNERSHIP – CITIZEN ENGAGEMENT PROJECT  
-\$1,600.00**

**14. RESOLUTION 16-008 – APPOINTMENT OF SAFETY STEERING COMMITTEE  
MEMBER**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA PROVIDING FOR THE APPOINTMENT OF A SAFETY STEERING COMMITTEE MEMBER.

WHEREAS, The City Council of the City of La Vista has determined that the appointments to the La Vista Safety Steering Committee are necessary; and

WHEREAS, a recommendation by the City Administrator, in consultation with the staff, has been made regarding appointments; and

WHEREAS, the recommended appointments comply with N.R.S. 48-443:

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby appoint the following city employee to the La Vista Safety Steering Committee for the term specified:

Brian Burke Employee Representative 2 year term (new appointment to fill vacancy)

## **15. RESOLUTION 16-009 – PURCHASE OF ICE CONTROL SALT**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ICE CONTROL SALT FROM NEBRASKA SALT & GRAIN COMPANY, GOTHENBURG, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$20,295.00

WHEREAS, the City Council of the City of La Vista has determined that the purchase of ice control salt is necessary; and

WHEREAS, the FY 16 General Fund Budget provides funding for this purchase; and

WHEREAS, the ice control salt is used by Public Works for winter operations; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska authorizing the purchase of ice control salt from Nebraska Salt & Grain Company, Gothenburg, Nebraska in an amount not to exceed \$20,295.00.

## **16. APPROVAL OF CLAIMS**

A & D TECHNICAL SUPPLY CO, supplies	\$251.27
ABDO PUBLISHING CO, books	\$457.75
ABE'S PORTABLES INC, services	\$85.00
ACTION BATTERIES, bld&grnds	\$105.30
ALAMAR UNIFORMS, apparel	\$116.91
ASPEN EQUIPMENT CO, maint.	\$397.90
ASPHALT & CONCRETE MATERIALS, maint.	\$256.50
AWE-ADVANCED WORKSTATIONS, supplies	\$32.00
BAXTER CHRYSLER DODGE, maint.	\$195.56
BERRY DUNN, services	\$2,965.00
BISHOP BUSINESS EQUIPMENT, services	\$997.16
BLACK HILLS ENERGY, utilities	\$6,336.37
BOB'S RADIATOR REPAIR, maint.	\$240.00
BRENTWOOD AUTO WASH, maint.	\$24.00
BUILDERS SUPPLY CO, bld&grnds	\$1,003.80
CENTER POINT PUBLISHING, books	\$427.20

# MINUTE RECORD

February 16, 2016

No. 729 — REEDFIELD & COMPANY, INC., OMAHA E1310556LD

CENTURY LINK BUSN SVCS, phones	\$129.91
CENTURY LINK, phones	\$896.43
CHRIS MADDEN, services	\$1,500.00
CLARITUS, supplies	\$123.01
COLIBRI SYSTEMS, supplies	\$815.00
COMP CHOICE INC, services	\$876.52
CORNHUSKER INTL TRUCKS INC, maint.	\$867.95
CSP 529, payroll	\$50.00
DATASHIELD CORP, services	\$48.60
DC ELECTRIC/HEARTLAND LIGHTING, refund	\$49.55
DEARBORN NATIONAL LIFE INS CO, services	\$5,628.15
DECOSTA SPORTING GOODS, apparel	\$288.00
DEMCO INC, supplies	\$213.46
DITCH WITCH OF OMAHA , maint.	\$140.00
DOUGLAS COUNTY SHERIFF'S OFC, services	\$225.00
EDGEWEAR SCREEN PRINTING, apparel	\$176.90
EFTPS, payroll	\$69,482.04
EMBASSY SUITES HOTEL, services	\$250.00
ENTERPRISE FM TRUST, payroll	\$580.01
FEDEX, services	\$14.13
FILTER CARE, maint.	\$26.15
FIRST NATIONAL BANK FREMONT, bonds	\$63,631.25
FOCUS PRINTING, services	\$260.75
G I CLEANER & TAILORS, services	\$343.00
GALE, books	\$150.69
GALLS LLC, apparel	\$410.16
GCSAA, services	\$375.00
GENUINE PARTS COMPANY, maint.	\$811.89
GRAYBAR ELECTRIC CO, bld&grnds	\$248.67
HAWKEYE TRUCK EQUIPMENT, maint.	\$42.75
HERITAGE CRYSTAL CLEAN, services	\$316.59
HOBBY LOBBY STORES INC, supplies	\$38.89
HOME DEPOT, supplies	\$1,194.83
HY-VEE INC, supplies	\$12.18
ICMA, payroll	\$35,732.09
INGRAM LIBRARY SERVICES, books	\$1,338.89
INLAND TRUCK PARTS, maint.	\$284.34
JENNIFER GOSS, services	\$18.95
JOHNSTONE SUPPLY CO, bld&grnds	\$97.89
KIMBALL MIDWEST, maint.	\$128.43
KRIHA FLUID POWER CO, maint.	\$70.79
LANDS' END BUSINESS OUTFITTERS, apparel	\$61.99
LARSEN SUPPLY CO, supplies	\$94.28
LEXIS NEXIS MATTHEW BENDER, books	\$523.86
LFOP DUES, payroll	\$1,220.00
LIBRARY IDEAS LLC, media	\$14.00
LOGAN SIMPSON DESIGN INC, services	\$1,209.44
MAPA-METRO AREA PLANNING AGENCY, services	\$30.00
MASTER'S TRANPORTATION INC, services	\$2,765.00
MATHESON TRI-GAS INC, supplies	\$10.91
MAX I WALKER UNIFORM RENTAL, apparel	\$763.84
MENARDS-RALSTON, maint.	\$1,034.77
MERCHANT CREDIT ADJUSTERS INC, services	\$79.45
METRO AREA TRANSIT, services	\$7,470.00
MIDLANDS LIGHTING & ELECTRIC, maint.	\$453.47
MIDWEST TAPE, media	\$426.57
MOCIC MID-STATES ORGANIZED, services	\$200.00
MSC INDUSTRIAL SUPPLY CO, supplies	\$33.60
MUD, utilities	\$1,178.02
NE CHILD SUPPORT PAYMENT CTR, payroll	\$966.08

# MINUTE RECORD

February 16, 2016

No. 729 -- REIDEL & COMPANY, INC. OMAHA E1310556LD

NE DEPT OF REVENUE, taxes	\$507.31
NE DEPT OF REVENUE-LOTT/51, taxes	\$84,763.00
NE STATE INCOME TAX, payroll	\$10,446.59
NEBRASKA NOTARY ASSOCIATION, services	\$100.00
NEBRASKA WELDING LTD, supplies	\$804.47
NEENAH FOUNDRY INC, maint.	\$480.00
NMC EXCHANGE LLC, maint.	\$607.06
NUTS AND BOLTS INC, maint.	\$673.77
OCLC INC, media	\$123.61
OFFICE DEPOT INC, supplies	\$507.40
O'KEEFE ELEVATOR CO INC, services	\$1,091.56
OLD NEWS, books	\$17.00
OMAHA WINNELSON, bld&grnds	\$257.50
OMAHA WORLD-HERALD, services	\$468.97
ONE CALL CONCEPTS INC, services	\$146.10
OPPD, utilities	\$49,632.69
O'REILLY AUTOMOTIVE STORE, maint.	\$83.73
PAPILLION SANITATION, services	\$1,488.15
PAPILLION TIRE INC, maint.	\$198.80
PITNEY BOWES, services	\$867.00
PLAINS EQUIPMENT GROUP, maint.	\$139.07
POLICE INSURANCE, payroll	\$261.89
PRUITT OUTDOOR POWER, maint.	\$47.52
SARPY COUNTY CHAMBER, travel	\$300.00
SARPY COUNTY ECONOMIC DEV.CORP, services	\$2,500.00
SCHLEGEL, J., travel	\$241.00
SHERRY, P., travel	\$241.00
SPRINT, services	\$119.97
STANDARD HEATING AND AIR COND, services	\$1,259.00
STANDARD INSURANCE CO, services	\$5,669.38
STATE STEEL OF OMAHA, maint.	\$254.34
SUSPENSION SHOP INC, maint.	\$720.00
TED'S MOWER SALES, services	\$202.87
THERMO KING CHRISTENSEN, maint.	\$26.60
TIJ CONSTRUCTION LLC, bld&grnds	\$347.00
TORNADO WASH LLC, maint.	\$280.00
TRACTOR SUPPLY, supplies	\$125.03
TRANE U S INC, bld&grnds	\$189.60
TURFWERKS, services	\$21,500.00
TY'S OUTDOOR POWER & SVC INC, maint.	\$955.46
UPSTART, services	\$387.72
VERIZON WIRELESS, phones	\$272.31
WAL-MART, supplies	\$2,368.63
WICK'S STERLING TRUCKS INC, maint.	\$326.00
WOODHAVEN COUNSELING ASSOCS, services	\$680.00
WOODHOUSE LINCOLN, maint.	\$211.21
ACCENT DRYWALL SUPPLY CO, bld&grnds	\$88.00
ACCREDITED COLLECTION SVC, payroll	\$270.09
ACI-NEBRASKA CHAPTER, services	\$30.00
ACTION BATTERIES, maint.	\$195.38
ALAMAR UNIFORMS, apparel	\$1,670.91
ALLIANCE FOR INNOVATION, services	\$1,860.00
ASPHALT & CONCRETE MATERIALS, maint.	\$148.50
ATLAS AWNING CO INC, maint.	\$150.00
AWARDS AND MORE CO, services	\$117.73
BABER, B., travel	\$300.00
BADGER BODY, maint.	\$485.00
BAXTER CHRYSLER DODGE, maint.	\$773.03
BEACON BUILDING, services	\$5,812.00
BISHOP BUSINESS EQUIPMENT, supplies	\$601.93

# MINUTE RECORD

February 16, 2016

No. 729 — REEDIE & COMPANY, INC. OMAHA E1310556LD

BLACK HILLS ENERGY, utilities	\$8,883.25
BUILDERS SUPPLY CO, bld&grnds	\$5.55
CARDMEMBER SERVICE-ELAN, services	\$6,549.21
CATHERINE DEMES MAYDEW, services	\$2,925.00
CENTURY LINK BUSN SVCS, phones	\$81.27
CENTURY LINK, phones	\$165.42
CITY OF OMAHA, services	\$134,161.82
CONTROL MASTERS INC, bld&grnds	\$654.85
CORNHUSKER STATE INDUSTRIES, services	\$599.40
COX COMMUNICATIONS, services	\$303.07
CRANE, R., travel	\$176.00
CSP 529, payroll	\$50.00
CULLIGAN OF OMAHA, bld&grnds	\$72.30
CUMMINS CENTRAL POWER, services	\$955.56
DELL MARKETING, supplies	\$683.62
DEMCO INC, supplies	\$106.69
EFTPS, payroll	\$65,467.83
EN POINTE TECHNOLOGIES SALES, services	\$4,566.84
FBI NATIONAL ACADEMY, services	\$100.00
FITZGERALD SCHORR BARMETTLER, services	\$21,577.40
GALE, books	\$163.43
GCR TIRES & SERVICE, maint.	\$44.71
GENUINE PARTS CO, maint.	\$1,444.29
GRAINGER, bld&grnds	\$269.85
GRAPHIC SCREEN PRINTING, apparel	\$96.00
GRAYBAR ELECTRIC CO, bld&grnds	\$40.56
H & H CHEVROLET LLC, maint.	\$821.59
HAMPTON INN-KEARNEY, services	\$792.00
HARTS AUTO SUPPLY, maint.	\$315.80
HOME DEPOT, bld&grnds	\$93.92
HSMC ORIZON LLC, services	\$3,473.00
HUMANITIES NEBRASKA, services	\$50.00
IACP, services	\$170.00
ICMA, payroll	\$34,128.57
INGRAM LIBRARY SERVICES, books	\$208.82
INLAND TRUCK PARTS, maint.	\$17.66
INTERSTATE POWER SYSTEMS INC, maint.	\$72.59
KRIHA FLUID POWER CO, maint.	\$33.54
LA VISTA COMM FOUNDATION, payroll	\$60.00
LANDPORT SYSTEMS INC, services	\$250.00
LANDS' END BUSINESS OUTFITTERS, apparel	\$48.89
LEAGUE OF NEBR MUNICIPALITIES, services	\$90.00
LFOP DUES, payroll	\$1,220.00
LOGAN CONTRACTORS SUPPLY, maint.	\$126.00
LOGO LOGIX EMBROIDERY & SCREEN, apparel	\$395.00
LUEDERS LOCK & KEY INC, bld&grnds	\$166.00
MARK A KLINKER, services	\$200.00
MATHESON TRI-GAS INC, supplies	\$347.88
MAX I WALKER UNIFORM RENTAL, apparel	\$526.77
MENARDS, bld&grnds	\$238.85
METROPOLITAN COMMUNITY COLLEGE, services	\$13,850.11
MIDWEST TAPE, media	\$321.89
MNJ TECHNOLOGIES, services	\$1,158.00
MUD, utilities	\$2,293.69
NATIONAL EVERYTHING WHOLESALE, supplies	\$576.29
NE CHILD SUPPORT PAYMENT CTR, payroll	\$966.08
NE CODE OFFICIALS ASSN, services	\$130.00
NE STATE INCOME TAX, payroll	\$9,632.75
NOVA FITNESS EQUIPMENT CO, services	\$549.00
NUTS AND BOLTS INC, maint.	\$28.16

# MINUTE RECORD

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No. 729 — REIDEL & COMPANY, INC. OMAHA E1310558LD

OFFICE DEPOT INC, supplies	\$546.82
OPPD, utilities	\$17,165.96
O'REILLY AUTOMOTIVE STORES, maint.	\$67.73
PAPILLION SANITATION, services	\$847.61
PARK YOUR PAWZ INC, services	\$20.00
PAYFLEX SYSTEMS, services	\$526.30
PETTY CASH, supplies	\$628.83
PLAINS EQUIPMENT GROUP, maint.	\$781.42
POLICE INSURANCE, payroll	\$261.89
Q P ACE HARDWARE, bld&grnds	\$1,132.95
RETRIEVEX, services	\$117.10
SARPY COUNTY COURTHOUSE, services	\$8,200.74
SARPY COUNTY ECONOMIC DEV.CORP, services	\$140.00
SARPY COUNTY TREASURER, services	\$2,430.00
SCHOLASTIC LIBRARY PUBLISHING, books	\$370.50
SHERRY, P., travel	\$154.00
SINNETT, J., travel	\$300.00
SPRINT, phones	\$643.40
STANDARD HEATING AND AIR COND, bld&grnds	\$804.83
STOP STICK LTD, supplies	\$350.00
SUBURBAN NEWSPAPERS INC, services	\$42.00
SUNSET LAW ENFORCEMENT LTD, services	\$2,019.00
TASER INTERNATIONAL, apparel	\$398.73
TED'S MOWER SALES & SERVICE, services	\$167.74
TIGHTON FASTENER & SUPPLY INC, bld&grnds	\$19.95
UNITE PRIVATE NETWORKS, services	\$3,850.00
UNITED PARCEL, services	\$56.25
UPSTART, supplies	\$244.37
WHITE CAP CONSTR SUPPLY, apparel	\$7.29

Councilmember Hale made a motion to approve the consent agenda. Seconded by Councilmember Sell. Councilmember Ronan and Councilmember Frederick reviewed the bills and stated everything was in order. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

Community Relations Coordinator Beaumont reported on the successful coat drive and use of the website.

Recreation Director Stopak stated the Senior Valentine Lunch was successful. Stopak stated that there is a new series scheduled toward youth ages 9-12.

Library Director Barcal reported on the hours worked by the UNO practicum student and reported on the number of people who attended the Library's Valentine's Day Party.

Police Chief Lausten reported that the blanket mailing from animal control didn't have the senior discount on it for licensing but it is on the online renewal.

## B. APPLICATION FOR FINAL PLAT, FINAL PUD & SUBDIVISION – LOTS 42,43A, 43B, 44A, 44B & 45 BROOK VALLEY BUSINESS PARK ( N OF HARRY WATANABE DRIVE & W OF 108<sup>TH</sup> STREET)

### 1. PUBLIC HEARING

At 7:24 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the Application for Final Plat, Final PUD & Subdivision – Lots 42,43A, 43B, 44A, 44B & 45 Brook Valley Business Park ( N of Harry Watanabe Drive & W of 108<sup>th</sup> Street)

A representative for the applicant presented the information and was available to answer any questions.

# MINUTE RECORD

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No. 729 — REEDIE & COMPANY, INC. OMAHA E1310556LD

At 7:31 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## 2. RESOLUTION – APPROVE FINAL PUD PLAN

Councilmember Sheehan introduced and moved for the adoption of Resolution No.16-010; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, DETERMINING CONDITIONS FOR APPROVAL OF THE FINAL PLANNED UNIT DEVELOPMENT (PUD) PLAN FOR LOTS 1 THRU 5, BROOK VALLEY CORPORATE PARK, A SUBDIVISION LOCATED IN THE SE 1/4 OF SECTION 17, T14N, R12E OF THE 6<sup>TH</sup> P.M., SARPY COUNTY, NEBRASKA.

WHEREAS, the owners of the above described piece of property have made application for approval of a final planned unit development plan for Lots 1 thru 5, Brook Valley Corporate Park; and

WHEREAS, the City Planner and the City Engineer have reviewed the final planned unit development plan; and

WHEREAS, on January 21, 2016, the La Vista Planning Commission held a public hearing and reviewed the final PUD plan and recommended approval subject to corrections to the setbacks being changed from 50 feet to 60 feet.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of La Vista, Nebraska, that the final Planned Unit Development (PUD) plan for Lots 1 thru 5, Brook Valley Corporate Park, located in the SE 1/4 of Section 17, T14N, R12E of the 6<sup>th</sup> P.M., Sarpy County, Nebraska, generally located northwest of 108<sup>th</sup> Street and Harry Watanabe Drive be, and hereby is, approved.

Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## 3. RESOLUTION – APPROVE FINAL PLAT

Councilmember Hale introduced and moved for the adoption of Resolution No.16-011; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, FOR APPROVAL OF THE FINAL PLAT FOR LOTS 42, 43A, 43B, 44A, 44B AND 45, BROOK VALLEY BUSINESS PARK, TO BE REPLATTED AS LOTS 1 THRU 5, BROOK VALLEY CORPORATE PARK, A SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 14 NORTH, RANGE 12 EAST OF THE 6<sup>TH</sup> P.M., IN SARPY COUNTY, NEBRASKA.

WHEREAS, the owners of the above described piece of property have made application for approval of a final plat for Lots 42, 43A, 43B, 44A, 44B and 45, Brook Valley Business Park, to be replatted as Lots 1 thru 5, Brook Valley Corporate Park; and

WHEREAS, the City Engineer has reviewed the final plat; and

WHEREAS, on January 21, 2016, the La Vista Planning Commission held a public hearing and reviewed the final plat and recommended approval.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of La Vista, Nebraska, that the final plat for Lots 42, 43A, 43B, 44A, 44B and 45, Brook Valley Business Park, to be replatted as Lots 1 thru 5, Brook Valley Corporate Park, a subdivision located in the Southeast 1/4 of Section 17, Township 14 North, Range 12 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska, generally located northwest of 108<sup>th</sup> Street and Harry Watanabe Drive, be, and hereby is, approved.

Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

# MINUTE RECORD

February 16, 2016

No. 729 — REEDIE & COMPANY, INC. OMAHA E1310556LD

## 4. RESOLUTION – APPROVE SUBDIVISION AGREEMENT

Councilmember Quick introduced and moved for the adoption of Resolution No. 16-012; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING A SUBDIVISION AGREEMENT FOR LOTS 1 THRU 5, BROOK VALLEY CORPORATE PARK SUBDIVISION.

WHEREAS, the City Council did on February 16, 2016, approve the final plat for Lots 1 thru 5, Brook Valley Corporate Park Subdivision subject to certain conditions; and

WHEREAS, the Subdivider, BV 44, LLC, has agreed to execute a Subdivision Agreement satisfactory in form and content to the City; and

NOW THEREFORE, BE IT RESOLVED, that the Subdivision Agreement presented at the February 16, 2016, City Council meeting for the Brook Valley Corporate Park Subdivision be and hereby is approved and the Mayor and City Clerk be and hereby are authorized to execute same on behalf of the City, subject to the conditions of Council final plat approval and with such revisions that the City Administrator or City Engineer may determine necessary or advisable.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## C. AMENDMENT TO PUD ORDINANCE – SOUTHPORT WEST

### 1. PUBLIC HEARING

At 7:34 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the Amendment to the PUD Ordinance for Southport West.

At 7:35 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### 2. ORDINANCE – AMEND PUD ORDINANCE

Councilmember Sheehan introduced Ordinance No. 1267 entitled: AN ORDINANCE OF THE CITY OF LA VISTA, NEBRASKA, AMENDING ORDINANCES NO. 948, 970, 1004, 1013, 1038 AND 1237, AND THE ZONING DISTRICT MAP OF THE CITY OF LA VISTA, NEBRASKA; ESTABLISHING STANDARDS AND CONDITIONS FOR DEVELOPMENT UNDER THE FINAL PLANNED UNIT DEVELOPMENT PLAN; TO REPEAL ORDINANCES NO. 948, 970, 1004, 1013, 1038 AND 1237 AS PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Councilmember Sell moved that the statutory rule requiring reading on three different days be suspended. Councilmember Sheehan seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Sheehan moved for final passage of the ordinance which motion was seconded by Councilmember Hale. One of the business owners in that area inquired as to the access road. The Mayor then stated the question, "Shall Ordinance No. 1267 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and

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approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **D. ZONING TEXT AMENDMENTS – PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT, PARKING & LANDSCAPING**

### **1. PUBLIC HEARING**

At 7:37 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on Zoning Text Amendments – Planned Unit Development Overlay District, Parking & Landscaping

At 7:38 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### **2. ORDINANCE – AMEND SECTIONS 5.15, 7.07, AND 7.17**

Councilmember Sell introduced Ordinance No. 1268 entitled; AN ORDINANCE TO AMEND SECTIONS 5.15, 7.07, AND 7.17 OF ORDINANCE NO. 848 (ZONING ORDINANCE); TO REPEAL SECTIONS 5.15, 7.07 AND 7.17 OF ORDINANCE NO. 848 AS PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Sheehan moved that the statutory rule requiring reading on three different days be suspended. Councilmember Quick seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Sheehan moved for final passage of the ordinance which motion was seconded by Councilmember Hale. One of the business owners in that area inquired as to the access road. The Mayor then stated the question, "Shall Ordinance No. 1268 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **E. STREET NAME DEDICATION – CITY PARKING DISTRICT ACCESS ROAD – PORTSIDE PARKWAY (SOUTHPORT WEST)**

### **1. PUBLIC HEARING**

At 7:38 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on Street Name Dedication – City Parking District Access Road – Portside Parkway (Southport West).

At 7:39 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### **2. ORDINANCE – STREET NAME APPROVAL**

Councilmember Quick introduced Ordinance No. 1269 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, NEBRASKA, TO DEDICATE THE NAME OF THE CITY PARKING DISTRICT ACCESS ROAD, FROM SOUTH 125<sup>TH</sup> STREET WEST TO WESTPORT PARKWAY LOCATED IN THE SOUTHPORT WEST SUBDIVISION, AS PORTSIDE PARKWAY; AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

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Councilmember Sell moved that the statutory rule requiring reading on three different days be suspended. Councilmember Hale seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Sheehan moved for final passage of the ordinance which motion was seconded by Councilmember Hale. One of the business owners in that area inquired as to the access road. The Mayor then stated the question, "Shall Ordinance No. 1269 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## F. APPROVAL OF A CLASS I LIQUOR LICENSE – EL VALLARTA III LLC DBA EL VALLARTA MEXICAN RESTAURANT

### 1. PUBLIC HEARING

At 7:41 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on Approval of a Class I Liquor License – El Vallarta III LLC dba El Vallarta Mexican Restaurant. A representative of the Restaurant was in attendance to answer any questions.

At 7:42 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### 2. RESOLUTION

Councilmember Hale introduced and moved for the adoption of Resolution No.16-013; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA RECOMMENDING TO THE NEBRASKA LIQUOR CONTROL COMMISSION, APPROVAL OF THE CLASS I LIQUOR LICENSE APPLICATION FOR EL VALLARTA III, LLC DBA EL VALLARTA MEXICAN RESTAURANT IN LA VISTA, NEBRASKA.

WHEREAS, El Vallarta III, LLC dba El Vallarta Mexican Restaurant, 8045 S 83<sup>rd</sup> Avenue, La Vista, Sarpy County, Nebraska, has applied to the Nebraska Liquor Control Commission for a Class I Liquor License, and

WHEREAS, the Nebraska Liquor Control Commission has notified the City of said application, and

WHEREAS, the City has adopted local licensing standards to be considered in making recommendations to the Nebraska Liquor Control Commission, and

WHEREAS, said licensing standards have been considered by the City Council in making its decision.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, hereby recommend to the Nebraska Liquor Control Commission approval of the Class I Liquor License application submitted by El Vallarta III, LLC dba El Vallarta Mexican Restaurant, 8045 S 83<sup>rd</sup> Avenue, La Vista, Sarpy County, Nebraska.

Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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## **G. RESOLUTION – COUNCIL POLICY STATEMENT – EMPLOYEE PERFORMANCE MANAGEMENT**

Councilmember Sheehan introduced and moved for the adoption of Resolution No.16-014; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA RECOMMENDING TO THE NEBRASKA LIQUOR CONTROL COMMISSION, APPROVAL OF THE CLASS I LIQUOR LICENSE APPLICATION FOR EL VALLARTA III, LLC DBA EL VALLARTA MEXICAN RESTAURANT IN LA VISTA, NEBRASKA.

WHEREAS, El Vallarta III, LLC dba El Vallarta Mexican Restaurant, 8045 S 83<sup>rd</sup> Avenue, La Vista, Sarpy County, Nebraska, has applied to the Nebraska Liquor Control Commission for a Class I Liquor License, and

WHEREAS, the Nebraska Liquor Control Commission has notified the City of said application, and

WHEREAS, the City has adopted local licensing standards to be considered in making recommendations to the Nebraska Liquor Control Commission, and

WHEREAS, said licensing standards have been considered by the City Council in making its decision.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, hereby recommend to the Nebraska Liquor Control Commission approval of the Class I Liquor License application submitted by El Vallarta III, LLC dba El Vallarta Mexican Restaurant, 8045 S 83<sup>rd</sup> Avenue, La Vista, Sarpy County, Nebraska.

Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## **H. RESOLUTION – APPROVE AMENDED AND RESTATED INTERLOCAL AGREEMENT – SALT SHED FACILITY AND FUELING ISLAND**

Councilmember Hale introduced and moved for the adoption of Resolution No.16-015; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING AN AMENDED AND RESTATED INTERLOCAL COOPERATION AGREEMENT WITH THE CITY OF PAPILLION GRANTING THE CITY OF LA VISTA A LICENSE TO USE AND OCCUPY THE SALT STORAGE FACILITY AND FUELING ISLAND LOCATED AT 9909 PORTAL ROAD.

WHEREAS, the provisions of Nebraska State Statutes Sections 13-801, et. seq., provide authority for the City of La Vista to join with other governmental agencies on a basis of mutual advantage and in a manner that will accord best with geographic, economic, population and other factors by signing an Interlocal Cooperation Agreement; and,

WHEREAS, the City of Papillion constructed a Public Works Facility across the street from the La Vista Public Works Facility, and;

WHEREAS, in June 2015 the City of Papillion and the City of La Vista entered into an Interlocal and License Agreement for the salt storage facility and fueling island, and;

WHEREAS, the agreement is being amended and restated to create a separate administrative committee relating to those infrastructure facilities and to include provisions and benchmarks relating to the long-term development of cooperative efforts between the Parties with regard to such facilities

WHEREAS, the participants agree that this amended and restated Interlocal Cooperation Agreement in no manner expands or restricts the authority otherwise granted to them by law; and

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WHEREAS, such an amended and restated agreement is in the best interests of the citizens of the City of La Vista.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of La Vista, Nebraska, hereby authorize the execution of an Amended and Restated Interlocal Cooperation Agreement with the City of Papillion granting the City of La Vista a license to use and occupy the salt storage facility and fueling island located at 9909 Portal Road in form and content approved by the City Attorney.

Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## I. RESOLUTION – AUTHORIZE PURCHASE – SEWER CAMERA CABLE

Councilmember Quick introduced and moved for the adoption of Resolution No.16-016; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) CUES CAMERA CABLE FROM MUNICIPAL PIPE TOOL COMPANY, LLC, HUDSON IOWA IN AN AMOUNT NOT TO EXCEED \$5,471.00.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of 1000 feet of CUES Camera Cable is necessary, and

WHEREAS, the FY16 Sewer Fund budget provides funding for the proposed purchase, and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of one (1) CUES Camera Cable from Municipal Pipe Tool Company, LLC, Hudson Iowa in an amount not to exceed \$5,471.00.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## J. RESOLUTION – AUTHORIZE PURCHASE – SEWER COMBINATION TRUCK

Councilmember Hale introduced and moved for the adoption of Resolution No.16-017; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) VACALL MODEL AJVR 1015 COMBINATION SEWER CLEANER FROM MUNICIPAL PIPE TOOL COMPANY, LLC, HUDSON IOWA IN AN AMOUNT NOT TO EXCEED \$345,414.57.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a Sewer Combination Truck is necessary, and

WHEREAS, the FY16 Sewer Fund budget provides funding for the proposed purchase, and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of one (1) Vacall Model AJVR 1015 Combination Sewer Cleaner from Municipal Pipe Tool Company, LLC, Hudson Iowa in an amount not to exceed \$345,414.57

Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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## **K. RESOLUTION – ADVERTISEMENT OF BIDS – CITY PARKING DISTRICT ACCESS IMPROVEMENTS**

Councilmember Thomas introduced and moved for the adoption of Resolution No.16-018; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR CONSTRUCTION OF THE CITY PARKING DISTRICT ACCESS IMPROVEMENTS FOR THE CITY OF LA VISTA.

WHEREAS, the Mayor and Council have determined that construction of the City Parking District Access Improvements is necessary, and

WHEREAS, the FY16 Capital Improvement Program provides funding for the proposed project; and

WHEREAS, Proposals will be due March 4, 2016 with the award of contract date of March 15, 2016;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby authorize the advertisement for bids for construction of the City Parking District Access Improvements for the City of La Vista.

Seconded by Councilmember Frederick. Discussion was held regarding the completion of the project. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## **L. DISCUSSION – BUILDING CODE AMENDMENTS**

Discussion was held regarding Building Code Amendments including Property Maintenance Codes.

Councilmember Crawford made a motion to move Comments from the Floor ahead of Item M Executive Session. Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## **COMMENTS FROM THE FLOOR**

There were no comments from the floor.

## **M. EXECUTIVE SESSION – STRATEGY SESSION-POTENTIAL REAL ESTATE ACQUISITION; CONTRACT NEGOTIATIONS**

At 8:00 p.m. Councilmember Crawford made a motion to go into executive for protection of the public to discuss potential real estate acquisition and contract negotiations. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried. Mayor Kindig stated the executive session would be limited to the subject matter contained in the motion.

At 8:55 p.m. the Council came out of executive session. Councilmember Crawford made a motion to reconvene in open and public session. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## **COMMENTS FROM MAYOR AND COUNCIL**

Councilmembers Sheehan asked that we inform area businesses of the hours for alcohol sales.

Mayor Kindig gave a legislative update.

At 9:00 p.m. Councilmember Thomas made a motion to adjourn the meeting. Seconded by Councilmember Crawford. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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No. 729 — REEDIE & COMPANY, INC. OMAHA E1310556LD

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk

Meeting of Board of DirectorsLA VISTA/METROPOLITAN COMMUNITY COLLEGE  
CONDOMINIUM OWNERS ASSOCIATION, INC.

## MINUTES OF MEETING

February 8, 2016

4:00 p.m.

Members Present:      Rose Barcal      Rich Hanneman      Brenda Gunn  
                            Robin Hixson      Bernie Sedlacek

Members Absent:      Pat Archibald

Guest:                   Tom Dickerson      Liz Smith      Joe Soucie  
                            James Thibodeau

Agenda Item #1: Announcement of Location of Posted Open Meetings Act.

A copy of the Open Meetings Act is posted on the North wall of the conference room for public access and reference. A copy of the act is also available.

Agenda Item #2: Approval of the Notice of the Meeting.

Notice of Meeting was published by the City and College in the Times and the Omaha World Herald. Moved by Sedlacek and seconded by Hanneman to approve. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

At 4:09 p.m. Gunn made a motion to go into executive session to discuss pending litigation. Seconded by Hanneman. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved. Barcal stated the executive session would be limited to the subject matter contained in the motion.

At 4:20 p.m. the Board came out of executive session. Gunn made a motion to reconvene in open and public session. Seconded by Hanneman. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

Agenda Item #3: Approval of the Minutes from August 10, 2015.

Moved by Gunn and seconded by Hanneman to approve the annual minutes. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved. Moved by Gunn and seconded by Hanneman to approve the August 10, 2015 meeting minutes. Board members voting aye:

Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

**Agenda Item #4: Outdoor, In-Ground Lighting. Update.**

Sedlacek reported he has obtained a conceptual drawing for the lighting which he will review with Soucie after the meetings.

**Agenda Item #5: Long Range Capital Improvement Plan.**

Sedlacek reported that continuation of the following projects will occur:

- Wallpaper in the library
- Clean and stain the wooden beams at each entry way in Spring.
- Replace the BFD motors in the boiler room
- Exterior lighting
- Parking lot has had repair work but needs a long term plan. Asphalt has replaced the concrete on the south side of the building.
- The carpet repair in the library has been completed. This was installed after the new security system at the library entryway was in place.
- A drywall project involving the Child Story Time space will be addressed in the 2017 budget.

**Agenda Item #6: Civil Rights Events at the Library. Discussion**

The Civil Rights Events took place in the library. Though they were not as well attended as the Civil War events, the participants in the movies and discussions valued the opportunities this grant provided.

**Agenda Item #7: Library Detection Gates. Update**

The gates were installed at the end of September. The company was able to use the existing conduit.

**Agenda Item #8: City of La Vista's Holiday Lights. Update**

The holiday lights on the front lawn on the library portion of the building were well received. Gunn inquired if holiday lighting would be possible in the next year. Sedlacek said yes, but it would be up to the city and only involving the front lawn and the library portion of the building.

**Agenda Item #9: Other Business**

There was no other business.

**Agenda Item #10: Next Meeting.**

Next meeting will be Monday, May 9, 2019 at 4:00 p.m. at the La Vista Public Library, room 142.

It was moved by Gunn and seconded by Hanneman to adjourn the meeting at 4:26 p.m.

Minutes respectfully submitted by Rose Barcal

**ANNUAL MEETING**  
**LA VISTA/METROPOLITAN COMMUNITY COLLEGE**  
**CONDOMINIUM OWNERS ASSOCIATION, INC.**

**MINUTES OF MEETING**  
**February 8, 2016**  
**4:26 p.m.**

**Members Present:** Rose Barcal      Brenda Gunn  
Rich Hanneman      Robin Hixson      Bernie Sedlacek

**Members Absent:** Pat Archibald

**Guests:** Joe Soucie      Tom Dickerson

**Agenda Item #1: Approval of the Notice of Meeting.**

Notice of Meeting was published by the City and College in the Times and the Omaha World-Herald. Moved by Hanneman and seconded by Gunn to approve. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

**Agenda Item #2: Nominations/Election of Directors.**

Subject to the City Council approval, the City nominates (by nature of the positions they hold) City Administrator, Library Director, and Director of Public Works. By prior action, the College nominated Rich Hanneman, Robin Hixson and Bernie Sedlacek to the Board. A motion was made by Gunn and seconded by Sedlacek to close nominations and cast a unanimous ballot for the Board of Directors as nominated by the owners. Board members voting aye: Sedlacek, Hixson, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

Rose Barcal will remain as President/Treasurer and Robin Hixson as Vice President/Secretary for 2016.

**Agenda Item #3: Operating Budget 2015/2016.**

A motion was made by Gunn and seconded by Hanneman to approve the 2015/2016 operating budget. Board members voting aye: Sedlacek, Hixson, Soucie, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

**Agenda Item #4: Other Business.**

**2016 Meeting Dates:**

- February 8
- May 9
- August 8

- November 14

A motion was made by Gunn and seconded by Sedlacek to approve the 2015 meeting dates as listed. Board members voting aye: Sedlacek, Hixson, Soucie, Hanneman, Gunn, and Barcal. Nays: none. Abstain: none. Absent: Archibald. Motion approved.

Agenda Item #5: Next Annual Meeting.

The next annual meeting will be held Monday, November 14, 2016 after the regular meeting in the Library Conference Room #142.

It was moved by Gunn and seconded by Hanneman to adjourn the meeting at 4:31 p.m.

Minutes respectfully submitted by Rose Barcal



**CITY OF LA VISTA**  
**8116 PARK VIEW BOULEVARD**  
**LA VISTA, NE 68128**  
**P: (402) 331-4343**

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**PLANNING COMMISSION MINUTES**  
**FEBRUARY 18<sup>TH</sup>, 2016-7:00 P.M.**

The City of La Vista Planning Commission held a meeting on Thursday, February 18th, in the Harold "Andy" Anderson Council Chamber at La Vista City Hall, 8116 Park View Boulevard. Chairman John Gahan called the meeting to order at 7:00 p.m. with the following members present: Mike Krzywicki, Gayle Malmquist, John Gahan, Kevin Wetuski, Tom Miller, Jason Dale, Kathleen Alexander, Harold Sargus, Mike Circo, and Jackie Hill. Members absent were: None. Also in attendance were Chris Solberg, City Planner; Pam Buethe, City Clerk; and John Kottmann, City Engineer.

Legal notice of the public meeting and hearing were posted, distributed and published according to Nebraska law. Notice was simultaneously given to all members of the Planning Commission. All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**1. Call to Order**

The meeting was called to order by Chairman Gahan at 7:00 p.m. Copies of the agenda and staff reports were made available to the public.

**2. Approval of Meeting Minutes – January 21, 2016**

Krzywicki moved, seconded by Miller to approve the January 21st minutes. **Ayes: Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. Nays: None. Abstain: None. Absent: None. Motion Carried. (9-0)**

**3. Old Business**

None

**4. New Business**

**A. Public Hearing for an amendment to Section 150 of the La Vista Municipal Code and adoption of the of the 2012 I-Codes and 2014 NEC**

**i. Staff Report – Jeff Sinnett:** Sinnett recommends approval of the proposed adoption of the 2012 I-Codes with amendments recommended by the Chief Building Official as they will be consistent with codes of surrounding jurisdictions and will provide for the health, safety and welfare of the community.

Hill noted that there looked like there was some discussion about the model energy code being a little too cumbersome for the entry level housing market with requirements on that and the additional costs to it. She asked if that was something that we were looking at that at all.

Sinnett said yes and that it is a state requirement. The building community got together to find a way to get people certified and help each other to do it. The cost didn't end up being as bad as they thought it would be.

Hill asked if there were going to be any amendments to that at this time.

Sinnett said no because the state has not changed anything.

Wetuski asked why we are only now approving the NEC code.

Sinnett said that we were on the '08 and are required to adopt it within 2 years. They adopted it when the state did.

Hill asked what other communities have adopted this code.

Sinnett said that Bellevue has adopted it and Papillion has it coming up. He has sent this to Sarpy County and South Sioux City.

Krzywicki asked about page 5; letter F in regards to Vertical Support requirements for decks and porches, noting that the requirement is nothing less than 6" x 6". He thought it was based off of the span and load.

Sinnett said that since he has been here, there was an amendment requiring 6" x 6".

Krzywicki then asked if it made sense that a small patio would require that size.

Sinnett said that is in the zoning ordinance.

ii. **Public Hearing Opened:** Circo moved, seconded by Hill to open the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

No one came forward to speak on this item.

**Public Hearing Closed:** Malmquist moved, seconded by Circo to close the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

iii. **Recommendation:** Malmquist moved, seconded by Miller to recommend approval of the proposed adoption of the 2012 I-Codes with amendments recommended by the Chief Building Official as they will be consistent with codes of surrounding jurisdictions and will provide for the health, safety, and welfare of the community. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

## **B. Public Hearing for the review of the One & Six Year Road Plan**

i. **Staff Report – Jeff Calentine:** Calentine mentioned that he has taken over this process temporarily due to the retirement of the Streets Supervisor. He said that he had received help from John Kottmann and wanted to acknowledge the help from Cindy Norris as well. He is going to go over the projects that were completed last year and the projects slated for this year. In 2015, there was a traffic signal installed at Eastport Pkwy. and Harrison St., 120<sup>th</sup> and Giles, and the Papio Trail. The traffic

signal at Eastport and Harrison was a split project with Performance Auto Group and the cost was split 50/50. The 120<sup>th</sup> and Giles included the signal and additional turn bays. The cost was a little bit more because of the addition of the turn bays. The signal at Papio trail had a small portion of funding. That was a joint project with Papillion and the Papio Missouri River NRD. Projects for 2016 include a temporary overlay at 66<sup>th</sup> St until the entire road is done in 2020. That is a split project between us, Sarpy County and MAPA. The 132<sup>nd</sup> St. project is the Engineering and right of way for the eventual adjustments to the intersections at 132<sup>nd</sup> and West Giles Road and 132<sup>nd</sup> and Old Giles Road.

Krzywicki asked if the red roadway at 132<sup>nd</sup> and Giles over the interstate were over or under.

Calentine said under. He said that black dotted line eventually will be Giles Road making the turn and there will be an overpass built over that creek.

Circo asked there was still a plan to put a T-Intersection at 66<sup>th</sup> St.

Kottmann said that the work being done this year is a patch job with an asphalt overlay. In 2017, the engineering design work will be done, 2018 some right of way work, and in 2020 depending on funding from MAPA is the earliest day the construction would begin. He said that it would become a T-intersection.

Krzywicki asked when the curbing and reengineering is done if the ditch will now run into the sewer system.

Kottmann said they are trying to get in an enclosed storm sewer for the project, but foresee being challenged on that due to environmental issues.

Calentine also wanted to update the commission that MUD plans on replacing a lot of the waterlines down Parkview Blvd., 84<sup>th</sup> Street and Short Valley Road after the Salute to Summer festival.

- ii. **Public Hearing Opened:** Hill moved, seconded by Miller to open the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

No one came forward to speak on this item.

- Public Hearing Closed:** Hill moved, seconded by Circo to close the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

- iii. **Recommendation:** Circo moved, seconded by Malmquist for the approval of the 1 and 6 year road plan as presented by staff. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

#### C. Replat – Gary and Debbie Pink No. 3 – Pink Investments LLC

- i. **Staff Report:** Solberg states that Pink Investments LLC is asking for replat of Lot 2 Gary & Debbie Pink No. 2 and a platting of Tax Lot 14 19-14-12 and Tax Lot 8 18-14-

12 into 4 lots for purposes of development. This recommendation will take two recommendations from the planning commission, the first being a recommendation to approve the request for waiver of Section 4.11 of the Subdivision Regulations as the property is constrained by access control limitations along West Giles Road and Giles Road, prohibiting additional access points to the northern lots. The second is a recommendation for the replat itself. Staff recommends approval of both the waiver and replat.

- ii. **Public Hearing Opened:** Malmquist moved, seconded by Circo to open the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

Dean Jaeger from TD2 came up and spoke on behalf of the Pink family. He is asking for approval of Gary and Debbie Pink No. 3, which is a parcel of land located West of Giles and 125<sup>th</sup> St. Due to the narrow size of this land, it makes development rather challenging. There is only one access to the property. They want to widen the entrance for easier access and provide storm sewer for all lots. There is also a low part to the pavement that will drain to the sewer line as well.

**Public Hearing Closed:** Wetuski moved, seconded by Alexander to close the public hearing. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

- iii. **Recommendation:** Sargus moved, seconded by Malmquist to approve the waiver to section 4.11 as presented by staff. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)
- iv. **Recommendation:** Krzywicki moved, seconded by Sargus to approve the replat. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried.** (9-0)

**D. Public Hearing for Zoning Map Amendment – Tax Lot 14 19-14-12 and part of Tax Lot 8 18-14-12 – Pink Investments LLC**

- i. **Staff Report:** Solberg stated that the applicant, Pink Investments LLC, is requesting a zoning map amendment for Tax Lot 14 19-14-12 and Tax Lot 8 18-14-12 to align the zoning with the parcel lines created by Gary and Debbie Pink No. 3 replat.
- ii. **Public Hearing Opened:** Hill moved, seconded by Wetuski to open the public hearing. **Ayes:** Wetuski, Miller, Circo, Sargus, Krzywicki, Malmquist, Gahan, Alexander, and Hill. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried:** (9-0)

Dean Jaeger of Thompson Dresseen and Dorner stepped forward to answer any additional questions the Commission had.

**Public Hearing Closed:** Miller moved, seconded by Circo to close the public hearing. **Ayes:** Wetuski, Miller, Circo, Sargus, Krzywicki, Malmquist, Gahan, Alexander, and Hill. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried:** (9-0)

- iii. **Recommendation:** Krzywicki moved, seconded by Malmquist to approve the Zoning Map Amendment as the request is consistent with the City of La Vista

Comprehensive Plan and the City of La Vista Zoning Regulations. **Ayes: Wetuski, Miller, Circo, Sargus, Krzywicki, Malmquist, Gahan, Alexander, and Hill. Nays: None. Abstain: None. Absent: None. Motion Carried: (9-0)**

**E. Public Hearing for Harrison Heights PUD Amendment – Empire Group LLC**

- i. **Staff Report:** Solberg states that Empire Group LLC is requesting a PUD site plan amendment for Lots 1 & 2, Harrison Heights. The applicant is requesting the site plan amendment to be taken from two lots to one for the purpose of future development. Staff recommends approval of the Final PUD Site Plan map amendment contingent on the finalization of the landscaping plan prior to City Council approval of the Final PUD Site Plan as the amendment request is consistent with the Comprehensive Plan and the Zoning Ordinance.
- ii. **Public Hearing Opened:** Malmquist moved, seconded by Alexander to open the public hearing. **Ayes: Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. Nays: None. Abstain: None. Absent: None. Motion Carried. (9-0)**

Kyle Haase from E & A came up and spoke about wanting to combine lots 1 and 2 into 1 lot for development. They want to make this into 1 lot and utilize about 11, 900 square feet.

**Public Hearing Closed:** Sargus moved, seconded by Sargus to close the public hearing. **Ayes: Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. Nays: None. Abstain: None. Absent: None. Motion Carried. (9-0)**

- iii. **Recommendation:** Krzywicki moved, seconded by Miller for City Council to approve the final PUD Site Plan map amendment contingent on the finalization of the landscaping plan as the amendment request is consistent with the Comprehensive Plan and the Zoning Ordinance. **Ayes: Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. Nays: None. Abstain: None. Absent: None. Motion Carried. (9-0)**

**F. Public Hearing for Conditional Use Permit – The Paw Spa Pet Resort – Empire Group LLC**

- i. **Public Hearing Opened:** Sargus moved, seconded by Malmquist to open the public hearing. **Ayes: Wetuski, Miller, Circo, Sargus, Krzywicki, Malmquist, Gahan, Alexander, and Hill. Nays: None. Abstain: None. Absent: None. Motion Carried: (9-0)**

Frank Kudlacz spoke to the Commission, noting his dislike of the proposed development. He mentioned the availability of the lots west of the BP gas station at 72nd and Giles for this development. Mr. Kudlacz also noted a likely loss in value for his property, dogs potentially getting loose and hurting the nearby daycare kids and the noise generated by the large amount of dogs at the facility.

Beverly Varn mentioned that she lives closer to the proposed development than Frank does. She mentioned that she herself is a pet owner, however she was concerned of the noise based off of her experience at other facilities. Ms. Varn also noted current traffic issues and the impact of additional traffic to the problems

already there. She reiterated the earlier comments about loss of property value and also asked the Commission if they would like it in their back yard.

Quinn Abraham spoke to the Commission, mentioning that he lives behind the Montessori. He discussed his concerns about the noise, even with the 8-foot wall that is proposed. He also voiced his concerns over the look of an 8-foot wall along Harrison Street, stating that it would look like a prison wall. Mr. Abraham noted that the early morning opening is not good as dogs could be barking outside at 6:30am. He continued to discuss the look of the facility and its appearance along Harrison Street, noting the need for more brick and a breakup of the roofline. He also stated that the landscaping is an issue, even with the existing development as there are missing trees and sodding.

Richard Varn of 7641 Emiline discussed that he had walked the developer's other property, stating that it was a good fit for that area, but it isn't here. He noted his previous issues with noise coming from the MUD plant and their response that a 30-foot dirt embankment would have to be constructed to stop the noise impact on his property from theirs, noting that no 30-foot embankment is part of the proposed project. Mr. Varn went on to discuss the early opening time and the impact of the dogs barking all day. He asked the Commission to consider moving the play yard behind the building and along Harrison Street. Mr. Varn also mentioned the lack of a stop sign and that people do not stop when leaving the development now.

Ron Sheehan of 7629 Emiline addressed the Commission and voiced his belief that the play area should be behind the building, along Harrison. He noted that the area around the existing facility is mostly commercial, unlike this location. He also stated that he had mentioned his issues to the City Planner and Ann Birch prior to the meeting.

Applicant Kevin Irish of 16912 Audrey St. came to the podium and described his project to the Planning Commission. He discussed the layout and how he fit it within the existing PUD layout. He then addressed how he dealt with the smell issues through the design of the play yard, which allows for drainage and watering, as well as often cleanup of solid wastes as pet owners do not want their pets to come home with fecal matter on their paws. He addressed the open hours of the facility and when and how many dogs are in the play area at one time, as well as how they rotate through the play area. He notes that there is a large amount of dogs in these zip codes. Mr. Irish also noted that this area will be developed commercially, regardless of if it is him or not and he feels that his development will have less of an impact than retail. He also mentioned that the walls in the facility are insulated to keep the noise inside the building.

Sargus asked Mr. Irish about the consideration of the "Belino lot" mentioned earlier.

Irish noted that elevation issues would require substantial grading at that site and the price for this site was appealing.

Sargus mentioned the Operating Statement and asked the applicant to provide more information about the use of the play area.

Irish stated that 15-20 dogs are allowed outside at any one time.

Sargus asked about the construction materials of the fencing at the existing location.

Irish stated that it was vinyl with cyclone fencing on the outside and that he's proposing a decorative concrete block for this site.

Hill asked about Irish's comment about fitting the building in the existing PUD layout.

Solberg discussed that the existing PUD had two strip-style commercial buildings on this site where the proposed Pet Spa would be located.

Irish added his intentions to plant larger trees than required per the regulations.

Miller asked about the distances to nearby houses at the current location compared to the proposed location and if there were any problems voiced to the current location.

Irish responded that there were no concerns voiced at that location.

Sargus asked for more information about play times.

Irish's discussed that dogs were typically inside for good around 7:15pm as staff likes to start work on closing the facility.

Wayne Bolt of 7633 Emilie reiterated the issue about the lack of a stop sign. He also voiced concern regarding the drainage ditch around the property regularly being full of water and that it could become contaminated. He also asked if the dogs see outside as he believed that dogs bark more when they see things outside. He hoped the construction would make the facility quiet and remove all odors.

Vic Pelster came forward to discuss potential signage at the location and his intention to locate a Center ID sign on the property.

Abraham approached again and noted to the Commission that the existing location is down the hill from Harrison Street, which has an impact on the noise.

Sargus asked Irish if the dogs could see outside the facility.

Irish stated that there are now windows to the outside from the kennels and no windows between the kennels to help reduce problems.

Vann asked what can be done if there is a complaint about the noise.

Solberg said that since this a CUP, there are a number of conditions that are placed in regards to noise and other nuisances that may come up. If there are any complaints within a 30 day period, the applicant is subject to any of the enforcement actions of the CUP, which could include the revocation of the CUP if there are too many issues.

**Close Public Hearing:** Miller moved, seconded by Malmquist to close the public hearing. **Ayes:** Wetuski, Miller, Circo, Sargus, Krzywicki, Malmquist, Gahan, Alexander, and Hill. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried:** (9-0)

Krzywicki asked where in the CUP it mentions regulations about noise.

Solberg said that it is under section 2.0 in the CUP. La Vista also has city regulations in place as far as noise is concerned.

Circo asked if the ordinance only deals with late night noise or if there is an ordinance in place during the day as well.

Solberg said that he wasn't sure and would have to check the ordinance.

Malmquist said that the ambient noise from the traffic would be higher than the facility.

ii. **Recommendation:** Malmquist moved, seconded by Sargus to approve the Conditional Use Permit contingent on the finalization of the design review process prior to City Council approval as the CUP request is consistent with the Comprehensive Plan and the Zoning Ordinance. **Ayes:** Wetuski, Miller, Sargus, Malmquist, Alexander, and Hill. **Nays:** Circo, Krzywicki, and Gahan. **Abstain:** None. **Absent:** None. **Motion Carried:** (6-3)

**5. Report of the Nominating Committee**

Krzywicki mentioned that he and Malmquist sent a joint email to members to see if there was anyone interested serving in office for this next year to let them know so they could accumulate an interest level. After receiving input, there was a slate that presented that would offer a nomination and require a second. The slate shows Malmquist as chair, Miller would be co-chair and Wetuski would be secretary. They accepted their nominations.

**6. 2016 Election of Officers**

**Recommendation:** Sargus seconded nominations to vote in Malmquist as chair, Miller as co-chair, and Wetuski as secretary. **Ayes:** Krzywicki, Malmquist, Gahan, Wetuski, Miller, Hill, Alexander, Circo and Sargus. **Nays:** None. **Abstain:** None. **Absent:** None. **Motion Carried:** (9-0)

**7. Comments from the Floor**

None.

**8. Comments from Planning Commission**

Gahan mentioned that there a couple of comments in regards to the stop signs and asked if it could be recommended that Public Works takes a look to see if it is an issue.

Solberg said that they will put that recommendation in and put it in the staff report prior to City Council review.

Krzywicki and Malmquist both thanked Gahan for serving as chair for the last 2 years.

Gahan thanked Public Works for the excellent work they do with snow removal.

**6. Comments from Staff**

Solberg said that Kottmann will pass on the word to Public Works about snow removal.

Solberg mentioned NPZA is next month and has 3 confirmed members attending.

He stated that the Comprehensive Plan is on hold. There were some ideas presented by the consultant that staff didn't agree with and they are working on restructuring and moving forward with the plan.

## **7. Adjournment**

Reviewed by Planning Commission:

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Planning Commission Secretary

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Planning Commission Chairperson

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Approval Date

\Community Development\Planning Department\Planning Commission\Minutes\2016\2-18-16Minutes.Docx

A-5

TD2 File No. 171-408.101  
 February 17, 2016

**PAYMENT RECOMMENDATION NO. 7 ON CONTRACT FOR THOMPSON CREEK CHANNEL REHABILITATION GROUP B – CHANNEL RECONSTRUCTION**

Owner: The City of La Vista, Nebraska  
 8116 Park View Blvd.  
 La Vista, Nebraska 68128

Contractor: Anderson Excavating Co.  
 1920 Dorcas Street  
 Omaha, NE 68108

**ORIGINAL CONTRACT AMOUNT:** \$1,332,728.50

**AMOUNT OF PREVIOUS PAYMENT RECOMMENDATIONS:** \$ 695,199.72

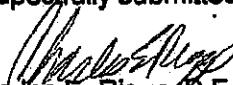
Item	Description	Approx. Quantities		Unit Price		Amount
<b>Demolition and Grading:</b>						
1	Clearing and Grubbing	0.9	L.S.	\$ 42,000.00	/ L.S.	\$ 37,800.00
2	Stockpile and Redistribute Topsoil (6,500 C.Y. Moved Twice), Established Quantity	11,000	C.Y.	\$ 10.00	/ C.Y.	\$110,000.00
3	Common Earthwork, In Place, Established Quantity	16,667	C.Y.	\$ 6.00	/ C.Y.	\$100,002.00
4	Haul Excess Soil to NRD Levee Site	16,000	C.Y.	\$ 8.00	/ C.Y.	\$128,000.00
5	Haul Excess Soil Off Site and Dispose	2,778	C.Y.	\$ 9.00	/ C.Y.	\$ 25,002.00
6	Remove and Dispose Existing Headwall Structure and Railing	1	EA.	\$ 3,000.00	/ EA.	\$ 3,000.00
7	Remove Existing Gabion Baskets and Salvage Stone On Site	155	C.Y.	\$ 15.00	/ C.Y.	\$ 2,325.00
8	Remove and Dispose 24" - 30" Storm Sewer	150	L.F.	\$ 30.00	/ L.F.	\$ 4,500.00
9	Remove and Dispose 48" Storm Sewer	8	L.F.	\$ 45.00	/ L.F.	\$ 360.00
10	Remove and Dispose P.C.C. Pavement	235	S.Y.	\$ 4.50	/ S.Y.	\$ 1,057.50
11	Remove and Dispose 4' Tall Chain Link Fence	0	L.F.	\$ 5.00	/ L.F.	\$ 0.00
12	Remove, Salvage and Relocate 4' Tall Chain Link Fence	78	L.F.	\$ 12.00	/ L.F.	\$ 936.00
13	Remove and Salvage Playground Equipment	1	EA.	\$ 8,000.00	/ EA.	\$ 8,000.00
14	Remove and Dispose Sand Volleyball Court and Equipment	1	EA.	\$ 2,000.00	/ EA.	\$ 2,000.00
<b>Infrastructure Installation:</b>						
15	30" Storm Sewer Plug, In Place	2	EA.	\$ 800.00	/ EA.	\$ 1,600.00
16	Flowable Fill In Abandoned Storm Sewer, In Place	25	C.Y.	\$ 240.00	/ C.Y.	\$ 6,000.00
17	Construct 5' x 5' Junction Box w/ Weir, In Place	1	EA.	\$11,000.00	/ EA.	\$ 11,000.00
18	Construct 54" I.D. Storm Sewer Manhole, In Place	30	V.F.	\$ 750.00	/ V.F.	\$ 22,500.00
19	Construct 54" I.D. Flat Top Storm Sewer Manhole, In Place	0	V.F.	\$ 800.00	/ V.F.	\$ 0.00

20	Construct 60" I.D. Flat Top Storm Sewer Manhole, In Place	0	V.F.	\$	850.00	/	V.F.	\$	0.00
21	Standard Manhole Ring and Cover, In Place	5	EA.	\$	500.00	/	EA.	\$	2,500.00
22	Construct 24" - 30" Concrete Collar, In Place	3	EA.	\$	1,600.00	/	EA.	\$	4,800.00
23	Construct 24" HDPE Storm Sewer w/ Bedding, In Place	87	L.F.	\$	175.00	/	L.F.	\$	15,225.00
24	Construct 30" HDPE Storm Sewer w/ Bedding, In Place	110	L.F.	\$	125.00	/	L.F.	\$	13,750.00
25	Construct 30" RCP Storm Sewer, Class III, W/ Bedding, In Place	220	L.F.	\$	200.00	/	L.F.	\$	44,000.00
26	Construct 42" HDPE Storm Sewer w/ Bedding, In Place	17	L.F.	\$	225.00	/	L.F.	\$	3,825.00
27	Construct Type II Curb Inlet, In Place	1	EA.	\$	7,500.00	/	EA.	\$	7,500.00
28	Construct Type III Curb Inlet, In Place	1	EA.	\$	7,500.00	/	EA.	\$	7,500.00
29	Construct Edgewood Boulevard Culvert Dissipation Structure	1	EA.	\$	20,000.00	/	EA.	\$	20,000.00
30	Storm Sewer Anchor System, In Place	0	EA.	\$	1,000.00	/	EA.	\$	0.00
31	Construct SAFL Baffle System, In Place	0	EA.	\$	1,800.00	/	EA.	\$	0.00
32	Type "B" Riprap w/ Geotextile Fabric, In Place	59	TON	\$	36.00	/	TON	\$	2,124.00
33	Construct 4" P.C.C. Sidewalk Pavement, In Place	93	S.Y.	\$	5.00	/	S.Y.	\$	465.00
34	Construct 6" P.C.C. Driveway Pavement, In Place	79	S.Y.	\$	6.00	/	S.Y.	\$	474.00
35	Construct 7" P.C.C. Pavement, In Place	102	S.Y.	\$	12.00	/	S.Y.	\$	1,224.00
	<b>Special Treatments:</b>								
36	Geo-Wrapped Soil Lifts, In Place	1,822	S.F.	\$	25.00	/	S.F.	\$	47,050.00
37	Creek Toe Stone Revetment and Bedding, In Place	0	L.F.	\$	35.00	/	L.F.	\$	0.00
38	Wetland Soil Amendment, In Place	0	C.Y.	\$	10.00	/	C.Y.	\$	0.00
39	Cross-Vane Grade Control Structure, in Place	1	EA.	\$	5,000.00	/	EA.	\$	5,000.00
40	Gabion Baskets W/ Recycled Stone, In Place	41	C.Y.	\$	105.00	/	C.Y.	\$	4,305.00
41	Tensar Bionet C125BN (Or Approved Equal, In Place	0	S.Y.	\$	2.75	/	S.Y.	\$	0.00
42	Tensar Bionet SC150BN (Or Approved Equal), In Place	0	S.Y.	\$	2.00	/	S.Y.	\$	0.00
	<b>Erosion Control:</b>								
43	Maintain and Remove Stabilized Construction Entrance	0	EA.	\$	1,500.00	/	EA.	\$	0.00
44	Maintain and Remove Inlet Filters	0	EA.	\$	125.00	/	EA.	\$	0.00
45	Maintain Fabric Silt Fence, In Place	1,200	L.F.	\$	2.50	/	L.F.	\$	3,000.00
46	Remove and Dispose Fabric Silt Fence	0	L.F.	\$	1.00	/	L.F.	\$	0.00
47	Water Management, Complete	0.76	L.S.	\$	98,400.00	/	L.S.	\$	74,784.00
48	United Seed Super Turf 2 Permanent Seed w/ Straw Mulch	0.5	AC.	\$	3,000.00	/	AC.	\$	1,500.00
49	Maintain and Remove Orange Safety Fence	0	L.F.	\$	1.00	/	L.F.	\$	0.00
	<b>Planting:</b>								
50	Stream Bank Seeding, In Place	0	AC.	\$	3,500.00	/	AC.	\$	0.00
51	Low Prairie Seeding, In Place	0	AC.	\$	2,800.00	/	AC.	\$	0.00

52	Upland Prairie Seeding, In Place	0	AC.	\$ 2,000.00	/	AC.	\$ 0.00
53	Wet Meadow Seeding, In Place	0	AC.	\$ 3,000.00	/	AC.	\$ 0.00
54	Access Path Seeding, In Place	0	AC.	\$20,000.00	/	AC.	\$ 0.00
55	Willow Live Stakes, In Place	2,050	EA.	\$ 20.00	/	EA.	\$ 41,000.00
56	Install 1-1/2" Caliper trees, In Place	0	EA.	\$ 450.00	/	EA.	\$ 0.00
57	Install Six Feet Tall Conifer Trees, In Place	0	EA.	\$ 450.00	/	EA.	\$ 0.00
58	Deep Cell Plugs, In Place	0	EA.	\$ 10.00	/	EA.	\$ 0.00
59	Year One Maintenance For Project Area	0	L.S.	\$15,000.00	/	L.S.	\$ 0.00
60	Year Two Maintenance For Project Area	0	L.S.	\$10,000.00	/	L.S.	\$ 0.00
61	Year Three Maintenance For Project Area	0	L.S.	\$ 8,000.00	/	L.S.	\$ 0.00
<b>Parkland Amenities:</b>							
62	Reinstall Salvaged Playground Equipment at Triangle Park	1	EA.	\$72,500.00	/	EA.	\$ 72,500.00
63	Construct Volleyball Court, In Place	0	EA.	\$14,000.00	/	EA.	\$ 0.00
64	Install New 42" Tall Galvanized Chain Link Fence, In Place	0	L.F.	\$ 12.00	/	L.F.	\$ 0.00
65	Install Six Feet Tall, White PVC Privacy Fence, In Place	0	L.F.	\$ 20.00	/	L.F.	\$ 0.00
<b>Hourly Rates:</b>							
66	Labor	12.5	HRS	\$ 40.00	/	HRS	\$ 500.00
67	CAT 257B (Or Equivalent) W/ Operator	6	HRS	\$ 95.00	/	HRS	\$ 570.00
68	CAT 225 (Or Equivalent) W/ Operator	16	HRS	\$ 150.00	/	HRS	\$ 2,400.00
69	CAT D7 (Or Equivalent) W/ Operator	16	HRS	\$ 140.00	/	HRS	\$ 2,240.00
70	CAT 977 (Or Equivalent) W/ Operator	16	HRS	\$ 140.00	/	HRS	\$ 2,240.00
71	Side Dump Truck (Or Equivalent) W/ Operator	17.5	HRS	\$ 110.00	/	HRS	\$ 1,925.00
<b>TOTAL</b>							
<b>LESS 5% RETAINED</b>							
<b>LESS PREVIOUS PAYMENT</b>							
<b>RECOMMENDATIONS</b>							
<b>Deductions per Change Order No. 1:</b>							
October 9, 2015 Completion Date							
October 19 to December 23 (Complete)							
November 1, 2015 Completion Date							
November 9 to December 23							
(Suspended until Spring)							
45 days							
\$ 100.00 / day							
(\$ 4,500.00)							
<b>TOTAL DEDUCTION TO DATE</b>							
<b>AMOUNT DUE CONTRACTOR</b>							

We recommend that payment in the amount of \$97,859.60 be made to Anderson Excavating Co.

Respectfully submitted,

  
 Charles E. Riggs, P.E.  
 Contract Engineer  
 THOMPSON, DREESSEN & DORNER, INC.  
 CER/tjp  
 cc: Anderson Excavating Co.

O.K. to pay  
 @MK 2-19-2016  
 Splits to:  
 05.71.0871.03 (NET) \*45,015.42  
 05.71.0855.03 (city) \*52,844.18

Invoice No: 6750003694

Successfactors, Inc.  
1 Tower Place, Suite 1100  
South San Francisco, CA 94080  
USA

Date: 01/07/2016  
Invoice Number: 6750003694  
Order Number: 240072120  
Currency: USD  
Due Date: 02/06/2016  
Terms: within 30 days Due net

Business Number: 94-3398453

Bill-to Address	Ship-to Address
1360097, City of La Vista City Hall 8116 Park View Blvd La Vista NE 68128-2198 United States	1360097, City of La Vista City Hall, 8116 Park View Blvd, 68128-2198, La Vista, NE, United States

Product ID	Description	Quantity	Amount	Start Date	End Date
000010	SF-Perform & Reward Bundle for Small Bus	140 USR		01/29/2016	01/28/2017

Subtotal: 9,256.20  
Tax: 0.00  
Total: USD 9,256.20

Ok to Pay  
John Johnson  
01.28.0314  
02.41.0314

-- Please Make Wires Or ACH To --

Citibank N.A.  
451 Montgomery St  
San Francisco, CA 94104  
SuccessFactors, Inc.,  
1 Tower Place, Suite 1100  
South San Francisco, CA 94080  
ABA # 321171184  
Account #: 202765194  
SWIFT Code: CITIUS33  
Created a DUMMY\_SET\_AMT\_ALIGN text element to align  
amount to right in  
-- Please Send Checks To --  
SuccessFactors, Inc.  
PO Box 89 4642  
Los Angeles, CA 90189-4642

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
FIREWORKS DISPLAY- SALUTE TO SUMMER TEMPORARY USE OF HWY. 85 (84 <sup>TH</sup> ST) ACCEPTANCE OF DUTIES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER/ASSISTANT PUBLIC WORKS DIRECTOR

**SYNOPSIS**

A resolution has been prepared which acknowledges that the City of La Vista accepts the duties set forth in LB 589 and agrees to hold the State of Nebraska harmless from claims in order to make temporary use of State Highway 85 (84<sup>th</sup> Street). This requirement is applicable to all events being held after July 10, 2011. This resolution pertains to closing 84<sup>th</sup> Street on the evening of Friday, May 27, 2016 from 9:00pm to 10:30pm for traffic control during the fireworks display.

**FISCAL IMPACT**

No impact.

**RECOMMENDATION**

Approval.

**BACKGROUND**

Section 39-1359 R.R.S. Neb. 2008 was amended on May 24, 2011, by Legislative Bill 589 to provide that a temporary use of a state highway system, including full and partial lane restrictions, can be made for a special event where the roadway is located in the corporate limits of a city, if such city through formal action of its governing body acknowledges and accepts the duties set forth in subsection (2) of Section 39-1359 and indemnifies and holds the State of Nebraska harmless against claims made arising out of the special event and provides thirty (30) days advance notice to the State of Nebraska.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA  
ACCEPTING DUTIES AND LIABILITIES FOR TEMPORARY USE OF STATE HIGHWAY 85**

WHEREAS, the City of La Vista desires to conduct a fireworks display on property adjacent to State Highway No. 85 in conjunction with the Salute to Summer Festival, and;

WHEREAS, the City of La Vista desires to make temporary use of State Highway No. 85 between Brentwood Drive and Harrison Street, and;

WHEREAS, the temporary use shall consist of the total closure of State Highway No. 85 to vehicular traffic, and;

WHEREAS, State Highway No. 85 between Brentwood Drive and Harrison Street is within the corporate limits of the City of La Vista, and;

WHEREAS, Section 39-1359 R.R.S. Neb. 2008 was amended on May 24, 2011, by Legislative Bill 589 to provide that a temporary use of a state highway system, including full and partial lane restrictions, can be made for a special event where the roadway is located in the corporate limits of a city, if such city through formal action of its governing body acknowledges and accepts the duties set forth in subsection (2) of Section 39-1359 and indemnifies and holds the State of Nebraska harmless against claims made arising out of the special event and provides thirty (30) days advance notice to the State of Nebraska.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, that pursuant to Section 39-1359 R.R.S. Neb. 2008, as amended by Legislative Bill 589 on May 24, 2011, the City of La Vista officially designates the La Vista Daze Fireworks Display as a special event under LB 589 and hereby notifies the State of Nebraska that it accepts the duties imposed by such law, and, if a claim is made against the state, shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, that may arise as a result of the special event and the temporary use of State Highway No. 85 (aka 84<sup>th</sup> Street) from Brentwood Drive to Harrison Street between the hours of 9:00 pm and 10:30 pm on May 27, 2016 for traffic control during the fireworks display.

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016

CITY OF LA VISTA

---

Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PARADE- SALUTE TO SUMMER TEMPORARY USE OF HWY. 85 (84 <sup>TH</sup> ST) ACCEPTANCE OF DUTIES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER/ASSISTANT PUBLIC WORKS DIRECTOR

**SYNOPSIS**

A resolution has been prepared which acknowledges that the City of La Vista accepts the duties set forth in LB 589 and agrees to hold the State of Nebraska harmless from claims in order to make temporary use of State Highway 85 (84<sup>th</sup> Street). This requirement is applicable to all events being held after July 10, 2011. This resolution pertains to closing 84<sup>th</sup> Street on Saturday, May 28, 2016 from 12:30pm to 4:30pm to allow for the parade to cross State Highway 85 (84<sup>th</sup> Street).

**FISCAL IMPACT**

No impact.

**RECOMMENDATION**

Approval.

**BACKGROUND**

Section 39-1359 R.R.S. Neb. 2008 was amended on May 24, 2011, by Legislative Bill 589 to provide that a temporary use of a state highway system, including full and partial lane restrictions, can be made for a special event where the roadway is located in the corporate limits of a city, if such city through formal action of its governing body acknowledges and accepts the duties set forth in subsection (2) of Section 39-1359 and indemnifies and holds the State of Nebraska harmless against claims made arising out of the special event and provides thirty (30) days advance notice to the State of Nebraska.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA  
ACCEPTING DUTIES AND LIABILITIES FOR TEMPORARY USE OF STATE HIGHWAY 85**

WHEREAS, the City of La Vista desires to conduct a parade that will cross State Highway No. 85 in conjunction with the Salute to Summer Festival, and;

WHEREAS, the City of La Vista desires to make temporary use of State Highway No. 85 between Brentwood Drive and Harrison Street, and;

WHEREAS, the temporary use shall consist of the total closure of State Highway No. 85 to vehicular traffic, and;

WHEREAS, State Highway No. 85 between Brentwood Drive and Harrison Street is within the corporate limits of the City of La Vista, and;

WHEREAS, Section 39-1359 R.R.S. Neb. 2008 was amended on May 24, 2011, by Legislative Bill 589 to provide that a temporary use of a state highway system, including full and partial lane restrictions, can be made for a special event where the roadway is located in the corporate limits of a city, if such city through formal action of its governing body acknowledges and accepts the duties set forth in subsection (2) of Section 39-1359 and indemnifies and holds the State of Nebraska harmless against claims made arising out of the special event and provides thirty (30) days advance notice to the State of Nebraska.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, that pursuant to Section 39-1359 R.R.S. Neb. 2008, as amended by Legislative Bill 589 on May 24, 2011, the City of La Vista officially designates the La Vista Daze Parade as a special event under LB 589 and hereby notifies the State of Nebraska that it accepts the duties imposed by such law, and, if a claim is made against the state, shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, that may arise as a result of the special event and the temporary use of State Highway No. 85 (aka 84<sup>th</sup> Street) from Brentwood Drive to Harrison Street between the hours of 12:30 pm and 4:30 pm on May 28, 2016 for traffic control during the parade.

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016

CITY OF LA VISTA

---

Douglas Kindig, Mayor

ATTEST:

---

Pamela A. Buethe, CMC  
City Clerk

APCHCKRP  
10.30.14

Fri Feb 26, 2016 9:24 AM

\*\*\*\* City of LaVista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AKH

PAGE 1

A-9

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 BK NE CKG MAIN (600-873)

46415 Payroll Check

Thru 46416  
120315 Gap in Checks

120316	2/17/2016	389 QUALITY STRUCTURES INC	1,000.00	**MANUAL**
120317	2/17/2016	143 THOMPSON DREESSEN & DORNER	29,420.51	**MANUAL**
120318		Gap in Checks (Check voided - not entered in system-wrong vendor)		
120319	2/17/2016	3739 FELSBURG HOLT & ULLEVIG	2,850.00	**MANUAL**
120320	2/17/2016	2995 OLSSON ASSOCIATES	17,081.91	**MANUAL**
120321	2/17/2016	355 DOUGLAS COUNTY ENGINEER	2,550.00	**MANUAL**
120322	2/17/2016	4592 BERRY DUNN	1,977.00	**MANUAL**
120323	2/17/2016	147 CHRIS MADDEN	1,500.00	**MANUAL**
120324	2/24/2016	397 ACCREDITED COLLECTION SVC INC	270.09	**MANUAL**
120325	2/24/2016	4867 VAN RU CREDIT CORPORATION	13.53	**MANUAL**
120326	3/01/2016	4545 4 SEASONS AWARDS	30.00	
120327	3/01/2016	2892 AA WHEEL & TRUCK SUPPLY INC	49.06	
120328	3/01/2016	762 ACTION BATTERIES UNLTD INC	195.38	
120329	3/01/2016	571 ALAMAR UNIFORMS	775.00	
120330	3/01/2016	1271 AMERICAN PLANNING ASSOCIATION	150.00	
120331	3/01/2016	1973 ANN TROE	940.00	
120332	3/01/2016	536 ARAMARK UNIFORM SERVICES INC	120.00	
120333	3/01/2016	163 ARTHUR J GALLAGHER RISK	4,658.00	
120334	3/01/2016	188 ASPHALT & CONCRETE MATERIALS	562.42	
120335	3/01/2016	2259 B G PETERSON CO	710.50	
120336	3/01/2016	55 BADGER BODY	613.64	
120337	3/01/2016	929 BEACON BUILDING SERVICES	5,812.00	
120338	3/01/2016	228 BEST CARE EMPLOYEE ASST PROGRM	2,411.50	
120339	3/01/2016	4781 BISHOP BUSINESS EQUIPMENT	611.93	
120340	3/01/2016	249 BKD LLP	30,000.00	
120341	3/01/2016	196 BLACK HILLS ENERGY	6,284.26	
120342	3/01/2016	1242 BRENTWOOD AUTO WASH	120.00	
120343	3/01/2016	4636 BRITE IDEAS DECORATING	9,388.65	
120344	3/01/2016	2958 CALLAWAY GOLF COMPANY	446.28	
120345	3/01/2016	1370 CDW GOVERNMENT INC	1,267.03	
120346	3/01/2016	219 CENTURY LINK	.00	**CLEARED** **VOIDED**
120347	3/01/2016	219 CENTURY LINK	739.38	
120348	3/01/2016	2540 CENTURY LINK BUSN SVCS	18.71	
120349	3/01/2016	152 CITY OF OMAHA	132,891.12	
120350	3/01/2016	301 CITY OF PAPILLION	150,751.77	
120351	3/01/2016	3176 COMP CHOICE INC	478.00	
120352	3/01/2016	836 CORNHUSKER INTL TRUCKS INC	670.46	
120353	3/01/2016	392 JULIA M COUCH	50.00	
120354	3/01/2016	2158 COX COMMUNICATIONS	160.07	
120355	3/01/2016	23 CUMMINS CENTRAL POWER LLC	101.94	
120356	3/01/2016	4981 DATASHIELD CORPORATION	13.30	
120357	3/01/2016	619 DELL MARKETING L.P.	16,609.80	

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
120358	3/01/2016	374 DISPLAY SALES	3,845.00			
120359	3/01/2016	3193 ED ROEHR SAFETY PRODUCTS CO	2,282.00			
120360	3/01/2016	4012 EMBASSY SUITES HOTEL	.00	**CLEARED**	**VOIDED**	
120361	3/01/2016	4012 EMBASSY SUITES HOTEL	.00	**CLEARED**	**VOIDED**	
120362	3/01/2016	4012 EMBASSY SUITES HOTEL	4,340.88			
120363	3/01/2016	676 ENVIRO TECH SERVICES INC	5,177.25			
120364	3/01/2016	3159 FASTENAL COMPANY	11.44			
120365	3/01/2016	3415 FOCUS PRINTING	133.60			
120366	3/01/2016	384 FUEL CONVERSION SOLUTIONS LLC	19,607.37			
120367	3/01/2016	1161 GALLS LLC	437.41			
120368	3/01/2016	53 GCR TIRES & SERVICE	944.35			
120369	3/01/2016	3962 GLACKEN AND ASSOCIATES	275.00			
120370	3/01/2016	252 JENNIFER GOSS	10.63			
120371	3/01/2016	285 GRAYBAR ELECTRIC COMPANY INC	474.99			
120372	3/01/2016	2224 FRED PETERSON	980.00			
120373	3/01/2016	426 HANEY SHOE STORE	131.99			
120374	3/01/2016	4422 HAWKEYE TRUCK EQUIPMENT	1,302.41			
120375	3/01/2016	3657 HEARTLAND PAPER	176.00			
120376	3/01/2016	362 HIGH POINT MANUFACTURING LLC	511.62			
120377	3/01/2016	630 HOCKENBERGS	19.17			
120378	3/01/2016	892 HONEYMAN RENT-ALL #1	343.35			
120379	3/01/2016	2323 INGRAM LIBRARY SERVICES	1,335.52			
120380	3/01/2016	162 INLAND TRUCK PARTS	176.28			
120381	3/01/2016	835 IVERSON, DENNIS	50.00			
120382	3/01/2016	1896 J Q OFFICE EQUIPMENT INC	88.81			
120383	3/01/2016	1054 MARK A KLINKER	200.00			
120384	3/01/2016	2394 KRIHA FLUID POWER CO INC	549.63			
120385	3/01/2016	2057 LA VISTA COMMUNITY FOUNDATION	60.00			
120386	3/01/2016	4425 LANDPORT SYSTEMS INC	125.00			
120387	3/01/2016	3198 LEAGUE OF NEBR MUNICIPALITIES	349.00			
120388	3/01/2016	1573 LOGAN CONTRACTORS SUPPLY	49.95			
120389	3/01/2016	877 MATHESON TRI-GAS INC	140.57			
120390	3/01/2016	346 MAX I WALKER UNIFORM RENTAL	731.98			
120391	3/01/2016	193 CATHERINE DEMES MAYDEW	910.00			
120392	3/01/2016	588 MENARDS-BELLEVUE	226.16			
120393	3/01/2016	4943 MENARDS-RALSTON	.00	**CLEARED**	**VOIDED**	
120394	3/01/2016	4943 MENARDS-RALSTON	1,303.12			
120395	3/01/2016	153 METRO AREA TRANSIT	546.00			
120396	3/01/2016	872 METROPOLITAN COMMUNITY COLLEGE	12,755.22			
120397	3/01/2016	553 METROPOLITAN UTILITIES DIST.	298.14			
120398	3/01/2016	398 MID-AMERICAN BENEFITS INC	1,357.00			
120399	3/01/2016	1600 MIDLANDS COMMUNITY FOUNDATION	125.00			
120400	3/01/2016	371 MIDWEST SERVICE AND SALES CO	381.25			
120401	3/01/2016	2299 MIDWEST TAPE	374.89			
120402	3/01/2016	1046 MIDWEST TURF & IRRIGATION	81.96			
120403	3/01/2016	830 MOBOTREX MOBILITY & TRAFFIC	2,972.62			
120404	3/01/2016	1028 NATIONAL EVERYTHING WHOLESALE	384.67			
120405	3/01/2016	911 NEBRASKA AIR FILTER INC	240.00			
120406	3/01/2016	4703 NEBRASKA ENVIRONMENTAL PRODS	6,241.33			
120407	3/01/2016	808 NEWMAN TRAFFIC SIGNS INC	.00	**CLEARED**	**VOIDED**	
120408	3/01/2016	808 NEWMAN TRAFFIC SIGNS INC	2,904.50			
120409	3/01/2016	2530 NOVA FITNESS EQUIPMENT CO	1,347.00			
120410	3/01/2016	1808 OCLC INC	123.61			

APCHCKRP  
10.30.14

Fri Feb 26, 2016 9:24 AM

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City of Lavista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AKH

PAGE 3

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
120411	3/01/2016	1014 OFFICE DEPOT INC	.00	**CLEARED**	**VOIDED**	
120412	3/01/2016	1014 OFFICE DEPOT INC	.00	**CLEARED**	**VOIDED**	
120413	3/01/2016	1014 OFFICE DEPOT INC	395.38			
120414	3/01/2016	46 OMAHA WORLD-HERALD	802.17			
120415	3/01/2016	4815 ONE CALL CONCEPTS INC	82.98			
120416	3/01/2016	1769 PAYLESS OFFICE PRODUCTS INC	150.14			
120417	3/01/2016	4694 PDMB INC	407.52			
120418	3/01/2016	375 PINNACLE OPERATIONS CENTER	15.00			
120419	3/01/2016	1784 PLAINS EQUIPMENT GROUP	850.18			
120420	3/01/2016	1713 QUALITY AUTO REPAIR & TOWING	75.00			
120421	3/01/2016	3774 RETRIEVEX	122.00			
120422	3/01/2016	2240 SARPY COUNTY COURTHOUSE	4,100.37			
120423	3/01/2016	168 SARPY COUNTY LANDFILL	120.00			
120424	3/01/2016	1034 SCHEMMER ASSOCIATES INC	33.75			
120425	3/01/2016	503 SCHOLASTIC LIBRARY PUBLISHING	109.20			
120426	3/01/2016	3925 SINNETT, HELEN	140.00			
120427	3/01/2016	3838 SPRINT	119.97			
120428	3/01/2016	4426 TEAM SIDELINE	599.00			
120429	3/01/2016	822 THERMO KING CHRISTENSEN	336.58			
120430	3/01/2016	4179 TITAN MACHINERY	108.00			
120431	3/01/2016	3987 TRANE U S INCORPORATED	157.93			
120432	3/01/2016	4869 TRANS UNION RISK AND	24.50			
120433	3/01/2016	3735 TY'S OUTDOOR POWER & SVC INC	468.00			
120434	3/01/2016	809 VERIZON WIRELESS	180.58			
120435	3/01/2016	809 VERIZON WIRELESS	91.67			
120436	3/01/2016	1174 WAL-MART COMMUNITY BRC	.00	**CLEARED**	**VOIDED**	
120437	3/01/2016	1174 WAL-MART COMMUNITY BRC	.00	**CLEARED**	**VOIDED**	
120438	3/01/2016	1174 WAL-MART COMMUNITY BRC	1,747.46			
120439	3/01/2016	3571 WARD, DON	50.00			
120440	3/01/2016	968 WICK'S STERLING TRUCKS INC	891.76			
120441	3/01/2016	984 ZIMCO SUPPLY COMPANY	465.01			
120442	3/01/2016	3836 ZOO BOOKS MAGAZINE	24.95			

2593901  
Thru 2608901

1260755	2/26/2016	5017 EFTPS	Federal Payroll Taxes	67,101.57	**E-PAY**
1260756	2/26/2016	5018 NE STATE INCOME TAX		10,031.44	**E-PAY**
1260757	2/26/2016	5019 ICMA PAYROLL	Pension	35,295.50	**E-PAY**
1260758	2/26/2016	5020 NE CHILD SUPPORT PAYMENT CTR		966.08	**E-PAY**
1260759	2/26/2016	5023 LFOP DUES		1,220.00	**E-PAY**
1260760	2/26/2016	5024 POLICE INSURANCE		261.89	**E-PAY**
1260761	2/26/2016	5025 529 CSP	College Savings Plan	50.00	**E-PAY**
1260762	2/17/2016	180 UNITED HEALTHCARE INSURANCE CO		745.76	**E-PAY**
1260763	2/17/2016	3105 MARCO INCORPORATED		159.00	**E-PAY**
1260764	2/17/2016	3105 MARCO INCORPORATED		186.50	**E-PAY**
1260765	2/17/2016	2694 BLUE CROSS BLUE SHIELD OF NEBR		88,076.23	**E-PAY**
1260766	2/17/2016	178 STANDARD INSURANCE COMPANY		5,522.54	**E-PAY**

BANK TOTAL	724,012.52
OUTSTANDING	724,012.52
CLEARED	.00
VOIDED	.00

APCHCKRP  
10.30.14

Fri Feb 26, 2016 9:24 AM

\*\*\*\* City of Lavista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AKH

PAGE 4

BANK NO BANK NAME  
CHECK NO DATE

VENDOR NO VENDOR NAME

CHECK AMOUNT

CLEARED

VOIDED

MANUAL

FUND

TOTAL

OUTSTANDING

CLEARED

VOIDED

01 GENERAL FUND

448,090.73

448,090.73

.00

.00

02 SEWER FUND

169,990.76

169,990.76

.00

.00

04 BOND(S) DEBT SERVICE FUND

24,700.00

24,700.00

.00

.00

05 CONSTRUCTION

53,732.40

53,732.40

.00

.00

08 LOTTERY FUND

22,023.37

22,023.37

.00

.00

09 GOLF COURSE FUND

5,359.00

5,359.00

.00

.00

15 OFF-STREET PARKING

116.26

116.26

.00

.00

REPORT TOTAL

724,012.52

OUTSTANDING

724,012.52

CLEARED

.00

VOIDED

.00

+Gross Payroll 2/26/16

364,580.02

-Payroll ACH Payments

114,926.48

GRAND TOTAL

\$ 973,666.06

APPROVED BY COUNCIL MEMBERS 3/1/16

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ITEM B

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
1 AND 6 YEAR STREET IMPROVEMENT PLAN	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOE SOUCIE DIRECTOR OF PUBLIC WORKS

**SYNOPSIS**

A public hearing has been scheduled and a resolution prepared to approve the 1 and 6 Year Street Improvement Plan for highway, road and street improvements for the City of La Vista.

**FISCAL IMPACT**

The 1 and 6 Year Plan establishes prioritization and cost estimates for street improvements. Funding for the projects in the 1 and 6 Year plan are now requested in the Capital Improvement Program (CIP). Both the 1 & 6 Year Plan and CIP are living documents that will possibly change as unforeseen issues or opportunities arise.

**RECOMMENDATION**

Approval

**BACKGROUND**

A copy of the proposed 1 and 6 Year Plan is attached. On February 18, 2016, the Planning Commission reviewed the Plan and recommended approval to the City Council.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING THE ONE-AND-SIX-YEAR PLAN FOR HIGHWAY, ROAD AND STREET IMPROVEMENTS FOR THE CITY OF LA VISTA AS SUBMITTED BY THE CITY PUBLIC WORKS DIRECTOR.

WHEREAS, the Public Works Director has revised and updated the City of La Vista One-and-Six-Year Street Plan; and

WHEREAS, the La Vista Planning Commission has reviewed the One-and-Six-Year Street Plan for the City of La Vista and recommends to Council approval of the Plan; and

WHEREAS, the Mayor and City Council of the City of La Vista, Nebraska held a public hearing on the City of La Vista's One-and-Six-Year Plan for highway, road and street improvements for the City of La Vista as submitted by the City Public Works Director; and

WHEREAS, the citizens of the City of La Vista have therefore had an opportunity to comment on the One-and-Six-Year Plan for highway, road and street improvements for the City of La Vista as submitted and reviewed by the La Vista City Council; and

WHEREAS, projects in the One-and-Six-Year Street Plan have been incorporated into the City of La Vista's Capital Improvement Plan.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska that the One-and-Six-Year Plan for highway, road and street improvements for the City of La Vista as submitted by the City Public Works Director and reviewed by the Mayor and City Council of the City of La Vista be, and the same hereby is, accepted and approved.

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk

**Board of Public Roads Classifications and Standards**  
**Form 8 Summary of One- Year Plan**

Year Ending 2016 Sheet 1 of 1

COUNTY:		CITY:	VILLAGE:	
PRIORITY NUMBER	PROJECT NUMBER	PROJECT DESCRIPTION	LENGTH Nearest Tenth (MILES)	ESTIMATED COST (THOUSANDS)
1	M376 (189)	<b>66<sup>th</sup> Street</b> (Harrison Street to Giles Road) and <b>Giles Road</b> (66 <sup>th</sup> Street to 69 <sup>th</sup> Street) Short Term Repairs	1.30	157.3 s.c. 262.1 l.v. <hr/> 419.4
2	M376 (190)	<b>Intersection of 132<sup>nd</sup> Street</b> <b>and West Giles Road</b> Engineering/ROW	0.20	15.0 s.c. 15.0 l.v. <hr/> 120.0 fed. 150.0
SIGNATURE:		TITLE:	DATE:	
		STREET SUPERINTENDENT (S-1046)	03/01/2016	

**Board of Public Roads Classifications and Standards**  
**Summary of Six- Year Plan**  
**Six-Year Period Ending – 2021**

COUNTY:		CITY:		VILLAGE:	
<b>LA VISTA</b>					
PROJECT YEAR	PRIORITY NUMBER	PROJECT NUMBER	PROJECT DESCRIPTION	LENGTH Nearest Tenth (MILES)	ESTIMATED COST (THOUSANDS)
2016	1	M376 (189)	<b>66<sup>th</sup> Street</b> (Harrison Street to Giles Road) and <b>Giles Road</b> (66 <sup>th</sup> Street to 69 <sup>th</sup> Street) Short Term Repairs	1.30	<b>157.3</b> s.c. <b>262.1</b> l.v. <b>419.4</b>
2016	2	M376 (190)	<b>Intersection of 132<sup>nd</sup> Street</b> <b>and West Giles Road</b> Engineering/ROW	0.20	<b>15.0</b> s.c. <b>15.0</b> l.v. <b>120.0</b> fed. <b>150.0</b>
2017	3	M376 (190)	<b>Intersection of 132<sup>nd</sup> Street</b> <b>and West Giles Road</b> Construction	0.20	<b>258.5</b> s.c. <b>258.5</b> l.v. <b>2,068.0</b> fed. <b>2,585.0</b>
2017	4	M376 (220)	<b>84<sup>th</sup> Street</b> (From Harrison Street to Giles Road) Adaptive Traffic Signals	1.00	<b>79.0</b> l.v. <b>271.0</b> Other <b>3,150.0</b> fed. <b>3,500.0</b>
2017	5	M376 (222)	<b>Intersection of 96<sup>th</sup> Street</b> <b>and Brentwood Drive</b> Install Traffic Signals at Intersection	0.01	<b>210.0</b>
2017	6	M376 (379)	<b>66<sup>th</sup> Street</b> (Harrison Street to Giles Road) and <b>Giles Road</b> (66 <sup>th</sup> Street to 69 <sup>th</sup> Street) Engineering for the Reconstruction of Giles Road and 66 <sup>th</sup> Street	1.30	<b>148.0</b> s.c. <b>98.7</b> l.v. <b>987.0</b> fed. <b>1,233.7</b>
2017	7	M376 (202)	<b>Harrison Street Bridge</b> (At Approximately 92 <sup>nd</sup> Street) Concrete Bridge Repair	0.02	<b>115.0</b>
SIGNATURE:			TITLE:	DATE:	
			STREET SUPERINTENDENT (S-1046)	03/01/2016	

**Board of Public Roads Classifications and Standards**  
**Summary of Six- Year Plan**  
**Six-Year Period Ending – 2021**

COUNTY:		CITY:		VILLAGE:	
<b>LA VISTA</b>					
PROJECT YEAR	PRIORITY NUMBER	PROJECT NUMBER	PROJECT DESCRIPTION	LENGTH Nearest Tenth (MILES)	ESTIMATED COST (THOUSANDS)
2017	8	M376 (201)	<b>Harrison Street</b> (La Vista Drive to Interstate 80 Right of Way) Replace Concrete Panels in Various Locations	2.80	300.0
2017	9	M376 (219)	<b>Giles Road</b> (Harrison Street to Interstate 80) Asphalt Overlay	0.29	395.0
2017	10	M376 (230)	<b>Giles Road Widening</b> (Eastport Parkway to I-80 Ramps) Design and Traffic Study	1.20	200.0
2018	11	M376 (379)	<b>66<sup>th</sup> Street</b> (Harrison Street to Giles Road) and <b>Giles Road</b> (66 <sup>th</sup> Street to 69 <sup>th</sup> Street) ROW Acquisition/Engineering for Reconstruction of 66 <sup>th</sup> Street and Giles Road	1.30	18.9 S.C. 12.6 L.V. 126.1 Fed. 157.6
2018	12	M376 (230)	<b>Giles Road Widening</b> (Eastport Parkway to I-80 Ramps) Engineering	1.20	306.0
2019	13	M376 (217)	<b>84<sup>th</sup> Street</b> (Harrison Street to Giles Road) 4" Bonded Concrete Overlay	1.00	500.0 L.V. 500.0 Neb. 1,000.0
2019	14	M376 (376)	<b>Applewood Creek Trail</b> (BNSF Railroad to Giles Road) Engineering for the Construction of a Hiking and Biking Trail	0.57	32.5 L.V. 130.0 Fed. 162.5
2019	15	M376 (228)	<b>East La Vista</b> (From Harrison Street to Thompson Creek; 69 <sup>th</sup> Street to 72 <sup>nd</sup> Street) Engineering	2.56	125.0
SIGNATURE:			TITLE:	DATE:	
			STREET SUPERINTENDENT (S-1046)	03/01/2016	

**Board of Public Roads Classifications and Standards**  
**Summary of Six- Year Plan**  
**Six-Year Period Ending – 2021**

COUNTY:		CITY:		VILLAGE:	
<b>LA VISTA</b>					
PROJECT YEAR	PRIORITY NUMBER	PROJECT NUMBER	PROJECT DESCRIPTION	LENGTH Nearest Tenth (MILES)	ESTIMATED COST (THOUSANDS)
2019	16	M376 (230)	<b>Giles Road Widening</b> (Eastport Parkway to I-80 Ramps) Construction	1.20	2,484.0
2019	17	M376 (226)	<b>Park View Boulevard</b> (72 <sup>nd</sup> Street to 84 <sup>th</sup> Street) <b>78<sup>th</sup> Street</b> (Harrison Street to Park View Boulevard) <b>Edgewood Boulevard</b> (Giles Road to Park View Boulevard) Asphalt Microsurfacing	2.16	345.0
2019	18	M376 (227)	<b>Park View Boulevard</b> (86 <sup>th</sup> Street to Thornapple Lane) <b>89<sup>th</sup> Street</b> (Valley View Drive to Granville Parkway) <b>88<sup>th</sup> Street</b> (Park View Boulevard to Granville Parkway) <b>87<sup>th</sup> Street</b> (Giles Road to Bayberry Road) <b>Granville Parkway</b> (Brentwood Drive to Elm Drive) <b>Plaza Boulevard</b> (Harrison Street to 85 <sup>th</sup> Street) <b>86<sup>th</sup> Street</b> (Park View Boulevard to Plaza Boulevard) <b>Valley View Drive</b> (Park View Boulevard to Elm Drive) Replace Concrete Panels in Various Locations	1.50	300.0
2019	19	M376 (229)	<b>Storm Sewer Inlet Top Repair</b> (72nd Street, 96th Street, Harrison Street, Giles Road) Replace Damaged and Deteriorated Storm Inlet Tops	N/A	75.0
2020	20	M376 (376)	<b>Applewood Creek Trail</b> (BNSF Railroad to Giles Road) ROW Acquisition	0.57	2.5 L.V. 10.0 Fed. <hr/> 12.5
SIGNATURE:		TITLE:		DATE:	
		STREET SUPERINTENDENT (S-1046)		03/01/2016	

**Board of Public Roads Classifications and Standards**  
**Summary of Six- Year Plan**  
**Six-Year Period Ending – 2021**

COUNTY:		CITY:		VILLAGE:	
<b>LA VISTA</b>					
PROJECT YEAR	PRIORITY NUMBER	PROJECT NUMBER	PROJECT DESCRIPTION	LENGTH Nearest Tenth (MILES)	ESTIMATED COST (THOUSANDS)
2020	21	M376 (228)	<b>East La Vista</b> (From Harrison Street to Thompson Creek; 69 <sup>th</sup> Street to 72 <sup>nd</sup> Street) Construction	2.56	2,696.2
2020	22	M376 (379)	<b>66<sup>th</sup> Street</b> (Harrison Street to Giles Road) and <b>Giles Road</b> (66 <sup>th</sup> Street to 69 <sup>th</sup> Street) Reconstruction of 66 <sup>th</sup> Street and Giles Road	1.30	1,244.5 s.c. 829.6 l.v. <u>8,296.4 fed.</u> 10,370.5
2021	23	M376 (376)	<b>Applewood Creek Trail</b> (BNSF Railroad to Giles Road) Construct Hiking and Biking Trail	0.57	333.5 l.v. <u>1,334.0 fed.</u> 1,667.5
2021	24	M376 (378)	<b>Various Locations</b> Street Maintenance	1.50	400.0
SIGNATURE:		TITLE:		DATE:	
		STREET SUPERINTENDENT (S-1046)		03/01/2016	

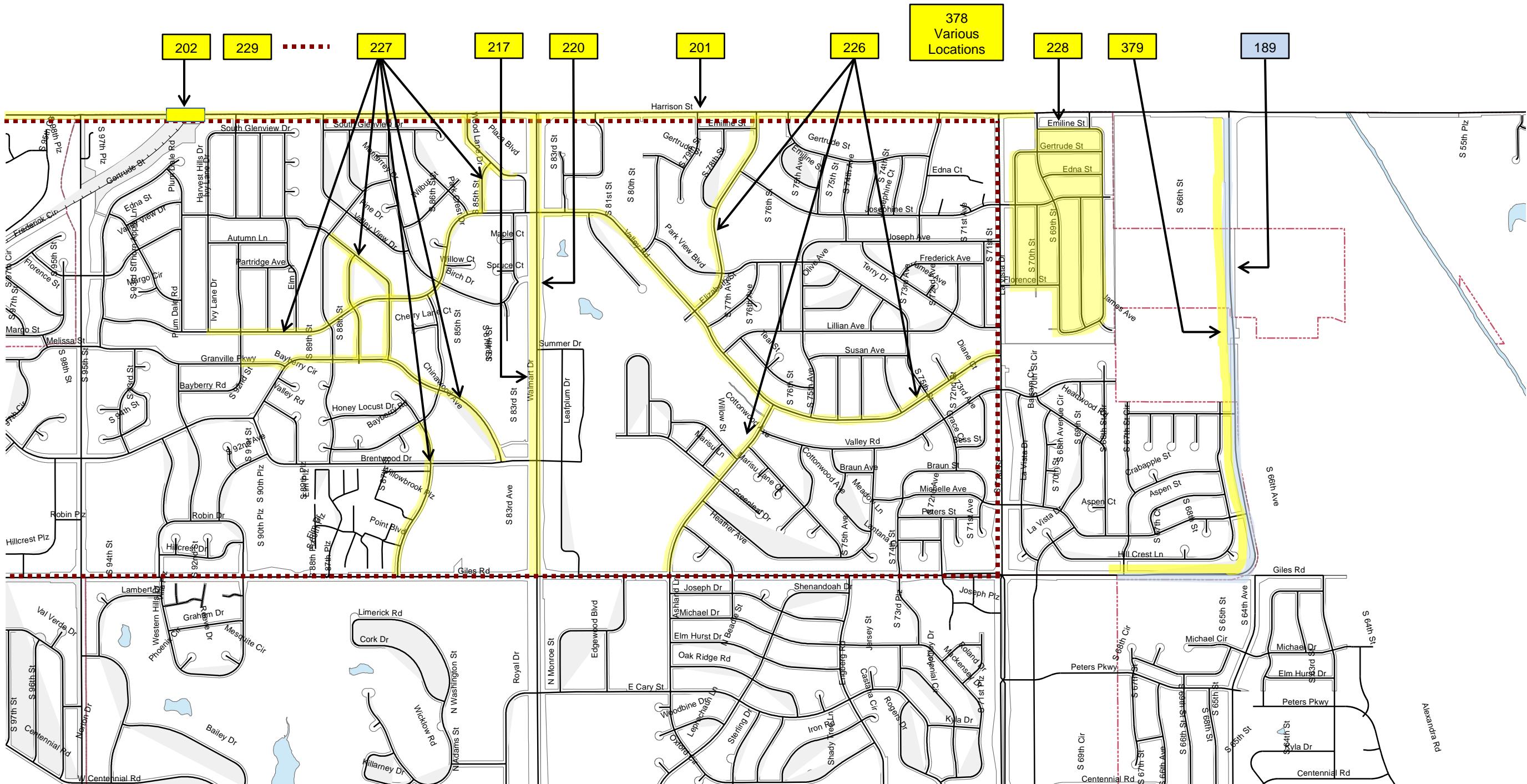
**Board of Public Roads Classifications and Standards**  
**Form 11 Report of Previous Year**  
**Highway or Street Improvement**

**Year Ending** 2015 **Sheet** 1 **of** 1

COUNTY:	CITY:	VILLAGE:		
		<b>LA VISTA</b>		
PROJECT NUMBER & DESCRIPTION	LENGTH Nearest Tenth (MILES)	PROJECTED COST (THOUSANDS)	CONTRACT PROJECT	DATE COMPLETED (ACTUAL OR ESTIMATED)
M376 (190) Intersection of 132 <sup>nd</sup> Street and West Giles Road Engineering/ROW	0.20	15.0	Yes	Delayed Until 2016
M376 (224) Intersection of Eastport Parkway and Harrison Street Install Traffic Signal at Intersection	0.01	150.0	Yes	Completed March 2015
M376 (215) 120 <sup>th</sup> Street and Giles Road Install Traffic Signal and Add Additional Turn Bays	0.01	240.0	Yes	Completed February 2015
M376 (225) West Papio Trail (90 <sup>th</sup> Street to Giles Road) Extend Trail Along West Papio Creek	1.50	885.0	Yes	Completed August 2015
M376 (189) 66 <sup>th</sup> Street and Giles Road Short Term Road Repairs	1.30	419.4	Yes	In Progress Completion July 2016
SIGNATURE:	TITLE: <b>STREET SUPERINTENDENT (S-1046)</b>			DATE: <b>03/01/2016</b>

# City of La Vista

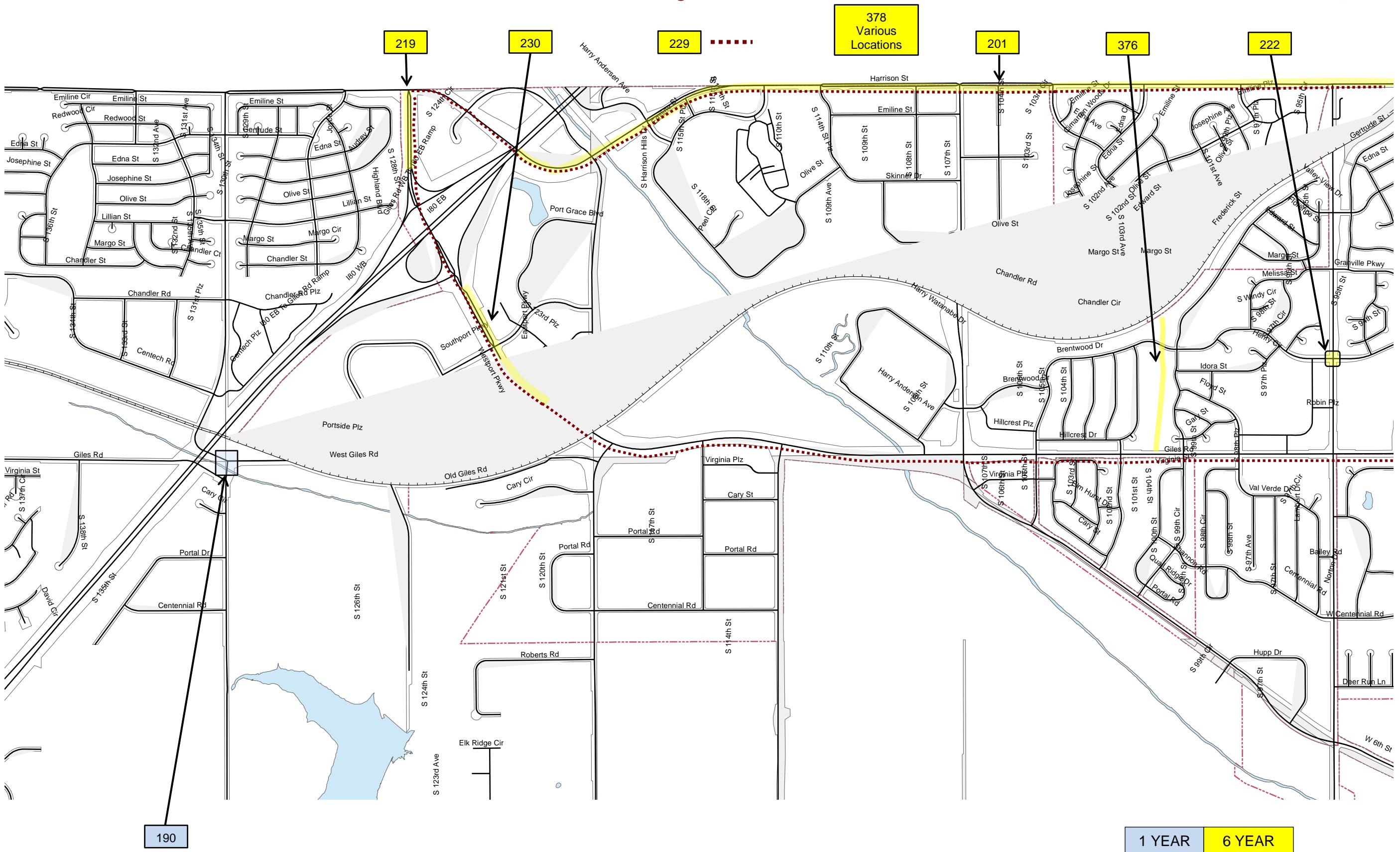
Page 1 of 2



1 YEAR      6 YEAR

# City of La Vista

Page 2 of 2



**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**MARCH 1, 2016 AGENDA**

Subject:	Type:	Submitted By:
VENDOR SELECTION — FINANCIAL INFORMATION SOFTWARE SYSTEM AND IMPLEMENTATION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

**SYNOPSIS**

A resolution has been prepared authorizing the selection of a vendor and the negotiation of a contract for the implementation of a new Financial Information Software System for the City of La Vista in an amount not to exceed \$275,000.

**FISCAL IMPACT**

The FY 16 Capital Improvement Program contains funding for the proposed project.

**RECOMMENDATION**

Approval.

**BACKGROUND**

The City's Financial Information Software Team (FIST), made up of representatives of all departments, was tasked in 2014 to explore options for replacing or upgrading the City's financial software system. The City contracted with BerryDunn to assist in this endeavor.

In September 2015 a Request for Proposals (RFP) was issued and four responses were received. Three vendors were selected to go forward, although one vendor was not able to continue due to lack of staffing to complete the project. Two vendors, ranging in price from \$209,901 to \$252,382, conducted extensive (2-day) demonstrations of their software with the FIST and a wide range of employees. The employee stakeholder input and preferences along with the phase scoring resulted in the recommendation to purchase the BS&A Software product from BS&A, Bath Michigan.

It is further recommended that the City stay with its current vendor, Payroll Maxx, for time management functions and the management of human resources and payroll functions. These functions will integrate with the BS&A software.

The final recommendation also includes that the Community Development modules for planning, permitting and inspections be included in the software purchase in order for those functions to integrate with the financial software system.

Considerable efforts have been directed towards identifying the best product to meet the current and future needs of the City. BS&A clearly provides the product that most closely meets the city's needs and expectations. A representative from BerryDunn will be in attendance to answer any questions you might have.

Attached is a copy of the Financial Software Recommendation.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE SELECTION OF A VENDOR AND THE NEGOTIATION OF A CONTRACT FOR IMPLEMENTATION OF A NEW FINANCIAL INFORMATION SOFTWARE SYSTEM FOR THE CITY OF LA VISTA IN AN AMOUNT NOT TO EXCEED \$275,000.

WHEREAS, the City Council of the City of La Vista has determined that the selection of a vendor for a new financial information software system is necessary; and

WHEREAS, the FY 16 Capital Improvement Program contains funding for this project; and

WHEREAS, the Financial Information Software Team has interviewed and recommended the selection of the vendor BS&A, Bath Michigan; and

WHEREAS Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secures Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska authorize the selection of a Vendor and the negotiation of a contract for implementation of a new financial information software system for the City of La Vista, subject to any modifications the City Administrator or her designee determines necessary in an amount not to exceed \$275,000.

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016.

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk



# Financial Software Recommendation

City of La Vista

## Executive Summary

The City's Financial Information Software Team (FIST) was tasked in 2014 to explore options for replacing or upgrading the City's financial software system. The City contracted with BerryDunn. A Request for Proposals (RFP) was issued and four responses were received. Three vendors were selected to go forward. One vendor withdrew and the other two remaining conducted extensive (2-day) demonstrations of their software with the FIST Team and a wide range of employees. The phase scoring and employee stakeholder preference both led to a recommendation to purchase the BS&A Software product.

For 25 years, BS&A Software has been in the business of providing both small and large municipalities with Financial Management, Payroll and Community Development software. Their sole focus is governmental software. The software is built on the Microsoft.NET platform. Microsoft SQL is the database engine.

Some of BS&A's software benefits include site licensing which allows for an unlimited number of concurrent users at no additional cost. BS&A will provide 10 years of data conversion at little cost. Because BS&A uses Microsoft SQL, integrations with other user configurable software (banks, State Governments, IRS, benefit providers, purchasing cards...) will be highly beneficial.

The City's overarching goal was to secure a financial software package that would meet the immediate needs of the City as well as carry us well into the future. BS&A provides that solution.

- The budgeting and long-term budget forecasting capability will allow the city to project budgets 10 years into the future and provide "what-if" budget analysis.
- The general ledger module provides for cash flow analysis, has integrated GASB 34 reporting, a complete account and bank reconciliation program, automatic inter-fund accounting entries, and unlimited number of years of general ledger and transaction history.
- The accounts payable module has integrated imaging which allows for batch scanning of invoices and paperless archiving while also providing full integration of purchase orders, purchasing card support, ACH payment and budget integration. Positive pay with our bank's specifications can be established to provide for cross-reference checking, which is an important component of check fraud prevention.
- BS&A's cash receipting capabilities include providing flexible, centralized or decentralized receipting modes, barcode scanning, and individual department receipting templates. It can handle recurring invoices, credits, ACH files, paperless billing, penalty assessment, and electronic check requests.
- Other BS&A modules provide for purchase order processing, fixed assets tracking, work orders with GIS mapping, payroll, human resources, business licensing, permitting, inspections and planning.

Considerable time and effort was given towards this project as it was a very extensive and deliberate process the FIST team and employee stakeholders took their responsibility seriously to put forth the best possible recommendation. During the evaluation process, it was determined that the BS&A Human Resource (HR) module is not as robust as the Payroll Maxx System which we currently use for time management. It is recommended that the human resources and payroll functions be provided and managed by Payroll Maxx.

Finally, there are some overlapping financial reporting aspects included in BS&A's Community Development software that would be beneficial for our purposes. It is therefore recommended that this module be included in the package.

BS&A provides the best product to meet the needs of the City today and well into the future and the purchase of the BS&A software is recommended. We look forward to any questions and would like to receive direction to move forward in contract negotiation with BS&A and Payroll Maxx for an all-inclusive Financial Management, HR, and Community Development software system.

Submitted by:

**The FIST Team**

## Financial Modules

BS&A offers a complete ERP solution that meets the needs of the City. Additionally, we do have the ability to interface third party software using built in generic import/export features. Our applications work with SQL Server 2005 through 2014 and link together using a database grouping method. What this means for our customers is: a reduction in data entry errors; minimal duplicate entry; and overall increased productivity

Here are a few of the many benefits to our fully integrated Financial Management system:

- Drill down feature in GL/Budgeting allows for instant access to the originating source document
- Clickable links on reports allow users to jump to the detailed, underlying transaction information for a 'summary-type' report line - even across applications
- All reports can be emailed or printed to Excel, PDF or other applications and file formats.
- Individual User Report Profiles allow users to run memorized sets of reports.
- Fully integrated Budgeting with Budget Footnotes and Long Term Budget Forecasting
- Over budget notifications are available within all applications
- Automatic posting of encumbrance entries when a purchase order is approved in the Purchase Order application and then converted to an invoice in Accounts Payable
- Fully integrated receipting process - Cash Receipting updates linked applications in real time
- View journal detail and posting information from any application
- GL number verification in all applications
- Streamlined Check Reconciliation and Bank Reconciliation process from one application
- Comprehensive capabilities for budgeting all personnel costs and fringes through integrated position based budgeting

### General Ledger (GL)/Budgeting

BS&A's GL/Budgeting is the foundation of the Financial Management Suite, incorporating Budgeting, Long-term Financial Forecasting, and Project/Grant Accounting. As these functions are the core of any financial system.

The GL/Budgeting application acts as the final data storehouse for financial entries from seamlessly integrated applications, such as Accounts Payable, Cash Receipting, Utility Billing, Property Tax, and Miscellaneous Receivables. Our wide range of interfaces allow for posting of transactions from other, non-BS&A products.

Data is only useful if it is easily accessible. BS&A provided many standard reports, which can be customized to meet various needs... eliminating the necessity of add-on modules, such as complete and integrated GASB 34 reports and a Report Writer for unmatched reporting flexibility.

- **Budgeting and Long-term Budget Forecasting** - The Budgeting function supports decentralized budget entry, imports of preliminary budgets from spreadsheets, and multiple, user-definable budget levels. The final budget document is user-definable, or may be saved as a spreadsheet to give unlimited options in formatting. Budget footnotes are maintained within the application and may be printed on the final budget document. Long-Term Budget Forecasting allows for up to 10-year future projections, which may then be saved to unlimited budget snapshots for “what-if” budget analysis. Statistical forecast calculations may be overridden on an ad-hoc basis to accommodate known future financial events.
- **Cash Flow Analysis** - Powerful Cash Flow Analysis features enhance awareness of upcoming cash flow needs through powerful analysis tools and intuitive graphical displays. Intuitive screens enable you to customize statistical and graphical data views.
- **Integrated GASB 34 Reporting** - All GASB 34 reports are built-in; no need for a separate reporting module.
- **Complete Account and Bank Reconciliation** - In addition to identifying open and cleared check transactions - manually or electronically via export file from the bank – BS&A’s GL/Budgeting application groups cash transactions by deposit and reconciles other transactions (i.e., manual journal entries) that affect cash. This enables a complete reconciliation between general ledger account balances and corresponding bank account balances.
- **Automatic Inter-fund Accounting Entries** - Inter-fund accounting throughout the application is managed by flexible settings within GL/Budgeting. All entries created in linked applications (Accounts Payable or Cash Receipting, for example) are automatically balanced between funds via automatic “due to/due from” entries when necessary.
- **Flexible, Sophisticated Security Features** - System Administrators will have the flexibility gained by BS&A’s task- and field-level security features. Setup and maintenance of user security settings - for all applications - is easily accomplished from one central location. In addition, fund-, department-, and account-based security settings control access and posting to relevant accounts within the general ledger.
- **Comprehensive Reporting** - There are over 60 standard reports in the GL/Budgeting application. These may be used as-is, modified to fit our needs, or used as the basis for an entirely new report created in the included Report Writer. Report Profiles may be created to group selected reports for subsequent one-click printing. Reports may be printed, viewed on-screen, exported to Excel, or saved in a variety of formats including pdf, html, or text.
- **Detailed Report Drilldown** - In addition to the benefit of printing BS&A reports to the screen, saving time and paper, selected reports offer a drilldown feature for a greater level of detail. This provides easy balancing while viewing one report – no need to run

subsequent reports from ancillary applications to gather supporting detail. For example, click on any transaction line in the Account Activity Report to view the source document (Accounts Payable check, Payroll check, Receipt, etc.).

- **Unlimited History** - BS&A's GL/Budgeting application maintains an unlimited number of years of general ledger and transaction history, and makes that history useful. Comparative historical reports can be run showing nominal and budgetary amounts, displaying data from any or all fiscal years. Seamless spreadsheet integration allows unlimited statistical analysis of historical data.
- **Extensive Import/Export Capabilities** - Journal entries may be imported from third-party applications via a number of formats or from Excel spreadsheets. In addition to the capabilities integral with the reporting system, all data is accessible via user-definable exports.

### **Accounts Payable**

In addition to the standard invoice entry/check printing functionality, BS&A Accounts Payable application interfaces with the billing applications for easy tracking and maintenance of refund requests. This integration offers one-click viewing of the status of check requests from the originating department, freeing the AP staff from fielding refund-related questions.

- **Integrated Imaging System** - BS&A's Imaging System, included with Accounts Payable, and allows batch scanning of invoices for electronic processing and paperless archiving.
- **Positive Pay** - Positive Pay is set up using your bank's specifications. The export file is easily created and provides a list for your bank to use as a cross-reference, an important component in check fraud prevention.
- **Full Integration with BS&A Purchase Order** - In addition to increased budgetary control, integration with BS&A Purchase Order eliminates duplicate entry of purchase information – simply select the PO for payment, and all data is automatically filled out. Easily accommodates partially-filled Purchase Orders with encumbered amounts correctly relieved.
- **Electronic Check Requests** - Refunds processed in linked billing applications can be transferred to Accounts Payable automatically. Simply select a pending Check Request for payment and relevant information is automatically filled in. Linked applications can query Accounts Payable for the status of the check request. For example, the Utility Billing clerk can look up requested information (check cut? check cleared?) without having to consult with the Accounts Payable clerk.
- **Purchasing Card Support** - BS&A's Accounts Payable application imports transactions from Purchasing card vendor. Detailed tracking of purchasing information is tied to the true vendor while payments are made to the issuer of the Purchasing card.

- **ACH Payment Features** -The convenience and security of paying invoices via ACH transfer is just as straightforward as a check run using paper checks. Once a vendor is set up as being paid via ACH, the application does the rest. Upon processing an ACH check run, a prompt will signal to generate the ACH file. Simply answer “Yes” and transfer the file to your bank via their instructions.
- **Notifications** - The Notifications pane shows pending Recurring Invoices, pending Check Requests, unjournalized invoices/checks, and unposted journal entries.
- **Flexibility to Handle Different Banking Situations** - Pay invoices from multiple checking accounts, pooled cash accounts, or single or multiple paying funds with automatic interfund accounting handled, using parameters set up in GL/Budgeting. No knowledge of interfund accounting is necessary for Accounts Payable processing.
- **Sophisticated Budget Integration** - Budgetary control is maintained via real-time budget availability verification. All invoices entered, regardless of status (open or posted) are reflected in the calculation of available balance. Budget override permissions are controlled via flexible security settings.
- **Customizable Check Forms** - Check formats are completely customizable to your paper forms. Supports security-controlled printing on blank check stock, saving the expense of stocking different forms for each bank.
- **Easy Check Reconciliation** - AP checks may be easily reconciled, either manually or electronically via bank-supplied file. Interfaces seamlessly with system-wide bank/account reconciliation.
- **Optional Online Vendor Self-Registration** - Online Vendor Self Service, part of BS&A’s Internet Services suite, allows vendors to maintain their own account information. The City maintains control via the ability to review and reject any changes. Registered vendors may view invoices, checks, and PO’s online, reducing staff time in answering questions from vendors.
- **Cash Receipting** - BS&A’s Cash Receipting provides for flexible receipt entry scenarios while maintaining a centralized system for cash reporting. Counter and Department Transmittal modes deliver flexibility for a variety of receipting needs. End-of-day deposit processing seamlessly integrates with GL/Budgeting for true account reconciliation. In addition to integrating with our billing applications, Cash Receipting provides the ability to import receivables from third-party software via a flexible, user-definable interface for account and amount verification, and subsequent export of receipts to those applications.
- **Integrates Fully with BS&A Billing Applications as well as Third-Party Software** - Flexible receipt item setup lets you add receipt items from linked BS&A applications,

and add user-defined receipt items to handle charges not maintained in BS&A applications. Receipt items may be set up to link to third-party billing systems by way of an end-of-day procedure that automatically creates exports customized to those systems.

- **Flexible, Centralized or Decentralized Receipting Modes** - Supports centralized receipting, centralized deposit of receipts processed off-site, as well as function-specific receipting from external locations on- or off-network.
- **Barcode Scanning Support** - Scanning of barcoded bills dramatically decreases data entry time and increases accuracy. With the ability of our Utility Billing, Miscellaneous Receivables, Community Development, and Property Tax applications to produce customized, barcoded bills, the City gets the benefits of centralized receipting for all functions along with enhanced speed and accuracy.
- **Department Receipting Templates** - Initially designed for the interdepartmental receipting requirements of counties, this feature is useful for any municipality where cash is processed in multiple decentralized locations, but deposited centrally.
- **Subsidiary Database Creation** - Decentralized locations may process receipts into separate databases, isolating their receipts by function. These transactions are then easily transferred as summary entries in the main database when receipts are presented to the main office for deposit for easy, automated cash reconciliation and tracking.
- **Deposit Creation** - Receipt transactions are easily grouped by deposit, providing quick balancing and easy end-of-month reconciliation of deposits. The application can even print the deposit ticket.
- **System-Wide Receivables Lookup** - Simply by entering a name or address, all BS&A applications that generate bills (Utility Billing, Tax, etc.) are queried to generate a detailed list of items owed and the grand total. Any or all bills may then be marked and processed for payment.
- **Easy Batch Entry of Receipts** - Repetitive receipts – for example, utility bill mail payments – may be entered as fast as the barcoded bills can be scanned. Running batch totals are then matched up with the total moneys received.
- **Real-time Posting of CR Data to Ancillary Applications** - Transactions entered into Cash Receipting update the corresponding billing system real-time, meaning there is no lag between the entry of a receipt and the update of the customer's account status, and no need to wait until end-of-day posting for the account to be updated. This greatly reduces the volume of "duplicate-payment" refund checks issued.

## **Miscellaneous Receivables**

Billing software needs to be flexible to handle receivables outside of the normal Tax and Utility billings. BS&A's Miscellaneous Receivables application was designed from the ground up to deliver this flexibility.

- **Recurring Invoices** - Recurring invoices can be quickly generated in batches, eliminating the need to manually create each invoice and speeding data entry for repetitive billings.
- **Credits** - Credits may be applied to a customer's account, whether for overpayment or to adjust the amount billed on an invoice.
- **ACH File Creation and Paperless Billing** - Streamline your payment process by using ACH – payments can be automatically debited from customers' bank accounts. Additionally, bills can be emailed to customers wanting to go paperless.
- **Penalty Assessment** - Flexible process assesses penalties based on a percentage, flat amount, or table of percentages/amounts calculated on number of days past due.
- **Aging Reports** - Reconcile the outstanding balance by general ledger number as of a given date with the corresponding balance in GL/Budgeting.
- **Electronic Check Requests** - Refunding an overpayment to a customer is done through an electronic check request process with BS&A Accounts Payable, eliminating the need for the AP clerk to hand-enter the invoice for payment. The user can quickly ascertain if: a) a check request has been converted to an invoice for payment; b) the converted invoice has been paid; c) the check has been cleared by the bank. This greatly speeds accuracy and response time.
- **Collection** - The process of sending unpaid receivables to collection includes the ability to account for them using a separate general ledger number.
- **Lienable Billing Items** - Billing items considered lienable may be transferred to the customer's property tax bill by way of a Wizard that handles all aspects of the process, including adjustment creation on the customer's accounts and reclassification of the receivable balance in GL/Budgeting.
- **Billing Item Level Security** - Security settings are available to quickly and easily configure which billing items will be available, on a user-by-user basis.
- **Purchase Order** - BS&A's Purchase Order application is designed to maximize your control over purchasing decisions while maintaining maximum flexibility and ease of use. The graphical flowchart-based workflow setup simplifies the complex task of translating your approval rules to an electronic model, enhancing control over the purchasing, budgeting, and bidding process. Integrated Bid Processing functionality allows electronic maintenance of bids and quotes.

- **Integrated, Graphic Workflow and Approval Process** - Graphical flowcharts illustrate and aid in the setup of the approval decision workflow, greatly increasing ease-of-use. Drag and drop to set up the “next-in-line” to approve a requisition or purchase order. Templates provide easy duplication of workflow for similar items.
- **Requisitions and PO Approval via the Web, Email or Smart Phone** - Purchasing decision-makers can approve or deny off-site, reducing the number of employees to be granted authorization power. You can leave the office without wondering what’s being purchased without your knowledge.
- **Easy Change Order Process** - Change orders are easily entered, with easily-accessible history of all changes. All pre-encumbrance and encumbrance accounting is handled automatically.
- **Pre-encumber at Requisition Level** - Setting up Requisitions to pre-encumber funds prior to approval provides notification that pending requisitions exist and prevents potential over-spending prior to PO approval. Denial of requisition automatically frees up funds.
- **Automatic Transfer to BS&A Fixed Assets** - Purchases of capital assets may be identified at time of requisition, which then flows through the approval process to the time of purchase, automatically updating BS&A Fixed Assets. Duplicate entry of asset-related transactions is eliminated. In addition, rules can be set in order to specify amounts and accounts that automatically flag purchases for asset creation.
- **Bid Tracking and Online Bidder Self-service** - Bidders are maintained separately from Vendors, yet are easily converted to Vendors. The optional Online Bidder Self-Service feature automates bidder registration; while the approval/denial feature of bidder-entered changes gives complete maintenance control.
- **Mass Approval/Denial of Requisitions** - Mass approve/deny from a single screen. Requisitions can be selected individually or by group, and once approved, quickly converted into purchase orders.

### **Fixed Assets**

GASB 34 made the accurate tracking and reporting of Fixed Assets critical. By integrating with the other components of BS&A’s Financial Management Suite. The Fixed Assets application greatly simplifies tracking these items without sacrificing accuracy.

- **GASB 34-Compliant Reporting** - Reports necessary for financial statement note disclosure are included. No separate reporting module is needed.
- **Construction in Progress** - Construction projects can be tracked and automatically converted to capital assets once completed.

- **Integration with BS&A Purchase Order and BS&A GL/Budgeting** - Purchase orders may be flagged as Asset purchases, facilitating electronic transfer to BS&A Fixed Assets. In addition, rules can be set in the Purchase Order application to specify amounts and accounts that automatically flag purchases for asset creation. Depreciation and disposal accounting information is posted to GL/Budgeting. This tight integration eliminates errors and duplication of data entry.
- **Flexible Asset Disposal** - Assets can be partially disposed based on quantity, dollar amount, or percentage of total cost, eliminating the need to record each asset as an individual for disposal purposes. For example, library books can be recorded as a lump sum and then written off as a percentage of the original cost. The application also supports partial asset transfers, splits, repairs, and disposition, including partial disposal.
- **Complete, Easily-Accessible Asset History** - The book value as of a specific date may be determined at any time.

### Work Order

BS&A's Work Order application streamlines the myriad resources used by the City in the management of work orders: including inventory, equipment, employees, and vendors.

- **Tight Integration with many BS&A Applications** - Tight integration with numerous BS&A applications allows for easy tracking and robust reporting with a high level of accuracy. Some examples of this integration:
  - **Inventory Management:** track and report on inventory used.
  - **Timesheets:** track and report on employee time and equipment used.
  - **Miscellaneous Receivables:** create invoices to bill for services rendered.
  - **Accounts Payable:** generate invoices to third-party vendors involved with the work order.
- **GIS Mapping** - Use your existing GIS map layers to plot your work orders, assets, and facilities. This functionality enables the City to efficiently utilize your GIS information in evaluating work order data.
- **AccessMyGov (AMG) Interface** - Requiring only an Internet connection, employees can view their assigned work orders in real time via AccessMyGov.
- **Scheduling** - Our customizable scheduling feature lets you define rules to allow for quick and easy assignment of tasks to appropriate workers, avoiding scheduling conflicts.
- **History by Asset** - Easily view the history of each asset tied to City facilities.

### **Summary Financial Modules**

BS&A provides an overall complete financial package which meets the needs of the City by providing the necessary general ledger, budgeting, accounts payable, cash receipting, miscellaneous receivables, purchase orders, fixed assets, and work orders. Therefore the Team recommends the purchase of BS&A's financial package

## **Human Resource Modules**

### **Time Management Module**

BS&A uses a 3<sup>rd</sup> party vendor called Executime, because time management systems are not their expertise, therefore, a partnership with Executime provided the necessary expertise.

While Executime provided a proposal and presented at the vendor demonstrations. It was not very impressive and appeared it would be taking the City backwards from our current system. Contrary to Executime, our current system with Payroll Maxx is completely web based with no manual time sheets.

It is recommended that the City remain with Payroll Maxx as the time management system which has already been implemented and has been running successfully for over 2 years. Payroll Maxx is a local company and service has been outstanding. Finally, Executime is more costly.

### **Human Resource Module**

The city does not currently have Human Resource (HR) software. Much of the HR functions are manual excel spreadsheets. BS&A provides a HR module that is extremely basic and does not meet our needs. BerryDunn advises that financial software providers, in the Tier we currently are evaluating, do not typically have robust HR modules. To obtain a more robust HR module, we would either have to look at a higher Tier of financial software or look at stand-alone HR software systems. Based on this information Payroll Maxx's Infinity HR was evaluated.

A demonstration of the Infinity HR module was provided and the functionality and capabilities were impressive. Specifically, being able to take an applicant's information from a job posting website and utilize it through the hiring and employment process without the need to rekey data entry is a significant time saver.

Infinity HR has the ability to track performance, promotions, pay increases/decreases, corrective actions, training, certifications, re-certification renewal dates and evaluations. It has the ability to hold documents including the City Employee Handbook and record and maintain updates. Infinity HR can then email documents or updated documents to employees and has the capability of requiring employees to provide an electronic signature to verify they have received the policy. Currently, this is done manually. From recruiting to performance, we will be able to quickly and easily pull information out of the system. The employee self-service Single Sign On, will allow employees to access their basic information, forms, pay details, also allows them to access the time management (Payroll Maxx) portal without any additional sign on.

Another function of Infinity HR is its customizable performance evaluation system. This was demonstrated and researched in depth to determine its ability to accommodate the new performance evaluation system which it will do. Although no determinations have been made regarding the future of SuccessFactors, it is good that this may be a future option.

### **Payroll Module**

While BS&A has a payroll module currently meets our needs. The issues we currently have with Payroll Maxx and Summit payroll would continue to exist with BS&A. Specifically, Payroll Maxx and Summit both keep separate balances and calculate the balances differently which results in confusion. Staff

must at every payroll manually adjust the leave balances to match the two systems. This issue would not go away with Payroll Maxx and BS&A payroll.

The FIST team asked for information on the Payroll Maxx module called Evolution. BerryDunn advised that payroll modules are very basic in nature without much variation in software. Payroll modules typically all do manual checks, direct deposits (including to multiple financial institutions) and deductions. This information can be easily downloaded to a .csv file or to an excel document to be uploaded into the financial software with no need to create any interfacing between systems.

There are several advantages to using Evolution. Payroll Maxx, Infinity HR and Evolution will interface with each other. This allows for employee data in one system to be uploaded to the other two systems without any re-keying of data. The issues with employee benefit leave time between the two systems is alleviated. All federal and state payroll submittal forms, W2's, 1094's and 1095's are completed by Evolution. By using Evolution's payroll, potential errors or unknown changes in the payroll law are alleviated or minimized. Finally, Evolution is web based which will allow employees to login to the system and see the past and current pay stubs, W2's and 1095's.

#### **Human Resource Summary**

In finalizing the time management, HR and payroll module discussion, and it is recommended that the City stay with Payroll Maxx as its time management system, and contract with Infinity HR and Evolution for human resource and payroll software systems.

## Community Development Modules

As BerryDunn facilitated fact-finding meetings with all department users, it became apparent that there was a need to improve only the current financial system but also the associated business processes. Thus a need for an "Integrated, multi-module application software designed to serve and support several business functions across an organization", is documented in La Vista Needs Assessment Report, dated July 16, 2014. This is known as Enterprise Resource Planning (ERP) system.

In coordination with the common core Financial Management and Human Resource Management, the ERP system modules also include Land Management and Revenue. Land Management and Revenue include modules such as utility billing, planning and zoning, permits, inspections, code enforcement and business licenses. It quickly became apparent that it is necessary to include the Land Management and Revenue modules in the RFP. With the understanding, these modules were an option to the main focus of Financial and Human Resource software.

### Planning and Permitting

Community Development currently is using Blue Prince, MS Word, Outlook and Excel to manage planning and permitting. Blue Prince is not integrated into the City's GIS system and does not interface with the financial software. When applications come to city hall, they are in paper form. Staff then enters the application into Blue Prince and it is assigned a project number. The application and supporting documents, in hard copy, are forwarded to the Building Department for review. Commercial permit applications are also reviewed by several city departments and the Fire Marshal. Comments coming in are combined into one MS Word document. Once the permit is approved, the applicant is contacted and asked to pay the permit fee and collect their permit. The City currently does not have a system to support Planning activities. There is no public-facing portal to allow customers to interact with the City on applications or the review process.

**BS&A's Building Department module** is a comprehensive software that allows for the property's entire history to be assessed through one easy to navigate view. It can manage any construction project, permit, code compliance, rental registration, certification, occupancy, or other inspection-related process. It also has the capacity to record address down to the apartment number which Blue Prince cannot.

Permits can be tracked from application to finish with the ability to link existing Contractor and Licensee records or add them on the fly if needed. The software will calculate costs from our fee schedules and add them to an invoice. It has the capacity to take payments, issue permits, and print receipts. The Inspection tool in the software can then schedule and process inspections. The Productivity Tool will create letters, attachments of images and attach reminders through workflow to a permit or inspection so no follow-up gets lost.

Code Enforcement can track all property maintenance issues such as weeds, trash, inoperable vehicles. The Inspection Tool again can schedule and process inspections and the Productivity Tool can create letters and attachment of images and documents. As with Permits, the system can also attach reminders through workflow. It also has the capability to set up work flows to apply fees, schedule inspections, generate letters, create reminders and send e-mails to other City staff or to customers.

Inspection Scheduling and Tracking Tool sets appointments and schedules inspections. With user defined checklists, it can create violations, track violations, location, and details and current status of the violations. It also can capture images of the violation directly into the inspection history.

**GIS Integration** allows for a direct link between our data and the GIS maps to view data, plot various datasets and quickly view neighboring accounts using Google Maps.

**Accounting Functionality** of this software allows for invoices, taking payments and deposits, and making adjustments and transfers.

This software will be especially beneficial in tracking and monitoring our sewer connection fees. Currently the City Engineer reviews a permit and assesses the sewer connection fees. (These fees include La Vista connection fees as well as either Sarpy or City of Omaha connection fees.) The fees are collected and deposited into the City of La Vista account. The City Engineer provides a memo identifying the allocation of fees to the different agencies and Building Inspectors hold the memo until the project is completed. Upon completion of the project, the memo is forwarded to the finance department to release the connection fees to the other agencies. This process is not efficient and there are too many opportunities for error.

BS&A's Building Department software would alleviate this problem. The fees can be assessed, collected, and receipted in this program. Sewer collections fees can be flagged by the building inspectors as a hold. As the project is completed and inspected, the inspectors can release the flagged fees and general ledger entries and accounts payable requisitions would be generated for payment to Sarpy or the City of Omaha on a timely manner.

### **Inspections**

The city currently uses Palm Tech and MS Excel to support inspection activities and Blue Prince to manage the Rental Inspection Program. The City is involved in approximately 2,400 annual inspections which are called in by citizens or contractors and answered by staff. The Inspectors share MS Outlook which identifies times for scheduling inspections. The information related to the inspection type is entered into Blue Prince, printed out and placed into an inbox tray for the inspectors. The City requires bonds for temporary Certificates of Occupancy. Blue Prince is able to note if a bond was collected or not on a Certificate, but it cannot track bonds and related activity.

The inspectors currently use Blue Prince to manage the Rental Inspection Program from their desktop computer and Palm Tech in the field on computer tablets. This system does not integrate with Palm Tech and requires duplicate data entry into Blue Prince and maintaining a MS Excel spreadsheet to track the registration status of rental properties and whether the registration fees were collected. The number of inspections, inspection statistics and percentage completed cannot be tracked in Blue Prince due to multi-unit apartment buildings being listed as a single address. This is not an efficient process.

**Field Inspection** software from BS&A is a tablet-enabled application that synchronizes with BS&A's Building Department module. Allowing the tablets in the field full access to permits, code enforcement, inspection scheduling and tracking tools, GIS integration and accounting functionality. And, the software has the capability to handle multi-unit rental inspections and edit numerous units within a single building.

### **Community Development Summary**

The current systems with Blue Prince and Palm Tech are not meeting the needs for planning, permitting nor inspections. With Land Management and Revenue Modules, not only will Community Development be receiving a more robust and modern software to meet their needs, the City will have a system that interfaces with the financial software.

### **Cost of Financial Software**

The recommendation to use the Payroll Maxx complete suite with time management, Infinity HR and Evolution payroll in combination with BS&A financial and Community Development modules: General Ledger, Financial Reporting, Treasury Management, Budgeting, Purchasing, Accounts Payable, Accounts Receivable and Cash Receipts, Work Orders, Fixed Assets, Planning, Permitting and Inspections, Grant Management, Project Management and Business Licensing, has an estimated one-time cost is \$256,332.

BS&A's yearly maintenance costs would begin in year two at an estimated \$42,147. The savings from discontinuing other software products (Summit, Successfactors, Land port, Blue Prince and Palm Tec) would be \$26,494. The result is an overall increase cost of \$15,653 for the entire software package. (See appendix)

**Appendix**  
**Financial Costs**

<b>Functional Areas</b>	<b>Current Systems Cost</b>	<b>Quoted Cost BS&amp;A</b>	<b>Quoted Costs Payroll Maxx</b>	<b>Total Cost New Financial System</b>
<b><u>One-Time Costs:</u></b>				
General Ledger / Budgeting / Grant /				
Project Management	26,017			26,017
Purchasing	20,329			20,329
Accounts Payable	23,789			23,789
Accounts Receivable / Cash Receipts	40,828			40,828
Fixed Assets	20,183			20,183
Work Orders	36,548			36,548
Planning / Permitting and Inspections	64,678			64,678
Business Licensing	20,010			20,010
Infinity HR		3,950		3,950
Evolution Payroll		-		
<b>Total One time Costs</b>	<b>252,382</b>	<b>3,950</b>		<b>256,332</b>
<b><u>Annual Fees:</u></b>				
<b>BS &amp; A Includes:</b> General Ledger /				
Budgeting/ Grant Management / Project				
Management / Purchasing / Accounts				
Payable / Accounts Receivable / Cash				
Receipts/ Fixed Assets / Work Orders /				
Planning / Permitting and Inspections /				
Business Licensing	21,420			21,420
<b>Payroll Maxx includes :</b> Time				
Management / Infinity HR / Evolution				
Payroll	20,727			20,727
<b>Total New System Annual Fees</b>			<b>42,147</b>	
<b>Summitt includes:</b> General Ledger /				
Purchasing / Accounts Payable / Accounts				
Receivable / Cash Receipts / Payroll /				
Fixed Assets	(12,000)			(12,000)
<b>Successfactors:</b> Performance Evaluation				
System	(10,000)			(10,000)
<b>Landport:</b> Work Order System	(1,500)			(1,500)
<b>Blue Prince:</b> Permitting, Planning,				
Inspections systems	(2,586)			(2,586)
<b>Palm Tec:</b> inspections systems	(408)			(408)
<b>Total Current System Annual Fees</b>	<b>(26,494)</b>			<b>(26,494)</b>
<b>Overall Increase in Annual Fees</b>				<b>15,653</b>

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PURCHASE PICKUP TRUCK - PARKS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOE SOUCIE DIRECTOR OF PUBLIC WORKS

**SYNOPSIS**

A resolution has been prepared authorizing the purchase of one (1) 2016 Chevrolet Silverado 4X4 2500HD Pickup Truck from Sid Dillon Chevrolet Buick, Wahoo, Nebraska, for an amount not to exceed \$55,366.00.

**FISCAL IMPACT**

The FY 16 Parks Operating Budget provides \$64,000 for the proposed purchase. In addition, a new two-way radio will be purchased separately for approximately \$2,500 from the State Bid through D&D Communication. The truck dealer is unable to purchase off the state contract.

**RECOMMENDATION**

Approval

**BACKGROUND**

The truck is being purchased off the State Bid – Contract Number: 14335 OC. The truck will have a Compressed Natural Gas (CNG) system installed on it. The \$10,750 upgrade for the CNG system is refundable through a grant the City received from the Nebraska Environmental Trust (NET). The truck will also be equipped with a snow plow for winter operations. Delivery time is approximately 60-120 days.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) 2016 CHEVROLET SILVERADO 4X4 2500HD PICKUP TRUCK FROM SID DILLON CHEVROLET BUICK, WAHOO, NEBRASKA FOR AN AMOUNT NOT TO EXCEED \$55,366.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a pickup truck for the Parks Division is necessary, and

WHEREAS, the FY 16 Park Operating Budget provides funding for the proposed purchase, and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of one (1) 2016 Chevrolet Silverado 4x4 2500HD pickup truck from Sid Dillon Chevrolet Buick, Wahoo, Nebraska for an amount not to exceed \$55,366.

PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016.

CITY OF LA VISTA

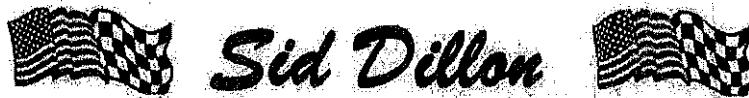
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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk



## Commercial / Fleet Division

**State Contract.....14335**

Line #1	3500HD Reg Cab, long box, 4x4, Single Rear Wheel.....	28693.00
	Power Windows and Power Locks.....	yes
	Gas engine for CNG conversion.....	6.0L
	Electronic shift 4x4.....	yes
	3.73:1 limited slip rear differential.....	yes
Line #6	power trailer mirrors.....	372.00
Line #7	cargo light.....	95.00
Line #13	Spray in bed liner.....	475.00
Line #16	Snow Plow Prep package, w/ HD alternator, battery & suspension fog lights.....	695.00
	4 wheel mud flaps.....	140.00
	full length stainless steel step tubes, ( wheel to wheel).....	120.00
	upgrade to 3500 HD single rear wheel, LT.....	395.00
	pintle hitch with 2" ball.....	1260.00
	full set of floor mats.....	150.00
Line #22	service manual.....	yes, after market
	parts manual.....	395.00
	aftermarket CNG with tanks where spare tire goes.....	N/A
	Western V-Plow, with ultra mount, plow lighting, & snow deflector.....	10780.00
	light bar, back rack, beacon, arrow stick, with controls in cab.....	5880.00
	4 corner strobe lights with switch in cab.....	1818.00
	single lid tool box, alumn diamond plate with lock.....	978.00
	2 L-shaped fuel tanks, with dc pumps, hoses, auto shut off nozzles.....	2900.00
	AM-FM / CD radio.....	CD is not available...has bluetooth
	spare tire.....	yes
	mud/snow tires.....	yes
	cloth split bench seat with fold down center section.....	yes
	rubber floor instead of carpet.....	yes
Line #21	full instrumentation including tachometer.....	yes
	body side molding.....	360.00
	white exterior.....	yes
	carcoat interior.....	jet black
	alloy rally wheels.....	yes
	HD class III or IV receiver hitch.....	yes
	trailer wiring.....	yes
	Integrated trailer brake controller.....	yes
	HD automatic transmission w/tow mode and overdrive.....	yes
	power steering and brakes.....	yes
	tilt steering wheel.....	yes
	towing package if offered.....	yes
	cruise control.....	yes
	total.....	55386.00

**Ron Fullerton  
Fleet Manager  
402-540-7578**

Physical Address	Mailing Address	Division Phone
257 West 'A' Street Wahoo, Ne. 68066	P.O. Box 186 Wahoo, Ne. 68068	402-540-7578

## STATE OF NEBRASKA CONTRACT AWARD

PAGE 1 of 5	ORDER DATE 10/09/15
BUSINESS UNIT 9000	BUYER DIANNA GILLILAND (AS)
VENDOR NUMBER: 3758834	
VENDOR ADDRESS:	
SID DILLON WAHOO INC DBA SID DILLON CHEVROLET BUICK 257 W A ST WAHOO NE 68066-2070	

**State Purchasing Bureau  
1526 K Street, Suite 130  
Lincoln, Nebraska 68508**

Telephone: (402) 471-6500  
Fax: (402) 471-2089

**CONTRACT NUMBER**

14335 00

## Secondary Award

## CNG Award

AN AWARD HAS BEEN MADE TO THE CONTRACTOR NAMED ABOVE FOR THE FURNISHING OF MATERIALS AND/OR SERVICES AS LISTED BELOW FOR THE PERIOD:

OCTOBER 09, 2015 THROUGH JULY 31, 2016

NO ACTION ON THE PART OF THE CONTRACTOR NEEDS TO BE TAKEN AT THIS TIME. ORDERS FOR THE MATERIALS AND/OR SERVICES WILL BE MADE AS NEEDED BY THE VARIOUS AGENCIES OF THE STATE.

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE MATERIALS AND/OR SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR MATERIALS AND/OR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bld Document 5081 OF

Contract to supply and deliver 2016 or Current Production Year 3/4 TON REGULAR CAB 4X4 TRUCK, as per the attached specifications, for the contract period October 9, 2015 through July 31, 2016.

See attached Terms and Conditions page for approximate units to be purchased. The Unit Price is equal to the Base Price for items before the Option Bid List.

Make/Model: Chevrolet Silverado  
Series, Code, Trim Level: 2500HD, CK25903, 609A, LT

**LINE GUIDE FOR THIS CONTRACT**

Line 1: Gas Engine (Delivery ARO 40 - 120 days)

Line 2: CNG Engine (Delivery ARO 40-240 days)

Line 3: Alternate Diesel Engine with block heater and to line

### Lines 4 - 23: Options

**Lines 24 - 35: Options (Law Enforcement Only)**

**IMPORTANT NOTE:** Purchase Orders must have an Exterior Paint Color selected from the contract. The paint.color line on the purchase order must have the Exterior Paint Color (name and code) and the Interior color (name and code) listed in the line attachment.

### Lines 8 - 11: Paint

Paint and interior colors with color codes are listed on a chart after the specifications.

The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the vendor and the State of Nebraska.

**Vendor Contact:** Ron Fullerton  
**Phone:** (402)540-7578  
**Fax:** not available

Diagram Holdings 10-19-15 10/14/15  
BUYER  
Materiel Administrator  
MATERIEL ADMINISTRATOR  
10-19-2015 10:00 AM 20150901

# STATE OF NEBRASKA CONTRACT AWARD

PAGE 2 of 5	ORDER DATE 10/09/15
BUSINESS UNIT 9000	BUYER DIANNA GILLILAND (AS)

VENDOR NUMBER: 3758834

E-Mail: ron.fullerton@siddillon.com

Reb 10/16/2015

State Purchasing Bureau  
1526 K Street, Suite 130  
Lincoln, Nebraska 68508

Telephone: (402) 471-6500  
Fax: (402) 471-2089

CONTRACT NUMBER  
14335 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
1	3/4 TON REGULAR CAB CHEVROLET SILVERADO 2500	20.0000	EA	28,693.0000
2016 or Current Production Year 3/4 Ton Regular Cab 4x4 Truck				
GVWR: 9,500 Series, Code, Trim Level: 2500HD, CK25903, LT Engine: 6.0L Transmission No. /Gear Ratio No.: MYD, 4.10				
The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.				
2	CNG 3/4 TON REGULAR CAB CHEVROLET SILVERADO 2500	20.0000	EA	37,593.0000
2016 or Current Production Year CNG 3/4 Ton Regular Cab 4x4 Truck If Available				
Engine: 6.0L Transmission No. /Gear Ratio No.: MYD, 4.10 GVWR: 9,500 Series, Code, Trim Level: 2500HD, CK25903, LT				
The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.				
3	ENGINE (OTHER DIESEL) INCLUDING BLOCK HEATER factory or dealer installed. Manufacturer: Chevrolet Model: Duramax Engine Size: 6.6L	20.0000	EA	8,395.0000
Add to line 1.				
4	FOG LIGHTS LT CONVENIENCE PACKAGE	20.0000	EA	935.0000
5	40-20-40 OR 60-40 BENCH SEAT WITH DRIVER 6 WAY POWER controlled seat, if available from manufacturer.	20.0000	EA	935.0000

  
BUYER INITIALS

RE35001/SC1001/NSC001 20150901

# STATE OF NEBRASKA CONTRACT AWARD

PAGE 3 of 5	ORDER DATE 10/09/16
BUSINESS UNIT 9000	BUYER DIANNA GILLILAND (AS)
VENDOR NUMBER: 3758834	

State Purchasing Bureau  
1526 K Street, Suite 130  
Lincoln, Nebraska 68508

Telephone: (402) 471-6500  
Fax: (402) 471-2089

CONTRACT NUMBER  
14335 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
6	RIGHT AND LEFT TELESCOPIC MIRRORS, MINIMUM 6" X 8"	20.0000	EA	372.0000
7	CARGO LIGHT	20.0000	EA	95.0000
8	STANDARD PAINT	20.0000	EA	0.0000
9	FOR DEPARTMENT OF ROADS USE: YELLOW COLOR OF Chevrolet/GMC #WA-253A code (9W3)	20.0000	EA	0.0000
10	EXTRA COST PAINT	20.0000	EA	300.0000
11	SEO EXTRA COST PAINT	20.0000	EA	495.0000
12	TWO WHEEL DRIVE MODEL (DEDUCT) (TO INCLUDE ALL SEASON TIRES)	20.0000	EA	-1,112.0000
13	HD RUBBERIZED SPRAY IN BED LINER (Linex, Rhino or equivalent). Manufacturer: Linex or Similar	20.0000	EA	475.0000
14	BOSS SNOW PLOW ATTACHMENT OF TRUCK MANUFACTURER'S (Western, Boss and Meyer brands with power angling, 8-foot bolt on blade, plow head and turn lights, snow deflector, blade markers) to include snow plow prep package. Manufacturer: Boss	20.0000	EA	5,851.0000
15	HINIKER SNOW PLOW ATTACHMENT OF TRUCK MANUFACTURER'S (Western, Boss and Meyer brands with power angling, 8-foot bolt on blade, plow head and turn lights, snow deflector, blade markers) to include snow plow prep package. Manufacturer: Hiniker	20.0000	EA	5,970.0000
16	SNOW PLOW PACKAGE MINUS SNOW PLOW BLADE Manufacturer and details: Chevrolet - Snow Plow Prep Package	20.0000	EA	595.0000
17	CHASSIS WITH 8 FT UTILITY BODY FOR SINGLE WHEEL Manufacturers and Models: Knapheide 696J or Warner SW2-98-M-SW-U	20.0000	EA	6,675.0000
18	COLOR OF UTILITY BODY TO MATCH MANUFACTURER COLOR CHARTS	20.0000	EA	1,100.0000

  
BUYER INITIALS

R43500INISG0001INISG0001 20150901

# STATE OF NEBRASKA CONTRACT AWARD

PAGE 4 of 5	ORDER DATE 10/09/15
BUSINESS UNIT 9000	BUYER DIANNA GILLILAND (AS)
VENDOR NUMBER: 3756834	

State Purchasing Bureau  
1526 K Street, Suite 130  
Lincoln, Nebraska 68508

Telephone: (402) 471-6600  
Fax: (402) 471-2089

CONTRACT NUMBER  
14335 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
19	NO LID ON UTILITY BODY (DEDUCT)	20.0000	EA	600.0000
20	REARVIEW CAMERA dealer or factory installed.	20.0000	EA	440.0000
21	PROTECTIVE VINYL SIDE MOLDINGS dealer installed if not standard equipment.	20.0000	EA	350.0000
22	SERVICE REPAIR MANUAL EQUIPMENT AND ENGINE Paper copy.	20.0000	EA	395.0000
23	DROP SHIPMENT CHARGES OUTSIDE THE LINCOLN AREA Additional costs of charges for vehicle drop shipment outside the Lincoln area. Drop shipment charges would be for vehicles bought by political entities and other Divisions of Government. \$400.00 maximum charge.	20.0000	MI	2.0000
24	FACTORY OR DEALER DISCONNECT OF DAYLIGHT RUNNING LIGHTS if factory equipped (Law Enforcement Only)	20.0000	EA	290.0000
25	DISCONNECT OF FACTORY DOME LIGHT OR COURTESY LAMPS (Law Enforcement Only)	20.0000	EA	190.0000
26	DOME LIGHT OR COURTESY LAMP To be centered not more than approximately 4" to 8" from the top of the windshield to light the driver's area. Controlled by rotating headlamp switch to maximum position or by a separate switch. This may require adding an additional light. Dealer installation is acceptable if not available from the factory. (Law Enforcement Only)	20.0000	EA	170.0000
27	AUXILIARY BATTERY (LARGEST AVAILABLE BATTERY) (Dual Purpose AGM Battery) with Dual Battery Separator for accessory equipment. Installation also to include battery tray and bracket, heavy duty fuse, 1 gauge or larger cable. (Law Enforcement Only)	20.0000	EA	885.0000
28	HEAVIEST DUTY ALTERNATOR AVAILABLE AMPS: 220 (Law Enforcement Only)	20.0000	EA	232.0000
29	REVERSE SENSING ALARM SYSTEM	20.0000	EA	395.0000

  
BUYER INITIALS

R43500NISC0001NISC000120150201

# STATE OF NEBRASKA CONTRACT AWARD

PAGE 5 of 5	ORDER DATE 10/09/15
BUSINESS UNIT 9000	BUYER DIANNA GILLILAND (AS)
VENDOR NUMBER: 3758834	

State Purchasing Bureau  
1528 K Street, Suite 130  
Lincoln, Nebraska 68508

Telephone: (402) 471-6500  
Fax: (402) 471-2089

**CONTRACT NUMBER**  
14335 OC

Line	Description	Estimated Quantity	Unit of Measure	Unit Price
	Dealer installation is acceptable if not available from the manufacturer. (Law Enforcement Only)			
30	<b>ALTERNATING HEADLIGHT FLASHER WIG-WAG MODULE WITH FLASHER</b> override for optional override at night installed with activation lead tagged as such and terminating in or near the passenger compartment. (Law Enforcement Only)	20.0000	EA	199.0000
31	<b>100 WATT SIREN SPEAKER INSTALLED BEHIND FRONT GRILL</b> with leads tagged as such that terminate in or near the passenger compartment. (Law Enforcement Only)	20.0000	EA	364.0000
32	<b>SETINA PB 400 PUSH BUMPER WITH INSTALLATION ON FRONT OF vehicle.</b> (Law Enforcement Only)	20.0000	EA	694.0000
33	<b>BLUETOOTH</b> Hands free wireless network to make and receive phone calls enabled by a push button or by voice command. (Law Enforcement Only)	20.0000	EA	324.0000
34	<b>ROOF MOUNTED ANTENNA</b> Located ten (10) inches forward from the rear of cab by twelve (12) inches left from roof center line. Location to be determined by buyer to dealer/outfitter. NMO mount with RG58 cable ran into rear sealing area. (Law Enforcement Only)	20.0000	EA	170.0000
35	<b>ROOF MOUNTED BLUETOOTH ANTENNA</b> Centered on roof ten (10) inches forward from the rear of cab. Location to be determined by buyer to dealer/outfitter. Cables ran into center console area. Make: Antennaplus. Model: AP85/18GPS-QS22. Tri-Mode Cellular/PCS/GPS Black Antenna. 824-896 MHz, 1885-1990 MHz, 1575 MHz. Connectors SMA on Cell/PCS & SMA on GPS. Foam Pad & Threaded Bolt. Web site <a href="http://www.antennaplus.com">www.antennaplus.com</a> (Law Enforcement Only)	20.0000	EA	325.0000

DPW  
BUYER INITIALS  
R43500DISC0001NISC0001 20150001

# State of Nebraska - INVITATION TO BID CONTRACT

Return to:  
State Purchasing Bureau  
1526 K Street, Suite 130  
Lincoln, Nebraska 68508

Date	8/4/15	Page	1 of 5
Solicitation Number	5081 OF		
Opening Date and Time	08/21/15	2:00 pm	
Buyer	DIANNA GILLILAND (AS)		

DESTINATION OF GOODS  
MULTIPLE DELIVERY LOCATIONS  
PLEASE REFER TO DOCUMENTATION  
FOR DELIVERY ADDRESSES.

2016 or Current Production Year 3/4 TON REGULAR CAB 4X4 TRUCK as per the attached specifications for the 2016 Production Year.

Unit bid must meet the attached specifications.

Disregard the Qty and Unit of Measure on the Invitation to Bid sheet. See attached Terms and Conditions page for approximate units to be purchased. The Unit Price is equal to the Base Price for items before the Option Bid List.

Per Nebraska's Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

NEBRASKA CONTRACTOR AFFADAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. "Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver \_\_\_\_\_ to the State of Nebraska as per the attached specifications for a 1 year period from date of award. The contract may be renewed for 1 additional 1 year periods when mutually agreeable to the vendor and the State of Nebraska. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the vendor and the State of Nebraska.

The State may request that payment be made electronically instead of by state warrant. ACH/EFT Enrollment Form can be found at: <<http://www.das.state.ne.us/accounting/forms/achenrol.pdf>>

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing services within the State of Nebraska. A federal immigration verification system mean the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Responsibility Act of 1996, 8 U.S.C. 1324a, known as E-Verify Program, or an equivalent federal program designed by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

*ATTACHED* 

The contractor, by signature to the Invitation to Bid, certifies that the contractor is not presently debarred, suspended, proposed

No Bid Respond:  Remove From Class-Item OR  Keep Active For Class-Item

## BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS: 0 % 30 DAYS

By signing this invitation to bid, the bidder agrees to the "Standard Conditions and Terms of Bid Solicitation and Offer" and is committed to provide a drug free work place environment. Vendor will furnish the items requested within 101 days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign

*Donnell* *Fullerton*  
Here (Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

Contact Ron Fullerton  
Telephone 402-540-7578  
Facsimile  
Email ron.fullerton@sid.dillon.com

VENDOR#  
VENDOR: Sid Dillon Chevrolet  
Address: 257 West 4th St  
Wahoo NE 68066

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
STANDARD OPERATION POLICY	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN POKORNY DIRECTOR OF ADMINISTRATIVE SERVICES

**SYNOPSIS**

A resolution has been prepared approving a new Standard Operation Policy regarding the City Facilities Response to Active Shooter.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval

**BACKGROUND**

A new Standard Operation Policy is proposed in order to preserve life and address the potential reality of an active shooter event occurring in one of our City facilities. This policy is established to guide our employees in how to response to an active shooter event to maximize survivability. Most importantly, quickly determine the most reasonable way to protect our employees, elected officials and citizens in the event of an active shooter on City property.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA,  
NEBRASKA, APPROVING A NEW STANDARD OPERATION POLICY.**

**WHEREAS, the City Council has determined that it is necessary and desirable to create Standard Operation Policies as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and**

**WHEREAS, a Standard Operation Policy entitled "City Facilities Response to Active Shooter" has been reviewed and revisions recommended by the Managing Directors.**

**NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve the changes to Standard Operation Policy entitled "City Facilities Response to Active Shooter" and do further hereby direct the distribution of said Standard Operation Policy to the appropriate City Departments.**

**PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016.**

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

**ATTEST:**

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**Pamela A. Buethe, CMC  
City Clerk**

**SUBJECT:** CITY FACILITIES RESPONSE TO ACTIVE SHOOTER  
**DATE ISSUED:** MARCH 1, 2016  
**ISSUED BY:** BRENDA GUNN, CITY ADMINISTRATOR  
**RESOLUTION No:** 16-

**POLICY:**

In order to preserve life and address the reality of an active shooter event, these guidelines have been established to guide our response to this event to maximize survivability. Most importantly, quickly determine the most reasonable way to protect your own life.

**DEFINITIONS:**

**Active Shooter** - An **active shooter** is defined as "... an individual actively engaged in killing or attempting to kill people in a confined and populated area." In most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims.

**PROCEDURES:**

The intent of most active shooters is to kill as many people as quickly as possible. In order to save lives, the Police Department will initiate an immediate response.

Upon discovery of an active shooter situation, **AS SOON AS POSSIBLE** and **ONLY** when safe to do so, notify law enforcement (911).

The phone call to 911 should provide the following information:

1. Description of suspect and possible location.
2. Number and types of weapons.
3. Suspect's direction of travel.
4. Location and condition of any victims

The goal of law enforcement is to locate, isolate, and neutralize the shooter as quickly as possible to prevent additional deaths or injuries.

**RESPONSES:**

**Evacuate** - If there is an accessible escape path, attempt to evacuate the premises.

Be sure to:

- Have an escape route and plan in mind
- Evacuate regardless of whether others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering the area of the active shooter
- Keep your hands visible
- Follow the instructions of any police officers
- Do not attempt to move wounded people
- Call 911 when you are safe

**Hide out** - If evacuation is not possible, find a place to hide where the active shooter is less likely to find anyone.

- Direct personnel or citizens into office rooms or other adjacent rooms, close the door and attempt to barricade the door.

Your hiding place should:

- Be out of the active shooter's view
- Provide protection if shots are fired in your direction (i.e., locating into a bathroom and locking the door, stay as low to floor as possible and remain quiet and still)
- Not trap you or restrict your options for movement

To prevent an active shooter from entering your hiding place:

- Lock the door
- Blockade the door with heavy furniture

If the active shooter is nearby:

- Lock the door
- Silence your cell phone and/or pager
- Turn off any source of noise (i.e., radios, televisions)
- Hide behind large items (i.e., cabinets, desks)
- Remain quiet

If evacuation and hiding out are not possible:

- Remain calm
- Dial 911, if possible, to alert police to the active shooter's location
- If you cannot speak, leave the line open and allow the dispatcher to listen

**Fight** - Take action against the active shooter - As a last resort, and only when your life is in imminent danger, attempt to:

- Disrupt and/or incapacitate the active shooter by:
- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- **BE COMMITTED TO YOUR ACTIONS**

## **RECOVERY:**

**Share Information with Employees** - The health and wellbeing of our residents and employees is critical. As soon as possible after law enforcement has relinquished Command and Control of the scene, the Police Department and facility administrator will develop information strategies to address resident, employee, and family questions related to the event.

Initially, the site of a violent incident will be secured as a crime scene. After the authorities have completed their investigation and have released the crime scene, management will need to have the facility appropriately cleaned and sanitized. Cleanup for the safe removal of bio-

hazardous substances including blood borne pathogens must take place, yet must be sensitive, compassionate, and caring for the deceased.

**Buffer those Affected from Post-Event Stresses** - Effective coordination with the media and timely dissemination of information can help reduce media pressure on those who are the most vulnerable. Assistance with employee benefits and other administrative issues can reduce the burden on victims and families. A Public Information Officer will be designated and authorized to speak on behalf of the City to the media.

**Bring in Crisis Response Professionals** - Before an incident ever occurs, management will identify trained mental health professionals who would be available to respond in the event of an incident. When an incident occurs, these emergency mental health consultants will, as soon as possible, provide any necessary physical, emotional and psychological support.

ITEM F

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
APPOINTMENT OF DIRECTOR - LA VISTA FACILITIES CORPORATION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

**SYNOPSIS**

A resolution has been prepared in reference to the resignation and appointment of a director to the La Vista Facilities Corporation.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval

**BACKGROUND**

The City of La Vista Facilities Corporation is a nonprofit corporation which exists to acquire and lease buildings, equipment and facilities for the City of La Vista.

Pursuant to Article V of the Articles of Incorporation of the City of La Vista, the Mayor and City Council are authorized to fill vacancies on the Board of Directors of the La Vista Facilities Corporation.

After many years serving as a director and officer of the La Vista Facilities Corporation Marv Birkey has submitted his resignation as a director and treasurer of the Facilities Corporation. Janice Anderson has agreed to fill this vacancy.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY OF LA VISTA ACCEPTING RESIGNATION OF MARV BIRKEY AS A DIRECTOR AND OFFICER OF THE CITY OF LA VISTA FACILITIES CORPORATION AND APPOINTING JANICE ANDERSON AS A DIRECTOR OF THE CORPORATION TO FILL THE VACANCY.**

**WHEREAS**, Marv Birkey submitted his resignation as a director and Treasurer of the City of La Vista Facilities Corporation ("Resignations"), a nonprofit corporation existing to acquire and lease buildings, equipment and facilities for the City of La Vista ("Corporation"); and

**WHEREAS**, the Mayor and City Council, pursuant to Article V of the Articles of Incorporation of the Corporation, are authorized to fill vacancies on the Board of Directors of the Corporation; and

**WHEREAS**, the Mayor and City Council desire to accept the Resignations of Marv Birkey and fill the vacancy on the Board of Directors of the Corporation created by his resignation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council hereby accept the Resignations of Marv Birkey as a director and Treasurer of the City of La Vista Facilities Corporation.

**BE IT FURTHER RESOLVED**, that Janice Anderson of 7209 Bess Street, La Vista, Nebraska 68128 has indicated a willingness and desire to serve as a director and Treasurer of the Corporation.

**BE IT FURTHER RESOLVED** that the Mayor and City Council hereby appoint Janice Anderson to the Board of Directors of the Corporation.

**BE IT FURTHER RESOLVED**, that the Board of Directors of the Corporation shall appoint Janice Anderson as the Treasurer of the Corporation ("Director Appointment"), and all resignations, acceptances, and appointments to fill vacancies with respect to the Resignations shall be simultaneously effective upon said Director Appointment.

**PASSED AND APPROVED THIS 1ST DAY OF MARCH, 2016**

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

**ATTEST:**

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**Pamela A. Buethe, CMC  
City Clerk**

ITEM G

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
MARCH 1, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
POSITION DESCRIPTION UPDATE	RESOLUTION ORDINANCE ♦ RECEIVE/FILE	JOE SOUCIE DIRECTOR OF PUBLIC WORKS

**SYNOPSIS**

The Public Works position description for Building Maintenance Worker I and II has been updated for your review.

**FISCAL IMPACT**

The position is currently budgeted.

**RECOMMENDATION**

Approval

**BACKGROUND**

The job description update for the Building Maintenance Worker I & II positions is being proposed, which is currently vacant. As noted in the Reorganization Plan, we will review and evaluate all open positions in order to make recommendations regarding possible updates. The main changes to the job description is who the Maintenance Workers report to.

## POSITION DESCRIPTION CITY OF LA VISTA

**POSITION TITLE:** Building Maintenance Worker I

**POSITION REPORTS To:** Building Technician

**POSITION SUPERVISES:**

### **DESCRIPTION:**

Under the direction of the Building Technician, performs routine and preventative maintenance at public buildings and grounds and other tasks as assigned.

### **ESSENTIAL FUNCTIONS:** (with or without reasonable accommodation)

1. Assists in the maintenance and repair of City facilities and equipment.
2. Assists in the removal of ice and snow using shovels, brooms, walk behind snow blowers, spreaders and tractor type snow removal equipment.
3. Assists in preparation for major meetings or events as directed.
4. Performs minor painting jobs.
5. Performs janitorial duties such as washing windows, cleaning spills or slippery floors, changing light ballasts, tubes or bulbs.
6. Occasionally operates power hand tools and larger construction equipment.
7. Assists with landscaping duties such as tree and bush trimming and flowerbed maintenance.
8. Assists with lawn irrigation system.
9. Performs other duties as directed or as the situation dictates.

### **ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS**

Work is generally performed both indoors and outdoors year round, periodically during inclement weather, work sites may be dusty, noisy and hazardous. Job duties require a considerable amount of physical activity, including walking, standing, kneeling, bending, crouching, reaching and climbing. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Hearing abilities must be correctable to level adequate to perform essential functions. Incumbents must have the ability to perform very heavy work exerting in excess of 75 pounds of force occasionally, and/or in excess of 50 pounds frequently, and /or in excess of 30 pounds of force constantly to move objects. Incumbent must also be able to work from a ladder at heights greater than four (4) feet and ability to work from a lift in excess of 20 feet.

### **EDUCATION, TRAINING, LICENSE, CERTIFICATION AND EXPERIENCE**

1. Graduation from an accredited high school or GED.
2. Previous maintenance experience preferred..
3. Must possess and maintain a valid driver's license.

**Note:** Physical examination and drug screening tests will follow all conditional offers of employment.

**KNOWLEDGE, SKILLS AND ABILITIES**

1. Ability to work a varying schedule, including evenings, weekends and holidays, when necessary.
2. Ability to accept and follow instructions.
3. Basic knowledge of procedures utilized in building maintenance and repair.
4. Basic understanding of heating, air-conditioning, plumbing, electrical and carpentry work.
5. Ability to read and understand work instructions, training materials, product and equipment labels and warning signs.
6. Ability to read a tape measure.
7. Ability to safely operate small hand and power tools, equipment, light and medium snow removal equipment, and motor vehicles.
8. Basic computer skills.
9. Ability to work independently and effectively, as part of a team and with the public.
10. Ability to communicate effectively, both orally and in writing.
11. Knowledge and understanding of basic safety principles.
12. Ability to establish and maintain effective working relations with City officials, fellow employees, contractors, patrons and the general public.
13. Ability to maintain regular and dependable attendance on the job, including attendance and job performance for possibly prolonged periods of time when called out on short notice due to weather conditions, emergencies and similar situations of public necessity.

I have read and understand the requirements of this position description.

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Signature

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Date

Pay Range: 140  
Date: 2/24/2016  
Non-Exempt

## POSITION DESCRIPTION CITY OF LA VISTA

**POSITION TITLE:** Building Maintenance Worker II

**POSITION REPORTS TO:** Building Technician

**POSITION SUPERVISES:**

### **DESCRIPTION:**

Under the direction of the Building Technician, performs routine and preventative maintenance at public buildings and grounds and other tasks as assigned.

### **ESSENTIAL FUNCTIONS:** (with or without reasonable accommodation)

1. Performs preventative maintenance and routine repairs to equipment including electrical, plumbing, HVAC equipment, carpentry, and sheet metal work.
2. Assists in keeping city facilities clean, orderly and in good repair.
3. Assists in preparation for major meetings or events as directed.
4. Performs minor painting jobs.
5. Performs routine building maintenance as directed.
6. In the absence of the Building Technician, responds to night and weekend emergency calls for maintenance on a 24 hours per day, seven days per week basis.
7. In the absence of the Building Technician, responds to security and fire alarms on a 24 hours per day, seven days per week basis.
8. Assists with landscaping duties such as tree and bush trimming and flowerbed maintenance.
9. Assists with lawn irrigation system.
10. Assists in snow and ice removal from all walks and handicap parking stalls around municipal facilities.
11. Performs other duties as directed or as the situation dictates.

### **ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS**

Work is generally performed both indoors and outdoors year round, periodically during inclement weather, work sites may be dusty, noisy and hazardous. Job duties require a considerable amount of physical activity, including walking, standing, kneeling, bending, crouching, reaching and climbing. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Hearing abilities must be correctable to level adequate to perform essential functions. Incumbents must have the ability to perform very heavy work exerting in excess of 75 pounds of force occasionally, and/or in excess of 50 pounds frequently, and /or in excess of 30 pounds of force constantly to move objects. Incumbent must also be able to work from a ladder at heights greater than four (4) feet and ability to work from a lift in excess of 20 feet.

### **EDUCATION, TRAINING, LICENSE, CERTIFICATION AND EXPERIENCE**

1. Graduation from an accredited high school or GED.
2. Two years of position related job experience.
3. Must possess and maintain a valid driver's license.

**Note:** Physical examination and drug screening tests will follow all conditional offers of employment.

**KNOWLEDGE, SKILLS AND ABILITIES**

1. Ability to work a varying schedule, including evenings, weekends and holidays, when necessary.
2. Demonstrated ability to follow instructions.
3. Basic and advanced skills and understanding of heating, air-conditioning, plumbing, electrical and carpentry work.
4. Ability to read and understand work instructions, training materials, product and equipment labels and warning signs.
5. Ability to safely operate hand tools, power equipment and machinery.
6. Ability to read and understand blue prints and schematics.
7. Basic computer skills, including knowledge of MS Office programs Outlook, Word and Excel; ability to learn other computer skills.
8. Ability to work independently without supervision.
9. Ability to communicate effectively, both orally and in writing.
10. Knowledge and understanding of basic safety principles.
11. Ability to establish and maintain effective working relations with City officials, fellow employees, contractors, patrons and the general public.
12. Ability to maintain regular and dependable attendance on the job, including attendance and job performance for possibly prolonged periods of time when called out on short notice due to weather conditions, emergencies and similar situations of public necessity.

I have read and understand the requirements of this position description.

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Signature

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Date