

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
APRIL 7, 2015 AGENDA**

Subject:	Type:	Submitted By:
ADVERTISEMENT OF BIDS – MAINTENANCE FACILITY ROOF REPLACEMENT-PUBLIC WORKS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER/ASSISTANT PUBLIC WORKS DIRECTOR

SYNOPSIS

A resolution has been prepared authorizing the advertisement of bids for construction work to replace the roof on the Maintenance Facility (primary building) at Public Works. This includes removal and replacement of the existing asphalt shingle roof.

FISCAL IMPACT

The FY15 Capital Fund Budget provides funding for the proposed project.

RECOMMENDATION

Approval

BACKGROUND

The existing roof is the original roof from 1993 and is in serious need of replacement. Multiple repairs have been made over the years and there are roof leaks.

The plans were prepared in-house and the estimated cost is \$90,000. The following schedule is suggested:

Publish Notice to Contractors	April 15 and April 22, 2015
Open Bids	May 4, 2015 at 10:00 am at City Hall
City Council Award Contract	May 19, 2015

The project will also be advertised through the Plan Room at StandardSHARE web site, Standard Digital Imaging, 4424 South 108th Street, Omaha, NE. Plans and specifications will be distributed through this web site.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE ADVERTISEMENT OF BIDS FOR REPLACEMENT OF THE PUBLIC WORKS MAINTENANCE FACILITY ROOF.

WHEREAS, the City Council has determined that the replacement of the Public Works Maintenance Facility roof is necessary, and

WHEREAS, the FY15 Capital Fund Budget provides funding for this project, and

WHEREAS, the City Engineer and staff have prepared plans and specifications for said project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council do hereby authorize the advertisement of bids for the replacement of the Public Works Maintenance Facility roof in accordance with plans and specifications prepared by the City Engineer and staff. Said bids are to be opened and publicly read aloud at 10 a.m. at the office of the City Clerk, 8116 Park View Boulevard, La Vista, Nebraska on May 4, 2015.

Publish Notice to Contractors	April 15 and April 22, 2015
Open Bids	May 4, 2015 at 10:00 a.m. at City Hall
City Council Award Contract	May 19, 2015

NOW, THEREFORE BE IT FURTHER RESOLVED that the project will be advertised through the Plan Room at StandardSHARE web site, Standard Digital Imaging, 4424 South 108th Street, Omaha Nebraska and plans and specifications will be distributed through this web site.

PASSED AND APPROVED THIS 7TH DAY OF APRIL, 2015

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

NOTICE TO CONTRACTORS

MAINTENANCE FACILITY ROOF REPLACEMENT PUBLIC WORKS 9900 PORTAL ROAD CITY OF LA VISTA, NEBRASKA

Sealed proposals will be received by Pamela Buethe, City Clerk of the City of La Vista, at City Hall, 8116 Park View Boulevard, La Vista, Nebraska 68128, until May 4, 2015, at 10:00 A.M., for Sewer Shop Rehabilitation, Public Works, in and for said City according to plans and specifications for said improvements now on file at the office of the City Clerk.

The extent of the work includes the removal and replacement of the existing metal roof and insulation, the removal and replacement of the existing metal siding and insulation, installing a new window and door, and appurtenances.

A mandatory Pre-Bid on-site meeting will be held on April 23, 2015 at 1:00 pm. Prospective Bidders shall meet in the parking lot at La Vista Public Works, 9900 Portal Road, La Vista, NE 68128. A tour of the building will be conducted to identify and clarify building conditions, working conditions, construction items and other items related to performance of the work.

Drawings, Specifications and Contract Documents may be examined online at www.standardshare.com. Search for the project name in the Plan Room found at www.standardshare.com. Downloadable PDF files and hardcopy prints may be procured from StandardSHARE or the offices of Standard Digital Imaging: 4424 S. 108th St. / Omaha, NE 68137 / 402-592-1292. All costs associated with obtaining documents are the responsibility of the bidder and are non-refundable. Project documents may also be examined at the office of The City Clerk of the City of La Vista at City of La Vista City Hall, 8116 Park View Blvd., La Vista, NE 68128. In order to ensure bidders are aware of all issued documents pertaining to this opportunity – bids will only be accepted from those listed on the planholders list kept at the offices of Standard Digital Imaging / StandardSHARE and who participated in the mandatory pre-bid meeting.

All proposals must be submitted on the Proposal form prepared by the La Vista Public Works Department. This form is part of the documents that can be obtained at the StandardSHARE web site or offices.

Each bid shall be accompanied in a SEPARATE SEALED ENVELOPE by a certified check or bid bond in an amount not less than five (5) percent of the amount bid and such certified check or bid bond shall be payable to the Treasurer of the City of La Vista, Nebraska, as security that the Bidder to whom the contract may be awarded will enter into a contract to perform the work in accordance with this Notice and other contract documents, and will furnish the required bonds in amount equal to 100% of the contract price.

The City of La Vista, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidden that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, sex, age and disability/handicap in consideration for an award.

No Bidder may withdraw his proposal for a period of thirty (30) days after the date set for the opening of bids. The City of La Vista, Nebraska reserves the right to reject any or all bids and to waive informalities.