

Municipal Budget Notes — FY 14/15

01-30 Special Services Bus

Budget Line Item

101 Full-Time Salaries
Portions of the following salaries in a total amount of \$8,284 have been included in this line item based on their involvement with the administrative operation of the Senior Bus Service: Recreation Director (39 hours), Program Coordinator (104 hours), and Administrative Assistant (260 hours). A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance.

102 Part-Time Salaries
This line item includes salaries for Special Services Bus drivers. A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance. An increase of \$6,373 has been requested for the addition of a second driver two days per week. This additional service was implemented during the current year; however it was started mid-year and was only budgeted for that period of time. To continue the service we need to budget for the additional six months.

103 O/T Salaries
This line item includes overtime salaries for Special Services Bus drivers. Funding requested at same level as last year. Overtime is needed to compensate for the occasional situation when only one driver is available due to vacations and/or sick time for the second driver.

104 FICA
This is a mandatory withholding match that is a fixed percentage of salaries. An additional \$488 has been requested for the continuation of a second driver two days per week.

105 Insurance
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

107 Civilian Pension
This line item funds the City's portion of employee pension contributions.

201 Office Supplies
This line item funds the office supplies associated with this program. Funding requested at same level as last year.

204 Wearing Apparel
This line item funds uniforms for staff members. Funding requested at same level as last year.

205 Motor Vehicle Supplies
This line item provides funding for fuel, tires, and brakes for the vehicles used in the Senior Bus program. This cost will be partially reimbursed by the City of Ralston and the State of Nebraska. Funding requested at same level as last year.

211 Other Commodities
This line item provides funding for other commodities used in the Senior Bus Program. Funding requested at the same level as last year. A \$600 grant is being requested from the La Vista Community Foundation

302 Telephone
This line item funds cell phones for the bus drivers. Drivers take calls directly and schedule their own appointments. Funding requested at same level as last year.

303 Professional Services - Other
This line item funds new employee physicals. Funding requested at same level as last year.

308 Legal Ads
No funding requested at same level as last year.

410 Motor Vehicle Maintenance
Funding is included in this line item for repairs and maintenance to the vehicles in the fleet. Funding requested at same level as last year.

CITY OF LA VISTA
FY 14/15
Staffing Plan

Department: Recreation Special Services Bus

30-SPECIAL SERVICES BUS

	FY11-12 Actual	FY12-13 Actual	FY13-14 Budget	FY11- YE Estimate	FY14-15 Requested	FY14-15 Recommended	FY15-16 Projected	FY16-17 Projected	FY17-18 Projected	FY Projected
30-SPECIAL SERVICES BUS										
PERSONNEL SERVICES										
101 Salaries-Full-Time	7,629.66	7,727.82	8,012.00	8,012.00	8,284.00	8,284.00	8,449.68	8,618.67	8,791.05	8,966.87
102 Salaries-Part-Time	29,143.49	32,043.36	43,700.00	36,577.00	45,891.00	46,808.62	47,745.00	48,899.90	49,673.98	49,673.98
103 Overtime	1,561.92	734.92	750.00	0.00	750.00	750.00	750.00	750.00	750.00	750.00
104 FICA	2,863.44	3,084.31	3,955.00	3,411.00	4,202.00	4,202.00	4,286.04	4,371.76	4,459.20	4,548.38
105 Insurance Charges	2,211.35	2,375.98	2,409.00	2,409.00	2,146.00	2,146.00	2,255.40	2,368.17	2,486.36	2,610.91
107 Pension	472.23	472.68	481.00	481.00	497.00	497.00	506.94	517.08	527.42	537.97
Total Personnel Services	43,882.19	47,100.17	59,307.00	50,890.00	61,772.00	61,772.00	63,056.88	64,370.68	65,714.14	67,086.02
COMMODITIES										
201 Office Supplies	226.3	62.38	300.00	300.00	300.00	300.00	315.00	330.75	347.29	364.65
204 Wearing Apparel	780.00	780.90	1,300.00	1,300.00	1,300.00	1,300.00	1,365.00	1,433.25	1,504.91	1,586.16
205 Motor Vehicle Supplies	14,760.56	12,820.60	17,784.00	17,784.00	17,784.00	17,784.00	18,673.20	19,806.86	20,587.20	21,616.56
211 Other Commodities	59.94	29.91	80.00	80.00	140.00	140.00	147.00	154.50	1,620.68	1,701.71
Total Commodities	15,826.63	13,695.79	20,184.00	20,184.00	20,744.00	20,744.00	21,823.20	22,914.36	24,060.08	25,265.08
CONTRACTUAL SERVICES										
301 Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302 Telephone	583.90	1,089.55	1,100.00	1,100.00	1,100.00	1,100.00	1,155.00	1,212.75	1,273.39	1,337.06
303 Prof Services-Other	0.00	0.00	200.00	200.00	200.00	200.00	210.00	220.50	231.53	242.10
305 Insurance and Bonds										0.00
307 Auto Allowance	25.20	22.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Legal Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
313 Training Assistance										0.00
314 Other Contractual Services										0.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321 Professional Services-Legal	609.10	1,111.75	1,300.00	1,300.00	1,300.00	1,300.00	1,365.00	1,433.25	1,504.91	1,580.16
Total Contractual Services										
MAINTENANCE										
410 Motor Vehicle Maintenance	2,816.61	1,851.93	5,386.00	5,386.00	5,386.00	5,386.00	5,655.30	5,938.07	6,234.97	6,546.72
412 Other Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Maintenance	2,816.61	1,851.93	5,386.00	5,386.00	5,386.00	5,386.00	5,655.30	5,938.07	6,234.97	6,546.72
CAPITAL OUTLAY										
613 Motor Vehicles	0.00	12,000.00	0.00	0.00	10,500.00	10,500.00	0.00	0.00	0.00	0.00
Total Capital Outlay	0.00	12,000.00	0.00	0.00	10,500.00	10,500.00	0.00	0.00	0.00	0.00
TOTAL	63,134.53	63,757.64	98,177.00	77,760.00	99,742.00	99,742.00	91,900.38	94,655.35	97,514.10	100,477.98

142