

## Municipal Budget Notes – FY 14/15

### 1-24 Sports Complex

#### Budget Line Item

**101 Full Time Salaries**  
This line item provides funding for four full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

**102 Part Time Salaries**  
This line item provides funding for two seasonal positions with a full time equivalent of .84.

**103 Overtime**  
Overtime is approved on an as-needed basis and is normally used for winter operations, La Vista Days, sport tournaments and other special city functions.

**104 FICA**  
This is a mandatory withholding match that is a fixed percentage of salaries.

**105 Insurance**  
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

**107 Civilian Pension**  
This line item funds the City's portion of employee pension contribution.

**203 Food Supplies**  
This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.

**204 Wearing Apparel**  
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment. Funding requested at same level as last year.

**205 Motor Vehicle Supplies**  
This line item funds the purchase of fuel, oil, anti-freeze and tires and is a new line item for the Sports Complex budget. Requesting an additional \$1,000 for increased fuel use and price adjustment.

206 **Lab and Maintenance Supplies**  
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items. Funding requested at same level as last year.

207 **Janitorial Supplies**  
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms. Funding requested at same level as last year.

208 **Chemical Supplies**  
This line item funds chemicals used for turf, tree and shrub care. Funding requested at same level as last year.

302 **Telephone**  
This line item provides funding for the two telephones located at each concession stand. The phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use. Funding requested at same level as last year.

303 **Professional Services – Other**  
This line item provides funding for employee drug testing and any additional professional services. Requesting an additional \$1,350 (one-time) to provide Hepatitis A and B shots for three complex personnel.

304 **Utilities**  
This line item is for natural gas, water, propane and electricity at the complex. Requested an additional \$1,169 for anticipated 3% rate increase.

311 **Travel Expenses**  
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is reduced as Parks staff will be attending in FY15.

312 **Towel/Cleaning Service**  
This line item is for laundering the Public Works employees' uniforms. Funding request same as last year.

313 **Training**  
This line item includes all training courses and seminar costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is reduced as Parks staff will be attending in FY15.

314 **Other Contractual**  
This line item funds the contract for Barone Security, Papillion Sanitation and Best Care EAP. Funding request at same level as last year. Additionally, computer services have been included in this line item in the past and have been moved to a separate budget (26) specifically designated for Information Technology (IT) expenses.

**401 Buildings and Grounds**  
This line item funds general maintenance and repair of the complex. Also included in this line item is the annual purchase of ball field aggregate in the amount of \$7,500. Requesting one time additional \$1,500 for replacing sprinkler heads on softball field #4 (we replaced a portion of these heads during the current year and this would complete the project) and \$1,500 for replacing dugout roofs on field #5. The year-end estimate is over budget due to copper thefts on field # 1 and #4 as well as having to contract out bulb replacements

**409 Machine – Equipment and Tools**  
This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters and chalkers. Requesting \$500 for the purchase of a power hand auger--a one-time expense.

**410 Motor Vehicle Maintenance**  
This line item is for repair and maintenance of vehicles and equipment. Requesting additional \$2,500 as aging equipment is requiring more regular repairs.

**505 Other Charges**  
This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

**CITY OF LA VISTA**  
**FY 14/15**  
**Staffing Plan**

Department: Public Works - 01.24 - Sports Complex

## 24-SPORTS COMPLEX

FY11-12	FY12-13	FY13-14	FY13-15	FY14-15	FY14-16	FY15-16	FY16-17	FY17-18
Actual	Actual	Budget	YEE Estimate	Requested	Recommended	Projected	Projected	Projected

FY11-12

FY12-13

FY13-14

FY13-15

FY14-15

FY14-16

FY15-16

FY16-17

FY17-18

Projected

Projected

PERSONNEL SERVICES									
101	Salary - Full Time	125,869.88	124,884.22	161,539.00	161,539.00	168,151.00	168,151.00	171,514.02	174,944.30
102	Salary - Part Time	26,827.13	19,918.89	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	23,409.00
103	Salary - Overtime	6,495.56	4,853.62	12,059.00	8,450.00	12,620.00	12,620.00	12,779.56	13,035.77
104	FICA	10,341.36	15,001.00	14,725.00	15,544.00	15,544.00	15,544.00	16,171.98	16,171.98
105	Insurance	28,153.53	30,765.15	47,156.00	38,100.00	42,979.00	42,979.00	45,127.95	47,384.95
107	Civilian Pension	7,976.67	7,755.80	10,398.00	10,199.00	10,822.00	10,822.00	11,038.44	11,259.21
<b>Total Personnel Services</b>		<b>206,594.60</b>	<b>198,933.04</b>	<b>268,693.00</b>	<b>255,513.00</b>	<b>272,525.00</b>	<b>272,525.00</b>	<b>279,264.87</b>	<b>286,204.01</b>

## COMMODITIES

200	Inter-Fund Transfers								
203	Food Supplies	11,73	12,71	30.00	15.00	30.00	30.00	31.50	33.08
204	Wearing Apparel	508.25	508.72	1,240.00	1,240.00	1,240.00	1,240.00	1,302.00	1,367.10
205	Motor Veh Supplies	5,539.41	7,848.48	7,700.00	8,613.00	8,700.00	8,700.00	9,135.00	9,591.75
206	Lab and Maint Supplies	458.90	249.68	1,000.00	1,000.00	1,000.00	1,000.00	1,026.50	1,157.63
207	Lanitorial Supplies	706.18	712.28	750.00	750.00	760.00	760.00	787.50	826.88
208	Chemical Supplies	2,028.75	2,118.17	2,000.00	2,000.00	2,000.00	2,000.00	2,100.00	2,205.00
<b>Total Commodities</b>		<b>9,353.22</b>	<b>11,449.94</b>	<b>12,720.00</b>	<b>13,618.00</b>	<b>13,720.00</b>	<b>13,720.00</b>	<b>14,446.00</b>	<b>15,126.30</b>

## CONTRACTUAL SERVICES

302	Tele/Cellular/Paging	413.28	450.98	450.00	450.00	450.00	450.00	472.50	498.13
303	Prof Services-Other	448.00	295.50	300.00	300.00	1,660.00	1,660.00	315.00	330.75
304	Utilities	60,414.87	46,431.50	38,955.00	38,955.00	40,124.00	40,124.00	42,130.20	44,236.71
305	Insurance and Bonds								
306	Rentals								
311	Travel Expense	1,492.07	43.04	1,562.00	1,350.00	132.00	132.00	138.60	145.33
312	Towel/Cleaning	560.10	570.79	800.00	800.00	800.00	800.00	840.00	882.00
313	Training	1,527.75	650.00	1,470.00	1,349.00	1,120.00	1,120.00	1,178.00	1,234.80
314	Other Contractual Services	901.00	1,522.59	2,856.00	2,836.00	2,836.00	2,836.00	3,040.00	3,192.64
320	Prof Services-Auditing								
321	Professional Service-Legal								
<b>Total Contractual Services</b>		<b>65,582.07</b>	<b>49,965.50</b>	<b>46,433.00</b>	<b>46,100.00</b>	<b>47,172.00</b>	<b>47,172.00</b>	<b>48,113.10</b>	<b>50,518.76</b>

## MAINTENANCE

401	Building and Grounds	22,662.12	30,174.82	24,500.00	30,500.00	24,676.00	24,676.00	22,759.50	23,897.79
409	Math/Equip/Tools	958.26	3,113.77	2,857.00	2,857.00	3,357.00	3,357.00	2,999.85	3,149.84
410	Motor/Veh Maintenance	5,568.38	5,174.87	6,000.00	8,866.00	8,500.00	8,500.00	8,925.00	9,371.25
	Total Maintenance	29,188.76	33,357.00	42,223.00	36,533.00	36,533.00	36,533.00	36,418.88	38,239.83
<b>OTHER CHARGES</b>									
505	Other Charges	91.03	81.35	100.00	125.00	100.00	100.00	105.00	110.25
	Total Other Charges	91.03	81.35	100.00	125.00	100.00	100.00	105.00	110.25

## CAPITAL OUTLAY

618	Other Capital Outlay	7,929.80	22,576.62	9,000.00	9,000.00	206,500.00	64,000.00	0.00	0.00
	Total Capital Outlay								
<b>TOTAL</b>		<b>318,839.48</b>	<b>322,269.91</b>	<b>370,303.00</b>	<b>366,579.00</b>	<b>434,050.00</b>	<b>376,573.62</b>	<b>388,378.19</b>	<b>400,632.51</b>

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