

Municipal Budget Notes – FY 14/15

1-24 Sports Complex

Budget Line Item

- 101 Full Time Salaries**
This line item provides funding for four full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item provides funding for two seasonal positions with a full time equivalent of .84.
- 103 Overtime**
Overtime is approved on an as-needed basis and is normally used for winter operations, La Vista Days, sport tournaments and other special city functions.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contribution.
- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment. Funding requested at same level as last year.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires and is a new line item for the Sports Complex budget. Requesting an additional \$1,000 for increased fuel use and price adjustment.

- 206 Lab and Maintenance Supplies**
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item funds chemicals used for turf, tree and shrub care. Funding requested at same level as last year.
- 302 Telephone**
This line item provides funding for the two telephones located at each concession stand. The phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use. Funding requested at same level as last year.
- 303 Professional Services – Other**
This line item provides funding for employee drug testing and any additional professional services. Requesting an additional \$1,350 (one-time) to provide Hepatitis A and B shots for three complex personnel.
- 304 Utilities**
This line item is for natural gas, water, propane and electricity at the complex. Requested an additional \$1,169 for anticipated 3% rate increase.
- 311 Travel Expenses**
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is reduced as Parks staff will be attending in FY15.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms. Funding request same as last year.
- 313 Training**
This line item includes all training courses and seminar costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is reduced as Parks staff will be attending in FY15.
- 314 Other Contractual**
This line item funds the contract for Barone Security, Papillion Sanitation and Best Care EAP. Funding request at same level as last year. Additionally, computer services have been included in this line item in the past and have been moved to a separate budget (26) specifically designated for Information Technology (IT) expenses.

401

Buildings and Grounds

This line item funds general maintenance and repair of the complex. Also included in this line item is the annual purchase of ball field aggregate in the amount of \$7,500. Requesting one time additional \$1,500 for replacing sprinkler heads on softball field #4 (we replaced a portion of these heads during the current year and this would complete the project) and \$1,500 for replacing dugout roofs on field #5. The year-end estimate is over budget due to copper thefts on field # 1 and #4 as well as having to contract out bulb replacements

409

Machine – Equipment and Tools

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters and chalkers. Requesting \$500 for the purchase of a power hand auger--a one-time expense.

410

Motor Vehicle Maintenance

This line item is for repair and maintenance of vehicles and equipment. Requesting additional \$2,500 as aging equipment is requiring more regular repairs.

505

Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

Staffing Plan

Department: Public Works - 01.24 - Sports Complex

[illegible]

24-SPORTS COMPLEX

	FY11-12 Actual	FY12-13 Actual	FY13-14 Budget	FY13-14 YE Estimate	FY14-15 Requested	FY14-15 Recommended	FY15-16 Projected	FY16-17 Projected	FY17-18 Projected	FY1 Projected
PERSONNEL SERVICES										
101 Salary - Full Time	125,869.88	124,884.22	161,539.00	161,539.00	168,151.00	168,151.00	171,514.02	174,944.30	178,443.19	182,012.05
102 Salary - Part Time	26,827.13	19,918.89	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	23,409.00	23,877.18	24,354.72
103 Salary - Overtime	6,495.56	4,853.62	12,050.00	8,450.00	12,523.00	12,523.00	12,778.58	13,035.17	13,285.88	13,561.79
104 FICA	11,371.83	10,534.36	15,001.00	14,725.00	15,544.00	15,544.00	15,854.88	16,171.98	16,495.42	16,825.33
105 Insurance	28,153.53	30,966.15	47,196.00	38,100.00	42,979.00	42,979.00	45,127.95	47,384.35	49,753.56	52,241.24
107 Civilian Pension	7,976.67	7,775.80	10,398.00	10,199.00	10,822.00	10,822.00	11,038.44	11,299.21	11,484.39	11,714.08
Total Personnel Services	206,694.60	198,933.04	268,693.00	255,513.00	272,525.00	272,525.00	279,264.87	286,204.01	293,349.62	300,709.22
COMMODITIES										
200 Inter-Fund Transfers				15.00	30.00	30.00	31.50	33.08	34.73	36.47
203 Food Supplies	11.73	12.71	30.00	1,240.00	1,240.00	1,240.00	1,302.00	1,387.10	1,435.46	1,507.23
204 Wearing Apparel	508.25	508.72	7,700.00	8,613.00	8,700.00	8,700.00	9,135.00	9,591.75	10,071.34	10,574.90
205 Motor Veh Supplies	5,639.41	7,848.48	1,000.00	1,000.00	1,000.00	1,000.00	1,050.00	1,102.50	1,157.63	1,215.51
206 Lab and Maint Supplies	458.90	249.68	750.00	750.00	750.00	750.00	787.50	826.88	868.22	911.63
207 Janitorial Supplies	706.18	712.18	2,000.00	2,000.00	2,000.00	2,000.00	2,100.00	2,205.00	2,315.25	2,431.01
208 Chemical Supplies	2,028.75	2,118.17	12,720.00	13,618.00	13,720.00	13,720.00	14,006.00	14,126.30	15,862.62	16,576.75
Total Commodities	9,353.22	11,449.94	26,740.00	26,616.00	26,740.00	26,740.00	27,233.00	27,833.00	28,433.00	29,033.00
CONTRACTUAL SERVICES										
302 Tele/Cellular/Paging	413.28	450.98	450.00	450.00	450.00	450.00	472.50	496.13	520.93	546.98
303 Prof Services-Other	448.00	296.50	300.00	300.00	1,650.00	1,650.00	315.00	330.75	347.29	364.85
304 Utilities	60,414.87	46,431.60	38,955.00	38,955.00	40,124.00	40,124.00	42,130.20	44,236.71	46,448.55	48,770.97
305 Insurance and Bonds										
306 Rentals										
311 Travel Expense	1,492.07	43.04	1,562.00	1,350.00	1,320.00	1,320.00	138.60	145.53	152.81	160.45
312 Towel/Cleaning	560.10	570.79	800.00	800.00	800.00	800.00	840.00	882.00	926.10	972.41
313 Training	1,352.75	650.00	1,470.00	1,349.00	1,120.00	1,120.00	1,176.00	1,234.80	1,296.54	1,361.37
314 Other Contractual Services	901.00	1,522.59	2,896.00	2,896.00	2,896.00	2,896.00	3,040.80	3,192.84	3,352.48	3,520.11
320 Prof Services-Auditing										
321 Professional Services-Legal										
Total Contractual Services	65,582.07	49,985.50	46,433.00	46,100.00	47,172.00	47,172.00	48,113.10	50,518.76	53,044.89	55,896.93
MAINTENANCE										
401 Building and Grounds	22,662.12	30,174.82	24,500.00	30,500.00	24,576.00	24,576.00	22,759.80	23,897.79	25,082.88	26,347.31
409 Mach/Equip/Tools	958.26	3,513.77	2,857.00	2,857.00	3,357.00	3,357.00	2,990.85	3,149.84	3,307.33	3,472.70
410 Motor Veh Maintenance	5,568.38	5,174.87	6,000.00	8,866.00	8,500.00	8,500.00	8,525.00	9,371.25	9,839.81	10,331.80
Total Maintenance	29,188.76	38,863.46	33,357.00	42,223.00	36,533.00	36,533.00	34,684.65	36,418.88	38,239.83	40,151.82
OTHER CHARGES										
505 Other Charges	91.03	81.35	100.00	125.00	100.00	100.00	105.00	110.25	115.76	121.55
Total Other Charges	91.03	81.35	100.00	125.00	100.00	100.00	105.00	110.25	115.76	121.55
CAPITAL OUTLAY										
618 Other Capital Outlay	7,929.80	22,976.62	9,000.00	9,000.00	206,500.00	84,000.00	0.00	0.00	0.00	0.00
Total Capital Outlay	7,929.80	22,976.62	9,000.00	9,000.00	206,500.00	84,000.00	0.00	0.00	0.00	0.00
TOTAL	318,839.48	322,269.91	370,303.00	366,579.00	576,550.00	434,050.00	376,573.62	388,378.19	400,632.51	413,356.26

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