

01-17 Fire

Municipal Budget Notes – FY 13/14

01-17 Fire

Note: An interlocal agreement with the City of Papillion and the Papillion Rural Fire District has been approved to create a merged Fire Service beginning in the spring of 2014. Consequently, the 2013-2014 Fire Department budget is a modified version of what is typically presented. Estimated operational costs (in many cases based on the year-end estimates for the current operation), to keep our department functional for the first six months of the fiscal year have been included. It is acknowledged that certain line items will potentially not have any expenditures in FY13/14 based on the merger taking place.

Budget Line Item

101 **Full Time Salaries**
Salaries for the Fire Department's two paid positions are included in this line item.

102 **Part Time Salaries**
This line item would fund any personnel related expenses that may be necessary to help ensure Fire and EMS coverage until a potential merger can occur.

103 **Overtime**
Overtime for the Administrative Assistant is included in this line item.

104 **FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. (Firefighters in the State of Nebraska are not required to contribute to the social security system for retirement purposes. They do contribute the Medicare portion, 1.45% of salary.)

105 **Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.

107 **Civilian Pension**
This line item funds the City's portion of employee pension contributions for civilian employees of the Fire Department.

108 **Firefighter Pension**
This line item funds the City's portion of employee pension contributions for the Fire Chief.

111 **Disability Insurance**
This line item funds the City's portion of the Fire Chief's disability insurance and the short term disability coverage for volunteers.

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201 Office Supplies
Funding for general office supplies is included in this line item.

202 Books/Periodicals
Funding for purchased publications is included in this line item.

203 Food Supplies
Funding for department food supplies is included in this line item.

204 Wearing Apparel
Funding for firefighter apparel is included in this line item.

205 Motor Vehicle Supplies
This line item provides funding for fuel and oil used in the fire vehicles.

206 LAB/Main Supplies
This line item funds lab and maintenance supplies.

207 Janitor Supplies
This line item funds the purchase of janitorial supplies for the two fire stations.

208 Chemical Supplies
This line item provides for the stocking and replacement of fire fighting foam, which is used for flammable liquid and ordinary combustible fires.

211 Other Commodities
This line items includes funding for the cyclical replacement of bunker gear.

215 Squad Supplies
This account is used to replenish disposable items for four rescue squads. Supplies include intravenous access and drug stock, various bandages and associated supplies, and all other BLS and ALS disposable items.

301 Postage
Postage for general mailing as well as a portion of the CityWise Newsletter is included in this line item.

302 Telephone
This line item provides for both landline and cellular telephone service.

303 Professional Services-Other
This line item funds required medical services for volunteers such as TB testing, Hepatitis B shots, titer draws, and physical assessments.

304 Utilities
This account funds utility payments for both fire stations.

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307 Car Allowance
This line item provides for a car allowance for two Assistant Fire Chiefs to cover personal automobile expenses.

308 Legal Ads
This line item provides for legal ads and notices that are required to be published, including employment advertising.

309 Printing
This line item provides for the printing of numerous items, including the city newsletter, public relations materials, educational material, and recruitment material.

310 Dues & Subscriptions
This line item includes funding for membership in the International Association of Fire Chiefs, other memberships, and fire service publications.

311 Travel Expense
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

313 Training
This line item funds tuition and fees for fire training courses.

314 Other Contractual Services
This line item funds payments to Sarpy County for radio and dispatch services.
***(Note: During FY13 the City entered into a contract with Nixle for emergency notification services. The funds budgeted in FY13 covered two years of service and, consequently, nothing is shown in this line item for FY14. However, funding will again need to be included beginning in FY15.)*

321 Professional Services (Legal)
This line item provides for legal services if required.

401 Buildings and Grounds
Funding for any necessary building and grounds supplies or repairs is included in this line item.

409 Repair and Maintenance
This line item funds repair and maintenance of fire department equipment, specifically, equipment that requires specialty tools and paraphernalia necessary for compliance. Also included are repairs and maintenance to station and mobile computers.

410 Motor Vehicle Maintenance
This line item provides funding for the repair and maintenance of fire vehicles and apparatus.

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411 Radio Maintenance
Funding for any necessary radio repairs is included in this line item.

505 Other Charges
This line item provides funding for the firefighters' banquet and for recruitment initiatives.

520 Emergency
This line item provides funding for emergency management training for all city employees. An Emergency Management Team has been created to facilitate the planning and implementation of this training.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
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17-FIRE

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES				
101 Salaries - Full Time	133,957.97	137,523.00	137,523.00	139,856.00
102 Salaries - Part-Time				199,800.00
103 Overtime Salaries	502.33	860.00	860.00	868.00
104 FICA	3,940.67	4,525.00	4,525.00	20,082.00
105 Employee Benefit - Insurance	26,960.49	31,551.00	31,551.00	29,630.00
107 Pension/Civilian	2,401.75	2,437.00	2,437.00	2,461.00
108 Pension/Fire	12,276.16	12,709.00	12,709.00	12,963.00
110 Excess Ins. Reimbursement				
111 Disability Insurance	4,954.35	4,955.00	4,955.00	4,955.00
Total Personnel Services	184,993.72	194,560.00	194,560.00	410,615.00
COMMODITIES				
201 Office Supplies	1,584.23	3,000.00	1,700.00	1,000.00
202 Books and Periodicals	190.26	1,500.00	800.00	400.00
203 Food Supplies	4,434.73	6,000.00	6,000.00	3,000.00
204 Wearing Apparel	8,281.25	12,800.00	4,000.00	3,000.00
205 Motor Vehicle Supplies	15,090.23	22,000.00	22,000.00	11,000.00
206 Lab and Maint Supplies	374.75	1,000.00	500.00	250.00
207 Janitor Supplies	478.46	1,350.00	1,350.00	1,175.00
208 Chemical Supplies	125.00	1,000.00	700.00	350.00
211 Other Commodities	12,309.89	18,500.00	15,000.00	2,500.00
215 Squad Supplies	12,310.16	15,000.00	15,000.00	9,000.00
Total Commodities	55,178.96	82,150.00	67,050.00	31,675.00
CONTRACTUAL SERVICES				
301 Postage	457.13	1,000.00	1,000.00	500.00
302 Telephone	6,407.75	5,919.00	5,919.00	2,164.00
303 Prof Services-Other	1,768.00	3,500.00	3,000.00	1,500.00
304 Utilities	53,367.07	60,000.00	60,000.00	30,000.00
305 Insurance and Bonds				
307 Car Allowance	4,700.00	6,000.00	6,000.00	3,000.00
308 Legal Advertising	0.00	300.00	100.00	50.00
309 Printing	4,384.01	6,500.00	4,000.00	2,000.00
310 Dues and Subscriptions	2,776.61	2,200.00	2,200.00	1,100.00
311 Travel Expense	10,022.77	17,948.00	8,000.00	4,000.00
313 Training Assistance	41,017.31	45,220.00	20,000.00	10,000.00
314 Other Contractual Services	74,774.54	81,822.00	74,822.00	47,583.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	0.00	600.00	600.00	300.00
Total Contractual Services	199,675.19	231,009.00	185,641.00	102,197.00
MAINTENANCE				
401 Building and Grounds	0.00	0.00	0.00	
409 Machine Equip and Tool Maint.	6,477.05	3,750.00	3,750.00	2,500.00
410 Motor Vehicle Maintenance	7,038.33	15,000.00	12,000.00	8,000.00
411 Radio Maintenance	18,280.61	20,000.00	5,000.00	2,500.00
412 Other Maintenance	37.94	0.00	0.00	
Total Maintenance	31,833.93	38,750.00	20,750.00	13,000.00
OTHER CHARGES				
505 Other Charges	7,740.17	18,250.00	16,000.00	718,036.00
520 Emergency Expenditures	6,447.67	2,500.00	17,500.00	2,500.00
Total Other Charges	14,187.84	20,750.00	33,500.00	720,536.00
CAPITAL OUTLAY				
610 Office Equipment	0.00	0.00	0.00	0.00
611 Machines and Tools	0.00	0.00	0.00	0.00
613 Motor Vehicles	0.00			
615 Fire Hose				
617 Radio Systems				
618 Other Capital Outlay	15,429.40	0.00	0.00	0.00
Total Capital Outlay	15,429.40	0.00	0.00	0.00
TOTAL	501,299.04	567,219.00	501,501.00	1,278,023.00