

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
September 12, 2013**

Members Present: Rose Barcal Huyen-Yen Hoang Valerie Russell
 Kim Schmit-Pokorny Carol Westiund

Members Absent: Jill Frederick

Agenda item #1: Call to Order

The meeting was called to order at 5:32 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of July 11, 2013 Meeting

It was moved by Westiund and seconded by Schmit-Pokorny that the minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of various programs was given including the new ideas for the children's programming.
- b. Employee updates were given. A Metropolitan Community College workstudy student may begin in September. Library employee Mary Lou Pereksta has retired. Lisa Paquette has taken over those responsibilities.
- c. Library Meetings were reviewed including the second round of Project Search, the Directors' meeting and the City's strategic planning session.
- d. General Library Information included the extension of database information for Newsbank and NoveList. October 1st is the Great Books for Great Kids for Park View Heights Elementary. There are four volunteers from the local high schools.

Agenda Item #6: Circulation Report

Library Director Barcal distributed the final circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
 - i) Scholarship to attend the Conference for Association for Rural and Small Libraries. Staff member, Rose Barcal, sent in an application to attend this national conference which will be held in Omaha in September 2013. The award was granted.

- ii) Scholarship to attend the Conference for Association for Rural and Small Libraries. Staff member, Jean Hurst, sent in an application to attend this national conference which will be held in Omaha in September 2013. This award was denied as the funding occurred for the Library Leadership Institute Hurst attended.
- iii) Scholarship to attend Nebraska Library Leadership Institute from Eastern Library System. Staff member, Jean Hurst, submitted an application and request for funding to attend the Nebraska Library Leadership Institute in August of 2013. A report will be published in the Eastern Library System's online newsletter. That will be shared with the Library Board.
- iv) Created Equal: America's Civil Rights Struggle from Gilder Lehrman Institute of American History. This grant was submitted to provide informational programming concerning Civil Rights. A support letter was provided by Dean of Sarpy Center with Metropolitan Community College, Robin Hixson. This grant was awarded. Programming will be October of 2015.
- v) 2013 Student Internship Grant Program from the Nebraska Library Commission was submitted. The grant requested \$1,000 for programming and a stipend for a second teen to learn about the library profession. The grant request was awarded with \$500. Work with the intern began over summer and has been completed.
- vi) Youth Excellence Grant 2012. This grant was awarded by the Nebraska Library Commission for a Teen Media Club. Funds were used for a DVR, laptop and bag, flash card, and a wireless mouse. Work continues on the Dinosaur Book Trailers as well as the Snazz Masterz.
- vii) Civil War 150: There will be a 3 week exhibit at the Library in October of 2014. The grant included \$1,000 for programming. A committee is being formed to assist with the planning of opening event next October.
- viii) American Recovery and Reinvestment Act for the Nebraska Library Commission Broadband Technology Opportunities Program continue with monthly statistical and computer reports. The open house will be July 24th in the library.
- b. Boards and Commissions Manual. Meetings were held on July 18th and August 22nd to discuss the final format and content.
- c. Budget 2013/14. Assistant Director Jodi Norton presented the budget. Fax fees will increase to \$2 to be more in line with area library charges. The beginning of the new fiscal year is October 1st. This is the date new requisitions/orders can be placed.
- d. Summer Programming. According to staffs' monthly reports, school visits were up compared to last year for children (1,410); teen (306). Programming was down by 3 for both children (161) and teens (54). Attendance was up for both programs: children at 5,042, teens at 1,573.

Agenda Item #8: New Business

- a. Policy Review: Volunteers. The policy was distributed to staff for feedback. No changes were received. Discussion was held. The Board will send any edits to the Director by the November meeting.
- b. End of year 2012-2013. Purchase orders are being closed out and no further purchasing will happen until the next fiscal year. With the end of the fiscal year comes the annual state report as well as the City's performance measures.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Hoang commented that since the teen lock-in, the Teen Media Club has filmed a couple of episodes of Snazz Masterz. Those will appear on YouTube in the future.

There was a motion by Russell and seconded by Westlund to adjourn the meeting at 6:11 p.m.

The next meeting is scheduled for November 14, 2013 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.