

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**SEPTEMBER 3, 2013 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
APPROVAL OF AGREEMENT - ON-LINE DISTRIBUTION OF POLICE REPORTS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN POKORNY POLICE CAPTAIN

**SYNOPSIS**

A resolution has been prepared authorizing the execution of an agreement with Police Reports.US, Mooresville, North Carolina for the on-line distribution of police reports.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Approval.

**BACKGROUND**

The Police Department has been exploring options to provide a payment system that would give customers the ability to obtain copies of police reports online. This expressed desire has become more prevalent over the past years as more and more entities (including Omaha PD, Douglas County Sheriffs, Ralston PD, and the Nebraska State Patrol) have online report availability.

The current fee for an accident or incident report is \$5. With the Police Reports.US system, the requestor could obtain the report electronically for an additional \$5 convenience charge. With the majority of the requests coming from insurance companies, we feel the convenience of the on-line system will benefit both the customer and staff.

Police Reports.US will collect all fees and pay any transaction fees. For this service, Police Reports.US does charge an administrative fee to the customer on top of the city fees. Police Reports.US would agree to maintain functioning of the online report distribution system at NO cost to the city.

Within 10 business days of the end of the collection period, Police Reports.US will issue electronic funds transfer to the city account for city fees collected (\$5 per report).

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF A 2-YEAR AGREEMENT WITH POLICEREPORTS.US FOR THE ON-LINE DISTRIBUTION OF POLICE REPORTS.**

**WHEREAS, PoliceReports.US currently provides services for law enforcement agencies and municipal governments in 30 states, and**

**WHEREAS, the Police Chief has recommended partnering with Police Reports.US to distribute incident and accident reports online, and**

**WHEREAS, the City Council of the City of La Vista has determined that the need exists to provide innovative and efficient services to the citizens of La Vista;**

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, that the Mayor and City Clerk be, and hereby are, authorized to execute a 2 year agreement with PoliceReports.US, Mooresville, North Carolina for the on-line distribution of police reports.**

**PASSED AND APPROVED THIS 3RD DAY OF SEPTEMBER, 2013.**

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

**ATTEST:**

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**Pamela A. Buethe, CMC  
City Clerk**



219 Williamson Road  
Mooresville, NC 28117-4087  
Phone: 800 489-0190  
Fax: 704-662-6140

## MEMORANDUM OF AGREEMENT

Agency: La Vista Police Department

Address: 7701 S. 96th St. La Vista, NE 68128

Contact Name: Captain Kevin Pokorny

Contact Email: kpokorny@cityoflavista.org

Contact Phone: 402-331-1582

PoliceReports.US Agrees:

1. To license all software and web-based applications for all selected services for use by the Agency.
2. To provide all upgrades, modifications, and other enhancements that are routine and necessary to maintain functioning of the online report distribution system and other services identified below.
3. To provide no-cost customer service to the Agency and to end-users purchasing reports online.
4. To abide by all applicable laws and regulations relating to the selected services.

Agency Agrees:

1. To not disclose any information to a third party that is considered confidential, including: strategies and technologies, product or service development information, business plans and models, commercial and marketing information, technical information, computer source and object code, memoranda, correspondence, data, documents, or analyses unless compelled by law to do so.
2. To upload the data (reports) to the PoliceReports.US system a minimum of 3 times per week.
3. To promote the use of the selected services through written and verbal means and direct all commercial/business requests to the appropriate online process.
4. To exclusively use PoliceReports.US for online report/photo distribution, alarm registration, online ticket pay, and/or online crime reporting (depending upon which services are selected).
5. To allow PoliceReports.US to provide vehicular information to third parties. This does not include personally identifying information of driver or passengers.
6. That PoliceReports.US has no control over the content of reports or other data submitted by the Agency and bears no liability from claims based on content.

## Services:

 **PREMIUM ONLINE REPORT DISTRIBUTION PACKAGE**

Online Report Distribution + Accident Photos + R-a-R

	<u>Accident Reports</u>	<u>Accident Photos</u>	<u>Incident Reports (R-a-R)</u>
<i>The total fee for each report/photo:</i>	<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>
<i>PoliceReports.US per report/photo fee:</i>	<b>\$5.00</b>	<b>\$5.00</b>	<b>\$5.00</b>
<i>Amount returned per report/photo:</i>	<b>\$5.00</b>	<b>\$5.00</b>	<b>\$5.00</b>

 **WITH ONLINE CRIME REPORTING + TIPS**Setup Fee: **\$299**Monthly Cost: **\$/accident report sold.** **WITHOUT ONLINE CRIME REPORTING + TIPS**

## Additional Terms/Notes:

If OCR is added within 60 days, the setup fee will be waived

 **ONLINE TICKET PAY**Convenience Fee: **\$5 + 5% of the transaction amount:** ADD fee to ticket cost DEDUCT from ticket cost

## Additional Terms/Notes:

 **ALARM REGISTRATION & MANAGEMENT SYSTEM (ARMS):**Convenience Fee: **\$5 + 5% of the transaction amount:** ADD fee to registration cost DEDUCT from registration cost

## Additional Terms/Notes:

**TERMS:**

Agreement #: NE-13L181

Agreement Period: 2 Year(s)

-PoliceReports.US will collect fees for all services paid through our system.

-Within 10 business days of the end of the collection period, PoliceReports.US will issue a check or electronic funds transfer to the agency for the appropriate amount for each service selected.

**Additional Terms/Notes:**

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The parties each hereby cause this Agreement to be executed by their duly authorized representative effective as of the Date Signed.

Agency: La Vista Police Department

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PoliceReports.US, LLC: T. Steuart Watson, Ph D

By: \_\_\_\_\_

Print Name: T. Steuart Watson, Ph D

Title: Vice-President

Date: \_\_\_\_\_

Account Manager: L.Lawhorn