



## CITY OF LA VISTA

### CERTIFICATE OF APPRECIATION

A CERTIFICATE OF APPRECIATION PRESENTED TO *Andrew Johnson* of the La Vista Police Department FOR 10 YEARS OF FAITHFUL AND EFFICIENT SERVICE TO THE CITY OF LA VISTA.

WHEREAS, *Andrew Johnson*, has served the City of La Vista since September 9, 2002 and

WHEREAS, *Andrew Johnson's* input and contributions to the City of La Vista have contributed to the success of the City.

NOW, THEREFORE BE IT RESOLVED, that this Certificate of Appreciation is hereby presented to *Andrew Johnson* on behalf of the City of La Vista for 10 years of service to the City.

DATED THIS 18TH DAY OF SEPTEMBER, 2012.

\_\_\_\_\_  
Douglas Kindig, Mayor

\_\_\_\_\_  
Ronald Sheehan  
Councilmember, Ward I

\_\_\_\_\_  
Brenda L. Carlisle  
Councilmember, Ward I

\_\_\_\_\_  
Mike Crawford  
Councilmember, Ward II

\_\_\_\_\_  
Terrilyn Quick  
Councilmember, Ward II

\_\_\_\_\_  
Mark D. Ellerbeck  
Councilmember, Ward III

\_\_\_\_\_  
Alan W. Ronan  
Councilmember, Ward III

\_\_\_\_\_  
Kelly R. Sell  
Councilmember, Ward IV

\_\_\_\_\_  
Anthony J. Gowan  
Councilmember, Ward IV

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk



# MINUTE RECORD

No. 729 — REEDFIELD & COMPANY, INC. OMAHA E1107788LD

## LA VISTA CITY COUNCIL MEETING September 4, 2012

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 7:00 p.m. on September 4, 2012. Present were Councilmembers: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Library Director Barcal, Police Chief Lausten, Fire Chief Uhl, Finance Director Lindberg, Community Development Director Birch, Public Works Director Soucie, Recreation Director Stopak, and City Engineer Kottmann.

A notice of the meeting was given in advance thereof by publication in the Times on August 22, 2012. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order and led the audience in the pledge of allegiance.

Mayor Kindig announced that a copy of the Open Meetings Act was posted on the west wall of the Council Chambers and copies were also available in the lobby of City Hall.

Mayor Kindig made an announcement regarding the agenda policy statement providing for an expanded opportunity for public comment on the agenda items.

### SERVICE AWARD – CINDY NORRIS – 15 YEARS

Mayor Kindig recognized Cindy Norris for 15 years of service to the City.

#### A. CONSENT AGENDA

- 1.APPROVAL OF THE AGENDA AS PRESENTED
- 2.APPROVAL OF CITY COUNCIL MINUTES FROM AUGUST 21, 2012
- 3.APPROVAL OF PARKS & RECREATION ADVISORY COMMITTEE MINUTES FROM  
MAY 16, 2012
- 4.PAY REQUEST – FELSBURG HOLT 7 ULLEVIG –PROFESSIONAL SERVICES –  
GILES ROAD SIGNNAL COORDINATION - \$1,008.57
- 5.APPROVAL OF CLAIMS
- 6.APPROVAL OF CHANGE OF DATE

AA WHEEL & TRUCK SUPPLY, maint.	49.25
ACCO UNLIMITED, supplies	202.8
ACTION BATTERIES UNLTD, supplies	184.51
ACUFF CONSULTING, training	150
ALAMAR, apparel	100
AMERICAN BOTTLING, supplies	211.44
AMERICAN LEGAL PUBLISHING, services	1,548.00
ARAMARK, services	455.11
ASI-ADVANCED SECURITY, bld& grnds	261.4
AUTO BRAKE & CLUTCH, maint.	90
BAKER & TAYLOR, books	1,189.04
BCDM-, services	1,995.00
BEACON BUILDING, services	6,712.00
BEAUMONT, M., mileage	55.5
BLACK HILLS ENERGY, utilities	1,724.97
BOBCAT OF OMAHA, maint.	369.09
BOB'S RADIATOR REPAIR, maint.	145
BOOKPAGE, books	456
BOUNDTREE MEDICAL, supplies	210.99
BRAKE, A., auto	100
BREWER, W., auto	100
C E SMITH CABINETS, bld&grnds	510.5

# MINUTE RECORD

CENTER POINT PUBLISHING, books	214.5
CENTURY LINK, phone	1,184.70
CITY OF OMAHA, services	99,159.32
CITY OF PAPILLION PARKS/RECR, rec services	35
CLARK, R. supplies	25
COCA-COLA BOTTLING, supplies	669.85
COMPUTER SOLUTIONS, equip.	191.57
CONRECO INC., maint.	45
CONTINENTAL FIRE, bld&grnds	252.45
CONTROL MASTERS, bld&grnds	618.08
CORNHUSKER INTL TRUCKS, maint.	142.68
COX, utilities	78.1
CROWDER, W., services	100
CUMMINS CENTRAL POWER, contracts	55.69
D & D COMM., radio contract	1,637.20
DARE, supplies	498.99
DECOSTA SPORTING GOODS, supplies	214.8
DEMCO INC., supplies	476.99
DIAMOND VOGEL PAINTS, bld&grnds	648.75
DXP, maint.	56.76
EASTERN LIBRARY SYSTEM, training	125
EDGEWEAR SCREEN PRINTING, supplies	971
ELECTRONIC ENGINEERING, maint.	59.45
FEDEX KINKO'S, maint.	33.97
FEDEX, maint.	302.78
FELSBURG HOLT & ULLEVIG, services	760.43
FILTER CARE, maint.	67.2
FIREGUARD, maint.	425.44
FITZGERALD SCHORR BARMETTLER, services	25,752.09
FLEET US, equip.	99.65
FLORATINE CENTRAL TURF PRODS, supplies	420
FORT DEARBORN LIFE INSURANCE	1,355.00
FRED PETERSON, maint.	300
GALE, books	351.29
GASSERT, MIKE, other	654
GCR TIRE CENTERS, supplies	1,474.23
GLOCK PROFESSIONAL, training	195
GOLEY, C., auto	100
GRAYBAR ELECTRIC, maint.	307.05
GREENKEEPER, supplies	295.25
H & H CHEVROLET, maint.	145.41
HEARTLAND AWARDS, apparel	8.8
HEARTLAND PAPER, supplies	240
HEIMES CORPORATION, maint.	136.53
HELGET GAS PRODUCTS, supplies	102
HOLSTEIN'S HARLEY DAVIDSON, maint.	30
HONEYMAN RENT-ALL #1, maint.	342.56
HOST COFFEE SERVICE, supplies	47.8
HUNTEL COMMUNICATIONS, services	895.12
HURST, J., travel	80.81
HY-VEE, supplies	245
INLAND TRUCK PARTS, maint.	33.69
JNFS ENGINEERING, equip.	689.99
JOHNSON HARDWARE, bld&grnds	94.88
JOHNSTONE SUPPLY, bld&grnds	127.3
KIMBALL MIDWEST, maint.	114.69
KLINKER, M., equip.	200
KRIHA FLUID POWER, equip.	3.96
LANDPORT SYSTEMS, services	125
LARRY'S BOILER SERVICE, bld&grnds	95

# MINUTE RECORD

LAUGHLIN, KATHLEEN A, TRUSTEE	474
LAWNSMITH, maint.	1,625.00
LIFE ASSIST, supplies	500.63
LOVELAND GRASS PAD, maint.	44.85
MASTER MECHANICAL, bld&grnds	793
MAT, services	585
MCC, utilities	22,784.31
MCCAIN, D., refund	210
MCCANN PLUMBING, bld&grnds	31
MCCARTHY, J., refund	85
METRO YOUTH FOOTBALL LEAGUE	1,650.00
MIDWEST TAPE, media	995.96
MIDWEST TURF & IRRIGATION, bld&grnds	214.85
MLB LOGISTICS, supplies	304.32
MOTOROLA SOLUTIONS, equip.	33,992.81
MSC INDUSTRIAL SUPPLY, maint.	49.66
MUD, utilities	9,428.95
NACR INC., equip.	7,671.68
NATIONAL EVERYTHING, supplies	409.07
NE GOLF, training	75
NEBRASKA IOWA SUPPLY, supplies	14,171.63
NEBRASKA LIBRARY COMMISSION, renewal	2,700.00
NEWMAN TRAFFIC SIGNS, supplies	254.46
NEXTEL SPRINT, phones	205.78
NMC EXCHANGE, equip.	680.5
NUTS AND BOLTS INC., maint.	27.56
OCLC, books	29.2
OFFICE DEPOT, supplies	685.23
OFFUTT YOUTH CENTER, services	1,008.00
OMAHA TRUCK CENTER, maint.	51.25
OMNIGRAPHICS, books	163.7
PARAMOUNT, services	314.16
PAULSEN, D., supplies	224
PAYFLEX SYSTEMS, services	250
PAYLESS OFFICE PRODUCTS, supplies	113.38
PERFORMANCE DODGE, vehicles	37,782.30
PETTY CASH	60.48
PITNEY BOWES, services	204
PLAINS EQUIPMENT GROUP, maint.	1,697.09
PREMIER-MIDWEST BEVERAGE CO, supplies	571.65
QUALITY AUTO REPAIR & TOWING, maint.	81
QUALITY BRANDS OF OMAHA, supplies	477.5
RAINBOW GLASS & SUPPLY, bld&grnds	324.55
READY MIXED CONCRETE, maint.	1,257.90
RECORDED BOOKS, books	294.15
REGAL AWARDS , services	139.14
ROAD BUILDERS MACHINERY, maint.	385.01
ROTELLA'S ITALIAN BAKERY, supplies	30.24
SAPP BROS PETROLEUM, supplies	1,452.00
SARPY COUNTY COURTHOUSE, services	3,479.89
SCHMADER ELECTRIC, services	157
SEAT COVER CENTER OF NE., maint.	65.5
SHRED-SAFE, services	30
SIRCHIE FINGER PRINT LABS, supplies	162.88
SMOOTHER CUT, services	1,170.00
SPRINT, phone	62.11
SPRINT, phone	119.97
SUPERIOR VISION SVCS INC	424.8
SUTPHEN CORP., maint.	558.46
TED'S MOWER, maint.	68.31

# MINUTE RECORD

THERMO KING CHRISTENSEN, maint.	427.11
TORREZ, T., refund	110
TRACTOR SUPPLY, supplies	82.37
UNDERWRITERS LABORATORIES, services	2,497.00
UNITED HEALTHCARE - NE	859.2
UPS, postage	7.84
VAIL, A., auto	100
VAL VERDE ANIMAL HOSPITAL, services	218.54
WAL-MART COMMUNITY, supplies	1,187.02
WHITE CAP CONSTR, supplies	66.84
ZIMCO SUPPLY, supplies	588
ZOOK, R., services	150

Councilmember Gowan made a motion to approve the consent agenda. Seconded by Councilmember Carlisle. Councilmember Carlisle reviewed the claims for this period. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

City Clerk Buethe invited the Mayor and Council to join her as observers for the Disaster Drill being held on Saturday September 8<sup>th</sup> at 8:00 a.m.

Police Chief Lausten reported that the DUI checkpoint held at 118<sup>th</sup> and Harrison Street on Saturday September 1<sup>st</sup> between 9:30 p.m. and 2:00 a.m. netted 9 drunk drivers.

Fire Chief Uhl also invited the Mayor and Council to attend the upcoming Disaster Drill.

Public Works Director Soucie informed the Council that 400 tires were collected at the tire collection. Soucie also updated the Council on upcoming road work on 96<sup>th</sup> Street. Lane restrictions will begin September 11, 2012. Soucie also reminded Council of the annual Papillion La Vista Vehicle Day on September 14, 2012.

Recreation Director Stopak informed the Council that the pool season ended on September 3<sup>rd</sup>, 2012 and Stopak thanked Public Works, Pool Manager Kelly and the Pool Staff for another great season.

Library Director Barcal informed the Council that the Library had begun working to renew their accreditation. Barcal stated that the accreditation happens every three years and that the Library staff is working to move from the mid level of accreditation to the top level.

## B. 2013 – 2017 CAPITAL IMPROVEMENT PROGRAM

### 1. PUBLIC HEARING

At 7:10 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the 2013-2017 Capital Improvement Plan.

At 07:10 p.m. Councilmember Ellerbeck made a motion to close the public hearing. Seconded by Councilmember Gowan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

### 2. RESOLUTION – ADOPTION OF 2013-2017 CAPITAL IMPROVEMENT PLAN

Councilmember Quick introduced and moved for the adoption of Resolution No. 12-091: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING THE 2013-2017 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR INFRASTRUCTURE AND OTHER CAPITAL IMPROVEMENTS FOR THE CITY OF LA VISTA.

WHEREAS, the City of La Vista's Capital Improvement Program (CIP) document has been prepared and presented to Council; and

# MINUTE RECORD

WHEREAS, the La Vista Planning Commission has reviewed the 2013-2017 Capital Improvement Program (CIP) for the City of La Vista and recommends to Council approval of the Plan, and

WHEREAS, the Mayor and City Council of the City of La Vista, Nebraska held a public hearing on the City of La Vista's 2013-2017 Capital Improvement Program (CIP) for infrastructure and other capital improvements for the City of La Vista; and

WHEREAS, the citizens of the City of La Vista have therefore had an opportunity to comment on the 2013-2017 Capital Improvement Program (CIP) for infrastructure and other capital improvements for the City of La Vista as submitted and reviewed by the La Vista City Council.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska that the 2013-2017 Capital Improvement Program (CIP) for infrastructure and other capital improvements for the City of La Vista as submitted and reviewed by the Mayor and City Council of the City of La Vista be, and the same hereby is, accepted and approved.

Seconded by Councilmember Sell. Assistant City Administrator Ramirez reported on the changes in the Capital Improvement Plan and any carryovers. Councilmember Sheehan asked why a half time employee would be needed for records management in upcoming years. City Clerk Buethe responded that there are no plans at this time to add a half time employee for records management. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **C. FISCAL YEAR 11/12 AMENDED MUNICIPAL BUDGET**

### **1. PUBLIC HEARING**

At 7:15 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the 2011/2012 Amended Municipal Budget.

At 07:15 p.m. Councilmember Ellerbeck made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

### **2. ORDINANCE**

Councilmember Gowan introduced Ordinance No. 1182 entitled; AN ORDINANCE TO AMEND ORDINANCE NO. 1154 AND APPROPRIATE THE SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL OF THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA FOR THE FISCAL PERIOD BEGINNING ON OCTOBER 1, 2011 AND ENDING ON SEPTEMBER 30, 2012; SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT TO BE APPROPRIATED FOR EACH OBJECT OR PURPOSE; TO REPEAL ORDINANCE NO. 1154 CONFLICT HEREWITH; AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Councilmember Sheehan moved that the statutory rule requiring reading on three different days be suspended. Councilmember Carlisle seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. The following voted nay: None. The following were absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Sheehan moved for final passage of the ordinance which motion was seconded by Councilmember Ellerbeck. The Mayor then stated the question, "Shall Ordinance No. 1182 be passed and adopted?" Upon roll call vote the following Councilmember voted aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. The following voted nay: None. The following were absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **D. FISCAL YEAR 12/13 MUNICIPAL BUDGET**

# MINUTE RECORD

## **1. APPROPRIATIONS ORDINANCE – FINAL READING**

City Clerk Buethe read Ordinance No. 1180 entitled: AN ORDINANCE TO APPROPRIATE THE SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL OF THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA FOR THE FISCAL PERIOD BEGINNING ON OCTOBER 1, 2012 AND ENDING ON SEPTEMBER 30, 2013; SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT TO BE APPROPRIATED FOR EACH OBJECT OR PURPOSE; SPECIFYING THE AMOUNT TO BE RAISED BY TAX LEVY; PROVIDING FOR THE CERTIFICATION OF THE TAX LEVY HEREIN SENT TO THE COUNTY CLERK OF SARPY COUNTY; AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Councilmember Ellerbeck made a motion to approve Ordinance No. 1180 on its final reading. Seconded by Councilmember Gowan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **2. MASTER FEE ORDINANCE – FINAL READING**

City Clerk Buethe read Ordinance No. 1181 entitled: AN ORDINANCE TO AMEND ORDINANCE NO. 1158, AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF LA VISTA FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, OCCUPATION, PUBLIC RECORDS, ALARMS, EMERGENCY SERVICES, RECREATION, LIBRARY, AND PET LICENSING; SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS (INCLUDING INDUSTRIAL USERS) OF THE CITY OF LA VISTA AND TO GRANDFATHER EXISTING STRUCTURES AND TO PROVIDE FOR TRACT PRECONNECTION PAYMENTS AND CREDITS; REGULATING THE MUNICIPAL SEWER DEPARTMENT AND RATES OF SEWER SERVICE CHARGES; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE THE EFFECTIVE DATE HEREOF.

Councilmember Sell made a motion to approve Ordinance No. 1181 on its final reading. Seconded by Councilmember Quick. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Motion carried.

## **3. INCREASE BASE OF RESTRICTED FUNDS AUTHORITY**

### **A. PUBLIC HEARING**

At 7:19 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the increasing the base of restricted funds authority.

At 07:19 p.m. Councilmember Ellerbeck made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Motion carried.

### **B. RESOLUTION**

Councilmember Ellerbeck introduced and moved for the adoption of Resolution No. 12-092: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, TO INCREASE THE BASE OF RESTRICTED FUNDS AUTHORITY IN THE 2012-13 MUNICIPAL BUDGET BY AN ADDITIONAL ONE PERCENT.

WHEREAS, the Mayor and City Council, after notice and public hearing as required by state statute, approved the 2012-13 municipal budget on September 4, 2012; and

WHEREAS, the unused restricted funds authority was included in the notice of budget hearing; and

WHEREAS, an increase in the base of restricted funds authority by an additional one percent in the 2012-13 municipal budget is allowed following the approval of at least 75% of the governing body.

# MINUTE RECORD

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby authorize an increase in the base of restricted funds authority in the 2012-13 municipal budget by an additional one percent.

Seconded by Councilmember Quick. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **4. SETTING THE PROPERTY TAX LEVY**

### **A. PUBLIC HEARING**

At 7:20 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the increasing the base of restricted funds authority.

At 07:20 p.m. Councilmember Ellerbeck made a motion to close the public hearing. Seconded by Councilmember Gowan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Motion carried.

### **B. RESOLUTION**

Councilmember Gowan introduced and moved for the adoption of Resolution No. 12-093: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA ESTABLISHING THE PROPERTY TAX REQUEST FOR FY 12/13.

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Mayor and City Council of the City of La Vista passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interest of the City of La Vista that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, by a majority vote, hereby resolve that:

The FY 12/13 property tax request be set at \$5,832,060.38 which would require a mill levy of \$0.5500.

A copy of this resolution be certified and forwarded to the County Clerk prior to October 13, 2012.

Seconded by Councilmember Quick. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **E. AMENDING THE COMPENSATION ORDINANCE AND SETTING RATES OF AUTO AND PHONE ALLOWANCE**

### **1. ORDINANCE**

Councilmember Ellerbeck introduced Ordinance No. 1183 entitled; AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND EMPLOYEES OF THE CITY OF LA VISTA; TO PROVIDE FOR THE REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT HEREWITHE; ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE THE EFFECTIVE DATE HEREOF.

Councilmember Carlisle moved that the statutory rule requiring reading on three different days be suspended. Councilmember Gowan seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. The following voted nay: None. The following were absent:

# MINUTE RECORD

None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Carlisle moved for final passage of the ordinance which motion was seconded by Councilmember Sheehan. The Mayor then stated the question, "Shall Ordinance No. 1183 be passed and adopted?" Upon roll call vote the following Councilmember voted aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck and Gowan. The following voted nay: None. The following were absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **2. RESOLUTION – SETTING RATES OF AUTO AND PHONE ALLOWANCES**

Councilmember Gowan introduced and moved for the adoption of Resolution No. 12-094; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING MONTHLY VEHICLE AND MOBILE PHONE ALLOWANCES FOR SPECIFIC OFFICERS AND EMPLOYEES OF THE CITY.

WHEREAS, the Mayor and City Council establish by ordinance the compensation for officers and employees of the City of La Vista and said ordinance establishes that the Mayor and Council may additionally fix by resolution such vehicle and other allowances as may from time to time be fixed in the municipal budget; and

WHEREAS, the FY13 municipal budget establishes funds for vehicle and mobile phone allowances for various officers and employees of the City and are recommended by the Finance Director and City Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the following vehicle and mobile phone allowances:

Tier	Monthly Vehicle Allowance	Tier	Monthly Phone Allowance
Tier 1	\$30	Tier 1	\$24
Tier 2	\$60	Tier 2	\$48
Tier 3	\$90	Tier 3	\$72
Tier 4	\$120	Tier 4	\$96
Tier 5	\$150	Tier 5	\$120
Firefighter	\$100		

Seconded by Councilmember Ellerbeck. Councilmember Sheehan asked about the affect of phone and mileage allowances on the budget. Mayor Kindig suggested that staff track mileage and phone usage to ensure that it is accurate for the amounts specified in the budget and that staff look into a discount from service providers. Councilmember Sheehan stated he would like to see the tracking. Councilmember Carlisle stated she would agree that she would like to see the numbers as well to ensure that we are doing everything correctly. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **F. RESOLUTION – APPROVE LEASE – CITY COPIERS**

Councilmember Carlisle introduced and moved for the adoption of Resolution No. 12-095; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE LEASE OF COPIERS FOR USE IN THE CITY HALL, LIBRARY, RECREATION DEPARTMENT, POLICE DEPARTMENT AND PUBLIC WORKS DEPARTMENT FROM LEAF CAPITAL FUNDING IN AN AMOUNT NOT TO EXCEED \$40,950.00 OVER 63 MONTHS.

WHEREAS, the City Council has deemed that a need exists to replace current leased copy machines; and

WHEREAS, the City did appropriate funds in the FY12/13 General Fund budget for said leases; and

# MINUTE RECORD

WHEREAS the Office Manager/Deputy City Clerk has obtained suitable financing for this lease through LEAF Capital Funding; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of La Vista, Nebraska, does hereby authorize the lease agreement for copiers for use in the City Hall, Library, Recreation Department, Police Department and Public Works Department amount not to exceed \$40,950.00 over 63 months and in form and content satisfactory to the City Administrator.

Seconded by Councilmember Crawford. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **G. RESOLUTION – INTERLOCAL COOPERATION AGREEMENT – LEAGUE ASSOCIATION OF RISK MANAGEMENT**

Councilmember Carlisle made a motion to table Resolution – Interlocal Cooperation Agreement – League Association of Risk Management until the September 18, 2012 meeting.

Seconded by Councilmember Sheehan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

Councilmember Sell made a motion to move Comments from the Floor up on the agenda ahead of Item H Executive Session. Seconded by Councilmember Sheehan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

## **COMMENTS FROM THE FLOOR**

No Comments from the Floor.

## **H. EXECUTIVE SESSION – CONTRACT NEGOTIATIONS; PERSONNEL**

At 7:36 p.m. Councilmember Carlisle made a motion to go into executive session for protection of the public interest for contract negotiations and for the protection of the reputation of an individual to discuss personnel matters. Seconded by Councilmember Sell. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried. Mayor Kindig stated the executive session would be limited to the subject matter contained in the motion.

At 8:42 p.m. the Council came out of executive session. Councilmember Carlisle made a motion to reconvene in open and public session. Seconded by Councilmember Gowan. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

# MINUTE RECORD

## COMMENTS FROM MAYOR AND COUNCIL

Councilmember Sell congratulated Finance Director Lindberg on her picture in the Nebraska Municipal Review

At 8:43 p.m. Councilmember Sheehan made a motion to adjourn the meeting. Seconded by Councilmember Crawford. Councilmembers voting aye: Sell, Ronan, Quick, Sheehan, Carlisle, Crawford, Ellerbeck, and Gowan. Nays: None. Abstain: None. Absent: None. Motion carried.

PASSED AND APPROVED THIS 18TH DAY OF SEPTEMBER, 2012

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC  
City Clerk

**MEETING OF THE LIBRARY ADVISORY BOARD  
CITY OF LA VISTA**

**MINUTES OF MEETING  
July 12, 2012**

Members Present:      Rose Barcal      Jill Frederick      Kim Schmit-Pokorny  
                            Carol Westlund

**Agenda Item #1: Call to Order**

The meeting was called to order at 5:37 p.m.

**Agenda Item #2: Announcement of Location of Posted Open Meetings Act**

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

**Agenda Item #3: Introductions**

There were no introductions made.

**Agenda Item #4: Approval of Minutes of March 8, 2012 Meeting**

It was moved by Westlund and seconded by Schmit-Pokorny that the minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

**Agenda Item #5: Library Director's Report**

- a. Programs: an overview of various programs were given. The Miss Representation film has been receive and programs will be developed around women's issues.
- b. Employee updates were given. Chris Christensen has taken another position outside the library. The library is currently taking applications for the afternoon circulation position. There is a new workstudy student working at the library in the evenings.
- c. Library Meetings were reviewed. Library Director Barcal attended the Imaging Innovation of Futures conference.
- d. General Library Information was given. The Library Board needs additional hours for accreditation purposes. A new public copier has been leased.

**Agenda Item #6: Circulation Report**

Library Director Barcal distributed the circulation report. The report was discussed and accepted. Electronic resources (both e-audio and e-books both available through OverDrive and Ebsco's e-books) have been added into the Circulation Statistics per Library Board request.

**Agenda Item #7: Old Business**

- a. Current and future grants were reviewed.
  - a. The Civil War 250 Grant has been applied for. This grant will allow for programming and display panels the library would house for a 3 week period.
  - b. YALSA/Dollar General Teen Read Week. This would be \$1,000 for teen read week in October.
  - c. The American Recovery and Reinvestment Act for the Nebraska Library Commission Broadband Technology Opportunities Program continues with monthly statistical computer reports. A new piece of equipment has been received that will read a wide variety of memory cards. It is available to be used in the library's computer lab.

- d. The Youth for Excellence Grant for the Arkham Horror Gaming Club was received through the Nebraska Library Commission. Programming has started and is very popular with the teens.
- b. State Report. The State Report is complete and has been submitted. The state aid has been received. It was projected that the cut in aid would be 7% but was actually 11.4%.
- c. IDEAL Project. The mural above the teen stacks has been completed by the Ideal students and faculty. The larger mural is still in process.
- d. Inventory 2012. A report was distributed with statistics to date.

Agenda Item #8: New Business

- a. Budget 2012/2013. Assistant Director, Jodi Linhart will present the library budget to the Mayor and City Council during the budget workshops July 16<sup>th</sup> and 17<sup>th</sup>. Jodi had a major hand in the preparation of this budget. A Circulation Clerk II position is being requested. A gap exists in the pay range. A Circulation Clerk II would fill that gap and fill the need to move four current staff members into that position that either have opening/closing responsibilities and/or are primarily responsible for programming. Additional funding was requested for Freading, a downloadable service for electronic books. Freading would complement the library's OverDrive service. There are two new line items: computers and furniture.
- b. Partnership with Papillion La Vista Schools Foundation. For the second year, the library has partnered with the Papillion La Vista Schools Foundation to distribute books to children during the La Vista Daze Parade. Approximately 500 books were given away.
- c. Summer Programming. Calendars are available and information online for the continuing summer programming for children and teens.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Frederick commented about the great summer programming. She commented on the book lunch bunch in the park, the swimming passes kids have won as well as the partnership with the City's Recreation Department.

There was a motion by Frederick and seconded by Westlund to adjourn the meeting at 6:11 p.m.

The next meeting is scheduled for September 13, 2012 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.

CITY OF LAVISTA, NEBRASKA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE-ALL GOVERNMENTAL FUND  
For the period ended June 30, 2012

Erste Review Monatsendgabe August 2012

FOR THE ELEVEN MONTHS ENDED AUGUST 31, 2012

FOR THE ELEVEN MONTHS ENDED AUGUST 31, 2012

		General Fund			Debt Service Fund			Capital Fund			
		MTD Actual	YTD Actual	Over/(under) Budget	Budget	MTD Actual	YTD Actual	Over/(under) Budget	Budget	MTD Actual	YTD Actual
Budget (12 month)				% of budget Used							
<b>REVENUES</b>											
Property Taxes	\$ 5,611,688	\$ 2,079,329	\$ 5,398,050	\$ (213,638)	\$ 530,769	\$ 204,779	\$ 530,822	\$ 53	\$ -	\$ -	\$ -
Sales and use taxes	1,994,100	247,103	2,676,803	682,703	997,050	123,551	1,338,401	341,351	-	-	-
Payments in Lieu of taxes	90,000	-	181,963	91,963	203%	-	-	-	-	-	-
State revenue	1,053,167	99,474	1,179,046	125,879	112%	-	-	-	-	-	-
Occupation and franchise taxes	650,000	19,241	782,091	132,091	120%	-	-	-	-	-	-
Hotel Occupation Tax Tax	651,583	69,100	706,230	54,648	108%	-	-	-	-	-	-
Licenses and permits	489,250	35,904	401,172	(88,078)	82%	-	-	-	-	-	-
Interest income	10,000	10,030	11,016	1,016	110%	15,000	492	10,331	(4,169)	-	-
Recreation fees	124,000	13,608	154,418	30,418	125%	-	-	-	-	-	-
Special Services	16,500	2,345	24,840	8,340	151%	-	-	-	-	-	-
Grant Income	337,780	4,463	226,420	(106,360)	68%	-	-	93,072	850,426	(86,646)	-
Other	<u>1,315,722</u>	<u>17,864</u>	<u>1,009,276</u>	<u>(316,446)</u>	<u>77%</u>	<u>2,186,290</u>	<u>273</u>	<u>9,125,415</u>	<u>6,939,155</u>	<u>7,226,361</u>	<u>472,944</u>
<b>Total Revenues</b>	<u>12,383,790</u>	<u>2,589,460</u>	<u>12,751,324</u>	<u>103%</u>	<u>412,534</u>	<u>3,779,109</u>	<u>329,095</u>	<u>95,596</u>	<u>95,596</u>	<u>1,453,397</u>	<u>386,298</u>
<b>EXPENDITURES</b>											
Current:											
Mayor and Council	190,509	39,878	123,130	(67,379)	65%	-	-	-	-	-	-
Boards & Commissions	12,250	567	6,278	(6,072)	51%	-	-	-	-	-	-
Public Buildings & Grounds	535,738	45,811	398,147	(137,031)	74%	-	-	-	-	-	-
Administration	749,871	84,893	655,397	(94,474)	87%	65,000	4,725	123,391	\$8,991	-	-
Police and Animal Control	3,929,544	398,349	3,499,953	(425,591)	89%	-	-	-	-	-	-
Fire	623,203	34,541	401,384	(221,819)	64%	-	-	-	-	-	-
Community Development	647,801	77,382	652,799	4,998	101%	-	-	-	-	-	-
Public Works	3,152,646	306,399	2,738,799	(44,427)	87%	-	-	-	-	-	-
Recreation	637,488	80,030	529,265	(108,223)	83%	-	-	-	-	-	-
Library	647,103	69,429	545,265	(102,028)	84%	-	-	-	-	-	-
Human Resources	469,302	23,943	425,624	(43,678)	91%	-	-	-	-	-	-
Special Services & Tri-City Bus	77,411	74,145	62,425	(14,986)	81%	-	-	-	-	-	-
Capital outlay	191,000	44,653	142,672	(48,328)	75%	-	-	-	-	-	-
Debt service: (Warrants)	-	-	-	-	-	2,285,000	-	11,090,511	8,905,511	-	-
Principal	-	-	-	-	-	1,079,200	-	1,109,771	30,511	-	-
Interest	<u>11,859,406</u>	<u>1,213,020</u>	<u>10,180,368</u>	<u>(1,679,038)</u>	<u>86%</u>	<u>3,429,260</u>	<u>4,725</u>	<u>12,324,273</u>	<u>8,895,013</u>	<u>1,453,397</u>	<u>(2,059,541)</u>
<b>Total Expenditures</b>	<u>11,859,406</u>	<u>1,213,020</u>	<u>10,180,368</u>	<u>(1,679,038)</u>	<u>86%</u>	<u>3,429,260</u>	<u>4,725</u>	<u>12,324,273</u>	<u>8,895,013</u>	<u>1,453,397</u>	<u>(2,059,541)</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>479,384</b>	<b>1,376,440</b>	<b>2,570,956</b>	<b>(2,091,573)</b>	<b>536%</b>	<b>299,849</b>	<b>324,370</b>	<b>(1,318,804)</b>	<b>1,618,652</b>	<b>(2,445,839)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>											
Operating transfers in (out)	(1,186,000)	-	-	-	1,186,000	-	(191,524)	-	-	191,524	-
Bond/registered warrant proceeds	<u>(1,186,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,186,000</u>	<u>-</u>	<u>(191,524)</u>	<u>-</u>	<u>-</u>	<u>191,524</u>	<u>-</u>
Total other Financing Sources (Uses)	<b>\$ 706,616</b>	<b>\$ 1,376,440</b>	<b>\$ 2,570,956</b>	<b>\$ (3,277,573)</b>	<b>-</b>	<b>\$ 108,325</b>	<b>\$ 324,370</b>	<b>\$ (1,318,804)</b>	<b>\$ 1,427,128</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES</b>	<b>\$ 5,215,704</b>	<b>\$ 7,796,660</b>	<b>\$ 95,596</b>	<b>\$ 95,596</b>	<b>-</b>	<b>\$ 3,512,838</b>	<b>\$ 3,512,838</b>	<b>\$ 8,895,013</b>	<b>\$ 1,453,397</b>	<b>\$ 1,453,397</b>	<b>\$ 2,445,839</b>
<b>FUND BALANCE, beginning of the year</b>											
<b>FUND BALANCES, END OF PERIOD</b>	<b>\$ 371,268</b>	<b>\$ 6,256,072</b>	<b>\$ 95,596</b>	<b>\$ 95,596</b>	<b>-</b>	<b>\$ 3,512,838</b>	<b>\$ 3,512,838</b>	<b>\$ 8,895,013</b>	<b>\$ 1,453,397</b>	<b>\$ 1,453,397</b>	<b>\$ 2,445,839</b>

CITY OF LAVISTA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE-PROPRIETARY FUNDS

## BUDGET AND ACTUAL

Eleven months ended August 31 2013

seven months ended August 31, 2012

92% of the Fiscal Year



Thompson, Dreessen & Dorner, Inc.  
Consulting Engineers & Land Surveyors  
10836 Old Mill Road  
Omaha, NE 68154  
Office: 402-330-8860 Fax: 402-330-5866  
www.td2co.com

## INVOICE

CITY OF La VISTA  
JOHN KOTTMANN  
8116 PARKVIEW BOULEVARD  
LA VISTA, NE 68128

Invoice number 95924  
Date 08/27/2012  
Project 0171-392 APPLEWOOD CREEK  
IMPROVEMENTS

Professional Services from July 16, 2012 through August 12, 2012

#12-0093

Erosion Control Observations, Report and Site Visit to Check Erosion, Seeding, Grading, Trees and Channel Work

Description	Current Billed
Professional Services	262.05
Total	262.05

Invoice total 262.05

Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees.

O.K. to pay  
05.71.0815.03  
JMK  
8-31-2012

*Consent Agenda*

APCHCKRP  
09.29.11

Fri Sep 14, 2012 11:57 AM

\*\*\*\*  
City of LaVista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AKH

PAGE 1

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
---------	-----------	----------	------	-----------	-------------	--------------	---------	--------	--------

1 Bank of Nebraska (600-873)

46211 Payroll Check

46212 Gap in Checks

Thru 108648

108649 9/05/2012 3739 FELSBURG HOLT &amp; ULLEVIG 1,008.57 \*\*MANUAL\*\*

108650 Gap in Checks \*\*\*\*\*Blank check used to ACH Direct Payment set up.

108651 9/12/2012 3702 LAUGHLIN, KATHLEEN A, TRUSTEE 474.00 \*\*MANUAL\*\*

108652 9/18/2012 1657 A &amp; D TECHNICAL SUPPLY COMPANY 150.00

108653 9/18/2012 3208 A C NELSEN RV WORLD 230.40

108654 9/18/2012 1741 A.M. SURPLUS MILITARY STORE 576.00

108655 9/18/2012 2892 AA WHEEL &amp; TRUCK SUPPLY INC 57.80

108656 9/18/2012 3983 ABE'S PORTABLES INC 175.14

108657 9/18/2012 4309 ACTION SIGNS INCORPORATED 332.00

108658 9/18/2012 4336 AIR CLEANING TECHNOLOGIES INC 282.45

108659 9/18/2012 2723 AKSARBEN GARAGE DOOR SVCS INC 216.00

108660 9/18/2012 571 ALAMAR UNIFORMS 172.97

108661 9/18/2012 3730 ALEX, MARY 138.58

108662 9/18/2012 1271 AMERICAN PLANNING ASSOCIATION 795.00

108663 9/18/2012 3573 ANCHOR INDUSTRIES INCORPORATED 240.51

108664 9/18/2012 536 ARAMARK UNIFORM SERVICES INC 447.62

108665 9/18/2012 2634 ATLAS AWNING CO INC 75.00

108666 9/18/2012 4400 AUSTAD'S GOLF 232.30

108667 9/18/2012 201 BAKER &amp; TAYLOR BOOKS 1,118.74

108668 9/18/2012 849 BARONE SECURITY SYSTEMS 2,905.00

108669 9/18/2012 4774 BENGFORT, DINA 42.50

108670 9/18/2012 196 BLACK HILLS ENERGY 19.53

108671 9/18/2012 2209 BOUND TREE MEDICAL LLC 560.21

108672 9/18/2012 1242 BRENTWOOD AUTO WASH 77.00

108673 9/18/2012 3760 BUETHE, PAM 55.50

108674 9/18/2012 76 BUILDERS SUPPLY CO INC 12.51

108675 9/18/2012 2625 CARDMEMBER SERVICE-ELAN .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108676 9/18/2012 2625 CARDMEMBER SERVICE-ELAN .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108677 9/18/2012 2625 CARDMEMBER SERVICE-ELAN .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108678 9/18/2012 2625 CARDMEMBER SERVICE-ELAN 7,104.76

108679 9/18/2012 914 CITY OF COUNCIL BLUFFS 240.00

108680 9/18/2012 152 CITY OF OMAHA 624.86

108681 9/18/2012 83 CJ'S HOME CENTER .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108682 9/18/2012 83 CJ'S HOME CENTER .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108683 9/18/2012 83 CJ'S HOME CENTER .00 \*\*CLEARED\*\* \*\*VOIDED\*\*

108684 9/18/2012 83 CJ'S HOME CENTER 672.73

108685 9/18/2012 1656 CONTINENTAL FIRE SPRINKLER CO 634.72

108686 9/18/2012 2158 COX COMMUNICATIONS 148.65

108687 9/18/2012 1676 CRANE, RAY 556.50

108688 9/18/2012 4013 D &amp; B SALVAGE 926.60

108689 9/18/2012 3136 D &amp; D COMMUNICATIONS 90.00

108690 9/18/2012 846 DATA TECHNOLOGIES INC 245.00

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
108691	1432 DEETER FOUNDRY INCORPORATED	9/18/2012				267.00			
108692	2149 DOUGLAS COUNTY SHERIFF'S OFC	9/18/2012				125.00			
108693	2778 DOUGLAS PRODUCTS AND PACKAGING	9/18/2012				4,458.79			
108694	364 DULTMEIER SALES & SERVICE	9/18/2012				125.00			
108695	632 EASTERN LIBRARY SYSTEM	9/18/2012				155.00			
108696	3334 EDGEWEAR SCREEN PRINTING	9/18/2012				502.75			
108697	2566 ELECTRONIC ENGINEERING	9/18/2012				180.00			
108698	1235 FEDEX KINKO'S	9/18/2012				34.78			
108699	1042 FELD FIRE	9/18/2012				1,933.88			
108700	439 FIREGUARD INC	9/18/2012				2,250.58			
108701	3834 FLEET US LLC	9/18/2012				1,159.00			
108702	4035 FLORATINE CENTRAL TURF PRODS	9/18/2012				280.00			
108703	3415 FOCUS PRINTING	9/18/2012				.00	**CLEARED**	**VOIDED**	
108704	3415 FOCUS PRINTING	9/18/2012				520.69			
108705	3705 FUTUREWARE DISTRIBUTING INC	9/18/2012				54.00			
108706	966 GENUINE PARTS COMPANY-OMAHA	9/18/2012				.00	**CLEARED**	**VOIDED**	
108707	966 GENUINE PARTS COMPANY-OMAHA	9/18/2012				.00	**CLEARED**	**VOIDED**	
108708	966 GENUINE PARTS COMPANY-OMAHA	9/18/2012				.00	**CLEARED**	**VOIDED**	
108709	966 GENUINE PARTS COMPANY-OMAHA	9/18/2012				2,125.68			
108710	2981 GLOCK PROFESSIONAL INC	9/18/2012				502.00			
108711	285 GRAYBAR ELECTRIC COMPANY INC	9/18/2012				589.60			
108712	4222 GREAT PLAINS GFOA	9/18/2012				360.00			
108713	385 GREAT PLAINS ONE-CALL SVC INC	9/18/2012				268.71			
108714	1044 H & H CHEVROLET LLC	9/18/2012				55.58			
108715	426 HANEY SHOE STORE	9/18/2012				328.95			
108716	104 HARROD, RAYMOND	9/18/2012				125.00			
108717	2407 HEIMES CORPORATION	9/18/2012				221.40			
108718	1403 HELGET GAS PRODUCTS INC	9/18/2012				60.00			
108719	433 HIGHSMITH	9/18/2012				237.41			
108720	1612 HY-VEE INC	9/18/2012				228.95			
108721	1498 INDUSTRIAL SALES COMPANY INC	9/18/2012				446.94			
108722	162 INLAND TRUCK PARTS	9/18/2012				404.21			
108723	835 IVERSON, DENNIS	9/18/2012				120.00			
108724	1896 J Q OFFICE EQUIPMENT INC	9/18/2012				227.08			
108725	4118 JEFFUS, COREY	9/18/2012				100.00			
108726	4776 JOHNSON, BETH	9/18/2012				20.00			
108727	2653 JONES AUTOMOTIVE INC	9/18/2012				1,375.00			
108728	2057 LA VISTA COMMUNITY FOUNDATION	9/18/2012				75.00			
108729	1186 LAUSTEN, ROBERT S	9/18/2012				187.50			
108730	3198 LEAGUE OF NEBR MUNICIPALITIES	9/18/2012				1,389.00			
108731	231 LEAGUE OF NEBRASKA MUNICIPA-	9/18/2012				630.00			
108732	3138 LIBRARY STORE INC	9/18/2012				402.62			
108733	1288 LIFE ASSIST	9/18/2012				449.48			
108734	4254 LINCOLN NATIONAL LIFE INS CO	9/18/2012				.00	**CLEARED**	**VOIDED**	
108735	4254 LINCOLN NATIONAL LIFE INS CO	9/18/2012				9,977.58			
108736	1573 LOGAN CONTRACTORS SUPPLY	9/18/2012				117.00			
108737	2664 LOU'S SPORTING GOODS	9/18/2012				4,719.13			
108738	4560 LOWE'S CREDIT SERVICES	9/18/2012				156.52			
108739	2124 LUKASIEWICZ, BRIAN	9/18/2012				81.61			
108740	877 MATHESON TRI-GAS INC	9/18/2012				93.37			
108741	3624 MCDONALD AND ASSOCIATES	9/18/2012				60.93			
108742	4770 MECHANICAL SALES INC	9/18/2012				2,823.00			
108743	588 MENARDS-BELLEVUE	9/18/2012				12.96			

BANK NO	BANK NAME						
CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
108744	9/18/2012	3061	MES-MIDAM	7,711.20			
108745	9/18/2012	153	METRO AREA TRANSIT	594.00			
108746	9/18/2012	872	METROPOLITAN COMMUNITY COLLEGE	8,475.00			
108747	9/18/2012	184	MID CON SYSTEMS INCORPORATED	287.48			
108748	9/18/2012	1526	MIDLANDS LIGHTING & ELECTRIC	112.80			
108749	9/18/2012	4664	MIDWEST FIRE TRAINING GROUP	700.00			
108750	9/18/2012	2299	MIDWEST TAPE	27.24			
108751	9/18/2012	1046	MIDWEST TURF & IRRIGATION	1,700.00			
108752	9/18/2012	4364	NACR INCORPORATED	2,549.33			
108753	9/18/2012	1028	NATIONAL EVERYTHING WHOLESALE	296.17			
108754	9/18/2012	148	NE DEPT OF REVENUE-FORM 94	25.00			
108755	9/18/2012	649	NEBRASKA GOLF & TURF INC	171.66			
108756	9/18/2012	132	NEBRASKA SALT & GRAIN COMPANY	2,982.38			
108757	9/18/2012	2529	NEBRASKA SOFTBALL ASSN DIST#10	1,288.00			
108758	9/18/2012	3924	NEW YORK TIMES	202.80			
108759	9/18/2012	3973	NIKE USA INC	200.80			
108760	9/18/2012	179	NUTS AND BOLTS INCORPORATED	26.05			
108761	9/18/2012	1831	O'REILLY AUTOMOTIVE STORES INC	444.06			
108762	9/18/2012	1014	OFFICE DEPOT INC	.00	**CLEARED**	**VOIDED**	
108763	9/18/2012	1014	OFFICE DEPOT INC	592.33			
108764	9/18/2012	195	OMAHA PUBLIC POWER DISTRICT	.00	**CLEARED**	**VOIDED**	
108765	9/18/2012	195	OMAHA PUBLIC POWER DISTRICT	.00	**CLEARED**	**VOIDED**	
108766	9/18/2012	195	OMAHA PUBLIC POWER DISTRICT	48,854.97			
108767	9/18/2012	3039	PAPILLION SANITATION	304.11			
108768	9/18/2012	976	PAPILLION TIRE INCORPORATED	118.70			
108769	9/18/2012	2686	PARAMOUNT LINEN & UNIFORM	329.16			
108770	9/18/2012	3058	PERFORMANCE CHRYSLER JEEP	1,592.24			
108771	9/18/2012	1784	PLAINS EQUIPMENT GROUP	257.68			
108772	9/18/2012	1030	POKORNY, KEVIN L	250.00			
108773	9/18/2012	58	RAINBOW GLASS & SUPPLY	12.00			
108774	9/18/2012	191	READY MIXED CONCRETE COMPANY	4,522.00			
108775	9/18/2012	4773	REYES, ANNE	85.00			
108776	9/18/2012	2837	RUHGE, RANDY	125.00			
108777	9/18/2012	292	SAM'S CLUB	2,077.59			
108778	9/18/2012	487	SAPP BROS PETROLEUM INC	20,751.92			
108779	9/18/2012	624	SAPP BROS SERVICE CENTERS	747.00			
108780	9/18/2012	2927	SEAT COVER CENTER OF NEBRASKA	35.00			
108781	9/18/2012	395	SHAMROCK CONCRETE COMPANY	448.70			
108782	9/18/2012	533	SOUCIE, JOSEPH H JR	375.84			
108783	9/18/2012	659	SUMMER KITCHEN CAFE INC	39.21			
108784	9/18/2012	1150	SUTPHEN CORPORATION	2,100.00			
108785	9/18/2012	264	TED'S MOWER SALES & SERVICE	497.26			
108786	9/18/2012	4231	TORNADO WASH LLC	235.00			
108787	9/18/2012	2426	UNITED PARCEL SERVICE	7.77			
108788	9/18/2012	4640	USB SEWER EQUIPMENT CORP	1,248.00			
108789	9/18/2012	300	UTILITY EQUIPMENT COMPANY	49.61			
108790	9/18/2012	809	VERIZON WIRELESS	397.29			
108791	9/18/2012	809	VERIZON WIRELESS	141.36			
108792	9/18/2012	78	WASTE MANAGEMENT NEBRASKA	1,347.29			
108793	9/18/2012	3150	WHITE CAP CONSTR SUPPLY/HDS	36.00			
108794	9/18/2012	968	WICK'S STERLING TRUCKS INC	153.06			

APCHCKRP  
09.29.11

Fri Sep 14, 2012 11:57 AM

\*\*\*\*  
City of LaVista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AKH

PAGE 4

BANK NO BANK NAME

CHECK NO DATE

VENDOR NO VENDOR NAME

CHECK AMOUNT

CLEARED

VOIDED

MANUAL

BANK TOTAL	178,182.89
OUTSTANDING	178,182.89
CLEARED	.00
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
------	-------	-------------	---------	--------

01 GENERAL FUND	154,000.68	154,000.68	.00	.00
02 SEWER FUND	11,612.44	11,612.44	.00	.00
05 CONSTRUCTION	3,557.90	3,557.90	.00	.00
08 LOTTERY FUND	1,057.17	1,057.17	.00	.00
09 GOLF COURSE FUND	6,961.34	6,961.34	.00	.00
15 OFF-STREET PARKING	993.36	993.36	.00	.00

REPORT TOTAL	178,182.89
OUTSTANDING	178,182.89
CLEARED	.00
VOIDED	.00

+ Gross Payroll 09-14-12 250,335.50

GRAND TOTAL \$428,518.39

APPROVED BY COUNCIL MEMBERS 9-18-12

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
SEPTEMBER 18, 2012 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
CITIZEN ADVISORY REVIEW COMMITTEE — EDP REPORT	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	RITA RAMIREZ ASSISTANT CITY ADMINISTRATOR

**SYNOPSIS**

A public hearing has been scheduled for the Citizen Advisory Review Committee to submit a written report to the Mayor and City Council regarding the City's Economic Development Program. A copy of the report is attached.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

Receive/File.

**BACKGROUND**

Ordinance No. 921 established the City's Economic Development Program and formed the Citizen Advisory Review Committee which is charged with reporting to the Mayor and City Council in a public hearing at least once every six months.

## LA VISTA CITIZEN ADVISORY REVIEW COMMITTEE

Pursuant to §117-15 (g) the Citizen Advisory Review Committee shall report to the Mayor and City Council, at least once every six months, regarding the Economic Development Program. The following report generally covers activity for FY 12 (the period from October 1, 2011 to September 30, 2012):

One application to the Economic Development Program has been received to date. The application was from John Q. Hammons to construct a full service Embassy Suites Hotel and conference center facility, which opened in July of 2008 and a Marriott Courtyard Hotel, which opened in May of 2009. These facilities are located in the Southport West subdivision.

1. The City has been collecting sales tax revenue for the Economic Development fund since its effective date. In FY12 the fund received \$600,000 in sales tax revenue, (bringing the total sales tax revenues transferred to the fund since its inception to \$1,680,000), and \$1,186,573 in loan payments (interest only) from John Q. Hammons. Expenditures in FY12 were \$1,998,172 for debt service associated with the grant and construction loan.
2. The Economic Development Fund Budget for Fiscal Year 2013 anticipates that \$1,093,984 will be carried forward from FY12, the fund will receive \$1,186,573 in revenue from loan payments (interest only) by John Q. Hammons, and the fund will receive \$600,000 from sales tax. Expenditures in FY13 will include debt service payments of \$1,429,662 in interest and \$570,000 in principal.
3. The City's assessed valuation for 2013 is \$1,060,374,615, which is a growth rate of less than 1% (.10%) from 2012. Over the past 10 years, the growth in the City's valuation has averaged about 11% annually. The considerably lower than average growth rate over the last two fiscal years can likely be attributed to declining property values associated with the current economic situation specifically related to market sales and vacant commercial properties, especially in the 84<sup>th</sup> Street corridor. Additionally, the City did not pursue any annexations in FY12.
4. Net taxable sales recovered a bit in 2011 and showed a 7.08% increase over 2010, totaling \$186,820,517. The first six months of 2012 are indicating a 4.4% increase over the same period last year. (This data is compiled by the State Department of Revenue.)  
2009 Net Taxable Sales - \$182,170,349  
2010 Net Taxable Sales - \$174,451,981 (down 4.2%)  
2011 Net Taxable Sales - \$186,820,517 (up 7.08%)  
2012 Net Taxable Sales (through June) - \$94,855,666
5. Sales tax revenue has continued to show an increase over the last several years and 2012 appears to be on the same track.  
FY2010 Sales Tax - \$3,499,187 (up 9.2%)  
FY2011 Sales Tax - \$3,741,187 (up 6.9%)  
FY2012 Sales Tax (through August) - \$4,015,205 (up 7.3% with one month remaining in FY)\*\*  
\*\* (Sales tax revenue received in May was exceptionally high and we are anticipating an incentive refund to be deducted at some point.)

6. Building permit valuations have been consistently lower for the last several years.  
2008 - \$43,487,781 (a decrease from the previous year).  
2009 - \$27,316,647  
2010 - \$50,312,009 (two large multi-family projects at the end of the year)  
2011 - \$34,936,491  
2012 – Through August building permit valuation totals are \$14.6 million.  
Total building permit valuations since 1997 are over \$914 million.

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**SEPTEMBER 18, 2012 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
ZONING TEXT AMENDMENT — SIGN REGULATIONS	◆ RESOLUTION ◆ ORDINANCE RECEIVE/FILE	ANN BIRCH COMMUNITY DEVELOPMENT DIRECTOR

**SYNOPSIS**

A public hearing has been scheduled and an ordinance prepared to amend Section 7.03.05 of the Zoning Ordinance regarding signs exempt from regulation.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

Approval.

**BACKGROUND**

In September of 2011, staff presented a general review of the City's temporary signage regulations based on a request by Council member Sheehan. To summarize the presentation, staff explained the following points:

- Most all zoning ordinances identify that there is a need for temporary signs and permit them to various degrees. Generally businesses need temporary signs for special sales and seasonal events, and institutions, such as churches, have many special events. Sign codes generally recognize the need to allow for temporary signs to some degree.
- Currently La Vista requires a permit for a temporary sign; the size is limited to 32 square feet; we allow 4 temporary signs per year; and each permit allows the sign to be displayed for up to 14 consecutive days. These permits are allowed to be combined into any combination that equals 8 weeks annually.
- The temporary signs that are exempt from the permit requirement are construction and real estate signs, political signs, and signs related to public notices, civic facilities or events, traffic signs, etc.
- Although exempt from the permit requirement, La Vista's current regulations limit political signs to 6 square feet; only 4 signs per lot; and they can only be displayed not more than 30 days before the election and no later than 10 days after.
- For some time, there has been a question of whether or not the City needs to amend the sign ordinance with regard to political signs. After reviewing literature regarding this topic, the concern occurs when ordinances place unreasonable limits on the number of political signs that may be displayed or that

impose restrictive time limits only on political signs. As such, staff would suggest removing the time limits placed on when political signs can be erected prior to an election, while maintaining the number and a size restriction which is consistent with the regulations for other temporary signs.

The following is the proposed change to Section 7.03.05 of the Zoning Ordinance:

**7.03.05 Signs Exempt from Regulation Under this Ordinance**

The following signs shall be exempt from regulation under this ordinance:

Any public notice or warning required by a valid and applicable federal, state, or local law, regulation or ordinance;

Any religious symbol;

Any sign identifying a public facility or public / civic event;

Any sign inside a building, not attached to a window or door, that is not legible from a distance of more than three feet beyond the lot line of the zone lot or parcel on which such sign is located

Holiday lights and decorations with no commercial message;

Traffic control signs on private property, such as Stop, Yield, and similar signs, the face of which meets the Manual on Uniform Traffic Control Devices standards and which contain no commercial message of any sort; and

A political sign exhibited in conjunction with the election of political candidates. Such signs may not exceed ~~six (6) thirty-two (32)~~ square feet in any zone. Only four (4) political signs shall be allowed per zone lot at any one time. All such political signs ~~shall not be erected more than thirty (30) days before the election and~~ shall be removed no later than (10) days after the election.

On August 16, 2012, by a vote of 7-0, the Planning Commission recommended approval of the amendments to Section 7.03.05 of the Zoning Ordinance regarding signs exempt from regulation.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND SECTION 7.03.05 OF ORDINANCE NO. 848 (ZONING ORDINANCE); TO REPEAL SECTION 7.03.05 OF ORDINANCE NO. 848 AS PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

SECTION 1. Amendment of Section 7.03.05. Section 7.03.05 of the Ordinance No. 848 is hereby amended to read as follows:

**7.03.05 Signs Exempt from Regulation Under this Ordinance**

The following signs shall be exempt from regulation under this ordinance:

Any public notice or warning required by a valid and applicable federal, state, or local law, regulation or ordinance;

Any religious symbol;

Any sign identifying a public facility or public / civic event;

Any sign inside a building, not attached to a window or door, that is not legible from a distance of more than three feet beyond the lot line of the zone lot or parcel on which such sign is located

Holiday lights and decorations with no commercial message;

Traffic control signs on private property, such as Stop, Yield, and similar signs, the face of which meets the Manual on Uniform Traffic Control Devices standards and which contain no commercial message of any sort; and

A political sign exhibited in conjunction with the election of political candidates. Such signs may not exceed thirty-two (32) square feet in any zone. Only four (4) political signs shall be allowed per zone lot at any one time. All such political signs shall be removed no later than (10) days after the election.

SECTION 2. Repeal of Section 7.03.05 as Previously Enacted. Section 7.03.05 of Ordinance No. 848 as previously enacted is hereby repealed.

SECTION 3. Severability Clause. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this ordinance and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION 4. Effective Date. This ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

SECTION 5. This ordinance shall be published in pamphlet form and take effect as provided by law.

PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF SEPTEMBER, 2012.

CITY OF LA VISTA

---

Douglas Kindig, Mayor

ATTEST:

---

Pamela A. Buethe, CMC  
City Clerk

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**SEPTEMBER 18, 2012 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
AMENDMENT - MASTER FEE ORDINANCE	◆ RESOLUTION ◆ ORDINANCE RECEIVE/FILE	SCOTT STOPAK RECREATION DIRECTOR

#### **SYNOPSIS**

An ordinance has been prepared to amend Ordinance No. 1181, an ordinance that establishes the amount of certain fees and taxes charged by the City of La Vista, regarding fees charged for the Special Services Van.

#### **FISCAL IMPACT**

<b>Zone 1</b> trip within city limits (La Vista & Ralston)	\$1.00 one way
Includes trips to grocery stores and senior center	
<b>Zone 2</b> trip outside city limits	\$3.00 one way
<b>Zone 3</b> trip outside city limits	\$10.00 one way
Bus pass (each punch is worth \$1.00)	\$30.00

**Zone 1 and Zone 2** prices remain the same. The only change is the area included in Zone 1 which was actually expanded to encompass local grocery shopping that is just across the border, i.e. No Frills and Wal Mart.

**Zone 3** prices are proposed at \$10.00 one way, which is an increase from the current \$6.00 one way. These trips are historically very limited in number and are a considerable distance from the City of La Vista, resulting in the recommendation for an increase.

#### **RECOMMENDATION**

Approval.

#### **BACKGROUND**

Attached is a proposed amendment to Ordinance No. 1181 which establishes the fees and taxes charged by the City of La Vista, generally called the Master Fee Ordinance.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NO.[11581181](#), AN ORDINANCE TO ESTABLISH | THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF LA VISTA FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, OCCUPATION, PUBLIC RECORDS, ALARMS, EMERGENCY SERVICES, RECREATION, LIBRARY, AND PET LICENSING; SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS (INCLUDING INDUSTRIAL USERS) OF THE CITY OF LA VISTA AND TO GRANDFATHER EXISTING STRUCTURES AND TO PROVIDE FOR TRACT PRECONNECTION PAYMENTS AND CREDITS; REGULATING THE MUNICIPAL SEWER DEPARTMENT AND RATES OF SEWER SERVICE CHARGES; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

**Section 1. General Fee Schedule.** The fees and taxes charged by the City of La Vista for various services and occupations shall be, and the same hereby are, fixed in accordance with the following schedule, no modifier shall be used, and such fees and taxes charged shall be in accordance with such rules as the City Council may establish:

**BUILDING & USE FEES**

**Building Permit**

(Building valuation is determined by the most current issue of the ICC Building Valuation Data)  
General \$30 Base fee + see building fee schedule

Commercial/Industrial \$30 Base fee + see building fee schedule

**Plan Review Fee**

Commercial (non-refundable) \$100 or 10% of building permit fee (whichever is greater)

Design Review (non-refundable) \$1,000 Bldgs 24,999 sq. ft. or less (min. fee) (or Actual Fee Incurred)  
\$2,000 Bldgs 25,000 – 49,999 sq. ft (min. fee) (or Actual Fee Incurred)  
\$3,000 Bldgs 50,000 -100,000+ sq.ft. (min. fee) (or Actual Fee Incurred)  
\$4,000 Bldgs 100,000 + sq.ft (min. fee) (or Actual Fee Incurred)

Replacement Plan Review Fee  
Engineer's Review \$100 + Request for records fees  
\$500

**Rental Inspection Program**

**License Fees:**

Multi-family Dwellings \$6.00 per unit  
Single-family Dwellings \$50.00 per property  
Duplex Dwellings \$50.00 per unit  
Additional Administrative Processing Fee (late fee) \$100.00

**Inspection Fees:**

Primary Inspection No charge  
Class B Property Inspection (after primary inspection):  
Violation corrected No charge  
Violation not corrected See Re-inspection Fee below  
Re-inspection Fee (no show or follow up inspection) See Re-inspection Fee below

Re-inspection Fee \$50  
Penalty Fee 3x Regular permit fee  
Refund Policy 75% will be refunded when the project is cancelled or not complete within one year. No refund will be given after one year. (Sewer Hook-up Fee is 100% refunded)  
  
Certificate of Occupancy \$50  
Temporary Certificate of Occupancy \$750  
Pre-occupancy fee (Occupancy without C.O.) \$750

Amended Master Fee Schedule 12/13 Fiscal Year

Temporary Use Permit (includes tents, greenhouses, event structures)	\$ 50 plus \$10/day
Sign Permit	\$150/sign
Identification Sign, Incidental Sign	\$75/sign
Master Sign Plan (more than 1 sign)	\$250
Common Sign Plan	\$250
Temporary Sign Permit:	
Non-profit or tax exempt organization	\$0
All other temporary signs	\$ 30/year
Tower Development Permit	\$1000
Co-locates – Towers	\$100
Tarp Permit(valid for 6 months)	\$ 30
Solar Panel Permit	\$ 30
Satellite Dish Permit	\$ 30
Wading/ Swimming Pools at residence	\$ 30
Dedicated Electrical circuit for pumps	\$ 30
Mechanical Permits	\$30 Base fee + See mechanical fee
Plumbing Permits	\$30 Base fee + See mechanical fee
Sewer Repair Permit	\$30
Backflow protector permit	\$ 30 (\$22 permit & \$8 backflow)
Underground Sprinklers	\$ 30 (\$22 issue fee & \$8 fixture)
Electrical Permits	\$30 Base Fee + See electrical fee
City Professional License (Plumbers; Mech. Contractors)	\$ 15 and a \$1,000,000 Liability, and a \$500,000 bodily injury insurance Certificate per each occurrence Also a \$5,000 Bond is required, naming the City as the recipient.
Demolition of building	\$250 plus Insurance Certificate
Moving Permit (buildings 120 square feet or greater)	\$250 plus Insurance Certificate
Sheds and Fences	\$ 30.00
Sidewalks	\$ 30.00
Driveway Replacement	\$ 30.00
Driveway Approach w/o curb cut or grinding	\$ 30.00
With curb requiring cut plus the 4' apron on each side)	
Contractor (Contractor performs curb cut or grind)	\$ 30.00 plus \$1.00/ft.
City Charge (if City performs curb cuts)	\$50 + \$5/ft (\$40 set up fee; \$10 permit fee)
City charge (if City performs curb grinds)	\$50 + \$6/ft (\$40 set up fee; \$10 permit fee)
Appeal Fee Regarding Issuance or Denial of Curb Cut/Driveway Approach Construction Permit	\$250
Street Paving, Surfacing, Resurfacing, Repairing, Sealing or Resealing Permit	\$ 30.00/Yearly
Appeal Fee Regarding Issuance or Denial of Street Paving, Resurfacing, etc. Permit	\$250
<b><u>GRADING PERMIT FEES</u></b>	
5 acres or less	\$ 500
More than 5 acres	\$1,000
<b><u>ZONING FEES</u></b>	
Comprehensive Plan Amendment	\$500
Zoning Map Amendment (rezoning)	\$500
Zoning Text Amendment	\$500
Zoning Verification Letter	\$50
Subdivision Text Amendment	\$500
Conditional Use Permit (1 acre or less)	\$300
Conditional Use Permit (more than 1 acre)	\$500

Amended Master Fee Schedule 12/13 Fiscal Year

Conditional Use Permit Amendment	\$200
Flood Plain Development Permit	\$500
Administrative Plat – Lot Split, Lot Consolidation or Boundary Adjustment	\$750+ additional fee of \$250 for review of revised drawings
Preliminary Platting	\$1,000 +additional fee of \$250 for review of revised drawings
Final Platting	\$1000+additional fee of \$250 for review of revised drawings
Revised Preliminary Plat	\$500+additional fee of \$250 for review of revised drawings
Replat	\$1500 +additional fee of \$250 for review of revised drawings
Preliminary P.U.D. (includes rezoning fee)	\$1000 +additional fee of \$250 for review of revised drawings
Final P.U.D.	\$500+additional fee of \$250 for review of revised drawings
Vacation of Plat and Right of Way Vacation	\$150
Variance, Appeals, Map Interpretation (B.O.A.)	\$250
Watershed Fees – the following fees apply to only new developments or significant redevelopments as specified in a subdivision agreement: (fees are remitted to Papillion Creek Watershed Partnership)	
Single Family Residential Development (up to 4-plex)	\$750 per dwelling unit
High-Density Multi-Family Residential Development	\$3,300 per gross acre*
Commercial/Industrial Development	\$4,000 per gross acre*

\*Computed to the nearest .01 acre.

**OCCUPATION TAXES**

Publication fees	\$10
Class A Liquor License Holder	\$200
Class B Liquor License Holder	\$200
Class C Liquor License Holder	\$600
Class D Liquor License Holder	\$400
Class I Liquor License Holder	\$500
Class L Liquor License Holder	\$500
Class W Wholesale Beer License Holder	\$1000
Class X Wholesale Liquor License Holder	\$1500
Class Y Farm Winery License Holder	\$500
Class AB Liquor License Holder	\$400
Class AD Liquor License Holder	\$600
Class ADK Liquor License Holder	\$800
Class AK Liquor License Holder	\$400
Class ABK Liquor License Holder	\$600
Class BK Liquor License Holder	\$400
Class CK Liquor License Holder	\$800
Class DK Liquor License Holder	\$600
Class IB Liquor License Holder	\$700
Class IBK Liquor License Holder	\$900
Class ID Liquor License Holder	\$900
Class IDK Liquor License Holder	\$1100
Class IK Liquor License Holder	\$700
Special Designated Permit – Liquor Control	\$ 50/day except non-profits
Transfer of Liquor License from One Location to Another (These fees are in addition to the State Fee Requirement)	\$ 25
Amusement Concessions (i.e. Carnivals)	\$ 10/concession/day
(This would include any vendors set up for special functions at the La Vista Sports Complex)	
Auto dealers - new and used - \$250 plus \$.01 per sq. ft. of inside area, and \$.005 per sq. ft. of outside area used for display, sales or storage.	
Auto repair	\$100
Banks, small loan and finance companies	\$250 plus \$75/each detached facility.
Barber shops, beauty salons, tanning & nail salons	\$ 75 plus \$10 per operator over one.
Bowling Alleys or Billiard/Pool Halls	\$ 50/year + \$10/table or alley (Additional fee for Restaurant or Bar if applicable)

Amended Master Fee Schedule 12/13 Fiscal Year

Car washes machines)	\$100 (includes all vacuum & supply vending
Circus, Menagerie or Stage Show	\$ 50/day
Collecting agents, detective agents or agencies and bail bondsmen	\$ 75
Construction/Tradesmen	\$ 75 and a \$1,000,000 Liability, \$500,000 bodily injury insurance certificate
Convenience stores	\$ 75
Convenience store with car wash machines)	\$120 (Includes all vacuum & supply vending
Dry cleaning or laundry and tailoring	\$ 50
Funeral homes	\$150
Gaming Device Distributors	5% of gross receipts (non-profits exempt)
Games of Chance/Lotteries	5% of gross receipts (non-profits exempt)
Games of Chance/Lottery License Fee	\$ 50/1st location - \$10/ea additional
Gas Companies	5% of gross receipts
Hawkers/Peddlers	\$ 75/day or \$500/year
Home Occupations (not specified elsewhere)	
Home Occupation Permit Application Fee	\$30
Home Occupation 1 and Child Care Home	\$50
Home Occupation Conditional Use Permit – see Zoning Fees	

Hotels/motels – Any hotel or motel in the City shall pay to the City monthly an Occupation Tax equal to 5% of gross receipts from room rentals. Any shops and/or restaurants, which are part of, associated with, or located in or with a hotel or motel facility will be considered a separate business and taxed in accordance with the provisions of this Ordinance and the applicable classifications(s) of the shop and/or restaurant hereunder. The Occupation Taxes with Respect to any banquet and/or ballroom facilities of, or associated with, or located in or with, any such hotel or motel shall be determined in accordance with the square footage schedule above, based on the actual square footage of said facilities.

Movie theatres	\$150/complex and \$75/viewing room
Music, Vending, & Pinball Machines	\$ 20/year/machine +Service Provider Fee of
&75.00 for business outside the City that provides machines for local businesses	
Nurseries, greenhouses, landscaping businesses, and tree trimmers	\$ 75
Nursing homes, assisted living, hospitals and retirement homes	\$ 5 per bed
Pawnbrokers	\$ 1.00/pawnbroker transaction evidenced by a pawnbroker card or ledger entry per Neb. Rev. Stat. Section 69-204. Minimum of \$30/year

Professional services - engineers, architects, physicians, dentists, chiropractors, osteopaths, accountants, photographers, auctioneers, veterinarians, attorneys, real estate offices and insurance agents or brokers - \$75 plus \$10 per agent or professional over one (1)

Recreation businesses - indoor and outdoor      \$100

Restaurants, Bars, and drive-in eating establishments \$ 50 (5 employees or less)  
\$100 (more than 5 employees)

Retail, Manufacturing, Wholesale, Warehousing and Other - Any person or entity engaged primarily in a manufacturing, wholesale, and/or warehousing business shall pay an Occupation Tax based on the schedule below and the actual interior or enclosed square footage of facilities in the City used by said person or entity in the conduct of such business; and any person or entity engaged in a business of making retail sales of groceries, clothing, hardware, notions, furniture, home furnishings, services, paint, drugs, or recreational equipment, and any other person or entity engaged in a business for which an Occupation Tax is not specifically provided elsewhere in this Ordinance, shall pay an Occupation Tax based on the schedule below and actual interior or enclosed square footage of facilities in the City used by said person or entity in the conduct of such business; provided, however, that persons or entities that use a basement or one or more additional floors in addition to the main floor (the main floor being the floor with the greatest total square footage) in the conduct of one or more specified businesses of sales at retail shall determine square footage for purposes of the Occupation Tax imposed hereunder based on the square footage of the entire main floor plus one-half (1/2) of the square footage of all such basement and additional floors.

0                    999 sq. ft.                    \$ 50

Amended Master Fee Schedule 12/13 Fiscal Year

1,000	2,999 sq. ft.	\$ 65
3,000	4,999 sq. ft.	\$ 80
5,000	7,999 sq. ft.	\$ 120
8,000	9,999 sq. ft.	\$ 150
10,000	14,999 sq. ft.	\$ 200
15,000	24,999 sq. ft.	\$ 225
25,000	39,999 sq. ft.	\$ 300
40,000	59,999 sq. ft.	\$ 400
60,000	99,999 sq. ft.	\$ 500
100,000	and greater	\$ 750
Schools - trade schools, dance schools, music schools, nursery school or any type of school operated for profit		\$ 50
Service providers, such as persons, firms partnerships or corporations delivering any product, good or service whatsoever in nature within the City		\$ 75
Service stations selling oils, supplies, accessories for service at retail		\$ 75 + \$25.00 for attached car wash
Telephone Companies (includes land lines, wireless, cellular, and mobile)		5% of gross receipts
Telephone Surcharge - 911		\$1.00 per line per month
Tobacco License		\$ 15 (based on State Statute)
Tow Truck Companies		\$ 75
Late Fee (Up to 60 days)		\$ 35
Late Fee ( 60-90 days)		\$ 75
Late Fee ( over 90 days)		Double Occupation tax or \$100, whichever is greater
<b><u>OTHER FEES</u></b>		
Barricades		
Deposit Fee(returnable)		\$ 60/barricade
Block Parties/Special Event		\$ 5/barricade per day
Construction Use		\$30 ea. (7 days maximum)
Blasting Permit		\$1,000
Cat License Fee (per cat – limit 2)		\$ 5 each if spayed/neutered \$ 15 each if not spayed/neutered \$ 10 each (delinquent) if spayed/neutered \$ 30 each (delinquent) if not spayed/neutered
Dog License Fee (per dog – limit 2)		\$ 5 each if spayed/neutered \$ 15 each if not spayed/neutered \$ 10 each (delinquent) if spayed/neutered \$ 30 each (delinquent) if not spayed neutered
Dog/Cat License Handling Fee (in addition to above fees		\$ 5
Dog or Cat License Replacement if Lost		\$ 1
Dog or Cat Capture and Confinement Fee		\$ 10 + Boarding Costs
Election Filing Fee		1% of Annual Position Salary
Fireworks Sales Permit (Non-Profits)		\$2,500
Handicap Parking Permit Application Fee		\$ Currently Not Charging Per State
Natural Gas Franchisee Rate Filing Fee (For rate changes not associated w/the cost of purchased gas.)		Per Agreement
Open Burning Permit		\$ 10
Parking Ticket Fees		
If paid within 7 days of violation date		\$ 20 (\$5 + \$15 admin fee)
If paid after 7 days of violation date but within 30 days		\$ 25 (\$10 + \$15 admin fee)
If paid after 30 days of violation date		\$ 35 (\$20 + \$15 admin fee)
Pawnbroker Permit Fees:		

Amended Master Fee Schedule 12/13 Fiscal Year

Initial	\$ 150
Annual Renewal	\$ 100
Pet Store License	\$ 50 (In addition to Occ. License)
Police Officer Application Fee	\$ 20
Public Assembly Permit (requires application and approval)	\$ 00
Returned Check Fee (NSF)	\$ 35
Storage of Explosive Materials Permit	\$ 100
Towing/Impound Fee	\$ 30
Trash Hauling Permit	\$ 25/yr/truck + \$25,000 Performance Bond

**PUBLIC RECORDS**

Request for Records	\$15.00/Half Hour + Copy Costs* (May be subject to deposit)
Audio Tapes	\$5.00 per tape
Video Tapes or CD/DVD	\$10.00 per tape/CD
*Copy costs shall be established by the Finance Director	
Unified Development Ordinance	\$100
Comprehensive Plan	\$ 50
Zoning Map	\$10 12"x36" \$30 36"x120"
Zoning Ordinance w/Map	\$ 30
Subdivision Regulations	\$ 30
Future Land Use Map	\$10 12"x36" \$30 36"x120"
Ward Map	\$ 2
Fire Report	\$ 5
Police Report	\$ 5
Police Photos (5x7)	\$ 5/ea. for 1-15 \$ 3/ea. for additional
Police Photos (8x10)	\$ 10/ea. for 1-15 \$ 5/ea. for additional
Police Photos (Digital)	\$ 10/ea. CD
Criminal history	\$ 10

**FALSE AND NUISANCE ALARMS**

Registration Fee for Alarm System (not to include single family or duplexes)	\$25
Renewal Fee for Alarm System (not to include single family or duplexes)	\$25
Late Registration Charge	\$35

False Alarm Fee for any false alarm generated by the registrant's alarm system, a fee in accordance with the following schedule (from 1 January through 31 December of each year) shall be charged:

Number of False/Nuisance Alarms	False/Nuisance Alarm Charge
1	No Charge
2	No Charge
3	\$100.00
4 or more	\$250.00

False Alarm Fee for Alarm Systems without Registration - \$250 per alarm after 1<sup>st</sup> alarm (not to include single family or duplexes)

**RESPONSE TO LARGE HAZARDOUS MATERIALS INCIDENTS**

A Dispatch and mobilization charge of \$300 + mileage shall be charged for response to any incident where no action is taken. If services are provided, the following rates shall apply:

Response Vehicles: One-hour minimum charge. All charges will be made to the closest 1/4 hour. Mileage will be charged at \$8.00 per mile per vehicle.

Amended Master Fee Schedule 12/13 Fiscal Year

Pumper/Tanker Truck	\$500/hour
Weed Truck	\$150/hour
Aerial Ladder Truck	\$750/hour
Utility Vehicle	\$200
Command Vehicle	\$100

Equipment Charges:	
Jaws of Life	\$250
Power Saw	\$75
Hydraulic jack/chisels	\$75
Cribbing Blocks	\$10
Winches	\$10
Air Bags	\$50
High Lift Jack	\$20

Supplies: The actual City cost of the supplies plus 25% shall be charged for all supplies including but not limited to safety flares, Class A foam, Class B foam, absorbent pads, absorbent material, salvage covers, and floor dry.

**RESCUE SQUAD FEES**

BLS Non Emergency Base	\$430
BLS Emergency Base	\$575
ALS Non Emergency Base	\$685
ALS Emergency Level I	\$715
ALS Emergency Level 2	\$760
Specialty Care (Interfacility)	\$650
Mileage Rural	\$ 14
Rescue Squad Response (without transport)	\$150

**LIBRARY FEES**

Membership (Non-Resident Family)	6 month	\$ 30
	1 year	\$ 55
Fax		\$1.00 up to 5 pages
Fines		
Books		\$ .05/day
Audio Books		\$ 1.00/day
Videos/DVDs/CDs		\$ 1.00/day
Damaged & Lost		
Books		\$ 5 processing fee + actual cost
Videos /DVDs/CDs		\$ 5 processing fee + actual cost
Color Copies		\$ .50
Copies		\$ .10
Inter-Library Loan		\$3.00/transaction
Lamination – 18" Machine		\$2.00 per foot
Lamination – 40" Machine		\$6.00 per foot
Computer Lab Guest		\$5.00/session

**RECREATION FEES**

Refund Policy (posted at the Community Center)	\$10.00 administrative fee on all
approved refunds	
Late Registration Fee	\$10.00

	Resident	Non-Resident	Business
<b>Groups</b>			
Facility Rental			
Gym (1/2 Gym)	\$ 35/Hour	\$ 70/Hour	\$ 70/Hour
Gym/Stage (Rental)	\$400/Day	\$800/Day	\$800/Day
Gym/Stage (Deposit)	\$200	\$400	\$400
Game Room	\$ 20/Hour	\$ 40/Hour	\$ 40/Hour
Meeting Rooms (Rental)	\$ 10/Hour/Room	\$ 20/Hour/Room	\$ 25/Hour

## Amended Master Fee Schedule 12/13 Fiscal Year

Meeting Rooms (Deposit)	\$ 50/Room	\$ 50/Room	\$ 50/Room
Kitchen (Rental)	\$ 15/Hour	\$ 25/Hour	\$ 30/Hour
Kitchen (Deposit)	\$ 50/Room	\$ 50/Room	\$ 50/Room
Racquetball Court	\$ 6/Hour	\$ 12/Hour	\$ 12/Hour
<b>Facility Usage</b>			
Daily Visit (19 and up)	\$ 3.00	\$ 4.00	
Daily Visit (Seniors +55)	\$ -0-	\$ 2.00	
<b>Fitness Room (19 and up)</b>			
Membership Card	\$25.00/month		
(Exercise Room, Gym, Racquetball/Walleyball Courts)			
(Mon - Fri 8:00 -5:00 pm)	\$3.00	\$ 4.00/Visit	
<b>Gym (19 and up)</b>			
(Mon - Fri 8:00 -5:00 pm)	\$3.00	\$ 4.00/Visit	
<b>Ind. Weight Training</b>			
Classes	\$ 25		

Variety of programs as determined by the Recreation Director Fees determined by cost of program

Classes Contractor City  
75% 25%

**Contract Instructor Does Registration and Collects Fees**

### Other Facilities:

	<u>Resident</u>	<u>Non-Resident</u>
Tournament Fees	\$ 30/Team/Tournament	\$ 30/Team/Tournament
	\$ 30/Field/Day	\$ 30/Field/Day
Gate/Admission Fee	10% of Gross	
Model Airplane Flying		
Field Pass	\$30*	\$40*
	* includes \$10 club membership 1 – year license	
Field Rentals	\$40/2 hours	Resident and Non-Resident
Park Shelters	\$15/3 hours	\$25/3 hours
Swimming Pool	<u>Resident</u>	<u>Non-Resident</u>
Youth Daily	\$ 2	\$ 4
Adult Daily	\$ 3	\$ 4
Resident Tag	\$ 2	
Family Season Pass	\$ 100	\$160
Youth Season Pass	\$ 60	\$ 90
Adult Season Pass	\$ 70	\$ 100
30-Day Pass	\$ 50	\$ 80
Season Pass (Day Care)	\$250	\$250
Swim Lessons	\$ 30	\$ 55

Swimming Pool memberships and specials prices shall be established by the Finance

## Director

Youth Recreation Programs	Resident	Non-Resident
Coed Softball/Baseball Ages 5-6	\$ 40/50	\$55/65
Coed Softball/Baseball Ages 7-8	\$ 40/50	\$55/65
Softball/Baseball Ages 9-10	\$ 55/65	\$75/85
Softball/Baseball Ages 11-12	\$ 65/75	\$95/105
Softball/Baseball Ages 13-14	\$ 80/90	\$100/110
Softball/Baseball Ages 15-16	\$ 100/110	\$130/140
Baseball Ages 17-18	\$105/115	\$155/165
Tackle Football	\$ 105/115	\$135/145
Soccer Ages 8 and above	\$60/70	\$60/70
Fall Baseball clinic	\$15/25	\$20/30
Basketball Clinic	\$ 15/25	\$20/30
Basketball Ages 9-10	\$ 50/60	\$60/70
Basketball Ages 11-12	\$ 50/60	\$60/70
Soccer Academy	\$ 30/40	\$50/60
Flag Football	\$ 30/40	\$50/60
Volleyball	\$ 30/40	\$50/60
Cheerleading	\$ 25/35	\$45/55

Amended Master Fee Schedule 12/13 Fiscal Year

3 yr. old Soccer Clinic	\$15/25	\$20/30
<b>Uniform Deposit Fee</b>		
Basketball	\$ 40	\$ 40
Tackle Football	\$180	\$180
Baseball Ages 9 - 12	\$ 20	\$ 20
Baseball Ages 13-18	\$ 50	\$ 50
Softball Ages 11-14	\$ 20	\$ 20
Cheerleading	\$ 75	\$ 75

Adult Recreation Programs		
Spring Softball – Single	\$200	\$200
Spring Softball – Double	\$400	\$400
Basketball	\$135	\$135
Volleyball	\$100	\$100
Fall Softball – Single	\$110	\$110
Fall Softball – Double	\$220	\$220
Summer Basketball	\$ 70	\$ 70

**Golf Green Fees**

October 1<sup>st</sup> – February 28th

9-hole Weekdays (adults)	\$ 8.50
9-hole Weekends – Sa - Su (adults)	\$ 10.00
18-hole Weekdays (adults)	\$14.50
18-hole Weekends - Sa - Su (adults)	\$16.00
9-hole Weekdays - M-F (jr/sr)	\$ 6.00
9-hole Weekends - Sa-Su (jr/sr)	\$ 8.00
18-hole Weekdays - M-F (jr/sr)	\$11.00
18-hole Weekends - Sa-Su (jr/sr)	\$13.00
Pull Carts	\$ 2.50
Rental Clubs -	\$ 7.00
Electric Carts – 9-hole	\$6.00
Electric Carts – 18-hole	\$9.00

March 1<sup>st</sup> – September 30<sup>th</sup>

9-hole Weekdays (adults)	\$ 10.00
9-hole Weekends – Sa - Su (adults)	\$12.00
18-hole Weekdays (adults)	\$16.00
18-hole Weekends - Sa - Su (adults)	\$18.00
9-hole Weekdays - M-F (jr/sr)	\$ 8.00
9-hole Weekends - Sa-Su (jr/sr)	\$ 10.00 sr/jr.
18-hole Weekdays - M-F (jr/sr)	\$13.00
18-hole Weekends - Sa-Su (jr/sr)	\$ 15.00 sr/jr.
Pull Carts	\$ 2.50
Rental Clubs	\$ 7.00
Electric Carts – 9-hole	\$ 6.50
Electric Carts – 18-hole	\$ 10.50

Junior – Age 15 & under; Senior – Age 55 & over

Golf concessions, merchandise, specials, league and tournament prices shall be established by the Finance Director.

**Annual Passes**

(One Full Year from date of purchase)

Adult (16over)	\$400.00
Senior (55 over)	\$300.00
Junior (15 under)	\$300.00
Family	\$750.00

**Discount Cards**

(Adult Rates)

12 rounds	\$100.00
-----------	----------

(Jr./Sr. Rates)

12 rounds	\$ 80.00
<b><u>Special Services Van Fees</u></b>	
<u>Zone 1</u> Trip within city limits (LaVista & Ralston)	\$1.00 one way
<u>Includeds trips to grocery stores and senior center</u>	
<u>Zone 2</u> Trip outside city limits( <u>Determined by distance</u> )	\$3.00 <del>\$6.00</del> one way
<u>Zone 3 Trip outside city limits</u>	<u>\$10.00 one way</u>
Bus pass (each punch is worth \$1.00)	\$2030.00

**Section 2. Sewer Fee Schedule.****§3-103 Municipal Sewer Department; Rates.**

- A. Levy of Sewer Service Charges. The following sewer service charges shall be levied against the user of premises, property or structures of every kind, nature and description, which has water service from any supply source and are located within the wastewater service area of the City of La Vista.
- B. Computation of Sewer Service Charges. For the months of December, January, February and March, the monthly charge for residential sewer services will be computed on the actual water used for these months. The monthly charge for residential sewer service in the months of April, May, June, July, August, September, October and November will be computed on the average water usage of the four (4) preceding winter months of December, January, February and March or for such portion of said consumption, whichever is the lesser. At the option of the City of La Vista, water used from private wells shall be either metered or estimated for billing purposes.
- C. Amount of Sewer Service Charges. The total sewer service charge for each sewer service user will be the sum of three (3) charges: (1) customer charge, (2) flow charge, and (3) abnormal charge.
  - 1. The customer charge is as follows
    - a. For sewer service users classified as Residential, the same being sewer service to a single family dwelling, or a duplex, apartment, or other multi-family dwelling wherein the water consumption for each dwelling is separately supplied, metered and charged for by the Metropolitan Utilities District - \$7.02 per month.
    - b. For sewer service users classified as Residential-Multi-Family, the same being sewer service to Multi-Family dwellings wherein the water consumption in each dwelling is not separately supplied, metered and charged for by the Metropolitan Utilities District - \$ 7.02 per month plus an amount equal to \$ 6.31 times the total number of units served by the water connection, less one. Late charge of 14% for Multi-Family dwellings.
    - c. For sewer service users classified as General Commercial: Customers who normally use less than 100,000 cubic feet of water per month and who are not Residential users - \$ 7.52 per month. For sewer service users in this category that require manual billing, add \$10.00 for a total of \$17.52 per month.
    - d. The flow charge for all sewer service users shall be \$ 2.0478 per hundred cubic feet (ccf).
    - e. If users other than those classified herein are connected to the wastewater collection system, the Customer Charges, the Flow Charges and Other Charges will be determined by the City Council in accordance with rules and regulations of the EPA and the Agreement between the City of La Vista and the City of Omaha.

**Section 3. Sewer/Drainage Connection Fee Schedule.** A fee shall be paid to the City Treasurer as set forth in this section for each structure or tract to be connected to the sewer system of the City. No connection permit or building permit shall be issued until the following connection fees have been paid.

Residential	
Single Family Dwelling	\$1,100

Duplex	\$1,100/unit
Multiple Family	\$ 858/unit
Commercial/Industrial	\$5,973/acre of land as platted

The fee for commercial (including industrial) shall be computed on the basis of \$5,973 per acre within each platted lot or tract, irrespective of the number of structures to be constructed thereon.

The applicable fee shall be paid in respect to each lot or building site as a condition of City's issuance of any building or sewer connection permit.

- A. Changes in Use. If the use of a lot changes subsequent to payment of the fee, which different use would require payment of a fee greater than that payable in respect to the use for which the fee was originally paid, the difference in fee shall be paid to the City at time of such change in use.
- B. Existing Structures. Structures for which sewer connection and building permits have been issued, and all permit fees in respect thereto paid, prior to the effective date hereof shall be exempt from the fees herein imposed.
- C. Preconnection Payments. Where preconnection payment charges for a subdivision or portion thereof have been paid to City at time of subdivision of a tract pursuant to agreement between the City and the developer and the sanitary and improvement district, if any, financing improvements of the subdivision, the preconnection payment so made shall be credited by City to the sewer/drainage fees payable at time of connection of the individual properties to the sewer/drainage systems of the City.
- D. Sewer Tap and Inspection and Sewer Service Fees. The fees imposed by Section 3 hereof are in addition to and not in lieu of (1) sewer tap and inspection fees payable pursuant to Section 3-122 of the La Vista Municipal Code and listed herein and (2) sewer service charges imposed by Section 2 hereof.

Section 4. Sewer Inspection Charges Established for Installation. Inspection charges for nonresidential property sewer installation shall be:

Sewer Tap Fee (Inspection Fee)		
Service Line w/inside diameter of 4"		\$400
Service Line w/inside diameter of 6"		\$600
Service Line w/inside diameter of 8"		\$700
Service Line w/inside diameter over 8"		Special permission/set by Council

Section 5. Miscellaneous Sewer Related Fees: Miscellaneous sewer related fees shall be:

Private Sewage Disposal System Const. Permit	\$ 1,500
Appeal Fee Re: Issuance or Denial of Sewer Permits	\$ 1,500

Section 6. Repeal of Ordinance No.1158. Ordinance No. 1158 as originally approved on November 15, 2011, and all ordinances in conflict herewith are hereby repealed.

Section 7. Severability Clause. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this ordinance and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section 8. Effective Date. This Ordinance shall take effect from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that:

(1) Pawnbroker occupation taxes of Section 1 shall be effective April 1, 2003. Pawnbroker occupations taxes shall be payable on a monthly basis no later than the last day of the calendar month immediately following the month in which the subject pawnbroker transactions occur. For example, the occupation tax on pawnbroker transactions for the month of April 2003 shall be due and payable on or before May 31, 2003.

(2) Pawnbroker permit fees shall be effective January 1, 2004. Annual pawnbroker permit fees shall be due and payable annually on or before January 1. Initial pawnbroker permit fees shall

Amended Master Fee Schedule 12/13 Fiscal Year

be due and payable on or before the date that the pawnbroker license is issued. Issuance of renewal of pawnbroker permits shall be subject to payment of applicable permit fees.

(3) Rental Inspection Program License fees shall be effective January 1, 2011

(4) The remaining provisions of this Ordinance other than those specified in Sections 8(1), 8(2) and 8(3) shall take effect upon publication.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012.

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk

K:\APPS\City Hall\ORDINANCES\Master Fee FY13.Doc

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**SEPTEMBER 18, 2012 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
JOB DESCRIPTION	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	BRENDA S. GUNN CITY ADMINISTRATOR

**SYNOPSIS**

A job description has been prepared for the Assistant to the City Administrator position and is attached for your review.

**FISCAL IMPACT**

Funding for this position was included in the FY13 budget.

**RECOMMENDATION**

Receive/File.

**BACKGROUND**

The Assistant to the City Administrator will work closely with the City Administrator and other Administration staff on complex and highly sensitive issues related to public policy, community needs and general municipal operation. Consistent with the City Council's strategic plan initiative of succession planning, this is a highly responsible professional administrative position intended to broaden one's municipal government knowledge base and further develop organizational leadership skills. It is intended that the position would be filled internally via reassignment of the existing Golf Course Superintendent. The FY13 budget anticipates that approximately 12.5% of his time would be spent doing administrative work for the Golf Course and the remaining 87.5% at City Hall.

Section 6.3 of the City of La Vista Personnel Manual states that the city administrator shall conduct position classification studies whenever he/she deems it necessary or the duties and responsibilities have undergone significant change. If the City Administrator finds that a substantial change in organization, creation or change of position or other pertinent conditions make necessary the amendment of an existing class, he/she may amend the classification plan subject to review of the Mayor and City Council.

## POSITION DESCRIPTION CITY OF LA VISTA

**POSITION TITLE:** Assistant to the City Administrator

**POSITION REPORTS To:** City Administrator

**POSITION SUPERVISES:** Varied

### **DESCRIPTION:**

The Assistant to the City Administrator provides highly responsible professional administrative assistance and support to the City Administrator and Assistant City Administrator in all phases of municipal operations to ensure that organizational outcomes are met. The employee will assist the City's executive management in planning, implementing, directing and evaluating the policies, programs and operations of the City in order to achieve objectives and program needs. This position conducts research and analysis, requiring the ability to interpret and apply policies, procedures, laws and regulations and develops recommendations on City-wide work methods, operating policies and procedures, programs, services, and other administrative issues.

### **ESSENTIAL FUNCTIONS:** (with or without reasonable accommodation)

1. Manages assigned projects to achieve goals within available resources; plans and organizes workloads; reviews progress and makes changes as needed.
2. Works closely with the City Administrator and Assistant City Administrator to ensure that internal systems are operating effectively; assists in the development and regular updates of organizational and department strategic and operational planning efforts.
3. Assists with preparation of City Council agendas by reviewing submitted items, preparing resolutions, analyzing materials, recommending changes, ensuring departments submit necessary materials and reviewing final product for quality control.
4. Prepares a variety of studies, reports and related information for decision-making purposes; conducts research, does analysis, and prepares recommendations regarding policies, procedures or proposals for programs, grants, services, budget, equipment, etc.
5. Makes presentations to city management, City Council and city committees and commissions; attends meetings as necessary. May represent City at meetings of other public and private organizations.
6. Assists in the preparation and/or evaluation of bid specifications, bids, requests for proposals/qualifications, contracts and contract performance as needed.
7. Responds to and resolves public inquiries and complaints.
8. Prepares presentations, resolutions, ordinances, contracts, administrative policies, etc. as assigned.
9. Participates as an active member of the City Administrator's management staff by contributing to policy formulation, program development and organization planning.
10. Performs responsibilities in a manner that clearly shows effective communication and cooperation and that promotes open exchange of information, respect, high ethical standards and professionalism.
11. Handles complex and sensitive issues and complaints in accordance with City policies and applicable laws as assigned by the City Administrator or Assistant City Administrator.

**Note:** Physical examination and drug screening tests will follow all conditional offers of employment.

12. Coordinates reports and meetings that involve various City departments and staff members on behalf of the City Administrator.
13. Serves as liaison between the City Administrator's office and professional support staff throughout the City to gather information, share ideas and provide resources to Department Directors and staff; facilitates an environment that encourages interdepartmental cooperation.

**ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS**

- Work is performed mostly in office settings. Hand-eye coordination is necessary to efficiently operate computers and various pieces of office equipment.
- While performing the duties of this job, the employee is occasionally required to stand or sit; walk; use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; talk and hear.
- The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and the ability to adjust focus.
- Must be able to hear and understand voices at normal conversational levels.
- Occasionally, the employee may visit construction or work sites, which may be dusty, noisy and hazardous.

**EDUCATION, TRAINING, LICENSE, CERTIFICATION AND EXPERIENCE**

1. Work requires broad knowledge in a general professional field. Knowledge is normally acquired through four years of college resulting in a Bachelor's Degree or equivalent;
2. Minimum of three (3) years work experience in a local government position.
3. Any equivalent combination of education and experience which demonstrates the knowledge skills and ability to perform the above described duties will be considered.

**KNOWLEDGE, SKILLS AND ABILITIES**

1. Understanding of municipal government structure and function as well as knowledge of procedures, standards and current developments in effective City government.
2. Knowledge of the principles of supervision, personnel practices and current City guidelines and policies for all employees.
3. The ability to evaluate and make recommendations on municipal programs, policies and operational needs.
4. Understanding of the principles and practices of municipal budget preparation and administration.
5. Ability to provide effective leadership and maintain cooperation and interaction between City departments.
6. Skill in identifying emerging issues, developing and implementing new approaches and/or refining the department's organization structure to generate desired results as efficiently as possible; ability to anticipate and resolve problems before a crisis ensues.
7. Strong ability to maintain confidences and routinely handle extremely sensitive and political information; skills in human relations, diplomacy, tact and negotiating.
8. Understanding of the City's political environment and sensitivities; ability to function effectively within that environment.
9. Experience demonstrating the ability to make analytical and reasoned judgments on issues of public sensibility.
10. Ability to analyze organizational and administrative problems, adopt an effective course of action and provide leadership to others in such actions.
11. Ability to articulate and promote the City's strategic positions.
12. Ability to work independently, as part of a team and with the public.
13. Ability to organize work, set priorities and follow-up on assignments with minimal supervision.
14. Ability to complete work assignments and reports in a timely and efficient manner.

15. Knowledge and understanding of computer operations, ability to use MS Office Professional programs and ability to operate office equipment such as a photocopier and fax machine.
16. Ability to collect and analyze technical information and prepare clear, accurate, comprehensive recommendations and reports.
17. Effective writing skills and oral skills sufficient to speak in public and deliver presentations.
18. Demonstrated leadership and commitment to customer service, problem solving, continuous improvement and outcome-based management.
19. Ability to provide own transportation.
20. Basic mathematical skills.
21. Ability to resolve conflicts.
22. Ability to maintain regular and dependable attendance and be available for a varying schedule including evenings, weekends and holidays. Work assignments require attendance at evening meetings e.g. City Council meetings and attendance at meetings with other agencies, strategic community partners and vendors.
23. Ability to establish and maintain effective working relationships and utilize good judgment, tact and diplomacy in dealing with City officials, departmental personnel, volunteers, patrons, outside agencies and members of the public.
24. The position requires a commitment to public service, municipal management and the ICMA Code of Ethics.

**Contributions this Position Makes to the City**

This position contributes to the success of the City by working closely with the City Administrator and Assistant City Administrator on complex and highly sensitive issues related to public policy, community needs, and general municipal operation. By conducting research and analysis, making recommendations and presenting solutions, this position enables effective decision making in the areas of policy development, implementation of programs that positively affect the organization and the community, and communication with the community. This position represents the City Administrator and requires a high degree of professionalism and dedication to the organizational philosophies.

**Disclaimer:**

This position description does not constitute an employment agreement between the City and the employee, and is subject to change by the employer as the needs of the City and the requirements of the position change over time.

I have read and understand the requirements of this position description.

---

Signature

---

Date

ITEM F

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
SEPTEMBER 18, 2012 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
STRATEGIC PLAN PROGRESS REPORT	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	BRENDA S. GUNN CITY ADMINISTRATOR

**SYNOPSIS**

On June 19, 2012 the City Council adopted the updated strategic plan that was developed during the work session held by the Mayor and City Council on March 20, 2012. This is the first progress report since the adoption of the plan.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

Receive/File.

**BACKGROUND**

On Tuesday, March 20, 2012 the Mayor and City Council held a strategic planning work session. As a result, the collaborative effort with the management team produced the City's Strategic Plan for 2012-2014 which Council approved via Resolution No. 12-070.

# City of La Vista

## Strategic Plan 2012 - 2014

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Vision 84 Implementation	Develop design guidelines for buildings and public realm amenities	CD/Admin/ PW	Spring 2013	Staff has been compiling and reviewing research material and examples.	Recommend process for development of design guidelines to include public participation component. Currently working on scheduling.	
	Prepare park program & master plan	CD/Admin/ PW/Rec	FY 12/13	Conceptual plans presented to public; workshop held to review with City Council; Consultant prepared final concept, cost estimates & phasing plan.	Joint workshop of Park & Rec Advisory Board, Planning Commission & City Council - Nov/Dec 2012	
	Prepare an infrastructure/drainage master plan	CD/Admin/ PW	FY13			
	Pursue 84th Street Relinquishment	PW	ongoing	The City understands status of 84th Street relinquishment & associated complications	Determine necessity, rationale, logistics for pursuing or not	
	Prepare financial/fiscal impact analysis for Phase 1	CD/Admin	FY13			
	Refine initial phase(s) based on financial analysis results and prepare pro forma	CD/Admin	FY13			
	Identify actions and incentives to be provided by the City	CD/Admin	immediate & ongoing	Draft of redevelopment under review.	Planning Commission public hearing	
	Explore scope and feasibility of development consultant/manager.	CD/Admin	FY 13	Made specific contacts & held related meetings at ICSC to vet Master Developer concept	Make recommendation regarding engaging Master Developer	
	Design public improvements & obtain required permits & utility coordination	PW	FY13/14			

# City of La Vista

## Strategic Plan 2012 - 2014

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>a. Pursue revitalization of the 84<sup>th</sup> Street corridor &amp; other economic development opportunities (continued)</b>	Coordinate with Comp Plan update & 84th Street signal coordination study now in progress	PW	FY13	MAPA has RFP out for systems engineering study	Anticipate federal funding for signal coordination in FY13	
	Integrate Vision 84 with Municipal Facilities Plan	CD/Admin /PW	Ongoing	Leo A. Daly has finalized a campus plan for City Hall area and connection to 84th St.	Ensure integration with Vision 84 & Civic Park Master Plan; Council update at future meeting	
	Coordinate with neighboring cities	CD/PW/ Admin	Ongoing	This will be an ongoing effort		
	Keep public informed about issues and progress	CD/Admin	Ongoing	Mailings, press releases & social media related to park planning & Vision 84 implementation processes	Regular updates in quarterly newsletter	
<b>b. Pursue actions to encourage property owners with vacant space to lease or sell property to viable businesses</b>	Involve property owners in Vision 84 as stakeholders	CD/Admin	ongoing	Property owners have been invited to participate in each Vision 84 related activity	Ongoing efforts will be made to keep property owners informed on Vision 84 progress	
	Work with property owners and/or their representatives to facilitate implementation of Vision 84	CD/Admin	ongoing	CVS open	Continue to meet with property owner/representatives	
<b>c. Develop &amp; cultivate relationships with commercial/shopping center owners, developers, leasing agents and retailers</b>	In addition to pursuing 84th Street redevelopment opportunities, continue to seek out opportunities to ensure successful build out of Southport and other areas of the city.	Admin/CD	immediate & ongoing	Announcement of Southport West Outlets & Live; Council approval of Terms Sheet; working on subdivision agreement	Finalizing cost projections & economic impact analysis; negotiation of subdivision agreement	
	Continued ICSC Participation & Exposure	Admin/CD	immediate & ongoing	ICSC contact follow up correspondence; CA serving as IA/NE Public Sector Alliance Co-Chair		

# City of La Vista

## Strategic Plan 2012 - 2014

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
d. Work to ensure adequate public transportation	Continue to market La Vista to targeted retailers, restaurants & corporations	Admin/CD	ongoing, FY12/13	Updated marketing materials to reflect new census data		
	Develop inventory of vacant commercial/retail properties and link to site that lists available properties	CD	Spring 2013	Recommend funding included in FY13 budget to develop commercial & industrial site inventory analysis		
d. Work to ensure adequate public transportation	Continue working with Metro Area Transit (MAT) for increased and better service routes; possible park & ride	CD/PW	immediate & ongoing	Multiple meetings with MAT regarding service in Sarpy County; Planner member of Heartland Connection Regional Transit Vision steering committee		

### 2. Provide for planned, fiscally responsible expansion of the city's boundaries

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Comprehensive Plan Update	Prepare schedule, scope of work & RFP for Comprehensive Plan update	CD	Spring 2013		Develop timeline; recommend funding in FY14 budget	
	Development of community wide Strategic Plan.	CD/Admin	TBD		Incorporate as part of the Comp Plan update & FY14 budget recommendation	
	Consultant selection	CD	Summer 2013		Issue RFP in accordance with schedule	
b. Implementation of annexation plan	Review and update annexation plan annually	Fin/CD	Feb/March 2013		Begin working on analysis for next potential annexation in early 2013	
	Assume responsibility for providing services in newly annexed areas.	All			Council review of annexation package for 2013/14.	

# City of La Vista

## Strategic Plan 2012 - 2014

### 2. Provide for planned, fiscally responsible expansion of the city's boundaries *(continued)*

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
c. Ensure budget & CIP provide for infrastructure improvements necessary to serve areas targeted in annexation plan	Evaluate infrastructure in areas contemplated for annexation	PW	ongoing		Reviewed annually as part of CIP/Budget process and 1 & 6 Year Road Plan	
	Incorporate infrastructure improvements as part of the CIP process	PW	ongoing	2013-2017 CIP adopted	Work on 2014-18 CIP will soon begin with project sheet submittals.	
d. Communicate annexation plan & property tax implications to residents and businesses located in new growth areas	Letters to property owners, Quarterly Newsletter, Website, Social Media & Public Meetings	CD/Admin	TBD based on plan		Prepare article for CityWise-Winter Issue	
e. Work with neighboring cities to protect the integrity of each city's boundaries and ETJs	Pursue this discussion through the United Cities format	Admin	ongoing	Currently working with City of Papillion on boundary issues associated with 96th Street/Portal Road/107th Street		

# City of La Vista

## Strategic Plan 2012 - 2014

### 3. Maintain Quality of Older Residential Neighborhoods

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Provide for essential maintenance & priority improvements in neighborhood public facilities through CIP	Submit public facility improvements as part of the CIP process	PW/CIP Committee	ongoing			
b. Ensure attractive neighborhoods by strengthening & enforcing building & environmental codes	Review and propose improvements to municipal codes	CD/PD/PW	ongoing	A comprehensive report regarding the City's property maintenance codes and ordinances has been prepared	Internal review and discussion of report	
	Work to be more proactive in code enforcement	PD	Ongoing	Code Enforcement position is working flexible shift; currently evaluating need for additional staff to handle ETJ (FY14 budget)		
	Evaluate using a private vendor to complete property clean up and mowing	PW	Spring 2013		Recommendations as part of the FY14 budget	
c. Monitor efficiency & effectiveness of rental housing inspection program	Prepare & present annual RHIP overview to Mayor & Council along with any recommended revisions to the code.	CD	ongoing		Council update June 2012	
	Pursue enforcement actions	CD	TBD		Pursue penalties pending outcome of litigation.	

# City of La Vista

## Strategic Plan 2012 - 2014

### 3. Maintain Quality of Older Residential Neighborhoods

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
d. Continue developing strategy to address erosion & maintenance issues related to Thompson Creek	Preliminary work on plans for channel stabilization improvements in order to pursue funding options.	PW	immediate & ongoing	Submitted Environmental Trust & NDEQ Grant Applications in August 2012. Funding included in FY12 CIP for planning/study of channel stabilization improvements.		
	Begin seeking Corps permits and coordinate with utility companies					
	Begin construction of channel improvements		FY14			
e. Evaluate need for Neighborhood Revitalization Program	Research the need for and the City's role in a Neighborhood Revitalization Program	CD	2014		Incorporate recommendation as part of the Comp Plan update	

### 4. Enhance La Vista's identity and raise awareness of the city's many qualities

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Increase communications with La Vista residents and other key audiences	Investigate the feasibility of providing live and/or archived web casts of City Council meetings	Admin	Fall 2011	Funding included in FY13 Budget		
	Investigate social media for city broadcast		Summer 2012	Draft policy is in review process. Nearing completion	Anticipate policy recommendation in fall 2012	

# City of La Vista

## Strategic Plan 2012 - 2014

### 4. Enhance La Vista's identity and raise awareness of the city's many qualities *(continued)*

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
b. Increase citizen-council engagement	Conduct town hall or neighborhood meetings in various venues	Admin	Ongoing	Open House for Applewood Creek Project 12-6-11 & Police Community Meeting 12-1-11. Civic Park Community Meeting 1-31-12		
	Continue to provide citizen education on City activities and performance	All	Ongoing	2012 Citizen Police Academy held in early 2012; Police presentation at Leadership Sarpy	Strategic Plan Development being recommended in conjunction with Comp Plan update is a significant public participation opportunity	
	Recommendation for citizens leadership academy program	Admin	Spring 2013		Research similar programs with recommendation in FY14 Budget	
	Recommendation for Mayor's youth leadership council	Admin	Spring 2013		Research similar programs; Develop Pilot Program in conjunction with Library Teen Group Participants.	
c. Develop and aggressively market La Vista through strategic partnerships	Provide funding for update of community marketing materials	Admin	ongoing	Updated marketing materials based on new Census data		
	Develop community branding strategy	Admin	FY14/15		Utilize information obtained through Strategic Planning process	
	Identify opportunities for cooperative efforts with outside agencies	All	ongoing	The LVCF helps fund a portion of the advertising budget for the City's special annual activities; Rec. staff working with Cabela's	Worked w/Papillion Park & Rec to cooperatively host 2012 Urban Adventure Race	

# City of La Vista

## Strategic Plan 2012 - 2014

### 5. Improve and expand the City's quality of life amenities for residents and visitors

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Create new opportunities that bring residents together for celebration, leisure or civic engagement	Look for opportunities to initiate ongoing events such as community movie nights & summer concerts	Concert & Movie Night Committee	Ongoing	Movie nights held in 2012 in conjunction with concerts	Planning has started for next year's events	
	La Vista Daze	All	Ongoing			
	Winter Holiday Decorations & Festivities		Ongoing	Funding included as part of FY13 Budget. Reviewed sample decorations.	Order decorations	
	Identify & promote development of new cultural amenities in partnership with other community groups such as the La Vista Community Foundation, area Chambers of Commerce & local service groups.	All	ongoing	Internal committee to identify potential new event (2013?); IDEAL Legacy Project at library completed		
b. Address the needs associated with the City's aging swimming pool facility	Make decision regarding future of the swimming pool	M&C/Rec/PW /Admin	ongoing	Initiative on May 2012 did not pass.	Continue to operate pool until major expenditures warranted; consider alternatives	
c. Identify options for creation of public green space with the property owner of the sod farm and develop a plan	Develop master park plan.	CD/Rec/PW	Fall 2012		Make recommendation regarding impact of Vision 84 & Civic Park plans as they relate to City's original needs associated with sod farm	

# City of La Vista

## Strategic Plan 2012 - 2014

### 5. Improve and expand the City's quality of life amenities for residents and visitors (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
d. Expand recreation programs and services for all age groups	Develop Recreation Program Master Plan to evaluate existing programs & establish direction for future planning and programming	Rec	FY13	Funding included as part of FY13		
	Research & recommend new programs or changes to existing programs	Rec	ongoing			
	Review current marketing practices and make recommendations for improvement and/or exploring new opportunities	Rec/Admin	ongoing	Working with Community Relations Coordinator to improve marketing practices. Utilize Constant Contacts	Develop new program guide / Utilize social media	
e. Maintain and enhance City's existing & future park areas & green spaces	Develop a plan for financing park amenities and incorporate into the CIP	Park Committee	FY13	Cost estimates have been prepared to develop a plan which will ultimately be incorporated with the CIP	Working to schedule work session with Council to discuss financing options- Nov/Dec 2012	
	Prepare and present to M&C for adoption 1 & 4 Year Tree Plan ( <i>in accordance with section 94.14 of the municipal code</i> )	Park Committee & Park & Rec Advisory Board	Fall 2012	Park Division & Rec. Dept. working to develop 1 & 4 year Tree Plan	Develop plan to present to Park & Recreation Advisory Board and City Council for approval	

# City of La Vista

Strategic Plan 2012 - 2014

Page 10 of 17

## 5. Improve and expand the City's quality of life amenities for residents and visitors (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
	Need to review & recommend security measures to combat vandalism.	PW/PW		A proposal has been submitted for the 2012-2016 CIP.		
f. Develop & begin implementation of a "green plan" that identifies the City's role, through its facilities and programs, in contributing to a sustainable community	Continued involvement with the Papillion Creek Watershed Partnership	PW / Bldg & Grounds	ongoing	Sewer Foreman attending partnership meetings	Develop facility maintenance plan for PW, requirement of storm water plan.	
	Explore options to incorporate green building principals as city facilities are remodeled or new facilities are constructed	Bldgs & Grounds	ongoing	Completion of energy audit for City Hall/Community Center ; lighting rehab to PW building switched to LED		

## 6. Pursue action that enables the City to be more proactive on legislative issues & other areas of common interest

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Participate in UCSC to promote shared interests of La Vista and its partner communities	Continue regular meetings of the Mayors of Sarpy County communities	Admin	Ongoing			
	Shared Services Study Completion & Implementation	Admin/Fin/ PD/Fire	2012/13	Shared Services study underway; sub-committee meetings	Completion of data collection in Fall 2012; exploration of alternatives	
	Work with Sarpy County to resolve planning & sewer issues	PW	Ongoing	Interlocal regarding ETJ stormwater issues completed.		

# City of La Vista

## Strategic Plan 2012 - 2014

### 6. Pursue action that enables the City to be more proactive on legislative issues & other areas of common interest (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
b. Adopt and lobby on behalf of a legislative agenda specific to the City	Continue joint lobbying efforts with UCSC	Admin	Ongoing	Legislative agenda adopted annually	Working to develop 2013 legislative agenda	
	Identify legislative issues of specific interest to La Vista and allocate resources for lobbying.	Admin	ongoing	Funding for additional lobbying services included in FY13 Budget		
c. Redistrict City Council Wards	Communication of boundary changes to public.	Admin	ongoing thru Nov 2012 election	Press releases, CityWise articles & maps, social media		

# City of La Vista

## Strategic Plan 2012 - 2014

### 7. Adopt and implement standards of excellence for the administration of City services.

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Ensure that the City is fiscally responsible while trying to meet the needs of a growing community	Diversify current & future fiscal resources to meet rising demands, while effectively controlling costs	all	immediate & ongoing			
	Update financial policies	Fin	FY 12 & 13			
	Utilize technology to create more efficient financial processes	Fin/Adm		Funding to begin process of financial software purchase included in FY13 Budget		
	Identify future revenue and funding requirements necessary to implement Capital Improvements Program (CIP), Master Facilities Plan (MFP) & annual capital purchases; develop options for meeting those requirements	Admin/CIP Committee/Department Heads	immediate & ongoing	Internal meeting with bond counsel & fiscal agents to review and discuss financing options	Currently working to schedule work session to discuss financing options with Council Nov/Dec 2012	
	Evaluation of City services that may need to be discontinued or contracted out	all	immediate & ongoing	PM Team has been formed to examine performance measure report.	Recommendations from Performance Measure Team	
	Monitor, review and propose changes to city programs that have a significant financial impact such as contractual services, insurance and employee benefits	Admin/HR	immediate & ongoing	Employee Focus Group has been meeting regularly to discuss potential future changes to benefits to minimize increases.	Ongoing employee Focus Group meetings. Employee survey conducted 2012.	
	Investigate the potential of collaborating with other agencies on programs and services that have a significant fiscal impact	Admin/HR	immediate & ongoing	Collaboration with other municipalities for property, casualty, worker's comp insurance audit is underway.		

# City of La Vista

## Strategic Plan 2012 - 2014

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>b. Maintain City's Volunteer Fire Department</b>	Monitor current operational procedures in comparison to NFPA Standards	Fire	immediate & ongoing	Most recent data shows LVFD at (61%) of NFPA 1720 response times $\leq$ 9 minutes	Implement additional leadership training & educate department staff in city government relations	
	Make recommendations for changes to bring Department into compliance with NFPA 1720 Standards for volunteer departments.	Fire	immediate & ongoing			
	Design and incorporate a firefighter residence program that will provide for manning at the D-2 fire station during the most vulnerable times of day.	Fire	FY 11	Residency program is currently on hold as Fire/EMS officers are exploring other options		
	Begin preliminary planning work for District 1 Fire Station	Admn/FD/ PB&G		Project placed in pending CIP projects		
<b>c. Provide for the transition of personnel into key City appointed positions through a succession plan</b>	Fund and provide training opportunities	Admin	Ongoing			
	Review and make recommendation regarding the City's policies for funding for employee educational assistance	HR	Spring 2013		Will discuss with employee focus group.	
	Continue regular meetings between mid-level supervisors and City Administrator	Admin	ongoing	Continue training & meeting opportunities.		

# City of La Vista

Strategic Plan 2012 - 2014

Page 14 of 17

## 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
d. Monitor & refine Pay for Performance (PFP) appraisal system	Continue to explore options for involving mid-level managers in organizational initiatives and special projects	All	ongoing	MLM involvement with Performance Measurements & service on PM team; MLM's preparation of FY13 budgets related to respective service areas. MLM budget process debrief & recommendations for improvement.		
	Explore development of Supervisor Training program	All	Spring 2013			
	Consider establishing a City Hall internship for an up and coming supervisor	Admin	TBD			
e. Update the City's Emergency Preparedness Plan	Meetings with employee advisory group to review efficiency & effectiveness of process	HR/ACA	Ongoing	changes to the rating scale were approved by Council in September 2011	Continue to monitor , meet and discuss-competencies will be reviewed again in Fall/Winter of 2012-2013. Input from supervisors for evalauation instrument.	
	Ensure ongoing two-way communication with employees regarding the program and possible changes.	HR				
	Develop process for 360° Performance Evaluation Process	HR/ACA	Jan-13			
	Provide opportunities for appropriate staff and officials to receive emergency preparedness training	EMT Committee	Ongoing	In process of getting all employees certified at minimum level NIMS 700; Completed 2nd tabletop drill & full scale disaster drill.		

# City of La Vista

## Strategic Plan 2012 - 2014

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
	Communicate Emergency Preparedness Plan to elected officials through periodic review	Safety Committee	Ongoing	M & C attended table-top exercise for elected officials and key City staff was held	Anticipate reviewing LEOP with elected officials at an upcoming Council meeting	
f. Actively pursue funding opportunities for organizational strategic initiatives and projects consistent with departmental operations.	Pursue grant opportunities	All	immediate & ongoing	Environmental Trust Fund and NDEQ Grant Fund applications for Thompson Creek. Highway grant for police car was not successful.	Identify areas eligible for CDBG assistance.	
	Track and report on grant applications and grants received.	Fin/All	Annual		Continue to provide annual reports for M&C	
g. Identify opportunities for developing Boards & Commissions	Develop orientation program for new B&C members	City Clerk/B&C staff	Fall 2012	Funding approved as part of FY13 budget		
	Provide training opportunities for B&C members	CC/B&C staff		Funding approved as part of FY13 budget		
	B&C review of pertinent sections of the Municipal Code	CC/B&C staff	FY13		Recommendations for compliance and/or updates	
	Update B&C regarding Council's strategic priorities	Admin	Annual Fall			
h. Continue the process of developing a high performance work culture	Provide opportunities for appropriate staff training		ongoing	Funding for (2) MLM to attend LEAD		

# City of La Vista

## Strategic Plan 2012 - 2014

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
	Implementation of Performance Measurement Program	All		Results for FY11 are available Project Management Team is compiling results	CPM participation & National Citizen Survey as well as National Employee Survey in 2013	
	Refine monthly department operational reports	All	ongoing		PW is in the process of developing monthly reports.	
	Development of Mission Statement, Guiding Principals & Leadership Philosophy	DH/All	Summer 2013	Organizational values survey data compiled; Completion of Mission Statement		
	Ensure that citizen feedback is solicited and utilized in the evaluation and development of programs and services		2013	National Citizen Survey included in FY13 Budget	Conduct survey in early 2013	

# City of La Vista

## Strategic Plan 2012 - 2014

### 8. Insure efficient, effective investment in technology to enhance service delivery.

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <u>Implement long-range technology plan</u>	Incorporation into CIP	IT Committee	Ongoing			
	Provide opportunities for ongoing & regular two-way communication to ensure that Department Heads and staff are included in IT Strategic Plan implementation and updates	IT Committee	immediate & ongoing			
b. Develop a multi-year plan for financing technology improvements		IT Committee	Fall 2012	Forming a sub-committee to develop the plan		
c. Designate adequate resources to provide appropriate technology training for city staff		IT Committee	Ongoing	Sub-committee formed for IT training	Set up a process for departments to follow	

G

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE LA VISTA CITY CLERK TO FILE WITH THE SARPY COUNTY TREASURER A SPECIAL ASSESSMENT FOR PROPERTY IMPROVEMENTS AT LOCATIONS AND IN AMOUNTS CITED HEREIN.

WHEREAS, the property owners of  
7780 Greenleaf Drive/Lot 210 Granville East; \$230.48; and  
7727 Park View Boulevard/Lot 888 La Vista; 230.48  
were notified to clean up their property as they were in violation of the City Municipal Code, Section 133.01, or the City would do so and bill them accordingly, and

WHEREAS, the property owners of said address chose not to clean the property, thus necessitating the City to do the clean up, and

WHEREAS, the City sent the property owners a bill for said clean up which has not been paid, and

WHEREAS, the City may file a Special Assessment for Improvements against property for which a City bill for services has not been paid.

NOW THEREFORE BE IT RESOLVED, that the La Vista City Clerk is hereby authorized to file with the Sarpy County Treasurer Special Assessments for Improvements in the amount and against the property specified above, located within Sarpy County, La Vista, Nebraska.

PASSED AND APPROVED THIS 18TH DAY OF SEPTEMBER, 2012

CITY OF LA VISTA

ATTEST:

---

Douglas Kindig, Mayor

---

Pamela A. Buethe, CMC  
City Clerk

LA VISTA POLICE DEPARTMENT SPECIAL ENFORCEMENT BUREAU - CODE ENFORCEMENT  
SPECIAL ASSESSMENT REPORT

ADDRESS	RENTAL/OWNER OCCUPIED	PRIOR CONTACTS	ACTION TAKEN	CURRENT OFFENSE	ACTION TAKEN	EXISTING SPECIAL ASSESSMENTS
7780 Greenleaf	Ngoc Nguhen-vacant	1. 9-1-2009 2. 5-9-2011 3. 4-2-2012 4. 7-5-2012	1. Grass/weeds 2. Grass/weeds 3. Yellow tag 4. Certified letter	7-30-2012	Work completed by P.W.	0 special assessments



August 3, 2012

Ngoc Nguyen & Le Linh  
8506 Granville Pkwy Apt 201  
La Vista NE 68128

RE: LOT 210 Granville East

Dear Mr. Nguyen and Ms. Linh;

On April 2, 2012, the property at 7780 Greenleaf Drive in La Vista, NE was in violation of the City of La Vista's Municipal Code, Section 133.01. On July 30, 2012, the Public Works Department mowed, and line trimmed the property. The cost of \$230.48 was incurred by the City for the work. The cost breakdown is as follows:

Administrative Fee	\$	50.00
<b>Mowing Costs</b>		
Three workers – 1 hour each	\$	79.48
Equipment Cost	\$	101.00
<b>TOTAL</b>	\$	<b>230.48</b>

Please remit \$230.48, payable to the City of La Vista, 8116 Park View Blvd., La Vista, Nebraska 68128, within 30 days. If payment is not received within 30 days of issuance of this statement, the City Council will, on September 18, 2012, take action to file the above referenced cost with the Sarpy County Treasurer as a special assessment for improvements against your property.

Thank you for your attention to this matter.

Sincerely,

Pamela A. Buethe, CMC  
City Clerk

**City Hall**  
8116 Park View Blvd.  
La Vista, NE 68128-2198  
p: 402-331-4343  
f: 402-331-4375

**Community Development**  
8116 Park View Blvd.  
p: 402-331-4343  
f: 402-331-4375

**Fire**  
8110 Park View Blvd.  
p: 402-331-4748  
f: 402-331-0410

**Golf Course**  
8305 Park View Blvd.  
p: 402-339-9147

**Library**  
9110 Giles Rd.  
p: 402-537-3900  
f: 402-537-3902

**Police**  
7701 South 96th St.  
p: 402-331-1582  
f: 402-331-7210

**Public Works**  
9900 Portal Rd.  
p: 402-331-8927  
f: 402-331-1051

**Recreation**  
8116 Park View Blvd.  
p: 402-331-3455  
f: 402-331-0299

U.S. Postal Service™  
**CERTIFIED MAIL™ RECEIPT**  
*(Domestic Mail Only; No Insurance Coverage Provided)*

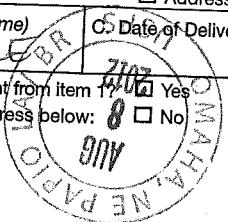
For delivery information visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Postage	\$	Postmark Here
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

*Sent To:*  
**Ngoc Nguyen + Le Link**  
 Street, Apt. No.: 8506 Granville Plwy Apt 201  
 or PO Box No.  
 City, State, Zip/44281  
 La Vista, NE 68128

PS Form 3800, August 2006      See Reverse for Instructions

<b>SENDER: COMPLETE THIS SECTION</b>		<b>COMPLETE THIS SECTION ON DELIVERY</b>	
<ul style="list-style-type: none"> <li>■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</li> <li>■ Print your name and address on the reverse so that we can return the card to you.</li> <li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>		<p>A. Signature </p> <p><input checked="" type="checkbox"/> Agent   <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <b>THUY LINH LE</b></p> <p>C. Date of Delivery </p> <p>D. Is delivery address different from item 1? <input checked="" type="checkbox"/> Yes If YES, enter delivery address below: <b>La Vista, NE 68128</b></p>	
1. Article Addressed to:		<p>3. Service Type</p> <p><input type="checkbox"/> Certified Mail   <input type="checkbox"/> Express Mail  <input type="checkbox"/> Registered   <input type="checkbox"/> Return Receipt for Merchandise  <input type="checkbox"/> Insured Mail   <input type="checkbox"/> C.O.D.</p>	
2. Article Number (Transfer from service label) <b>7010 1870 0000 3948 4967</b>		4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes	

# La Vista Police Department

# Code Enforcement Case Management

CASE ADDRESS:8870 Greenleaf DATE INITIATED: 4-2-2012

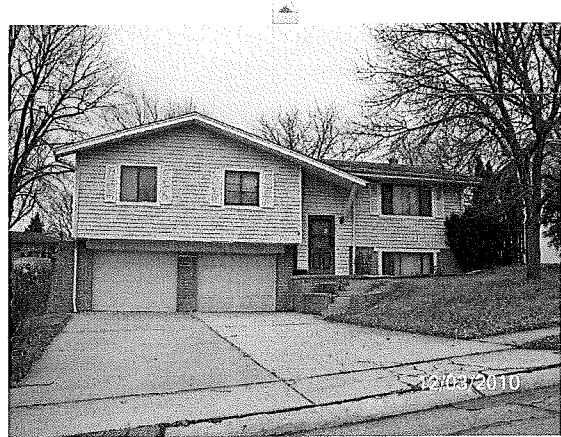
NAME OF PROPERTY OWNER/RESIDENT: Steve and Tracy Randles

CODE VIOLATION(S) 133.01 grass and weeds \_\_\_\_\_

DATE	NOTES/FOLLOW UP
4-2-2012	Yellow tag issued/ IR# 12-5007
7-5-2012	Certified letter sent to last known owner
7-25-2012	Sent to P.W. for work order
7-30-2012	Work completed by P.W.

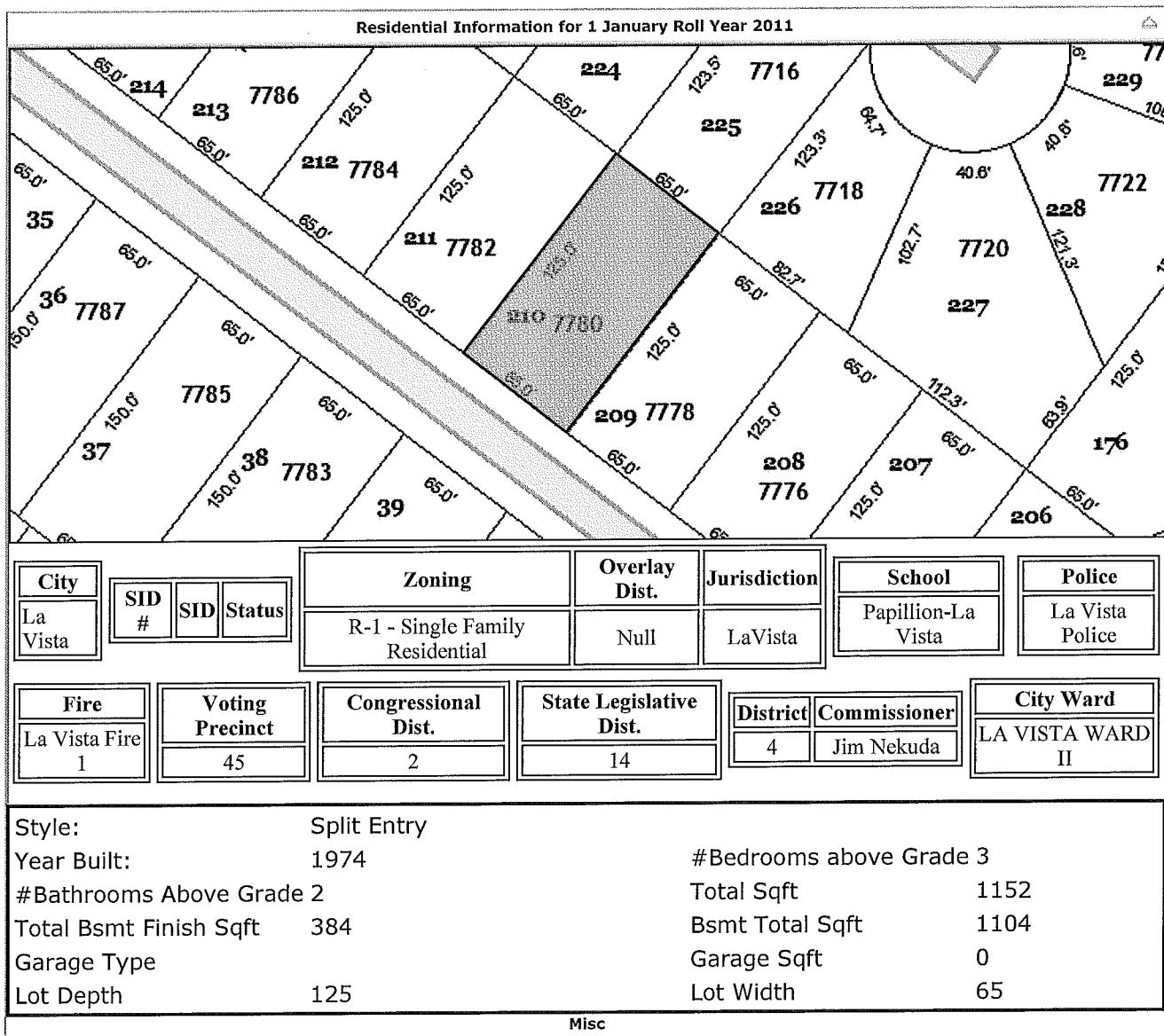
**Active**

Parcel Number: 010419934  
 Location: 07780 \GREENLEAF DR  
 Owner: NGUYEN/NGOC V  
 C\O & LINH T LE  
 Mail Address: 8506 GRANVILLE PKWY APT 201  
 LA VISTA NE 68128-2408  
 Legal: LOT 210 GRANVILLE EAST  
 Tax District: 27002  
 Map #: 2959-14-0-30013-000-0210



Click Picture/Sketch for Larger View.  
 Use arrows to view Picture/Sketch.

THIS IS NOT A PROPERTY RECORD FILE [What does this mean?](#)



July 31, 2012

To: Lucky Ruppert  
Code Enforcement Officer  
Police Dept.

Fr: Cindy Norris  
Administrative Secretary  
Public Works Dept.

RE: Residential Property Clean-Up  
7780 Greenleaf Dr.

The following is a list of the expenses incurred by the Public Works Department on July 30, 2012 while mowing and line-trimming the front and back yard at 7780 Greenleaf Dr., per your request.

## LABOR:

	<u>HOURLY WAGE</u>	<u>HOURS</u>	<u>TOTAL</u>
Employee #1	25.56	1	25.56
Employee #2	23.49	1	23.49
Employee #3	30.43	1	30.43
<b>TOTAL</b>		3	<b>\$79.48</b>

## **EQUIPMENT:**

	<u>HOURLY RATE</u>	<u>HOURS</u>	<u>TOTAL</u>
(1) 1 ton pickup	25.00	1	25.00
(1) 1 3/4 ton pickup	35.00	1	35.00
(1) Z-track mower 60"	12.00	1	12.00
(1) leaf blower	8.00	1	8.00
(1) walk behind 21" mower	6.00	1	6.00
(2) line trimmers @ \$7.50/each	15.00	1	15.00
<b>TOTAL</b>			<b>\$101.00</b>

**TOTAL LABOR and EQUIPMENT:** **\$180.48**

Note : the link that you have just clicked on from an e-mail message is only valid for the next 14 days. after that time has elapsed, the link in your e-mail will no longer be valid, but you can always log in normally using your user name and password

25-Jul-12 3:05P central



**City of La Vista** : lavista10  
Cindy Norris, City of La Vista

Find by incident number:

 
[Log out](#)

Expanded Search for:

 open
[bottom](#)
 closed
[home](#)
 [Search](#) [advanced](#)
 [all](#)
[Online Help](#)[Help](#)

## incident 2299740 - 7780 Greenleaf Dr.

Urgency: medium Reported: 2-Apr-12 10:12A  
 Location: City of La Vista, Residential Exp. Compl.:-- Status: **WO Issued**  
 Service Type: Code Enforcement  
 Closed: --

7780 Greenleaf Dr. employee: Colin Ruppert - City of La Vista  
 manager: Cindy Norris - City of La Vista  
 servicer: Lucky Ruppert - City of La Vista Maintenance

### incident Log:

When	Who	What	Vis	Details
25-Jul-12	10:16A <u>Colin Ruppert</u>	incident reported	all	
	10:16A <u>Colin Ruppert</u>	site manager's instructions to the servicer	all	Code violation/ grass and weeds, front and back yards. Vacant house, second offence.
	10:16A <u>Colin Ruppert</u>	service request filed	all	Service request <u>R2041455</u>
	10:16A <u>Colin Ruppert</u>	service request issued	all	<u>Lucky Ruppert - City of La Vista Maintenance</u>
	10:17A <u>Colin Ruppert</u>	service request accepted on behalf of a passive servicer	all	<u>Lucky Ruppert - City of La Vista Maintenance</u>
	10:20A <u>Colin Ruppert</u>	general comment on an incident	all	yellow tag issued 4-2-12 IR# 12-5007. 7-5-12 certified letter sent to last known owner, pictures taken by #72
	10:23A <u>Colin Ruppert</u>	general comment on an incident	all	7-24-12 request work order for P.W. to mow front and back yard.
	10:23A <u>Colin Ruppert</u>	reassign	all	

My messages regarding this incident

### Comments

These comments will be visible to :

- employees
- servicers
- owners
- managers at other organizations

[ private ]  [ visible to all ]

Submit comments[Reassign](#) Reassign this incident[Edit](#) Edit this incident[Change time](#) Change service times[Add task](#) Add a new task to this incident[Service history](#) Service history for this location[Submit Invoice](#) Submit an Invoice[Work ticket](#) View work ticket[Add location](#) Add another location to this incident[Attach file](#) Attach a file to this incident[Attach URL](#) Attach a URL to this incident[Defer](#) Defer this incident[Cancel](#) Cancel this incident

Some additional actions you can take on incident 2299740:

[-Approve & Close](#)

[-Completed](#)

[-File Invoice](#)

[-Work ticket](#)

[-Add public and private comments](#)

[Version 4.0r](#) [Home](#) [Log out](#) [top](#) 

Landport 25-Jul-12

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

**1. Article Addressed to:**

Ngoc V. Nguyen  
8506 Grandview Pkwy #201  
LAVISTA, NE

68128-2408

**COMPLETE THIS SECTION ON DELIVERY****A. Signature**

X

Agent  
 Addressee

**B. Received by (Printed Name)****C. Date of Delivery****D. Is delivery address different from item 1?  Yes**

If YES, enter delivery address below:  No

**3. Service Type**

Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

**4. Restricted Delivery? (Extra Fee)  Yes****2. Article Number**

(Transfer from service label)

7008 1140 0000 6669 1179

PS Form 3811, February 2004

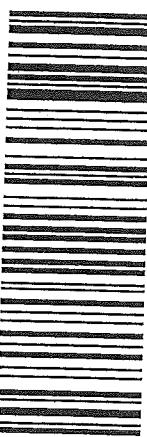
Domestic Return Receipt

102595-02-M-1540



City of La Vista  
8116 Park View Blvd.  
La Vista, NE 68128

Ngoc V. Nguyen  
8506 Grandview Pkwy #201  
La Vista NE 68128-2408



7 008 1140 0000 6669 1179

**U.S. Postal Service™**  
**CERTIFIED MAIL™ RECEIPT**  
*(Domestic Mail Only; No Insurance Coverage Provided)*

For delivery information visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Postage

\$

Certified Fee

Return Receipt Fee  
(Endorsement Required)

Restricted Delivery Fee  
(Endorsement Required)

Total Postage & Fees

\$

Postmark  
Here

Sent To	
Ngoc V. Nguyen	
Street, Apt. No. or PO Box No. 8506 Grandview Parkway	
City, State, ZIP+4 LA VISTA, NE 68128-2408	

PS Form 3800, August 2006

See Reverse for Instructions

7008 1140 0000 0000 6669 1179

**U.S. Postal Service™  
CERTIFIED MAIL™ RECEIPT  
(Domestic Mail Only; No Insurance Coverage Provided)**

For delivery information visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Postage	\$	
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees		\$

Postmark  
Here

**Sent To**

Ngo C. V. Nguyen  
Street, Apt. No.,  
or PO Box No. 8506 Grandville Parkway  
City, State, Zip/PL 2A VSTA NJ 68128-2408

PS Form 3800, August 2006

See Reverse for Instructions

**Date** 9/21/12 @ 1109 hrs 12-5007

**Location** 7780 Greenleaf

**Violation** 133.01-grass

**Time to Comply** 5 days

**Description** \_\_\_\_\_

\_\_\_\_\_

**Follow-up Officer**

\_\_\_\_\_



07/05/2012

07/05/2012



07/31/2012





07/31/2012



07/31/2012

LA VISTA POLICE DEPARTMENT SPECIAL ENFORCEMENT BUREAU - CODE ENFORCEMENT  
 SPECIAL ASSESSMENT REPORT

ADDRESS	RENTAL/OWNER OCCUPIED	PRIOR CONTACTS	ACTION TAKEN	CURRENT OFFENSE	ACTION TAKEN	EXISTING SPECIAL ASSESSMENTS
7727 PVB	Jack & Vicki Cotton	1. 2-14-2000 2. 6-1-2006 3. 1-4-2007 4. 9-13-2007 5. 3-12-2008 6. 5-27-2008 7. 7-1-2009 8. 1-14-2010 9. 6-20-20012	1. Snow 2. Grass/weeds 3. Snow 4. Grass/weeds 5. Grass/weeds 6. Grass/weeds 7. Grass/weeds 8. Snow 9. Grass/weeds	7-30-2012	P.W. completed work order	3 special assessments



August 3, 2012

Jack & Vicki Cotton  
8138 S 88<sup>th</sup> PLZ Apt 20  
La Vista NE 68128

RE: LOT 888 LA VISTA

Dear Mr. & Mrs. Cotton;

On June 20, 2012, the property at 7727 Park View Blvd in La Vista, NE was in violation of the City of La Vista's Municipal Code, Section 133.01. On July 30, 2012, the Public Works Department mowed, and line trimmed the property. The cost of \$230.48 was incurred by the City for the work. The cost breakdown is as follows:

Administrative Fee	\$	50.00
<b>Mowing Costs</b>		
Three workers – 1 hour each	\$	79.48
Equipment Cost	\$	101.00
<b>TOTAL</b>	<b>\$</b>	<b>230.48</b>

Please remit \$230.48, payable to the City of La Vista, 8116 Park View Blvd., La Vista, Nebraska 68128, within 30 days. If payment is not received within 30 days of issuance of this statement, the City Council will, on September 18, 2012, take action to file the above referenced cost with the Sarpy County Treasurer as a special assessment for improvements against your property.

Thank you for your attention to this matter.

Sincerely,

Pamela A. Buethe, CMC  
City Clerk

**City Hall**  
8116 Park View Blvd.  
La Vista, NE 68128-2198  
p: 402-331-4343  
f: 402-331-4375

**Community Development**  
8116 Park View Blvd.  
p: 402-331-4343  
f: 402-331-4375

**Fire**  
8110 Park View Blvd.  
p: 402-331-4748  
f: 402-331-0410

**Golf Course**  
8305 Park View Blvd.  
p: 402-339-9147

**Library**  
9110 Giles Rd.  
p: 402-537-3900  
f: 402-537-3902

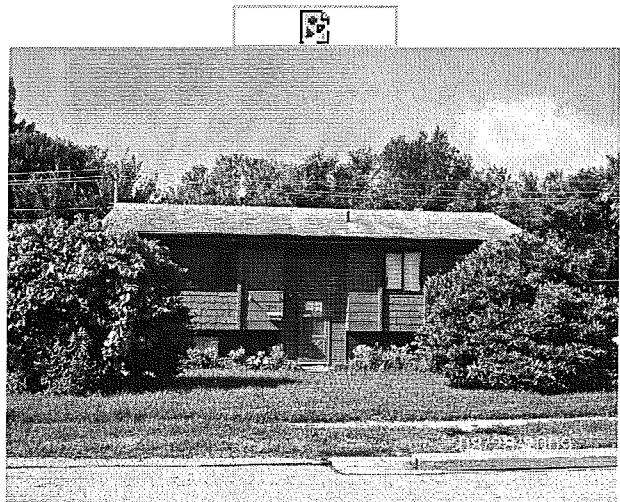
**Police**  
7701 South 96th St.  
p: 402-331-1582  
f: 402-331-7210

**Public Works**  
9900 Portal Rd.  
p: 402-331-8927  
f: 402-331-1051

**Recreation**  
8116 Park View Blvd.  
p: 402-331-3455  
f: 402-331-0299

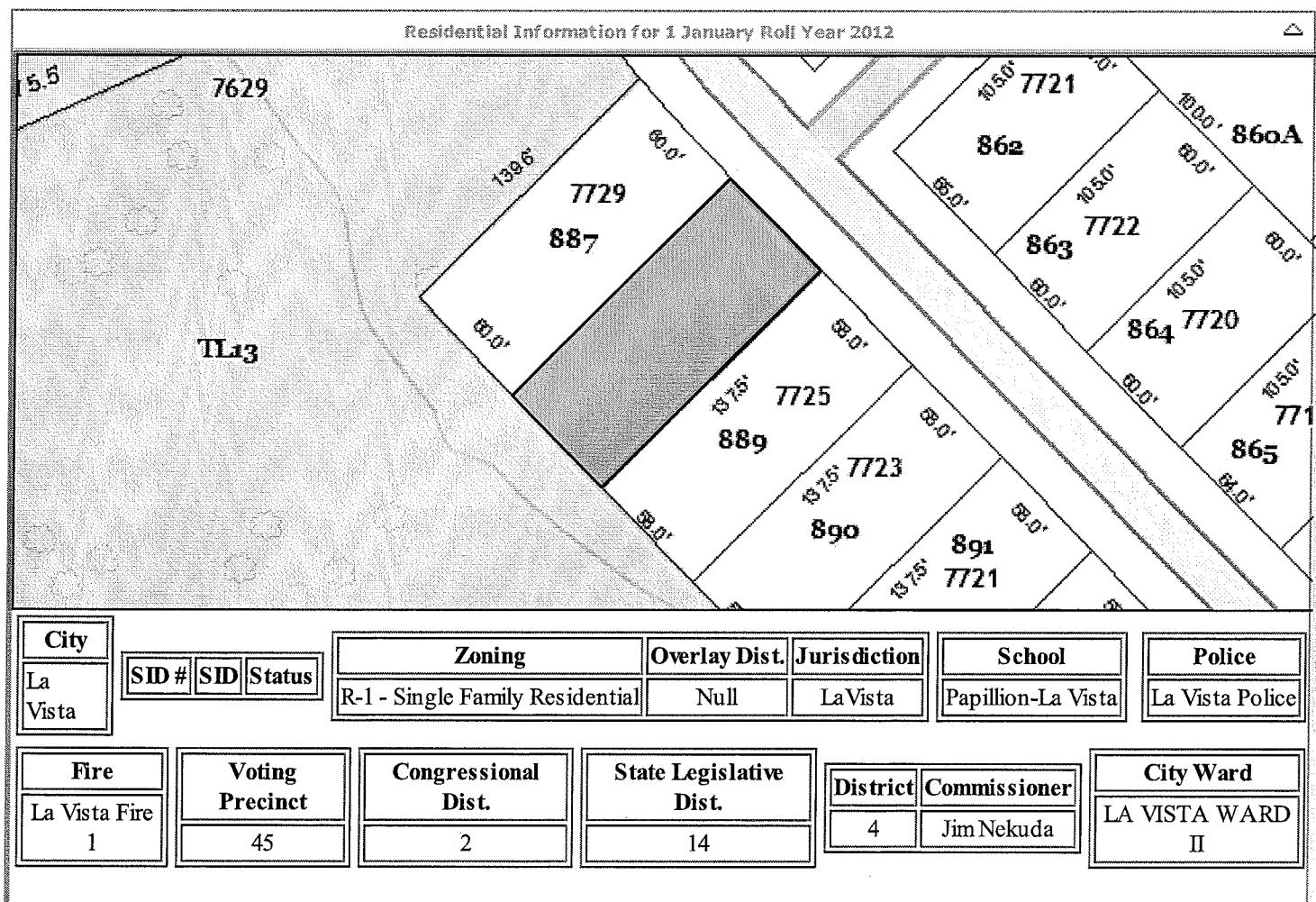
### Active

Parcel Number: 010560785  
Location: 07727 \PARK VIEW BLVD  
Owner: COTTON/JACK E & VICKI L  
C/O  
Mail Address: 8138 S 88TH PLZ APT 20  
LA VISTA NE 68128-0000  
Legal: LOT 888 LA VISTA  
Tax District: 27002  
Map #: 2959-14-0-30003-000-1054



Click Picture/Sketch for Larger View.  
Use arrows to view Picture/Sketch.

THIS IS NOT A PROPERTY RECORD FILE What does this mean?



Style: Split Entry

Year Built: 1972

### #Bathrooms Above Grade 1.5

#Bedrooms above Grade 2

Total Sqft 994

Total Bsmt Finish Sqft 0

Bsmt Total Sqft 960

**U.S. Postal Service™**  
**CERTIFIED MAIL™ RECEIPT**  
*(Domestic Mail Only; No Insurance Coverage Provided)*

For delivery information visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

7010 1870 0000 3948 4974

Postage	\$	Postmark Here
<input type="checkbox"/>		
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees		

Sent To *Jack & Vicki Cotton  
8138 S 88th Plz Apt 20  
La Vista NE 68128*

Street, Apt. No.  
or PO Box No.

City, State, ZIP+4

PS Form 3800, August 2006

See Reverse for Instructions

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> <li>■ Complete Items 1, 2, and 3. Also complete Item 4 if Restricted Delivery is desired.</li> <li>■ Print your name and address on the reverse so that we can return the card to you.</li> <li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>		<p>A. Signature <i>Jack Cotton</i></p> <p>B. Received by (Printed Name) <i>JS</i></p> <p>C. Date of Delivery 8-7-12</p>	
<p>1. Article Addressed to:  <i>Jack &amp; Vicki Cotton 8138 S 88th Plz Apt 20 La Vista NE 68128</i></p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>	
<p>2. Article Number (Transfer from service label)</p>		<p>7010 1870 0000 3948 4974</p>	
<p>PS Form 3811, February 2004</p>		<p>Domestic Return Receipt</p>	
		102595-02-M-1540	

Date 6-20-12

Location 7727 Parkview Blvd

Violation 7.01 Grass 133.01 weeds

Time to Comply 3 days 6-23-12

Description BACK YARD GRASS 2FT HIGH

WEEDS EAST/WEST FENCE LINE

Follow-up Officer

Wause JX #12-8901  
1510 hr

## La Vista Police Department

## Code Enforcement Case Management

CASE ADDRESS: 7727 PVB DATE INITIATED: 6-20-12

NAME OF PROPERTY OWNER/RESIDENT: \_\_\_\_\_

CODE VIOLATION(S):133.01/ 7.01 grass/ weeds \_\_\_\_\_

**Note :** the link that you have just clicked on from an e-mail message is only valid for the next 14 days. after that time has elapsed, the link in your e-mail will no longer be valid, but you can always log in normally using your user name and password

25-Jul-12 3:08P central



**City of La Vista** : lavista10  
Cindy Norris, City of La Vista

Find by incident number:

100

Log out

bottom

home

Expanded Search for:  open

 closed

[Search](#) | [advanced](#)

an

## Online Help

## incident 2299842 - 7727 Parkview Blvd

Urgency: medium Reported: 25-Jul-12 10:54A  
Location: City of La Vista, Residential Exp. Compl.:--- Status: **WO Issued**  
Service Type: Code Enforcement  
  
7727 Parkview Blvd employee: Colin Ruppert - City of La Vista  
manager: Cindy Norris - City of La Vista  
servicer: Lucky Ruppert - City of La Vista Maintenance

## incident Log:

When	Who	What	Vis	Details
25-Jul-12	Colin Ruppert	incident reported	all	
10:57A	Colin Ruppert	site manager's instructions to the servicer	all	Second offense/yellow tagged 6-20-12, IR# 12-8901/pictures taken 7-17-12/ 7-25-12 sent to P.W. for work order.
10:57A	Colin Ruppert	service request filed	all	Service request <u>R2041548</u>
10:57A	Colin Ruppert	service request issued	all	<u>Lucky Ruppert - City of La Vista Maintenance</u>
10:58A	Colin Ruppert	service request accepted on behalf of a passive servicer	all	<u>Lucky Ruppert - City of La Vista Maintenance</u>
11:00A	Colin Ruppert	general comment on an incident	all	yellow tagged on 6-20-12/Second offense
11:01A	Colin Ruppert	general comment on an incident	all	Second notice/ yellow tagged on 6-20-12
11:01A	Colin Ruppert	reassign	all	

My messages regarding this incident

<p><b>Comments</b></p> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>	<p>These comments will be visible to :</p> <p><input checked="" type="checkbox"/> employees</p> <p><input checked="" type="checkbox"/> servicers</p> <p><input checked="" type="checkbox"/> owners</p> <p><input checked="" type="checkbox"/> managers at other organizations</p> <p><input type="checkbox"/> [ private ] <input type="checkbox"/> [ visible to all ]</p>
--	---

 Submit comments[Reassign](#) Reassign this incident[Edit](#) Edit this incident[Change time](#) Change service times[Add task](#) Add a new task to this incident[Service history](#) Service history for this location[Submit Invoice](#) Submit an Invoice[Work ticket](#) View work ticket[Add location](#) Add another location to this incident[Attach file](#) Attach a file to this incident[Attach URL](#) Attach a URL to this incident[Defer](#) Defer this incident[Cancel](#) Cancel this incident

Some additional actions you can take on incident [2299842](#):

-[Approve & Close](#)

-[Completed](#)

-[File Invoice](#)

-[Work ticket](#)

-[Add public and private comments](#)

[Version 4.0r](#) [Home](#) [Log out](#) [top](#) 

Landport 25-Jul-12

July 31, 2012

To: Lucky Ruppert  
Code Enforcement Officer  
Police Dept.

Fr: Cindy Norris  
Administrative Secretary  
Public Works Dept.

RE: Residential Property Clean-Up  
7727 Park View Blvd.

The following is a list of the expenses incurred by the Public Works Department on July 30, 2012 while mowing and line-trimming the front and back yard at 7727 Park View Blvd., per your request.

**LABOR:**

	<u>HOURLY WAGE</u>	<u>HOURS</u>	<u>TOTAL</u>
Employee #1	25.56	1	25.56
Employee #2	23.49	1	23.49
<u>Employee #3</u>	<u>30.43</u>	<u>1</u>	<u>30.43</u>
<u>TOTAL</u>		<u>3</u>	<u>\$79.48</u>

**EQUIPMENT:**

	<u>HOURLY RATE</u>	<u>HOURS</u>	<u>TOTAL</u>
(1) 1 ton pickup	25.00	1	25.00
(1) 1 3/4 ton pickup	35.00	1	35.00
(1) Z-track mower 60"	12.00	1	12.00
(1) leaf blower	8.00	1	8.00
(1) walk behind 21" mower	6.00	1	6.00
(2) line trimmers @ \$7.50/each	15.00	1	15.00
<u>TOTAL</u>			<u>\$101.00</u>

**TOTAL LABOR and EQUIPMENT:** **\$180.48**

07/19/2012



07/19/2012





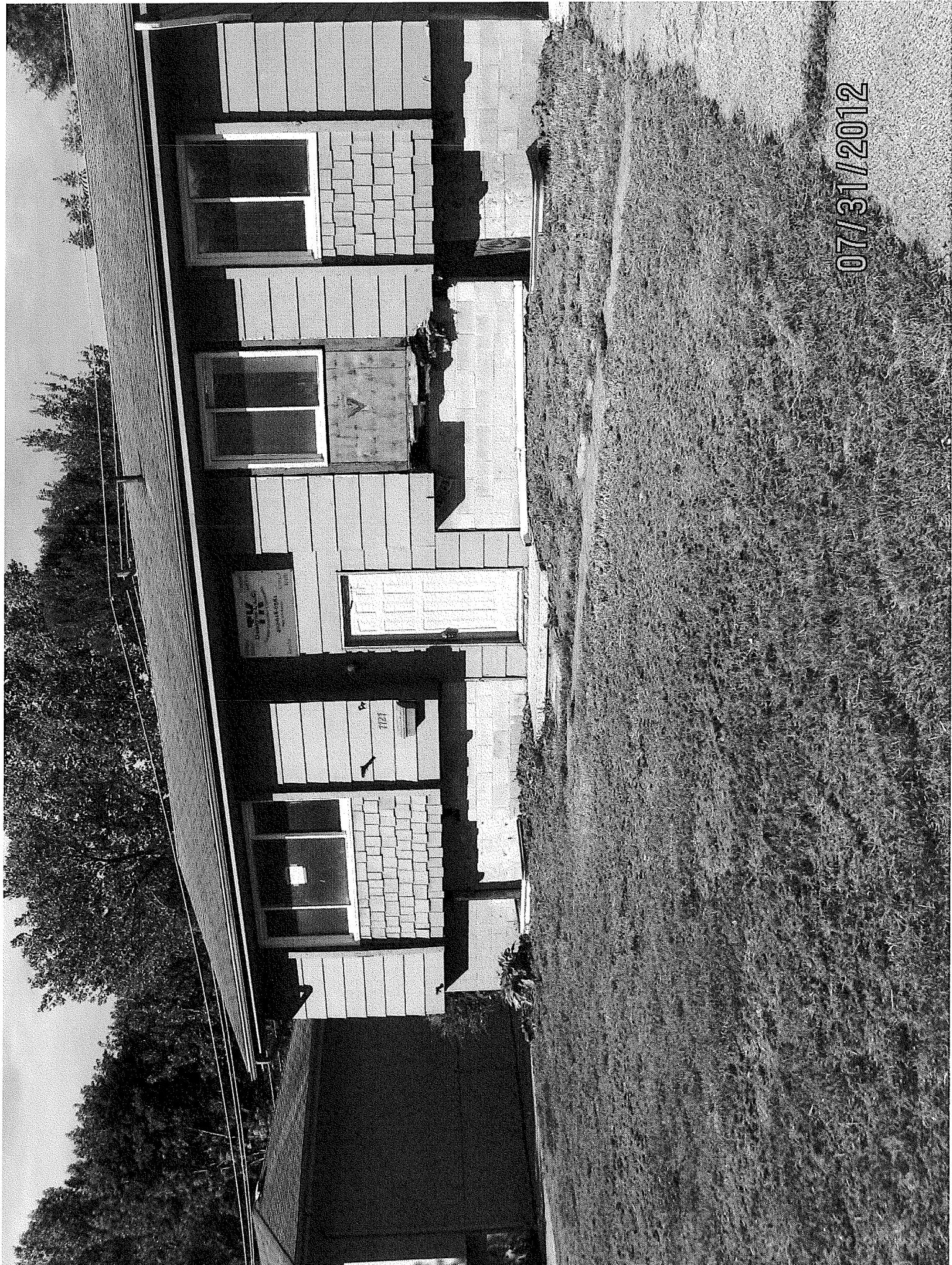
07/19/2012

07/19/2012



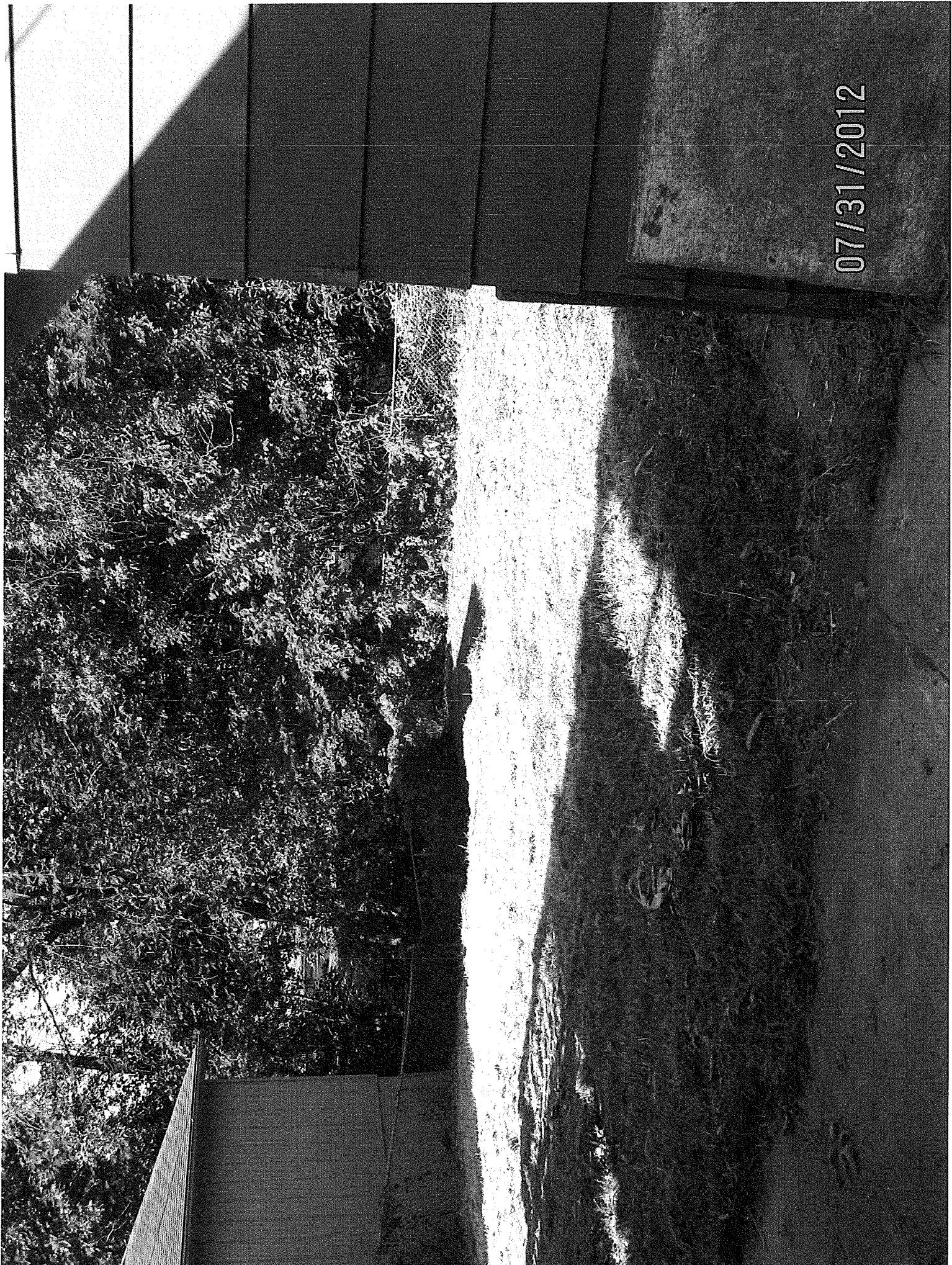
07/19/2012

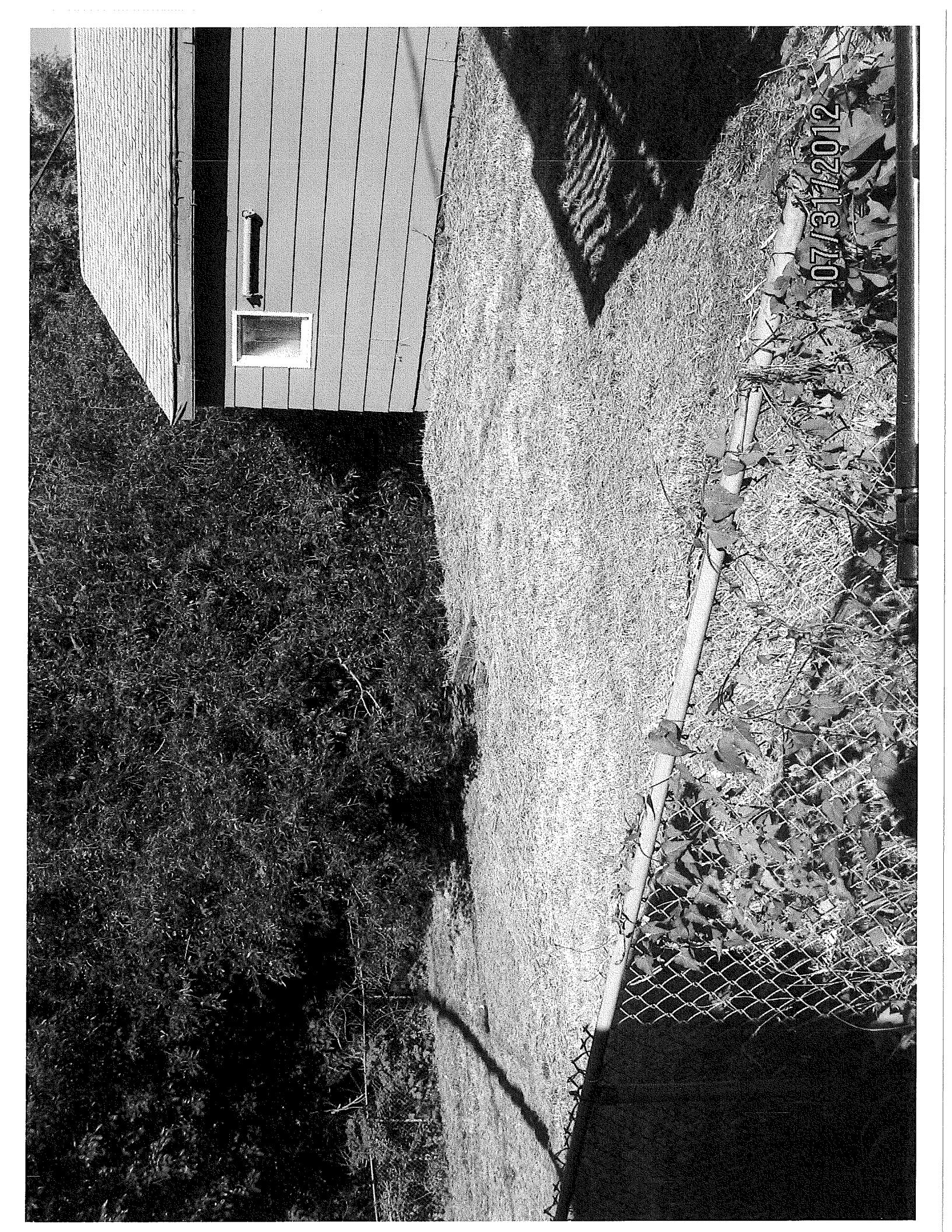




07/31/2012

07/31/2012





07/31/2012

07/31/2012

