

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**JANUARY 6, 2026 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PROFESSIONAL SERVICES AGREEMENT – ◆ RESOLUTION 84 <sup>TH</sup> STREET TRAIL, GILES TO HARRISON AMENDMENT NO. 2	ORDINANCE RECEIVE/FILE	PAT DOWSE CITY ENGINEER

**SYNOPSIS**

A resolution has been prepared to authorize Amendment No. 2 to a Professional Services Agreement on behalf of the City of La Vista with Design Workshop to provide additional services for the 84<sup>th</sup> Street Trail, Giles to Harrison, a federal-aid project designated as Project No. DPS-77(67) in an additional amount not to exceed \$147,658.69.

**FISCAL IMPACT**

The FY25/FY26 Budget provides funding for this project.

**RECOMMENDATION**

Approval.

**BACKGROUND**

On November 7, 2023, City Council approved the initial agreement with Design Workshop for preliminary engineering services phase work for the above reference project, with the first amendment to the agreement approved on August 6, 2025.

This amendment is to memorialize several scope of service items that were required to complete the Preliminary Engineering and Right of Way phases of the project which were not anticipated in the original scoping of the conversion of the project to the Nebraska Department of Transportation (NDOT) format, processes, and procedures required for the federal aid funding to be used on the project. Other items, such as additional topographic survey, additional right of way exhibits and design for the drainage letdown structure were not adequately scoped, and therefore additional design work was needed to complete said tasks.

Attached is a resolution in the format prescribed by the Nebraska Department of Transportation authorizing the execution of a Professional Services Agreement Amendment Number 2 between the City of La Vista and Design Workshop.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING AMENDMENT NO. 2 TO A PROFESSIONAL SERVICES AGREEMENT WITH DESIGN WORKSHOP, OMAHA, NEBRASKA TO PROVIDE ADDITIONAL SERVICES FOR THE 84<sup>TH</sup> STREET TRAIL, GILES TO HARRISON IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$147,658.69.

WHEREAS, City of La Vista is developing a transportation project for which it intends to obtain Federal funds; and

WHEREAS, City of La Vista as a sub-recipient of Federal-Aid is charged with the responsibility of expending said funds in accordance with Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of this Federal-aid project; and

WHEREAS, City of La Vista and Design Workshop wish to enter into a Professional Services Supplemental Agreement to provide Preliminary Engineering Services for the Federal-aid project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Vista, Nebraska that Douglas Kindig, Mayor of the City of La Vista, is hereby authorized to sign the Preliminary Engineering Services Supplemental Agreement No. 2 between the City of La Vista and Design Workshop.

NDOT Project Number: DPS-77(67)  
NDOT Control Number: 22885  
NDOT Project Name: 84<sup>th</sup> Street Trail, Giles – Harrison

PASSED AND APPROVED THIS 6TH DAY OF JANUARY 2026.

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Rachel D. Carl, CMC  
City Clerk

Agreement No.	BK2340-002
Effective (NTP) Date	9/18/2025
Supplement Amount	\$147,658.69
Total Agreement Amount	CPFF \$739,629.14

## PROFESSIONAL SERVICES AGREEMENT

### SUPPLEMENT NO. 2

CITY OF LAVISTA, NEBRASKA  
 DESIGN WORKSHOP  
 PROJECT NO. DPS-77(67)  
 CONTROL NO. 22885  
 84<sup>TH</sup> ST TRAIL, GILES – HARRISON, LA VISTA  
 PRELIMINARY ENGINEERING SERVICES

**THIS SUPPLEMENTAL AGREEMENT** is between the City of LaVista, Nebraska ("LPA") and Design Workshop ("Consultant"), collectively referred to as the "Parties".

**WHEREAS**, Consultant and LPA entered into an agreement ("Original Agreement") executed by LPA on November 7, 2023, and Supplemental Agreement No. 1 executed by LPA on August 6, 2025 for Consultant to provide Preliminary Engineering services for LPA's project, and

**WHEREAS**, it is necessary that additional Preliminary Engineering services as outlined in Exhibit "A" be added under this Supplemental Agreement, and

**WHEREAS**, it is necessary to increase Consultant's compensation by this Supplemental Agreement for the additional work necessary to complete the services under this Agreement, and

**WHEREAS**, LPA desires that this project be developed and constructed under the designation of Project No. DPS-77(67) and formally authorizes the signing of this Agreement, as evidenced by the Resolution of LPA dated \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, attached as Exhibit "E" and incorporated herein by this reference.

**NOW THEREFORE**, in consideration of these facts and mutual promises, the Parties agree as follows:

#### **SECTION 1. SCOPE OF SERVICES**

Consultant will perform the additional work as set out in Exhibits "A" and "C", Scope of Services, and Exhibits "B" and "D", Consultant's Fee Proposal, attached and incorporated herein by this reference.

#### **SECTION 2. NOTICE TO PROCEED AND COMPLETION**

- 2.1 Notice to proceed was given on September 18, 2025. Any work or services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed is not eligible for reimbursement.
- 2.2 Unless otherwise specified herein, the changes set out in this Supplemental Agreement will become effective on the earlier of (a) the date of notice to proceed or (b) the date this Supplemental Agreement has been executed by the parties.
- 2.3 Consultant will complete all work stipulated in the Original Agreement and this Supplemental Agreement by August 31, 2026.

#### **SECTION 3. FEES AND PAYMENTS**

Section 2 in Exhibit "C" of the Original Agreement is hereby amended in accordance with Exhibits "B" and "D" and as shown below.

Previous Amount*	This Supplement Amount	Amended Agreement Amount	
\$ 22,158.79	\$ 5,980.91	\$ 28,139.70	For actual direct labor costs
\$ 560,345.46	\$139,122.75	\$ 699,468.21	For indirect labor costs & direct expenses
\$ 9,466.20	\$2,555.03	\$12,021.23	For a fixed fee for profit
\$591,970.45	\$147,658.69	\$739,629.14	Total agreement amount

\*includes all prior supplements

#### **SECTION 4. CONFIDENTIAL INFORMATION**

Documents submitted to LPA, including invoices, supporting documentation, and other information are subject to disclosure by LPA under the Nebraska Public Records Act found at Neb.Rev.Stat. § 84-712 et.seq. Accordingly, Consultant shall redact or not submit to LPA information that is confidential, including, but not limited to, financial information such as social security numbers, tax ID numbers, or bank account numbers. Consultant understands that LPA does not have sufficient resources to review and redact confidential information submitted by Consultant. If such confidential information is submitted, Consultant shall have no right of action of any kind against LPA for the disclosure of such information.

#### **SECTION 5. CONSULTANT CERTIFICATION AND REAFFIRMATION**

The undersigned duly authorized representative of Consultant, by signing this Supplemental Agreement, hereby reaffirms, under penalty of law, the truth of the certifications set out in the Original Agreement and all Supplements thereto, including this Supplement. Further, Consultant has a duty to inform LPA of any material changes in the accuracy of all assertions set out in the Original Agreement and all Supplements thereto.

#### **SECTION 6. CERTIFICATION BY LPA**

By signing this Supplemental Agreement, I do hereby certify that, to the best of my knowledge, Consultant or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay or agree to pay to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

I acknowledge that this certification is to be furnished to the FHWA, upon their request, in connection with this agreement involving participation of Federal-Aid highway funds and is subject to applicable state and federal laws, both criminal and civil.

#### **SECTION 7. ENTIRE AGREEMENT**

The Original Agreement, any and all other previous supplements thereto, and this Supplemental Agreement, constitute the entire agreement ("The Agreement") between the Parties. The Agreement supersedes any and all other previous communications, representations, or other understandings, either oral or written; all terms and conditions of the Original Agreement and all previous supplements thereto, to the extent not superseded, remain in full force and effect, and are incorporated herein as if set forth in their entirety.

## PROFESSIONAL SERVICES AGREEMENT – SUPPLEMENT

**IN WITNESS WHEREOF**, the Parties hereby execute this Supplemental Agreement pursuant to lawful authority as of the date signed by each party. Further, the Parties, by signing this Supplemental Agreement, attest and affirm the truth of each and every certification and representation set out herein.

EXECUTED by the Consultant this 31 day of OCTOBER, 2025.

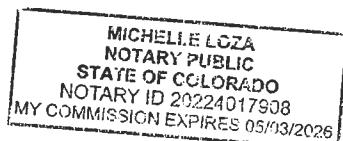
DESIGN WORKSHOP  
Robb Berg **MICAH GIARDETTI**

Mark J. Smith  
Principal

## Principal

(STATE OF COLORADO) )ss  
(DENVER COUNTY )

SUBSCRIBED AND SWORN to before me this 31 day of October, 2025



Michelle Loya  
Notary Public

## Notary Public

EXECUTED by City of LaVista, Nebraska this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

CITY OF LA VISTA  
Douglas Kindig

Mayor

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Clerk

STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION  
Form of Agreement Approved for  
Federal Funding Eligibility:

Date

## Consultant Work Order (Local Projects)

Project No.: DPS-77(67)		Control No.: 22885																																									
Consultant: (Name and Representative) DESIGN WORKSHOP, ROBB BERG	Agreement No.: BK2340	Work Order No.: 2																																									
LPA: (Name and Representative) CITY OF LA VISTA, PAT DOWSE		Constr. Change Order No.: (If applicable)																																									
<p>All parties agree the following described work needs to be performed by the consultant as part of the referenced project. All parties concur and hereby give notice to proceed based on the following: justification to modify contract, scope of services, deliverables, schedule, and estimated total fee. All other terms of existing agreements between the parties are still in effect. It is understood by all parties that the work described herein will become part of a future supplement to the agreement indicated above.</p> <p>Justification to modify agreement: (Include scope of services, deliverables, and schedule) The effort of converting the local plans and substantial added coordination with the NDOT was necessary in meeting NDOT requirements for letting. Added effort in Survey, Draft PS&amp;E, Final PS&amp;E, Right of Way Design, and Bridge Design has been detailed in Exhibit "A".</p>																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Work Title</th> <th colspan="3">Summary of Fee</th> </tr> </thead> <tbody> <tr> <td rowspan="4">Additional Design and Delivery Effort</td> <td>A. Total Direct Labor Cost</td> <td>=</td> <td>805.67</td> </tr> <tr> <td>B. Overhead (Factor * x A)</td> <td>=</td> <td>1,601.19</td> </tr> <tr> <td>C. A + B</td> <td>=</td> <td>2,406.86</td> </tr> <tr> <td>D. Profit/Fee (Factor ** x C)</td> <td>=</td> <td>344.18</td> </tr> <tr> <td>*Overhead Factor:</td> <td>198.74%</td> <td>E. FCCM (Factor*** x A)</td> <td>= 2.42</td> </tr> <tr> <td>**Profit/Fee Factor:</td> <td>14.30%</td> <td>F. Direct Non-Labor Cost</td> <td>= 0.00</td> </tr> <tr> <td>***Facility Capital Cost of Money (FCCM):</td> <td>0.30%</td> <td>G. Subconsultant Services</td> <td>= 113,424.33</td> </tr> <tr> <td colspan="2">Total Fee Notes: Effort added for additional scope as described in Exhibit A.</td> <td><b>TOTAL FEE: C + D + E + F + G</b></td> <td>= <b>\$116,177.79</b></td> </tr> <tr> <td colspan="2"></td> <td><input type="checkbox"/> ESTIMATED TOTAL FEE:</td> <td></td> </tr> <tr> <td colspan="2"></td> <td><input type="checkbox"/> FINAL TOTAL FEE:</td> <td></td> </tr> </tbody> </table>			Work Title	Summary of Fee			Additional Design and Delivery Effort	A. Total Direct Labor Cost	=	805.67	B. Overhead (Factor * x A)	=	1,601.19	C. A + B	=	2,406.86	D. Profit/Fee (Factor ** x C)	=	344.18	*Overhead Factor:	198.74%	E. FCCM (Factor*** x A)	= 2.42	**Profit/Fee Factor:	14.30%	F. Direct Non-Labor Cost	= 0.00	***Facility Capital Cost of Money (FCCM):	0.30%	G. Subconsultant Services	= 113,424.33	Total Fee Notes: Effort added for additional scope as described in Exhibit A.		<b>TOTAL FEE: C + D + E + F + G</b>	= <b>\$116,177.79</b>			<input type="checkbox"/> ESTIMATED TOTAL FEE:				<input type="checkbox"/> FINAL TOTAL FEE:	
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### Work Order Authorization – May be granted by email and attached to this document.

Consultant:

Robb Berg  
Name

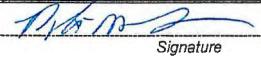
  
Signature

9/3/2025  
Date

Notice to Proceed  
will be granted by  
email by:  
LPS PC for  
Preliminary  
Engineering &  
CD PC for  
Construction  
Engineering.

LPA:

PATRICK M. DOWSE  
Name

  
Signature

04 SEPTEMBER 2025  
Date

LPS PC (for Preliminary Engineering) and State Rep. (for Construction Engineering):

Name

Signature

Date

LPS Unit Head Review (for PE Phase):

Kar Sia  
Name

Sia, Kar   
Date: 9/18/25

9/18/25  
Date

FMIS Approval Date:

N/A

LPS Manager or Construction Engineer (Construction Phase):

Name

Signature

Date

FHWA: (FHWA Approval on Full Oversight Projects Only):

Name

Signature

Date

Notice to Proceed Date:

9/18/25

Distribution: Consultant, LPA – RC, State Rep., FHWA, LPS PC, NDOT Agreements Engineer, Highway Funds Manager, CD PC

NDOT Form 250, November 18

EXHIBIT "A"

**CWO#2 Scope of Services**

Project Name 84<sup>th</sup> St. Trail, Giles to Harrison, La Vista

Project No. DPS-77(67)

CN: 22885

Engineering Design Services

**DESCRIPTION**

This supplemental Scope of Services for this project includes additional tasks associated with unforeseen and/or un-scoped services to deliver the project, meeting NDOT requirements, for letting.

Additional efforts for this work included the sections described below.

Add to existing contract section:

**III. SURVEY**

A second pick-up survey was needed due to recent construction on the east side of 84<sup>th</sup> impacting the trail alignment and curb ramps.

**VI. DRAFT PS&E PLAN REVIEW**

A surface file was required to be developed in CAD to determine cut/fill qty's and develop excavation table for plan set.

Plans required extensive revision due to new construction on the east side of the project. The deliverable requirements for the transition of the completed local plans to NDOT involved much more effort and plan sheet development than scoped.

**VII. FINAL PS&E SUBMITTAL/BLUE LINE CORRECTIONS**

The scoped level of coordination through the NDOT letting system was based on a simple transition of completed plans to NDOT borders and standard bid items. The final efforts included much more review, checks, and submittals.

**VII. RIGHT OF WAY DESIGN**

47 additional property tracts needed reviewed. Easement tracts, legal descriptions, and CAD work was necessary for all additional tracts.

**IX. BRIDGE DESIGN**

The letdown structure had design covered under the original scope in the Storm Sewer and Drainage section, but no detailing or plan sheet development. Five (5) additional plan sheets were developed as Special Plans.

The geotechnical constraints determined in the undercrossing area required a review of the retaining walls and layout. The final plans resulted in new geometry of the walls, added plan sheets, new specifications, and revised Special Plans.

## DESIGN

## CWO HOURS

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPB-77-(67)  
 Control Number: 2288  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Rob Berg  
 Phone/Email: 720-907-9260, rberg@designworkshop.com  
 County Project Liaison: Pat Dowse  
 Phone/Email: 402-331-5927, pdowse@cityoflavista.org  
 NDOT RC: Kar Bla  
 Phone/Email:  
 Date:

TASKS	PERSONNEL CLASSIFICATIONS**										Total
	PR	PM	SENG	ENG	SDES	ENV	RLS	SPC	SUR	ADM	
I. Project Management	1	4									5
1. Project Management	1	4									5
III. Survey											
1. Update Field Survey											
VI. Draft PS&E Plan Review											
2. Draft PS&E Plan Submittal											
VII. Final PS&E Submittal/Blue Line Corrections					2	8					10
2. Address Comments or Questions					2	8					10
VIII. Right-of-Way Design											
3. Right-of-Way Plan Sheets											
4. Title Research											
IX. Bridge Design Services											
2. Final Bridge Design											
Total Hours	1	6	8								15
Total Days (8 hrs)	0.1	0.8	1.0								1.9

## CLASSIFICATIONS\*:

PR = Principal  
 PM = Project Manager  
 SENG = Senior Engineer  
 SPC = Survey Party Chief

ENG = Design Engineer  
 ENV = Environmental Engineer  
 RLS = Registered Licensed Surveyor  
 SDES = Senior Technician

SUR Surveyor I  
 ADM Administration

\* For Project Manager, use one of the technical classifications

\*\* For User-Defined Classifications, you will need to edit the Classifications Legend located above. To enter a new classification, replace "UD1" with its abbreviation (ex. GRA) and replace "User Defined 1" with the

## Travel Calculations & Notes

Project Name: \_\_\_\_\_  
Project Number: \_\_\_\_\_  
Control Number: \_\_\_\_\_  
Date: \_\_\_\_\_

Starting Location:			
Ending Location:			
Roundtrip distance to/from (miles):			
Roundtrip travel time (minutes):			
of Roundtrips/Staff -->			Travel Summary
PR			Miles
-->	PM		Hours
-->	SENG		
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
-->	0.00%		0
Total:	0		0.0

#### Notes & Assumptions

## SOS for PE for Scoping Labor Rates

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
Project Number: DPS-77-(67)  
Control Number: 22885  
Location (City, County): La Vista  
Firm Name: Design Workshop  
Consultant Project Manager: Robb Berg  
Phone/Email: 720-907-9360, rberg@designworkshop.com  
County Project Liaison: Pat Dowse  
Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
NDOT RC: Kar Sia  
Phone/Email:  
Date:

Overhead Rate: 198.74%      Fixed Fee: 14.30%  
FCCM (if applicable) 0.30%

**CLASSIFICATIONS:**

PR	= Principal	PM	= Project Manager	SPC	Survey Party Chief
RLS	= Registered Land Surveyor	ENG	= Engineer	SUR	Surveyor I
ENV	= Environmental Scientist	SDES	= Senior Designer/Technician	SENG	Senior Engineer
ADM	= Administrative	DES	= Designer/Technician		

## Blended Rates Worksheet

STAFFING PLAN				
EMPLOYEE NAME	CLASSIFICATION <sup>1</sup>	SALARY RATE	% ASSIGNED <sup>2</sup>	
Principal Rob Berg	Principal	\$120.19	100.00%	
		Blended Rate:		\$120.19
Registered Land Surveyor				
			Blended Rate:	
Environmental Scientist				
			Blended Rate:	
Project Manager Micah Giardeti	PM	\$74.50	100.00%	
			Blended Rate:	\$74.50
Senior Engineer Kelsey Jones	Landscape Designer	\$29.81	100.00%	
			Blended Rate:	\$29.81
Engineer				
			Blended Rate:	
Senior Designer/Technician				

			Blended Rate:
Administrative			
			Blended Rate:
Survey Party Chief			
			Blended Rate:
Surveyor I			
			Blended Rate:
Senior Engineer			
			Blended Rate:

<sup>1</sup> Input actual employee classification as designated by firm.

<sup>2</sup> Total of "% Assigned" must equal 100% for each personnel classification category. If one person in classification, list them as 100% for "% Assigned".

# SOS for PE for Scoping

## Direct Expenses

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPS-77-(87)  
 Control Number: 22885  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Robb Berg  
 Phone/Email: 720-907-9360, rberg@designworkshop.com  
 County Project Liaison: Pat Dowse  
 Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
 NDOT RC: Kar Sia  
 Phone/Email:  
 Date:

Subconsultants:	Quantity	Unit Cost	Amount
Schemmer Associates, Inc.			\$113,424.33
			Subtotal \$113,424.33

Printing and Reproduction:	Quantity	Unit Cost	Amount
		\$0.50	
			Subtotal

Mileage/Travel:	Quantity	Unit Cost	Amount
		\$0.580	
			Subtotal

Lodging/Meals:	Quantity	Unit Cost	Amount
			Subtotal

Other Miscellaneous Costs:	Quantity	Unit Cost	Amount
Misc. Survey costs			
			Subtotal

**TOTAL DIRECT EXPENSES** \$113,424.33

Per Diem Rates: <http://www.gsa.gov/portal/category/104711>

Mileage Rates: <http://www.gsa.gov/portal/category/104715>

2011 Standard Rates*	
Type	Rate
Black and White Copies	Actual reasonable cost
Color Copies	Actual reasonable cost
Miscellaneous Postage, Mailing, Deliveries Etc.	Actual reasonable cost
Equipment	Actual reasonable cost
Privately Owned Vehicle	Actual reimbursement amount to employee, not to exceed rates for company vehicles outlined above
Automobile Rental	Actual reasonable cost
Air fare	Actual reasonable cost, giving the State all discounts
Statewide      Omaha/Douglas County	
Breakfast	
Lunch	
Dinner	
Incidentals	
Totals	

\* A full list of rates can be found at the following website: [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem)

## SOS for PE for Scoping

### Project Cost

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPS-77-(67)  
 Control Number: 22885  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Robb Berg  
 Phone/Email: 720-907-9360, rberg@designworkshop.com  
 LPA Responsible Charge: Pat Dowse  
 Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
 NDOT Project Coordinator: Kar Sia  
 Phone/Email:  
 Date:

Direct Labor Costs:	Hours	Rate	Amount
Personnel Classification			
Principal	1	\$120.19	\$120.19
Project Manager	6	\$74.50	\$447.00
Senior Engineer	8	\$29.81	\$238.48
<b>TOTALS</b>	<b>15</b>		<b>\$805.67</b>

Direct Expenses:	Amount
Subconsultants	\$113,424.33
Printing and Reproduction Costs	
Mileage/Travel	
Lodging/ Meals	
Other Miscellaneous Costs	
<b>TOTALS</b>	<b>\$113,424.33</b>

Total Project Costs:	Amount
Direct Labor Costs	\$805.67
Overhead @ 198.74%	\$1,601.19
Total Labor Costs	\$2,406.86
Fixed Fee @ 14.30%	\$344.18
Facility Capital Cost of Money (FCCM) @ 0.30% (direct labor cost x FCCM%)	\$2.42
Direct Expenses	\$113,424.33
<b>PROJECT COST</b>	<b>\$116,177.79</b>

## SOS for PE for Scoping Assumptions - Notes

Project Name:	84th St. Trail, Giles to Harrison, La Vista
Project Number:	DPS-77-(67)
Control Number:	22885
Location (City, County):	La Vista
Firm Name:	Design Workshop
Consultant Project Manager:	Robb Berg
Phone/Email:	720-907-9360, rberg@designworkshop.com
County Project Liaison:	Pat Dowse
Phone/Email:	402-331-8927, pdowse@cityoflavista.org
NDOT RC:	Kar Sia
Phone/Email:	
Date:	

## Assumptions and Notes

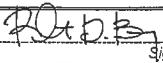
III. Survey	Second pick-up survey needed on east side to pick up additional changes.
VI. Draft PS&E Plan Review	<p>Develop proposed trail surface in Microstation to develop sections, fill/cut qty's</p> <p>Multiple plan revisions due to trail realignments stemming from new construction on the east side of project.</p> <p>Unaccounted effort for NDOT 355 sheets</p> <p>Unaccounted effort for transition to NDOT requirements pertaining to plan sheets</p>
VII. Final PS&E Submittal/Blue Line Corrections	<p>The scoped level of coordination for deliverables through the NDOT letting system was based on a simple transition of Local Plans to NDOT let plans. The final efforts included many additional reviews, checks, and unforeseen submittals.</p>
VIII. Right of Way Design	Originally 1 Tract was scoped for plan development. 48 tracts were developed into the plan sheets, tables, estimates
IX. Bridge Design Services	<p>Geotechnical constraints required multiple wall arrangements modeled and analyzed. Final design landed on new alignment</p> <p>Addition of water access to planter basins on bridge</p>
	<p>Letdown structure was scoped under Storm Sewer and Drainage for analysis and design. The detailing of the structure was not accounted for in the Bridge section. 5 sheets were detailed for Special Plans 1C.</p>

## Consultant Work Order (Local Projects)

Project No.: <b>DPS-77(67)</b>	Control No.: <b>22885</b>																																	
Consultant: (Name and Representative) <b>DESIGN WORKSHOP, ROBB BERG</b>	Agreement No.: <b>BK2340</b>																																	
LPA: (Name and Representative) <b>CITY OF LA VISTA, PAT DOWSE</b>	Work Order No.: <b>3</b>																																	
Constr. Change Order No.: (If applicable)																																		
<p>All parties agree the following described work needs to be performed by the consultant as part of the referenced project. All parties concur and hereby give notice to proceed based on the following: justification to modify contract, scope of services, deliverables, schedule, and estimated total fee. All other terms of existing agreements between the parties are still in effect. It is understood by all parties that the work described herein will become part of a future supplement to the agreement indicated above.</p> <p>Justification to modify agreement: (Include scope of services, deliverables, and schedule)</p> <p>This supplemental Scope of Services for this project includes additional tasks to provide design engineer reviews of submitted RFI's, shop drawings for the bridge and retaining walls during the construction phases. In addition, the review of all collected girdger shim shots and development of shims for both Stages of construction.</p>																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Work Title</th> <th colspan="2" style="text-align: center;">Summary of Fee</th> </tr> </thead> <tbody> <tr> <td rowspan="4" style="vertical-align: top; padding: 5px;">Slope Stability / Ground Improvement for Retaining Walls</td> <td style="width: 30%;">A. Total Direct Labor Cost</td> <td style="width: 20%; text-align: right;">= <b>5,175.24</b></td> </tr> <tr> <td>B. Overhead (Factor * x A)</td> <td style="text-align: right;">= <b>10,285.27</b></td> </tr> <tr> <td>C. A + B</td> <td style="text-align: right;">= <b>15,460.51</b></td> </tr> <tr> <td>D. Profit/Fee (Factor ** x C)</td> <td style="text-align: right;">= <b>2,210.85</b></td> </tr> <tr> <td>*Overhead Factor:</td> <td style="text-align: right;">198.74%</td> <td>E. FCCM (Factor*** x A)</td> <td style="text-align: right;">= <b>15.53</b></td> </tr> <tr> <td>**Profit/Fee Factor:</td> <td style="text-align: right;">14.30%</td> <td>F. Direct Non-Labor Cost</td> <td style="text-align: right;">= <b>13,794.01</b></td> </tr> <tr> <td>***Facility Capital Cost of Money (FCCM):</td> <td style="text-align: right;">0.30%</td> <td>G. Subconsultant Services</td> <td style="text-align: right;">= <b>12,616.01</b></td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL FEE: C + D + E + F + G</td> <td style="text-align: right;">= <b>\$31,480.90</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><input type="checkbox"/> ESTIMATED TOTAL FEE:</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;"><input type="checkbox"/> FINAL TOTAL FEE:</td> <td></td> </tr> </tbody> </table>		Work Title	Summary of Fee		Slope Stability / Ground Improvement for Retaining Walls	A. Total Direct Labor Cost	= <b>5,175.24</b>	B. Overhead (Factor * x A)	= <b>10,285.27</b>	C. A + B	= <b>15,460.51</b>	D. Profit/Fee (Factor ** x C)	= <b>2,210.85</b>	*Overhead Factor:	198.74%	E. FCCM (Factor*** x A)	= <b>15.53</b>	**Profit/Fee Factor:	14.30%	F. Direct Non-Labor Cost	= <b>13,794.01</b>	***Facility Capital Cost of Money (FCCM):	0.30%	G. Subconsultant Services	= <b>12,616.01</b>	TOTAL FEE: C + D + E + F + G		= <b>\$31,480.90</b>	<input type="checkbox"/> ESTIMATED TOTAL FEE:			<input type="checkbox"/> FINAL TOTAL FEE:		
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<input type="checkbox"/> FINAL TOTAL FEE:																																		
Total Fee Notes: Added scope for addressing construction RFI's and reviewing all shop drawings.																																		

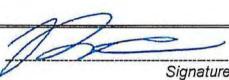
### Work Order Authorization – May be granted by email and attached to this document.

Consultant:

Robert D. Berg  9/10/2025

Notice to Proceed  
will be granted by  
email by:

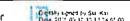
LPS PC for  
Preliminary  
Engineering &  
CD PC for  
Construction  
Engineering.

LPA:  9/11/2025

LPS PC (for Preliminary Engineering) and State Rep. (for Construction Engineering):

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

LPS Unit Head Review (for PE Phase):

Kar Sia  9/18/25

FMIS Approval Date:

N/A

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

LPS Manager or Construction Engineer (Construction Phase):

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

FHWA: (FHWA Approval on Full Oversight Projects Only):

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Notice to Proceed Date:

9/18/25

Distribution: Consultant, LPA – RC, State Rep., FHWA, LPS PC, NDOT Agreements Engineer, Highway Funds Manager, CD PC

NDOT Form 250, November 18

EXHIBIT "C"

**CWO#3 Scope of Services**

Project Name 84<sup>th</sup> St. Trail, Giles to Harrison, La Vista

Project No. DPS-77(67)

CN: 22885

Engineering Design Services

**DESCRIPTION**

This supplemental Scope of Services for this project includes additional tasks to provide design engineer reviews of submitted shop drawings for the bridge and retaining walls during the construction phases and responding to Requests-For-Information (RFI).

Additional efforts for this work included the sections described below.

Add a new contract task section:

**XIII. CONSTRUCTION SERVICES**

Engineer review and coordination with the following shop drawing submittals:

1. Bridge – Shims
2. Bridge – Shop Drawing Reviews
3. Bridge RFI's
4. Trail RFI's

## DESIGN

## CWO#3 HOURS

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPG-77-(67)  
 Control Number: 22885  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Rob Berg  
 Phone/Email: 720-807-9380, rberg@designworkshop.com  
 County Project Liaison: Pat Dowse  
 Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
 NDOT RC: Kar Sla  
 Phone/Email:  
 Date:

TASKS	PERSONNEL CLASSIFICATIONS**										Total
	PR	PM	SENG	ENG	SDES	ENV	RLS	SPC	SUR	ADM	
I. Project Management	4	40									44
1. Project Management	4	40									44
XIII. Construction Services					24	8					32
1. Bridge - Girders and Shims											
2. Bridge - Shop Drawing Reviews					10	4					
3. Bridge - RFIs					10	10					
4. Trail RFIs					20	10	8				
Total Hours	4	40	24	8							76
Total Days (8 hrs)	0.5	5.0	3.0	1.0							9.5

## CLASSIFICATIONS\*:

PR = Principal  
 PM = Project Manager  
 SENG = Senior Engineer  
 SPC = Survey Party Chief  
 \* For Project Manager, use one of the technical classifications

ENG = Design Engineer  
 ENV = Environmental Engineer  
 RLS = Registered Licensed Surveyor  
 SDES = Senior Technician

SUR = Surveyor I  
 ADM = Administration

\*\* For User-Defined Classifications, you will need to edit the Classifications Legend located above. To enter a new classification, replace "UD1" with its abbreviation (ex. GRA) and replace "User Defined 1" with the

## Travel Calculations & Notes

Project Name: \_\_\_\_\_  
Project Number: \_\_\_\_\_  
Control Number: \_\_\_\_\_  
Date: \_\_\_\_\_

Starting Location: \_\_\_\_\_  
Ending Location: \_\_\_\_\_

Roundtrip distance to/from (miles): \_\_\_\_\_ Roundtrip travel time (minutes): \_\_\_\_\_

# of Roundtrips/Staff -->	PR			0	0.0
-->	PM			0	0.0
-->	SENG			0	0.0
-->	ENG			0	0.0
-->	SDES			0	0.0
-->	ENV			0	0.0
-->	RLS			0	0.0
-->	SPC			0	0.0
-->	SUR			0	0.0
-->	ADM			0	0.0
-->	0.00%			0	0.0
Total:;				0	0.0

## SOS for PE for Scoping Labor Rates

Project Name: 84th St Trail, Giles to Harrison, La Vista  
Project Number: DPS-77-(67)  
Control Number: 22885  
Location (City, County): La Vista  
Firm Name: Design Workshop  
Consultant Project Manager: Robb Berg  
Phone/Email: 720-907-9360, rberg@designworkshop.com  
County Project Liaison: Pat Dowse  
Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
NDOT RC: Kar Sia  
Phone/Email:  
Date:

Labor Costs:		Hours	Blended Rate	Amount
Code	Classification Title			
PR	Principal	4	\$120.19	\$480.76
PM	Project Manager	40	\$74.50	\$2,980.00
SENG	Senior Engineer	24	\$56.72	\$1,361.28
ENG	Engineer	8	\$44.15	\$353.20
SDES	Senior Designer/Technician			
ENV	Environmental Scientist			
RLS	Registered Land Surveyor			
SPC	Survey Party Chief			
SUR	Surveyor I			
ADM	Administrative			
<b>TOTALS</b>		76		<b>\$5,175.24</b>

**Overhead Rate:** 198.74%      **Fixed Fee:** 14.30%  
**CCM (if applicable)** 0.30%

**CLASSIFICATIONS:**

PR = Principal PM = Project Manager SPC Survey Party Chief  
RLS = Registered Land Surveyor ENG = Engineer SUR Surveyor I  
ENV = Environmental Scientist SDES = Senior Designer/Technician SENG Senior Engineer  
ADM = Administrative DES = Designer/Technician

## Blended Rates Worksheet

STAFFING PLAN				
EMPLOYEE NAME	CLASSIFICATION <sup>1</sup>	SALARY RATE		% ASSIGNED <sup>2</sup>
Principal	Rob Berg	Principal	\$120.19	100.00%
			Blended Rate:	\$120.19
Registered Land Surveyor				
				Blended Rate:
Environmental Scientist				
				Blended Rate:
Project Manager	Micah Giardetti	PM	\$74.50	100.00%
				Blended Rate:
Senior Engineer	Kelsey Jones	Landscape Designer	\$29.81	100.00%
				Blended Rate:
Engineer				
				Blended Rate:
Senior Designer/Technician				

**Exhibit "D"**

			Blended Rate: _____
<b>Administrative</b>			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____
<b>Survey Party Chief</b>			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____
<b>Surveyor I</b>			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____
<b>Senior Engineer</b>			Blended Rate: _____
			Blended Rate: _____
			Blended Rate: _____

<sup>1</sup> Input actual employee classification as designated by firm.

<sup>2</sup> Total of "% Assigned" must equal 100% for each personnel classification category. If one person in classification, list them as 100% for "% Assigned".

# SOS for PE for Scoping

## Direct Expenses

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPS-77-(67)  
 Control Number: 22885  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Robb Berg  
 Phone/Email: 720-907-9360, rberg@designworkshop.com  
 County Project Liaison: Pat Dowse  
 Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
 NDOT RC: Kar Sia  
 Phone/Email:  
 Date:

Subconsultants:	Quantity	Unit Cost	Amount
The Schemmer Associates			\$12,616.01
			Subtotal
			\$12,616.01
Printing and Reproduction:	Quantity	Unit Cost	Amount
		\$0.50	
			Subtotal
Mileage/Travel:	Quantity	Unit Cost	Amount
		\$0.580	
Materials Verification / Site Visit	1	\$450.00	\$450.00
			Subtotal
			\$450.00
Lodging/Meals:	Quantity	Unit Cost	Amount
Hotel (Omaha)	2	\$122.00	\$244.00
Meals (GSA Standard Rate, first and last days)	2	\$60.00	\$120.00
			Subtotal
			\$364.00
Other Miscellaneous Costs:	Quantity	Unit Cost	Amount
			Subtotal
TOTAL DIRECT EXPENSES			\$13,430.01

Per Diem Rates: <http://www.gsa.gov/portal/category/104711>  
 Mileage Rates: <http://www.gsa.gov/portal/category/104715>

2011 Standard Rates*	
Type	Rate
Black and White Copies	Actual reasonable cost
Color Copies	Actual reasonable cost
Miscellaneous Postage, Mailing, Deliveries Etc.	Actual reasonable cost
Equipment	Actual reasonable cost
Privately Owned Vehicle	Actual reimbursement amount to employee, not to exceed rates for company vehicles outlined above
Automobile Rental	Actual reasonable cost
Air fare	Actual reasonable cost, giving the State all discounts
Statewide      Omaha/Douglas County	
Breakfast	
Lunch	
Dinner	
Incidentals	
Totals	

\* A full list of rates can be found at the following website: [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem)

## SOS for PE for Scoping

### Project Cost

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
 Project Number: DPS-77-(67)  
 Control Number: 22885  
 Location (City, County): La Vista  
 Firm Name: Design Workshop  
 Consultant Project Manager: Robb Berg  
 Phone/Email: 720-907-9360, rberg@designworkshop.com  
 LPA Responsible Charge: Pat Dowse  
 Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
 NDOT Project Coordinator: Kar Sia  
 Phone/Email:  
 Date:

Direct Labor Costs:	Hours	Rate	Amount
Personnel Classification			
Principal	4	\$120.19	\$480.76
Project Manager	40	\$74.50	\$2,980.00
Senior Engineer	24	\$56.72	\$1,361.28
Engineer	8	\$44.15	\$353.20
Senior Engineer			
Environmental Scientist			
Registered Land Surveyor			
Survey Party Chief			
Surveyor I			
Administrative			
<b>TOTALS</b>	<b>76</b>		<b>\$5,175.24</b>

Direct Expenses:	Amount
Subconsultants	\$12,616.01
Printing and Reproduction Costs	
Mileage/Travel	\$450.00
Lodging/ Meals	\$364.00
Other Miscellaneous Costs	\$364.00
<b>TOTALS</b>	<b>\$13,794.01</b>

Total Project Costs:	Amount
Direct Labor Costs	\$5,175.24
Overhead @ 198.74%	\$10,285.27
Total Labor Costs	\$15,460.51
Fixed Fee @ 14.30% 14.30%	\$2,210.85
Facility Capital Cost of Money (FCCM) @ 0.30% (direct labor cost x FCCM%)	\$15.53
Direct Expenses	\$13,794.01
<b>PROJECT COST</b>	<b>\$31,480.90</b>

## SOS for PE for Scoping Assumptions - Notes

Project Name: 84th St. Trail, Giles to Harrison, La Vista  
Project Number: DPS-77-67  
Control Number: 22885  
Location (City, County): La Vista  
Firm Name: Design Workshop  
Consultant Project Manager: Robb Berg  
Phone/Email: 720-907-9360, rberg@designworkshop.com  
County Project Liaison: Pat Dowse  
Phone/Email: 402-331-8927, pdowse@cityoflavista.org  
NDOT RC: Kar Sia  
Phone/Email:  
Date:

### Assumptions and Notes

XIII. Construction Services      Review will be necessary for both Stage I and Stage II construction.  
The hours shown are for the repeated reviews during both Stages.

**RESOLUTION**  
**SIGNING OF PRELIMINARY ENGINEERING SERVICES**  
**SUPPLEMENTAL AGREEMENT – BK2340-002**

City of La Vista

Resolution No. \_\_\_\_\_

**Whereas:** City of La Vista is developing a transportation project for which it intends to obtain Federal funds; and

**Whereas:** City of La Vista as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of the Federal-aid project; and

**Whereas:** City of La Vista and The Design Workshop wish to enter into a Professional Services Supplemental Agreement to provide Preliminary Engineering Services for the Federal-aid project.

**Be It Resolved:** by the City Council of City of La Vista that:

Douglas Kindig, Mayor, is hereby authorized to sign the attached Preliminary Engineering Services Supplemental Agreement between City of La Vista, Nebraska and The Design Workshop.

NDOT Project Number: DPS-77(67)

NDOT Control Number: 22885

NDOT Project Description: 84<sup>th</sup> St Trail, Giles-Harrison, La Vista

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ Nebraska.  
(Month)

The City Council of City of La Vista, Nebraska

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Board/Council Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Absent  
Resolution adopted, signed and billed as adopted

Attest:

---

Signature City Clerk