

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**JULY 16, 2024 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PROFESSIONAL SERVICES AGREEMENT – ◆ EAST LA VISTA SEWER & PAVEMENT REHABILITATION – AMENDMENT NO. 4	RESOLUTION ORDINANCE RECEIVE/FILE	PAT DOWSE CITY ENGINEER

**SYNOPSIS**

A resolution has been prepared authorizing the execution of Amendment No. 4 to the Professional Services Agreement with HGM Associates, Inc., Omaha, Nebraska for construction phase services associated with the East La Vista Sewer and Street Rehabilitation Project in an additional amount not to exceed of \$222,455.

**FISCAL IMPACT**

The FY23/24 Biennial Budget provides funding for this project.

**RECOMMENDATION**

Approval

**BACKGROUND**

The initial agreement with HGM Associates Inc. was executed on June 4, 2019, to which a subsequent administrative amendment was executed November 11, 2019 to study the conditions of the existing sanitary sewer pavement conditions on the original east side of La Vista, or from east of 72<sup>nd</sup> Street to 69<sup>th</sup> Avenue, and from south of Harrison Street to 69<sup>th</sup> Street. The 2<sup>nd</sup> Amendment was approved on July 7, 2021, for the final design of the project. The 3<sup>rd</sup> Amendment was approved on April 4, 2023, to provide construction phase services for the project. The 4<sup>th</sup> Amendment allows for additional time for the 3<sup>rd</sup> Amendment tasks, if needed, to be carried approximately to the end of November 2024. These tasks are on a time and materials basis, only the actual project hours worked by HGM will be billed.

A copy of the scope is attached.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH HGM ASSOCIATES, INC., OMAHA, NEBRASKA FOR CONSTRUCTION PHASE SERVICES ASSOCIATED WITH THE EAST LA VISTA SEWER AND PAVEMENT REHABILITATION PROJECT IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$222,455.00.

WHEREAS, the Mayor and City Council have determined that professional services for the construction phase services associated with the East La Vista Sewer and Pavement Rehabilitation Project are necessary; and

WHEREAS, the FY23/FY24 Biennial Budget includes funding for this project; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby approve amendment No. 4 to the professional services agreement with HGM Associates, Inc. to provide construction phase services associated with the East La Vista Sewer and Pavement Rehabilitation Project in an additional amount not to exceed \$222,455.00.

PASSED AND APPROVED THIS 16TH DAY OF JULY 2024.

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, MMC  
City Clerk



June 20, 2023

**Mr. Pat Dowse, P.E.**

City Engineer  
City of LaVista  
9900 Portal Road  
LaVista, Nebraska 68128

Subject: East LaVista Sewer and Pavement Rehabilitation Amendment No. 4  
Phase III Construction Administration Services Extension to 11/31/24  
HGM Project No. 702619

Dear Mr. Dowse:

HGM Associates would like to request an amendment to our agreement for additional Construction Phase Management and Observation Services due to the construction operations extending beyond the original construction completion date of May 31, 2024 to an estimated completion date of November 30, 2024. This letter shall serve as Amendment Number Four (4) to our agreement dated June 4, 2019. This amendment consists of this letter and the attached Manhour & Fee Estimate labeled as Exhibit A.

HGM will provide these continuing Construction Phase Services on an hourly basis with our total estimated cost to be \$222,455.00. Additional Services will be charged on an hourly basis in accordance with our standard hourly rate schedule.

**City of La Vista**

June 20, 2024

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**Please indicate your authorization of these additional services by signing where indicated below and returning one original signed copy to this office; OR, you may then scan a complete set of this document and email in its entirety to HGM. We sincerely appreciate the opportunity to work with you.**

Yours very truly,  
**HGM ASSOCIATES INC. - CONSULTANT**



William J. Glismann, P.E.  
Senior Project Manager



Stephen W. Moffitt, P.E.  
Vice President

Authorization of Additional Services:  
City of LaVista

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Authorized Signature

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Printed Name & Title

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Date

## **EXHIBIT "A"**

City of La Vista - East La Vista Construction Phase Services - Amendment #4

6/20/2024

## **MANHOUR AND FEE ESTIMATE CONSTRUCTION ENGINEERING / OBSERVATION**

**Working Day Calculation (See Next Tab)****2023      2024      Totals**

449 Contract Calendar Days	0	121	121
5/1/23 Start Date			
11/30/24 End Date			
103 Working Days (Mon-Sat)	0	97	97

65 Calendar Weeks

**Construction Observer**

Preconstruction Phase  0 hours  
 Distribute Leaflets  
 Attend precon meeting  
 Review and approve construction schedule  
 Take, document and provide precon photos

Construction Phase - 1  10 hrs/day 6 days/wk  
 Maintain field documents  
 Input daily entries into Daily Report form  
 Monitor contractor for compliance  
 Review traffic control daily  
 Observe and record change order work  
 Mark removals per City standards  
 Document manhole conditions using provided software  
 Provide 2nd Observer for 25% of working days

Post Construction  0 hours  
 Final Walkthrough  
 Prepare Punchlist  
 Verify all work completed and approved

Material Testing - included above  
 Perform on site tests  
 Acquire and record material certifications

**Construction Manager**

Preconstruction Phase  0 hours  
 Create Information Leaflets  
 Arrange and direct precon meeting  
 Review and approve construction schedule  
 Provide PR contact to respond to public

Construction Phase - 1  4 hrs/day 6 days/wk  
 Establish document management system  
 Direct weekly meetings, take minutes  
 Process change order paperwork  
 Provide PR contact to respond to public  
 Act as Construction Observer when required  
 Overlap with other projects or Observer III

Post Construction  0 hours  
 Final Walkthrough  
 Prepare Punchlist  
 Verify all work completed and approved

Material Testing - included above  
 Perform on site tests  
 Acquire and record material certifications

**Project Manager**

Preconstruction Phase  0 hours  
 Manage resources  
 Contract administration  
 Attend precon meeting

Review and approve construction schedule

Construction Phase - 1  2 hrs/wk  
 Manage resources  
 Contract administration  
 Provide Engineering Assistance

Post Construction  0 hours  
 Final Walkthrough  
 Manage resources  
 Contract administration

Material Testing - Included above  
 Manage resources  
 Contract administration