

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**FEBRUARY 7, 2023 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
LOCAL MATCH AGREEMENT – METROPOLITAN AREA PLANNING AGENCY LA VISTA ACTIVE MOBILITY PLAN	◆ RESOLUTION ORDINANCE RECEIVE/FILE	CALE BRODERSEN ASSOCIATE PLANNER

**SYNOPSIS**

A resolution has been prepared to approve an agreement with the Metropolitan Area Planning Agency (MAPA) to procure and administer funding of an Active Mobility Plan (Bicycle and Pedestrian Master Plan) for La Vista. The City of La Vista applied for and was awarded \$80,000 in funding through the Heartland 2050 mini-grant program which requires a 20% (up to \$20,000) local match for a total project cost of \$100,000.

**FISCAL IMPACT**

The FY22/FY23 biennial budget contains funding of \$20,000 for this project.

**RECOMMENDATION**

Approval.

**BACKGROUND**

This plan will identify opportunities for sidewalk and trail connections, create standards for trail development, establish priority phasing, provide cost estimates for priority segments, and provide strategies for implementation and financing opportunities.

The City applied for and has been awarded funding through the Heartland 2050 mini-grant program for the project in the amount of \$80,000. For a total project cost up to \$100,000, there is a required 20% local match, meaning the City's obligation would be \$20,000, which has been included in the FY22/FY23 biennial budget and the FY23 CIP. MAPA has offered to assist with the coordination of the federal funds, communication with NDOT, and procurement of the plan. MAPA would be the subrecipient of the federal funds, passed through NDOT, and would ultimately be the organization contracting with the consultant for the procurement of the plan. A steering committee comprised of City and MAPA members will provide substantive direction on the project. A stakeholder and technical committee also will be established as an advisory body for the project.

MAPA released a request for qualifications in relation to this project in October of 2022 and 6 proposals were received by the January 10<sup>th</sup> deadline. The steering committee reviewed the proposals and created a short list of 3 firms, and consultant interviews have been scheduled for February 21<sup>st</sup>. With City Council approval of this agreement, and upon completion of the interviews, a detailed scope of work and terms of an agreement will be negotiated with the finalist. The preliminary timeline for this plan estimates completion in the spring or early summer of 2024.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING AN AGREEMENT WITH THE METROPOLITAN AREA PLANNING AGENCY (MAPA) TO PROCURE AND ADMINISTER FUNDING FOR AN ACTIVE MOBILITY PLAN FOR THE CITY OF LA VISTA.

WHEREAS, the Mayor and City Council of the City of La Vista have determined that the contracting of a consultant for the preparation of an Active Mobility Plan (Bicycle and Pedestrian Master Plan) ("Plan") is necessary; and

WHEREAS, the City of La Vista applied for and has been awarded funding through MAPA's Heartland 2050 mini-grant program for the project in the amount of \$80,000 for a total project cost of \$100,000 including a 20% local match; and

WHEREAS, the City of La Vista has elected to utilize MAPA's expertise in the administration of the federal funds and coordination with the Nebraska Department of Transportation; and

WHEREAS, a proposed agreement between the City and MAPA ("Agreement") is presented with this resolution for MAPA to contract with a consultant and administer funding to complete such Plan; and

WHEREAS, the FY22/FY23 Biennial Budget contains \$20,000 in local match funding for this project; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secures Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska do hereby approve (i) the Agreement, subject to any additions, subtractions or modifications the City Administrator or her designee determines necessary or appropriate and (ii) the City of La Vista's share of the cost of such Plan in an amount not to exceed \$20,000.00.

PASSED AND APPROVED THIS 7TH DAY OF FEBRUARY 2023.

CITY OF LA VISTA

ATTEST:

Douglas Kindig, Mayor

**LOCAL MATCH AGREEMENT  
BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND THE CITY OF LA VISTA  
FOR THE LA VISTA ACTIVE MOBILITY PLAN**

1. **Parties** This Local Match Agreement (hereinafter referred to as "Agreement") is made and entered into by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter referred to as "MAPA"), and the City of La Vista (hereinafter referred to as "the City").
2. **Purpose** The purpose of this Agreement is to establish the terms and conditions under which MAPA and the City will administer and fund the La Vista Active Mobility Plan (hereinafter referred to as "the Project").
3. **Background** The City applied for and has been awarded funding through the Heartland 2050 mini-grant program for the Project. The overall objective of the Project is to produce a comprehensive active mobility plan to guide the planning and construction of trails, sidewalks, and associated facilities in La Vista to create additional opportunities for residents and visitors for recreation, access to employment and services, and economic development generation.
4. **Term of Agreement** This Agreement is effective upon the latest date signed and executed by the duly authorized representatives of the parties to this Agreement and shall remain in full force and effect for at least three years from the date of the final cost settlement under MAPA's agreement with NDOT.
5. **Conditions of Agreement** MAPA shall be considered the subrecipient of federal funds passed through NDOT. MAPA will be responsible for the administration of the federal funds in accordance with applicable laws, rules and regulations, including the selection, engagement and oversight of the consultant, reporting to NDOT for reimbursement of federal funds, disbursing payment to the consultant and securing an audit in accordance with 2 CFR 200. The City shall reimburse MAPA for all consultant costs on behalf of the Project that exceed the Agreement of federal funding, but the City's maximum obligation to MAPA shall be no more than \$20,000. MAPA may request payment from the City, in advance of or after incurring consultant costs, any Agreement up to the maximum Agreement stated herein, which shall be due from the City within 30 days of receipt of an invoice from MAPA. Upon completion of the Project, MAPA shall reimburse any funds received from the City that were not paid to the consultant. A Steering Committee shall be established and composed of members from the City and MAPA who shall direct the Project, including development of a detailed scope of work. A Stakeholder and Technical Committee shall be established as an advisory body to the Project. A consultant shall be engaged by MAPA to conduct the Project. Project costs are estimated in the following:

MAPA secured Federal Funding	\$80,000
City of La Vista Local Match	<u>\$20,000</u>
Total Consultant costs	\$100,000

As a federal-aid project, the Project must comply with all applicable federal and state requirements and policies. MAPA and its staff are responsible for ensuring that administration of the Project complies with these requirements and policies. Should the project fail to meet any eligibility requirements through the fault of the City, the City understands that it could potentially result in the partial or total repayment of federal funds expended on the project and that in such case the City agrees to repay MAPA all previously paid federal funds, as determined by the NDOT, and any costs or expenses the NDOT has incurred for the project, including but not limited to, any costs reimbursed for the time and expenses of MAPA.

6. **Signatures** In witness whereof, the parties to this Agreement, through their duly authorized representatives, have executed this Agreement as of the latest date specified below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

## OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

**ATTEST:**

BY: \_\_\_\_\_  
Executive Director Date

BY: \_\_\_\_\_ Date \_\_\_\_\_

PRINT NAME \_\_\_\_\_

PRINT NAME \_\_\_\_\_

## CITY OF LA VISTA

**ATTEST:**

BY: \_\_\_\_\_  
Mayor \_\_\_\_\_ Date \_\_\_\_\_

BY: \_\_\_\_\_  
City Clerk Date

PRINT NAME Douglas Kindig

PRINT NAME Pamela A. Buethe, CMC