

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
JULY 6, 2021 AGENDA**

Subject:	Type:	Submitted By:
CONSULTANT SELECTION – BUSINESS CONTINUITY & DISASTER RECOVERY PLAN	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN POKORNY DIRECTOR OF ADMINISTRATIVE SERVICES

SYNOPSIS

A resolution has been prepared authorizing the selection of a consultant and the negotiation of a contract for the preparation of a Business Continuity and Disaster Recovery Plan in an amount not to exceed \$65,000.

FISCAL IMPACT

The FY21/FY22 Biennial budget provides funding for this project.

RECOMMENDATION

Approval.

BACKGROUND

On March 16, 2021, the City Council authorized the advertisement of request for proposals for preparation of a Business Continuity and Disaster Recovery Plan. The request for proposals was published and mailed to various consulting firms on or after March 17th and proposals were due by April 30th. The City received four proposals:

Martin Yarborough	\$25,005.
Business Contingency Group	\$44,754.
BerryDunn	\$49,105.
Moss Adams	\$62,360.

All four firms were interviewed by the Information Technology (IT) Committee the week of May 24th. Business Contingency Group and Moss Adams firms were recommended for further inquiries and reference checks.

The IT committee recommends the selection of Moss Adams LLP, from Seattle, Washington. Based on a background check, Business Contingency Group did not fare as well as Moss Adams. Moss Adams is much more rounded in their experience with business continuity and disaster recovery plans. The other firms had experience in one or the other but not both types of plans. Moss Adams demonstrated more experience in handling both sets of plans as identified in the RFP.

A draft contract from Moss Adams LLP will be reviewed by the City Attorney. Any revisions, as well as, adjustments to the schedule will be discussed with the consulting firm. The attached resolution authorizes the selection of Moss Adams LLP as the consulting firm and authorizes the City Administrator to negotiate a contract in an amount not to exceed \$65,000.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE SELECTION OF A CONSULTANT AND THE NEGOTIATION OF A CONTRACT FOR THE PREPARATION OF A BUSINESS CONTINUITY AND DISASTER RECOVERY PLAN IN AN AMOUNT NOT TO EXCEED \$65,000.

WHEREAS, the Mayor and City Council have determined that the development of a business continuity and disaster recovery plan is necessary; and

WHEREAS, the FY21/FY22 Biennial Budget provides funding for this project; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby authorize the selection of a consultant and the negotiation of a contract for the preparation of a business continuity and disaster recovery plan.

PASSED AND APPROVED THIS 6TH DAY OF JULY 2021.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk