

MINUTE RECORD

A-2

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310556LD

LA VISTA CITY COUNCIL MEETING JANUARY 7, 2020

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on January 7, 2020. Present were Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, and Hale. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Director of Administrative Services Pokorny, Library Director Barcal, Recreation Director Stopak, Finance Director Miserez, Director of Public Works Soucie, City Engineer Dowse, Human Resources Director Trail, and Community Development Director Fountain.

A notice of the meeting was given in advance thereof by publication in the Times on December 25, 2019. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order, led the audience in the Pledge of Allegiance, and made the announcements.

SERVICE AWARD: TRAVIS PROSSER – 15 YEARS

Mayor Kindig presented Travis Prosser with a service award for 15 years of service to the City.

APPOINTMENTS: PLANNING COMMISSION – REAPPOINT KATHLEEN ALEXANDER, GAYLE MALMQUIST – 3 YEAR TERM – LIBRARY ADVISORY BOARD – REAPPOINT KIM SCHMIT-POKORNY – 2 YEAR TERM

Mayor Kindig stated, with the approval of the City Council, he would like to re-appoint Kathleen Alexander and Gayle Malmquist to the Planning Commission for 3-year terms and to re-appoint Kim Schmit-Pokorny to the Library Advisory Board for a 2-year term.

Councilmember Sheehan made a motion to approve the re-appointments. Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

CONSENT AGENDA

1. **APPROVAL OF THE AGENDA AS PRESENTED**
2. **APPROVAL OF THE MINUTES OF THE DECEMBER 17, 2019 CITY COUNCIL
MEETING**
3. **OCCUPATION TAX REPORT**
4. **REQUEST FOR PAYMENT – BERRY DUNN MCNEIL & PARKER, LLC –
PROFESSIONAL SERVICES – STRATEGIC TECHNOLOGY PLAN – \$2,800.00**
5. **REQUEST FOR PAYMENT – DLR GROUP – PROFESSIONAL SERVICES –
CITY CENTRE PARKING FACILITY CA – \$1,349.28**
6. **REQUEST FOR PAYMENT – OLSSON – PROFESSIONAL SERVICES – CITY
CENTRE PHASE 1 PUBLIC INFRASTRUCTURE – \$42,545.50**
7. **REQUEST FOR PAYMENT – THOMPSON, DREESSEN & DORNER, INC. –
PROFESSIONAL SERVICES – MISCELLANEOUS CIVIL ENGINEERING
SERVICES – \$2,618.50**
8. **APPROVAL OF CLAIMS**

ABM INDUSTRIES INC, services	9,299.76
ACTION BATTERIES, maint.	330.13
ALTEC INDUSTRIES INC, maint	549.12
AMAZON CAPITAL, services	79.99
AMERICAN RECYCLING, services	29.40
AT&T MOBILITY LLC, phones	93.82
AUTOSOUND AND MORE, maint.	615.00
BADGER BODY & TRUCK, maint.	110.00

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BAUER BUILT INC, maint.	215.50
BAXTER CHRYSLER DODGE JEEP, maint.	105.23
BLACK HILLS ENERGY, utilities	6,211.45
BOB'S RADIATOR REPAIR, maint.	175.00
BROWNELLS INC, supplies	42.33
CALENTINE, J., travel	13.29
CARL JARL LOCKSMITHS, services	1,243.60
CCH INC, services	1,775.00
CELLEBRITE INC, services	3,700.00
CENTER POINT INC, books	364.32
CENTURION TECHNOLOGIES, services	162.50
CENTURY LINK, phones	309.88
CENTURY LINK BUSN SVCS, phones	127.71
CINTAS CORP, apparel	688.15
CITY OF COUNCIL BLUFFS, services	128.40
CITY OF PAPILLION, services	194,970.03
COMMERCIAL SEEDING CONTRACTORS, services	2,662.50
COMP CHOICE INC, services	489.00
CONTINENTAL RESEARCH CORP, services	403.26
CONVERGE ONE INC, services	3,705.57
CORNHUSKER STATE INDUSTRIES, services	202.03
COX COMMUNICATIONS INC, services	147.03
CULLIGAN OF OMAHA, services	8.50
D & K PRODUCTS, supplies	416.50
DIAMOND VOGEL PAINTS, bld&grnds	239.00
DOUGLAS COUNTY SHERIFF'S OFC, services	162.50
DULTMEIER SALES LLC, supplies	310.33
EBIX INC, supplies	313.00
EDGEWEAR SCREEN PRINTING, apparel	2,431.50
FASTSIGNS, services	354.26
FEY, A., travel	279.50
FITZGERALD SCHORR BARMETTLER, services	50,465.20
FLEETPRIDE, maint.	14.24
FOCUS PRINTING, supplies	1,175.12
FOSTER, T., travel	35.50
GALE, books	77.22
GOVT FINANCE OFFICERS ASSOC, services	340.00
GRAYBAR ELECTRIC CO, services	147.68
HDR ENGINEERING INC, services	1,049.58
HEARTLAND TIRES & TREADS, maint.	511.30
HOSE & HANDLING INC, services	20.83
HUNDEN STRATEGIC PARTNERS, services	4,800.00
HY-VEE INC, supplies	43.70
INGRAM LIBRARY SERVICES, books	1,739.20
JOHNSTONE SUPPLY CO, bld&grnds	53.58
KIMBALL MIDWEST, supplies	725.42
KRIHA FLUID POWER, maint.	1,173.15
LV COMM FOUNDATION, payroll	60.00
LARSEN SUPPLY CO, supplies	84.92
LEXIS NEXIS MATTHEW BENDER, services	247.10
LIBRARY IDEAS LLC, books	699.10
LOGAN CONTRACTORS SUPPLY, maint.	242.87
LOU'S SPORTING GOODS, supplies	677.75
MALLOY ELECTRIC, bld&grnds	471.28
MARCO INC, services	150.12
MARK HYDRAULIC CO, maint.	2.08
MATHESON TRI-GAS INC, bld&grnds	298.68
MENARDS-RALSTON, bld&grnds	581.19
METRO CHIEFS ASSOC, services	75.00
METRO COMM COLLEGE, services	15,413.40

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MUD, utilities	2,606.67
MICRO PLUMBING, refund	30.00
MID-STATES ORGANIZED CRIME INFO, services	200.00
MIDWEST TAPE, media	59.33
MILLARD METAL SERVICES INC, maint.	454.00
MSC INDUSTRIAL, supplies	910.80
NAT'L RESEARCH CENTER INC, services	5,715.00
NEB ARBORISTS ASSOC, services	560.00
NEBRASKALAND TIRE INC, maint.	458.57
NMC EXCHANGE LLC, maint.	1,011.79
NOBBIES INC, supplies	25.98
NORTH AMERICAN RESCUE, services	1,072.98
OCLC INC, services	161.21
OFFICE DEPOT INC, supplies	1,757.78
O'KEEFE ELEVATOR CO, services	1,227.84
OPPD, utilities	10,074.04
OMAHA WORLD-HERALD, services	1,383.20
OMNI ENGINEERING, services	261.90
OVERHEAD DOOR CO, bld&grnds	118.00
PITNEY BOWES, supplies	356.66
PLAINS EQUIPMENT GROUP, maint.	1,249.62
PLUTA, D., travel	164.50
PROTECH ELECTRIC, services	2,571.11
RALSTON ADVERTISING, supplies	453.25
RDG PLANNING & DESIGN, services	7,115.72
REACH SPORTS MARKETING, services	350.00
RED WING BUSINESS ADVANTAGE, apparel	150.00
ROBERT T. HENNICH, maint.	429.00
ROCKMOUNT RESEARCH & ALLOYS, supplies	610.54
SAPP BROS, INC., maint.	963.00
SARPY COUNTY COURTHOUSE, services	4,207.68
SARPY COUNTY FISCAL ADMINSTRTN, services	22,815.15
SCARPA, D., travel	123.50
SCHEMMER ASSOCIATES INC, services	2,110.00
SCHLEGEL, J., travel	123.50
SUBSURFACE SOLUTIONS, services	3,007.00
SUBURBAN NEWSPAPERS INC, services	78.00
SUNSET LAW ENFORCEMENT LLC, services	1,618.20
SWAN ENGINEERING LLC, services	4.00
COUNCIL OF STATE GOVERNMENTS, books	112.50
TRACTOR SUPPLY, services	252.84
TRAIL, RANDY, supplies	66.90
TRUCK CENTER CO, maint.	30.54
UHE, R., travel	123.50
UNITE PRIVATE NETWORKS LLC, services	4,400.00
VALUATION SERVICES, services	2,500.00
VERIZON CONNECT, phones	731.25
VERIZON WIRELESS, phones	254.83
VIERREGGER ELECTRIC CO, services	1,703.00
WATER'S EDGE AQUATIC DESIGN, services	21,540.00
WELLINGTON EXPERIENCE, INC, services	9,000.00
WHITE CAP CONSTR SUPPLY, maint.	199.17
WICK'S STERLING TRUCKS, maint.	101.03
WORLD BOOK INC, books	3,115.00

Councilmember Frederick made a motion to approve the consent agenda. Seconded by Councilmember Thomas. Councilmember Crawford reviewed the bills and stated everything was in order. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

City Administrator Gunn reported that the Council's Strategic Thinking Session will be held at the Library on Saturday, January 11.

Director of Administrative Services Pokorny reported on the Restaurants and Drinking Places Occupation Tax.

Library Director Barcal reported that the Library celebrated their 20th anniversary in their building and that in the last twenty years, they have hosted 10,500 programs, circulated 2.77 million items, and welcomed over 2.1 million patrons.

Police Chief Lausten reported on New Year's Eve fireworks complaints, recruit testing, and the Citizens' Police Academy. He also congratulated Captain Armbrust for completing the training academy in Washington D.C.

B. PRESENTATION – 2019 NATIONAL COMMUNITY SURVEY

Assistant to the City Administrator Prouhet shared key survey results with the Mayor and City Council.

C. RESOLUTION – AUTHORIZE AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – 84TH STREET REDEVELOPMENT AREA – OFFSTREET PARKING DISTRICT NO. 2, STRUCTURE NO. 1

Councilmember Thomas introduced and moved for the adoption of Resolution No.20-001 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING AMENDMENT NUMBER THREE TO THE PROFESSIONAL SERVICES AGREEMENT WITH OLSSON TO PROVIDE ADDITIONAL CONSTRUCTION PHASE ENGINEERING SERVICES RELATED TO OFFSTREET PARKING DISTRICT NO. 2, STRUCTURE NO. 1 IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$9,190.00.

WHEREAS, the Mayor and City Council of the City of La Vista Nebraska have determined additional construction phase engineering services related to Offstreet Parking District No. 2, Structure No. 1 are necessary; and

WHEREAS, the City Council on behalf of the City of La Vista desires to approve amendment number three to the professional services agreement with Olsson to provide additional construction phase engineering services; and

WHEREAS, the not-to-exceed fee will increase by \$9,190.00 to a total of \$62,225.00; and

WHEREAS, The FY19/FY20 Biennial Budget provides funding for this project;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby approve amendment number three to the professional services agreement with Olsson to provide additional construction phase engineering services related to Offstreet Parking District No. 2, Structure 1 in an additional amount not to exceed \$9,190.00.

Seconded by Councilmember Sheehan. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

D. RESOLUTION – AUTHORIZE RENEWAL – COMPUTER SOFTWARE SUBSCRIPTION

Councilmember Sell introduced and moved for the adoption of Resolution No. 20-002 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE RENEWAL OF A WEBSITE SECURITY AND FILTERING SOFTWARE SUBSCRIPTION FOR CITYWIDE SERVICES FROM SHI IN AN AMOUNT NOT TO EXCEED \$9,000.00.

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WHEREAS, the City Council of the City of La Vista has determined that the renewal of a website security and filtering software subscription for citywide services is necessary; and

WHEREAS, the FY19/20 Biennial Budget provides funding for the proposed Information Technology purchases; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of a website security and filtering software subscription for citywide services from SHI in an amount not to exceed \$9,000.00.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

E. RESOLUTION – AUTHORIZE PURCHASE – COMPUTER SOFTWARE

Councilmember Quick introduced and moved for the adoption of Resolution No. 20-003 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF A MS EXCHANGE ONLINE SUBSCRIPTION FOR CITYWIDE SERVICES FROM SHI IN AN AMOUNT NOT TO EXCEED \$15,500.00.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a MS Exchange online subscription for citywide services is necessary; and

WHEREAS, the FY19/20 Biennial Budget provides funding for the proposed Information Technology purchases; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of a MS Exchange Online Subscription for citywide services from SHI in an amount not to exceed \$15,500.00.

Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

F. RESOLUTION – AUTHORIZE PURCHASE – COMPUTER EQUIPMENT – STATE CONTRACT AWARD

Councilmember Frederick introduced and moved for the adoption of Resolution No. 20-004 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF TWENTY-THREE (23) COMPUTERS AND TEN (10) BATTERY BACKUPS THROUGH THE STATE CONTRACT BID FROM DELL IN AN AMOUNT NOT TO EXCEED \$33,130.00.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of twenty-three (23) computers for various City departments is necessary; and

WHEREAS, the FY19/20 Biennial Budget provides funding for the proposed Information Technology purchases; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

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NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of twenty-three (23) computers and ten (10) battery backups through the State Contract bid from Dell in an amount not to exceed \$33,130.00.

Seconded by Councilmember Thomas. There was a Council request for a copy of the computer specifications. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

G. RESOLUTION – AUTHORIZE AGREEMENT – STORM WATER PUBLIC EDUCATION & OUTREACH CONSULTANT SERVICES

Councilmember Sell introduced and moved for the adoption of Resolution No.20-005 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PARTNERSHIP WITH THE CITY OF PAPILLION, NEBRASKA IN THE EXECUTION OF A CONSULTING SERVICES AGREEMENT WITH CIVIC NEBRASKA FOR PUBLIC EDUCATION AND OUTREACH REGARDING THE NPDES MS4 PERMIT FOR PUBLIC STORM SEWER DISCHARGES IN AN AMOUNT NOT TO EXCEED \$3,000.00

WHEREAS, the Mayor and City Council have determined that public education and outreach regarding the NPDES permit for public storm sewer discharges is necessary; and

WHEREAS, it is desirable to partner with the City of Papillion to maximize outreach efforts; and

WHEREAS, the consulting services agreement has a not-to-exceed cost of \$6,000 with each City responsible for 50 percent of the consulting services; and

WHEREAS, the FY19/20 Biennial Budget includes funding for the proposed project and related costs;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, that a consulting services agreement, in a form satisfactory to the City Administrator and City Attorney, be authorized with Civic Nebraska for public education and outreach in an amount not to exceed \$3,000.00.

Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

H. DISCUSSION – RECREATION DEPT. – STAFF PLANNING/POSITION DESCRIPTIONS

Assistant City Administrator Ramirez gave an overview of the analysis of the department staffing and position descriptions for the Recreation Department. Recreation Director Scott Stopak presented the current staffing structure and duties and the programs provided. Council discussion was held.

COMMENTS FROM THE FLOOR

Trish Donohue commented on the Senior Center and the need for a fulltime Senior Coordinator.

COMMENTS FROM MAYOR AND COUNCIL

Mayor Kindig reported that there are two vacancies on the Park and Recreation Advisory Board and that the Legislature convenes tomorrow.

At 6:49 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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PASSED AND APPROVED THIS 21ST DAY OF JANUARY 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk