

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
January 10, 2019**

Members Present: Rose Barcal Connie Novacek
 Valerie Russell Kim Schmit-Pokorny

Member Absent: Huyen-Yen Hoang Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of September 13, 2018 Meeting

It was moved by Novacek and seconded by Schmit-Pokorny that the September 13, 2019 minutes be accepted as presented. Board members voting aye: Novacek, Russell, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Hoang and Westlund. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the 350 who attended the Noon Year's Eve program, the Homeschool Crazy Chemistry session (27), and the 11 who attended the pumpkin painting session.
- b. Employee updates included the full-time Youth Division job description and the part-time Teen Coordinator job description going before City Council at a future City Council Meeting.
- c. Library Meetings were reviewed including the 2018 and 2019 Nebraska Library Association's Annual Conference. The 2019 conference will be joined by the Iowa Library Association and located in La Vista at the Embassy Suites. A City/MCC Condominium update was given concerning the new light fixtures that have been ordered for the library. Replacement will take place during the library's business hours. As a result, the area under construction will be off limits to patrons and staff.
- d. General Library Information included the new resource for online movie streaming service called Kanopy. This service has no charge to library cardholders.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Continuing Education Activities: Library Advocacy Discussion. During the last meeting, a report was distributed giving the amount of money saved by people checking out materials. It was asked if a breakdown could be created for the different types of materials and the

amount saved under each. After exploring the library system, this capability is not an option. A report was given identifying the patron types and how much was saved for each patron type. This report was distributed.

- b. Amnesty Week: October 28-November 3. Five boxes of food were given to the Tri-County Food Pantry and approximately 20 coats, hats and mittens were collected.
- c. Money Saved By Community Using the Library: FY18. The report showed that La Vista residents saved \$787,419.58 while non-residents saved \$94,101.58. With the remaining member types, the total amount saved by checking out materials (vs. electronic items) in FY18 was \$1,386,251.04.

Agenda Item #8: New Business

a. Grants

- i. La Vista Community Foundation: Time to Play! Jodi Norton submitted a grant for \$750 to replace donated materials in the storytime room. \$750 was awarded to the library in December.
- ii. American Library Association and Dollar General Foundation: American Dream Literacy Initiative. Rose Barcal with input from Mary Hagerup submitted a grant for \$10,000 for the GED program. An email was received on the 9th of January awarding the library \$10,000. The library was one of 16 nationwide to receive this grant.
- iii. Nebraska Library Commission: Library Innovation Studios. Barcal is gathering information to submit this grant by March 29, 2019 including a layout of where each item would be placed in the library for this makerspace grant.
- iv. Humanities Nebraska: Darrel Draper. Cedate Shultz submitted a grant to have Darrel Draper present "The History of Nebraska as told by Peter Sarpy" on March 9th at 10a.m.

b. Policy Review: Bulletin Board. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.

c. Policy Review: Food and Drink. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.

d. Meeting Dates 2019.

- i. January 10
- ii. March 14
- iii. May 9
- iv. July 11
- v. September 12
- vi. November 14

It was moved by Novacek and seconded by Russell that the 2019 meeting dates be accepted as presented. Board members voting aye: Novacek, Russell, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Hoang and Westlund. Motion carried.

e. Department Plan Development Strategy.

- i. Library Staff. The staff is in the process of planning.
- ii. Library Board. The board requested a copy of the draft initiatives once they are determined.
- iii. Public. For the state purposes pertaining to the library's accreditation, there will be a public aspect to obtain input.

f. State Report. Statistics are being compiled for the annual state report.

g. President and Secretary Positions 2019. Thanks goes to Novacek for serving as president and Schmit-Pokorny for serving as secretary. Their time and energies are appreciated. Elections for the 2019 offices of president and secretary were held: Schmit-Pokorny made a motion and seconded by Russell to close nominations and a unanimous ballot cast for

Russell as President and Novacek as Secretary. Board members voting aye: Novacek, Russell, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Hoang and Westlund. Motion carried.

- h. Amnesty Weeks 2019. Discussion was held concerning the 2019 Amnesty Weeks to be held by the library including a winter week in conjunction with the winter coat drive.
- i. Nebraska Sesquicentennial Commission Ascription. The library received a plaque acknowledging the program that was held for the Nebraska Sesquicentennial celebration.
- j. Continuing Education Activities:
 - i. Library Policies (10 minutes)
 - ii. Discussion (15 minutes)

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Novacek shared a program called "Reading with a Senior" where seniors read to children and/or children read to seniors.

There was a motion by Schmit-Pokorny and second by Novacek to adjourn the meeting at 6:34 p.m.

The next meeting is scheduled for March 14th, 2019 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.