

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**FEBRUARY 21, 2017 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
AUTHORIZATION FOR BIDS CITY HALL CHILLER REPLACEMENT	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JEFF SIEBELS BUILDING TECHNICIAN

**SYNOPSIS**

A resolution has been prepared authorizing the advertisement for bids to replace the chiller for the City Hall/Community Center building.

**FISCAL IMPACT**

The FY17 General Fund Budget provides funding for this replacement.

**RECOMMENDATION**

Approval.

**BACKGROUND**

The current reciprocating air-cooled chiller was installed in 1993 when the building was constructed. During the cooling season last year, the unit required over \$11,000 in repairs. The repairs were a temporary fix. The evaporator head was patched together. It is rusty and will leak again. A replacement is not available. One of the 2 compressors is going bad and will likely fail soon. It is operating well under half of its capacity and it has a vibration. Since the old system is a reciprocating style that is no longer used, parts are expensive, if available. The new system will be a scroll type that is more efficient. The schedule is as follows:

Publish Notice	March 1, 2017
Bids Due	March 9, 2017 at 10:00 a.m.
Council Award Contract	March 21, 2017

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR REPLACEMENT OF THE CHILLER FOR THE CITY HALL/COMMUNITY CENTER BUILDING.**

WHEREAS, the Mayor and Council have determined that replacement of the Chiller for the City Hall/Community Center building is necessary, and

WHEREAS, the FY17 General Fund Budget provides funding for the proposed replacement; and

WHEREAS, the schedule for awarding this contract is as follows:

Publish Notice	March 1, 2017
Bids Due	March 9, 2017 at 10:00 a.m.
Council Award Contract	March 21, 2017

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and City Council of the City of La Vista Nebraska hereby authorize the advertisement for bids for replacement of the Chiller for the City Hall/Community Center building.

**PASSED AND APPROVED THIS 21ST DAY OF FEBRUARY, 2017.**

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

**ATTEST:**

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**Pamela A. Buethe, CMC  
City Clerk**

**CITY OF LA VISTA**  
**REQUEST FOR PROPOSAL AND BID SHEET**  
**ON: CITY HALL CHILLER REPLACEMENT**

**NOT AN ORDER**

From: City of La Vista  
City Clerk  
8116 Park View Blvd.  
La Vista, Nebraska 68128

Published: March 1, 2017

**BID OPENING:**

*Month, day, year at time a.m./p.m.*  
La Vista City Council Chambers  
8116 Park View Blvd.

(Contract Award Scheduled for March 22, 2017)

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The City of La Vista is requesting proposals for a replacement air-cooled chiller for the City Hall/Community Center Building. The existing chiller is a 97 ton reciprocating type unit.

**GENERAL CONDITIONS AND INSTRUCTIONS FOR BIDDERS**  
(Incorporated herein and made part of these specifications)

1. Any discount quoted will be deducted from the price when bill is paid. All appropriate government discounts should apply.
2. The owner reserves the right to reject any or all bids, and to waive informalities or irregularities in the bidding, and to negotiate contract terms with the various bidders when such is deemed by the owner to be in its best interest. The right is also reserved to accept or reject any part of bid unless otherwise indicated by vendor.
3. Instructions, manufacturer's catalog numbers, etc., where shown herein are for descriptive purposes to guide the bidder in interpreting the standard, quality, design, and performance desired and shall not be construed to exclude proposals based on furnishing other types of materials.
4. Any substitutions must equal or surpass the specifications. When submitting a substitute article as equal, full name and description must be given, the City reserving the right, however, of deciding upon its suitability for the purpose intended.
5. **BID PRICE ON EQUIPMENT TO BE F.O.B. CITY OF LA VISTA, NEBRASKA AND SHOULD INCLUDE ALL SHIPPING AND DELIVERY CHARGES.**
6. Equipment must be of current date (latest model) and meet specifications.
7. Prices quoted shall not be subject to increase during the entire term of the contract. However, should there be a reduction in the price of any one or more items covered by the contract, during the period of

the contract, the price to the City of La Vista shall be reduced to equal the revised list price less the discount herein quoted.

8. The City shall have the right to inspect any material or services specified herein. Equipment, supplies or services that fail to comply with the specification herein as regards to design, material, or workmanship are subject to rejection at the option of the City. Any materials rejected shall be removed from the premises of the City of La Vista at the expense of the vendor.
9. Each bidder shall submit all necessary catalogs, descriptive literature, etc. needed to describe fully the material he proposed to furnish. Bids shall include technical specs and submittal drawings.
10. Any bidder's exceptions to those terms and conditions or deviations from the written specifications shall be shown in writing on the attached bid form exception sheets. However, such exceptions may be cause for rejection of the bid.
11. All prices and notations must be in ink or typewritten. Mistakes may be crossed out, and corrections typed adjacent and must be initialed in ink by person signing the proposal.
12. No bid may be withdrawn after the scheduled closing time for receipt of bids for at least sixty (60) days.
13. Bids must be submitted on the forms provided in a sealed envelope plainly marked "**SEALED BID**" with material description, date and time of closing written thereon. All bid proposals must be signed by an authorized officer or employee of the company and include the firm name.
14. **Questions should be directed to Pam Buethe, City Clerk, at 402-331-4343 or by e-mail to [pbuethe@cityoflavista.org](mailto:pbuethe@cityoflavista.org) before quotation is submitted.** As required by State Law, neither the vendor nor his subcontractors shall discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to their hire, tenure, terms, conditions, or privileges of employment or because of their race, color, religion, sex, disability, or natural origin.

## ADDITIONAL REQUIREMENTS

Notwithstanding anything in these specifications to the contrary:

1. Purchase Order. The City of La Vista shall issue a purchase order to the successful bidder that contains "Terms of Purchase." By submitting its bid, each bidder agrees to be bound by all terms and conditions of said purchase order if it becomes the successful bidder.

2. Taxes. Purchases by the City are exempt from the payment of federal excise taxes and Nebraska sales and use taxes and all such taxes shall be excluded from bids. Tax exemption certificates will be provided upon request.

3. Modifications. Bidder understands, acknowledges and agrees that no employee, agent or representative of the City has any authority to make any representations, statements, warranties, agreements or modifications to, of or regarding these specifications or any contract of the City without the written approval of the City Administrator; provided, however, that any representation, statement, warranty, agreement or modification that has any actual or potential impact to the City of more than \$5,000 shall require the prior written approval of the Mayor and City Council of the City of La Vista.

4. Fair Labor Standards. Pursuant to Neb. Rev. Stat. Section 73-102, by submitting a bid, supplier hereby represents and certifies to the City of La Vista that supplier is complying with, and will continue to comply with, fair labor standards in the pursuit of its business and, if supplier is the successful bidder, in the execution and performance of the contract on which it is bidding; and in the execution and performance of said contract, fair labor standards will be maintained.

**CITY OF LA VISTA**  
**REQUEST FOR PROPOSALS**

**ON: CITY HALL REPLACEMENT CHILLER**

**GENERAL CONDITIONS AND INSTRUCTIONS FOR BIDDERS** is attached hereto and by this reference is incorporated herein and made part of this proposal.

**DESCRIPTION:** See attached specifications. This will be a replacement for a 24-year-old reciprocating chiller that has reached its life expectancy. It is a rooftop mounted unit. Rigging and crane rental to be considered part of the proposal. Bidders shall respond with in-stock and special order times for the models proposed.

**GENERAL:** The equipment bid shall meet all current Federal Government and State of Nebraska Safety Regulations. Bidder shall be either a manufacturer, factory branch, or agent, engaged in the business of selling, leasing and servicing the equipment offered. All equipment provided shall be equipped with all factory standard equipment for the model bid. The successful bidder must maintain a full line of replacement parts in order to render the machine serviceable to the City of La Vista

**WARRANTY:** The equipment furnished under these specifications shall carry a one (1) year (from the date of delivery) warranty on parts, labor and refrigerant.

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WE PROPOSE TO FURNISH THE FOLLOWING FOR THE **REPLACEMENT CHILLER**

MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

BASE PRICE \_\_\_\_\_

OPTIONAL EQUIPMENT \_\_\_\_\_

TOTAL PRICE \_\_\_\_\_

**OPTIONAL CONSIDERATIONS:**

EXT WARRANTY (ENTIRE UNIT, COMPRESSOR ONLY, ETC...) \_\_\_\_\_

MAINTENANCE AGREEMENT (ANNUAL) \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

## EQUIPMENT SPECIFICATIONS

### REPLACEMENT CHILLER CITY HALL

**The Chiller to be furnished under this proposal shall be the manufacturers latest model and design. Any deviations, deletions or variations from these specifications must be stated. These specifications shall be regarded as MINIMUM. Bidders must furnish descriptive literature, manufacturer's compliance certificates and all other necessary data on the equipment proposed to be furnished.**

Meets Specification – Please indicate – (if other explain on comment line)

YES    NO    OTHER

- \_\_\_\_\_ 1.1 90 Ton Scroll type
- \_\_\_\_\_ 1.2 Air Cooled
- \_\_\_\_\_ 1.3 Refrig. Circuits – 2
- \_\_\_\_\_ 1.4 R410A refrigerant
- \_\_\_\_\_ 1.5 Liquid Type - Water
- \_\_\_\_\_ 1.6 Remote Evaporator
- \_\_\_\_\_ 1.6 Single Point Power, 208 Volt, 3 Phase, 60 Hz
- \_\_\_\_\_ 1.7 BAS Interface
- \_\_\_\_\_ 1.8 Flow Switch
- \_\_\_\_\_ 1.9 Hot-Gas Bypass
- \_\_\_\_\_ 2.0 Condenser Hail Guards
- \_\_\_\_\_ 2.1 Low Sound Condenser Fans
- \_\_\_\_\_ 2.2 Vibration Isolators
- \_\_\_\_\_ 2.3 Isolation Valves for Maintenance items
- \_\_\_\_\_ 2.4 Factory Start-up

Other or Comment

Maintenance Agreement and Extended Warranty Description