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**MEETING OF THE LIBRARY ADVISORY BOARD  
CITY OF LA VISTA**

**MINUTES OF MEETING  
January 12, 2017**

Members Present:      Rose Barcal                      Huyen-Yen Hoang      Valerie Russell  
                                 Kim Schmit-Pokorny      Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

New library board member, Connie Novacek, was mentioned. Her approval to the library board is on the January 17, 2017 city council agenda.

Agenda Item #4: Approval of Minutes of September 8, 2016 Meeting

It was moved by Russell and seconded by Westlund that the September 8, 2016 minutes be accepted as presented. Board members voting aye: Hoang, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of adult, teen, tween, and children's programs was given.
- b. A new part-time person was hired to work evenings and weekends to replace another employee. A part-time General Education Development instructor was hired. This position was in the approved library budget.
- c. Library Meetings were reviewed including the youth division meetings, and Apollo user group meeting.
- d. General Library Information included public wireless violations. Cox Communications notify the city of illegal activity on the public wireless. Access points have been narrowed to restrict wireless access to within the library. The library's wireless continues to be monitored. The library was selected to receive the Bill of Rights exhibit which will be displayed until the end of February.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
  - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. A program was held on September 8<sup>th</sup> with 8 attendees and November 10<sup>th</sup> with 7 attendees.
- b. City Comprehensive Plan Update. The draft plan is being reviewed and edited by staff.
- c. Board Certification Expiration Date. Barcal verified with the Nebraska Library Commission on the Library Board's expiration date since the date of the library's certification changed to

2019. Richard Miller verified that the board's expiration date is the same, 2018, and did not change as it is independent of the library's certification.

Agenda Item #8: New Business

a. Grants:

- i. La Vista Community Foundation: Early Literacy. A grant was submitted by Jodi Norton for \$1,200 entitled: Bundles of Fun: Early Literacy Educational Kits. The full grant was awarded.
- ii. Nebraska Library Commission: Internship. A grant was submitted by Lindsey Tomsu for \$1,000 for a teen intern for summer 2017. The grant has not been announced.
- iii. YALSA/Dollar General: Teen Internship. A grant was submitted by Lindsey Tomsu for \$1,000 for a teen intern for summer 2017. The grant has not yet been announced.
- iv. YALSA/Dollar General: Summer Learning Resources. A grant was submitted by Lindsey Tomsu for \$1,000 for supplies and resources for 2017 summer programming. The grant has not yet been announced.
- v. Gilder Lehrman Institute of American History: WWI. A grant was resubmitted by Jan Bolte for \$1,800 for a display and WWI programming. The grant will be announced in February.
- vi. Three Rivers Library System: Continuing Education Scholarship. A grant was submitted by Jennifer Goss for \$1,300 to attend the AASL GAME Conference. The grant was awarded at \$500.
- vii. Summer Intern for Children's Intern from Great Plains Motion Picture Company. A children's summer intern will be available. Jodi Norton will manage this internship.

b. Library Strategic Plan Update. Updated editions of the plan were distributed.

c. Amnesty Week. Amnesty Week was held in December. Eight boxes of food were donated to the Tri-City Food Pantry on behalf of the La Vista community. Coats and hats were also accepted.

d. Meeting Dates 2017. It was moved by Schmit-Pokorny and seconded by Westlund that the meeting dates for 2017 be accepted as presented. Board members voting aye: Hoang, Russell, Schmit-Pokorny, and Westlund. Ayes: all. Nays: none. Abstain: none. Absent: none. Motion carried.

- i. January 12
- ii. March 9
- iii. May 11
- iv. July 13
- v. September 14
- vi. November 2

e. President and Secretary Positions 2017. Thank you to Westlund for holding the president position and to Frederick for holding the secretary position for 2016. Their time and energies are appreciated. Elections for the offices of president and secretary were held:

- i. Westlund made a motion and seconded by Hoang to close nominations and a unanimous ballot cast for Russell as President. Board members voting aye: Hoang, Schmit-Pokorny, and Westlund. Ayes: all. Nays: none. Abstain: Russell. Absent: none. Motion carried.
- ii. Westlund made a motion and seconded by Schmit-Pokorny to close nominations and a unanimous ballot cast for Hoang as Secretary. Board members voting aye: Russell, Schmit-Pokorny, and Westlund. Ayes: all. Nays: none. Abstain: Hoang. Absent: none. Motion carried.

f. Amnesty Weeks 2017. Amnesty weeks for 2017 were discussed.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Westlund inquired about the process of asphalt removal on the 84<sup>th</sup> street construction. Barcal will inquire. Schmit-Pokorny inquired about the possibility of public library scholarships for college for Hoang. A discussion was held including a scholarship book in the library's collection.

There was a motion by Russell and second by Schmit-Pokorny to adjourn the meeting at 6:08 p.m.

The next meeting is scheduled for March 9th, 2017 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.