

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
May 12, 2022**

Members Present: Rose Barcal Cindi Hearn Huyen-Yen Hoang
Connie Novacek Carol Westlund

Members Absent: Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of November 11, 2021 Meeting

It was moved by Westlund and seconded by Novacek that the November 11, 2021 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the virtual sessions. A fly-tying group now visits the library every Thursday evening. They have invited anyone to learn how to tie a fly for fishing and will provide the supplies.
- b. Employee updates included the accepted resignations of Sydnee Racicot, Hannah Meckna, Dan Nattrass, John McKinstra, and Jessica Colabello. Additions to the library team are Megan Hunter and Rachel Bachman, the Children's Librarian. Ashley Wemhoff has been promoted from part-time to full-time effective October 2021.
- c. Library Meetings were reviewed including the Condominium Board meeting with Metropolitan Community College (MCC). The library director met with David Bell and David Friend of MCC concern the change of MCC's Specialist positions to Public Safety Personnel. Since December, there is a full-time MCC officer at the Sarpy location. The director met with a University of Nebraska-Omaha practicum student who completed 60 hours. The library was able to pay this intern due to a donation from Robert Stowe in memory of his wife, Karla J. Stowe to ignite the love of libraries in young people. The Sarpy Public Library Directors have met and are trying to make arrangements for a joint program featuring author Alex Kava.
- d. General Library Information included a referral through the National GED Directory to host an English language learning program. The library had a float in the Salute to Summer parade with staff handing out books made available through the Papillion La Vista Lions Foundation, the Papillion La Vista School Foundation, and a donation from Robert Stowe in memory of his wife, Karla J. Stowe to promote literacy.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Grants
 - i. Nebraska Library Commission: Library Innovation Studios (LIS). The library staff was asked to submit input concerning the LIS equipment wish list. The library was awarded the laser cutter. A demonstration will be given after the next board meeting.
 - ii. Google: Teens' Tech Lab: staff is working on creating a Makerspace. Additional items include a sewing machine, AccuCut machine, and various "tinker" kits that can be used within the library.
 - iii. Youth Grant for Excellence: AWE Stations (quantity of 2). This grant was not awarded. American Rescue Plan Act money will be used for these updates.
 - iv. Humanities Nebraska: Jeff Barnes: The program was given April 9th on the various monuments throughout Nebraska.
- b. COVID-19 Update. The city's mask mandate ended. Plexiglass is still at service points. Programming has fully resumed.
- c. Department Plan Development Strategy. No update.
- d. State Report. The report was submitted. A one-page report is available.

Agenda Item #8: New Business

- a. President and Secretary Positions 2022. Appreciation was expressed to Hoang who served as President and Schmit-Pokorny who served as secretary in 2021. It was moved by Hoang and seconded by Westlund to close nominations and cast a unanimous ballot for Novacek as President and Hearn as Secretary for 2022. Board members voting aye: Hearn, Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.
- b. Grants
 - i. Three Rivers Library System: Humanities Nebraska – Jeff Barnes. When a Humanities Nebraska speaker is requested, the hosting library has a fee. The Three Rivers Library System has grant funding available to reimburse libraries for this fee. Cedate Shultz submitted a grant for the \$75 speaker fee and the regional library system awarded this to the library.
 - ii. Nebraska Library Commission: American Rescue Plan Act (ARPA) Grant Program. The La Vista Public Library was eligible for \$8,472 to be used according to the guidelines and requirements set forth. The library had earmarked part of these moneys for Hot Spots to check out and staff use (this was denied through the city) and virtual glasses.
- c. Policy Review: Bulletin Board. The policy was discussed. It was determined that there were no edits or changes to be made to the policy at this time.
- d. Policy Review: Food and Drink. The policy was discussed. It was determined that there were no edits or changes to be made to the policy at this time.
- e. Policy Update: Emergency and Safety Issues. The policy was discussed. There have been changes to city personnel and Metropolitan Community College Sarpy Specialists' job title and duties. It was moved by Westlund and seconded by Hearn that the policy be approved as presented. Board members voting aye: Hearn, Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.
- f. New Policy: Laser General Use Policy. The policy was discussed. It was moved by Novacek and seconded by Hearn that the policy be approved as presented. Board members voting aye: Hearn, Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.

- g. Social Media in the Library Region. At the November 2021 Board Meeting, Hoang asked about more use of social media in the library setting as it would be beneficial for a social media club where teens or the Teen Advisory Board could be creatively advertising. This information was shared with library staff. Barcal contacted the regional library system with a survey to distribute concerning social media use. One of the responses included information from the state report where social media information is compiled. This information was compiled in a report that was distributed to the Board. Novacek said library information on social media is scarce. Even new books can be posted and that this is needed for our community. She also suggested Pinterest options to show what the library has available.
- h. Inventory 2022. A report was distributed with updated inventory numbers.
- i. 2022 Summer Reading Program. Information was distributed concerning the various summer reading programs. Final numbers will be shared at the next meeting. A suggestion was made for an adult Dragon and Dungeons sessions for adults twice a month. This information will be shared with Ceterminate Shultz who manages the programming for adults.
- j. Library Donation Plaque. There have been updates to the library's donation plaque with two new plates:
 - i. Karla J. Stowe for the support of the Salute to Summer parade books which were purchased to promote literacy as well as the University of Nebraska-Omaha practicum student who completed 60 hours. The library was able to purchase books and pay this intern due to donations from Robert Stowe in memory of this wife, Karla J. Stowe to ignite the love of libraries in young people.
 - ii. Darlene Rischling, Educator & Grandmother. Funding has been provided to support the library's GED program in memory of Darlene Rischling.
- k. Change of the July 14th meeting date to 21st. After discussion, it was moved by Hoang and seconded by Westlund to cancel the library board meeting in July due to the lack of a quorum. Board members voting aye: Hearn, Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.
- l. Omaha Henry Doorly Zoo Tickets. Omaha's Henry Doorly Zoo and Aquarium provided free zoo tickets with a La Vista Library Card for four different sessions. These sessions have come to an end but will begin again in October of 2022.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

Board Member Hearn shared a programming/craft idea that would align with the library's Summer Reading theme of Oceans of Possibilities where participants would create their own jelly fish by using a sandwich bag and staple streamers for the tentacles. This idea will be shared with Rachel Bachman, the new children's librarian at the library.

Board Member Hoang emphasized the importance of the library having a social media outlet and its ability to keep up with the times. Hearn suggested a public survey of what social media the La Vista Public Library users currently subscribe to and what they want to use it for or inquire how would they use it. A suggestion to place the survey on the library's webpage was given.

There was a motion by Westlund and second by Hearn to adjourn the meeting at 6:52 p.m.

The next meeting is scheduled for September 8th, 2022 at 5:30 p.m. at the La Vista Public Library, Conference Room #138.