

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
September 14, 2023**

Members Present:	Rose Barcal	Cindi Hearn	Kim Schmit-Pokorny
	Carol Westlund	Huyen-Yen Hoang	
Members Absent:	Connie Novacek		

Agenda Item #1: Call to Order

The meeting was called to order at 6:02 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions.

Agenda Item #4: Approval of Minutes of July 20, 2023, Meeting

It was moved by Westlund and seconded by Hearn that the July 20, 2023, minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

Agenda Item #5: Library Director's Report

- a. Library Programs: Opportunity for a possible children's author event with Sarpy Public Libraries and the La Vista City flag kits arrival was discussed
- b. Employee update: There were no employee updates.
- c. Library Meetings were reviewed including the vendor, Gale with regards to the GED online system. Metropolitan Community College (MCC)/City of La Vista Condominium meeting took place on May 8, 2023. Staff meetings have resumed after summer programming. Barcal met with the new city recreation Director, Heather Buller.
- d. General Library Information: the update of carpet in the conference rooms is still underway. The AV system for rooms 138/139 and 142 was discussed. The City's IT staff has determined where the monitor in these conference rooms will be located. MCC has an interim Administrator, Julie Langholdt, for the next six months. Barcal will be contacting local attractions regarding the possibility of receiving passes for the library patrons. The library's makerspace handout was reviewed.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Inventory 2023: An updated inventory report was distributed.
- b. Summer Programming was discussed. The program reports distributed for the reading portion showed 383 family, 94 teens and 123 adults reading logs were turned in.

Agenda Item #8: New Business

- a. Policy Review: Internet. Discussion was held concerning the Internet policy. Staff did not have any edits to the policy. It was moved by Hoang and seconded by Hearn to approve the policy edits. Board members voting aye: Hoang, Hearn, Schmit-Pokorny, Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried
- b. Policy Review: Finance. Discussion was held concerning the Finance policy. It was moved by Westlund and seconded by Schmit-Pokorny to approve the policy edits. Board members voting aye: Hearn, Schmit-Pokorny, Hoang and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.
- c. Policy Review: Interlibrary Loan. The policy was discussed. Library staff recommended that the patron's account must be in good standing prior to placing an interlibrary loan request and prior to receiving the materials. It was moved by Schmit-Pokorny and seconded by Hearn to accept the policy as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.
- d. Continuing Education Activities. Discussion was held regarding continuing education activities. Barcal will submit the time to the Nebraska Library Commission for credit. Hern asked about term limits.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

Hearns inquired about the need for volunteers at the library.

Agenda Item #11: Adjournment

There was a motion by Hearn and second by Schmit-Pokorny to adjourn the meeting at 6:48 p.m.

The next meeting is scheduled for November 9th, 2023 at 6:00 p.m. in conference room #142.