

**MEETING OF THE LIBRARY ADVISORY BOARD  
CITY OF LA VISTA**

**MINUTES OF MEETING  
July 20, 2023**

Members Present:	Rose Barcal Carol Westlund	Connie Novacek	Kim Schmit-Pokorny
Members Absent:	Cindi Hearn	Huyen-Yen Hoang	

Agenda Item #1: Call to Order

The meeting was called to order at 6:07 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions.

Agenda Item #4: Approval of Minutes of March 9, 2023 Meeting

It was moved by Westlund and seconded by Schmit-Pokorny that the March 9, 2023 minutes be accepted as presented. Board members voting aye: Novacek, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Hoang. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the Alex Kava's event.
- b. Employee update: Mary Hagerup has retired. New team members are Deb Reddy who joined in March as the afternoon Circulation Clerk, Diane Chapman who joined in April as the Administrative Assistant, Hannah Kasik who joined in July as the GED Instructor, and Sarah Shippy who will begin next week as a Youth Division Circulation Clerk.
- c. Library Meetings were reviewed including the quarterly CONDO Board Meeting with Metropolitan Community College (MCC), Sarpy Library Directors', a regional library system meeting, and various vendors including an Apollo user group meeting and meeting with the Freegal representative online to discuss unlimited streaming for library users.
- d. General Library Information included the update of carpet and AV equipment in the conference rooms which is still underway. The microphone in the conference rooms has been updated.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. National Medal for Museums and Library Service Nomination. This was reviewed by the Institute in March of 2023. The La Vista Library did not make the final list of candidates.
- b. State Report FY22. The one-page summary was shared. A discussion was held including the new colorful and appealing format. There was no additional discussion.

- c. Grant: 2023 Will Eisner Graphic Novel Grants for Libraries: Nerdy and We Know It Comic Book Club was submitted by Ashley Wemhoff for \$4,000 to begin a teen comic book club. The grant not awarded.
- d. Memorials: an example of the book plate inserted for memorials was shared.

Agenda Item #8: New Business

- a. Military Library Memberships. A report on the Sarpy residency of the military library memberships was shared.
- b. Policy Review: Collection Development: It was moved by Schmit-Pokorny and seconded by Novacek to accept the policy as presented. Board members voting aye: Novacek, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Hoang. Motion carried.
- c. Policy Review: Privacy. The policy was discussed. It was determined that there were no edits or changes to be made to the policy at this time.
- d. Policy Review: Unattended Children. It was moved by Westlund and seconded by Schmit-Pokorny to accept the policy as presented. Board members voting aye: Novacek, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Hoang. Motion carried.
- e. Inventory 2023. The initial report for the 2023 inventory was distributed and discussed.
- f. Omaha's Henry Doorly Zoo and Aquarium Tickets. This program was a success. Patrons appreciated the opportunity to attend the zoo and aquarium at no cost. During the last round, tickets were distributed in less than a week.
- g. Summer Programming.
  - i. Overview. The July calendar and a detailed monthly report of the June programs and attendance were distributed.
  - ii. Karla J. Stowe. The funding for the program, Balloon Animal Adventures, on June 14th was given as a memorial to Karla J. Stowe, a former library patron, to honor her memory. Books to support literacy were also given. A summer internship has also been provided as a memorial for Karla J. Stowe. Jodi Norton, Youth Division Manager, selected an intern who will work this summer to learn about the library and assist with programming.
  - iii. Papillion's Lions Club. Funding of \$250 was provided by the Lions Club of Papillion to support the summer program. Funds will go toward providing the Jeff Quinn Magician program on June 20<sup>th</sup>.
- h. New Policy: Heat and Mug Press. Discussion was held concerning the presses and proposed policy. It was moved by Schmit-Pokorny and seconded by Novacek to accept the policy with the amendment by Schmit-Pokorny to change user ages to read "12 to 18." Board members voting aye: Novacek, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Hoang. Motion carried.
- i. New Policy: Button Maker. Discussion was held concerning the presses and proposed policy. It was moved by Westlund and seconded by Schmit-Pokorny to accept the policy with the amendment by Westlund to change user ages to read "8 to 12." Board members voting aye: Novacek, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Hoang. Motion carried.
- j. Salute to Summer 2023 Literacy
  - i. Karla J. Stowe. A donation was provided to purchase books to support literacy as a memorial for Karla J. Stowe. 720 books were purchased to hand out during the Salute to Summer Event on Saturday, May 27<sup>th</sup>. Approximately 1,000 people visited the library's booth.
  - ii. Papillion's Lions Club. Funding was provided by the Lions Club of Papillion to support literacy with the purchase of 240 books to be handed during the Salute to

Summer Event on Saturday, May 27<sup>th</sup>. Approximately 1,000 people visited the library's booth.

- k. New Grant: one by one® Grant through 4imprint®. Staff member, Jean Hurst, proposed requesting \$500 worth of USB drives to hand out to library users for saving electronic materials. The library was awarded this grant and has received 100 drives. Drives have been handed out to teens.
- I. Continuing Education Activities
  - i. Update. According to the Nebraska Library Commission's records, the total number of continuing education credits needed are 20. The deadline to complete is September 2024. A discussion was held concerning obtaining enough credits to continue the library board's accreditation. Barcal will be sending out information to Board members with educational websites and forms to submit to the Commission.
  - ii. Webinar. Based on the conversation, this webinar would not be viewed until the next meeting.
  - iii. Discussion. No further discussion was held.
- m. FY24 Budget Workshop. The workshop was held July 18<sup>th</sup> after the City Council meeting. No amendments were made to the library's FY24 budget.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

There were no comments from the Board.

Agenda Item #11: Adjournment

There was a motion by Schmit-Pokorny and second by Westlund to adjourn the meeting at 7:18 p.m.

The next meeting is scheduled for September 14<sup>th</sup>, 2023 at 6:00 p.m. at the La Vista Public Library.