

# MINUTE RECORD

No. 729 — REDIELD & COMPANY, INC. OMAHA E1310556LD

## LA VISTA CITY COUNCIL BUDGET WORKSHOP July 16, 2018

A Budget Workshop of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on July 16, 2018. Present were Mayor Kindig and Councilmembers, Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Director of Public Works Soucie, Director of Administrative Services Pokorny, Finance Director Miserez, Recreation Director Stopak, Human Resources Director Czarnick, City Planner Solberg, and Assistant Library Director Norton.

A notice of the workshop was given in advance thereof by publication in the Times on July 11, 2018. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

### **I. CALL TO ORDER**

Mayor Kindig called the meeting to order.

### **II. PLEDGE OF ALLEGIANCE**

Mayor Kindig led the audience in the Pledge of Allegiance

### **III. ANNOUNCEMENT OF LOCATION OF POSTED OPEN MEETINGS ACT**

Mayor Kindig announced the posted location of the Open Meetings Act information.

### **IV. BUDGET OVERVIEW**

City Administrator Gunn gave an introduction to the FY19 & FY20 Biennial Budget. Gunn went over the budget development process, significant budget changes, assumptions, budget priorities, challenges due to sales tax uncertainty and project timing, and overall revenues and expenditures

### **V. GENERAL FUND**

Finance Director Miserez gave an overview of the General Fund budget. Miserez talked about sources of revenues, expenditures, changes to the master fee schedule, and capital outlay.

Director of Administrative Services Pokorny gave a general overview of Administrative Services regarding function area priorities, significant budget variances and/or requests, and strategic plan.

City Clerk Buethe went over the highlights, FY19 & FY20 priorities, and budget implications for the City Clerk's Office.

Finance Director Miserez went over the highlights, FY19 & FY20 priorities, and budget implications for the Finance Department.

Human Resources Director Czarnick went over the highlights, FY19 & FY20 priorities, and budget implications for the Human Resources Department.

Director of Administrative Services Pokorny went over the highlights, FY19 & FY20 priorities, and budget implications for the Information Technology Department.

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At 7:36 a motion was made by Crawford and seconded by Thomas to take a 10 minute recess. Voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Voting nay: None. Absent: None. Motion carried.

At 7:50 a motion was made by Crawford and seconded by Thomas to reconvene the meeting. Voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Voting nay: None. Absent: None. Motion carried.

Assistant City Administrator/Director of Community Services Ramirez gave a general overview of Community Services regarding function area priorities, significant budget variances and/or requests, and strategic plan.

City Planner Solberg and Chief Building Official Sinnett went over the highlights, FY19 & FY20 priorities, and budget implications for the Community Development Department.

Assistant Library Director Norton went over the highlights, FY19 & FY20 priorities, and budget implications for the Library.

Recreation Director Stopak went over the highlights, FY19 & FY20 priorities, and budget implications for Public Transportation, Recreation Department, Swimming Pool, and Special Services Bus.

Police Chief/Director of Public Safety Lausten gave a general overview of Public Safety regarding function area priorities, significant budget variances and/or requests, and strategic plan.

Police Chief/Director of Public Safety Lausten went over the highlights, FY19 & FY20 priorities, and budget implications for Animal Control and the Fire Contract.

Police Captains Kinsey and Waugh went over the highlights, FY19 & FY20 priorities, and budget implications for the Police Department.

Director of Public Works Soucie gave a general overview of Public Works regarding function area priorities, significant budget variances and/or requests, and strategic plan.

Director of Public Works Soucie went over the highlights, FY19 & FY20 priorities, and budget implications for Public Works Administration.

Building Maintenance Technician Siebels went over the highlights, FY19 & FY20 priorities, and budget implications for the Public Works Building Maintenance Division. Mayor Kindig asked if we have a building repair program. Siebels stated that they are working toward that.

Deputy Director of Public Works Calentine went over the highlights, FY19 & FY20 priorities, and budget implications for the Public Works Parks Division. Mayor Kindig asked if they were doing all spraying in house. Calentine stated that the right of ways are sprayed in house and parks are contracted. Calentine stated that they had checked on the costs last year and it was still the best price to continue this way.

Sports Complex Foreman Thornburg went over the highlights, FY19 & FY20 priorities, and budget implications for the Public Works Sports Complex Division. Mayor Kindig asked if they are considering moving an outfield fence farther back when new lighting is done. Thornburg stated that they would look at that.

Deputy Director of Public Works Calentine and Streets Foreman Small went over the highlights, FY19 & FY20 priorities, and budget implications for the Public Works Streets Division. Councilmember Crawford stated that we need to prioritize street overlays and repairs to bring back standards we used to have. Mayor Kindig asked for a review of overlays, etc. to potentially move some of these projects up.

At 9:11 a motion was made by Crawford and seconded by Thomas to take a 7 minute recess. Voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Voting nay: None. Absent: None. Motion carried.

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At 9:19 a motion was made by Crawford and seconded by Thomas to reconvene the meeting. Voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Voting nay: None. Absent: None. Motion carried.

## **VI. SEWER & SEWER RESERVE FUND**

Director of Administrative Services Pokorny gave a general overview of the Sewer Fund and Sewer Reserve Fund. Pokorny stated the increase in sewer fees would be 8%. Councilmember Hale asked if MUD would be taking over all of the sewer billing in 2019, and Pokorny stated that they would do all of the billing except for the three large companies that the City will continue to bill. Councilmember Hale asked if that would save time for City staff. City Clerk Buethe stated that it currently takes a couple hours a month so there would be no significant time savings.

Sewer Foreman Foster went over the highlights, FY19 & FY20 priorities, and budget implications for the Public Works Sewer Operations Division.

## **VII. DEBT SERVICE FUND**

Finance Director Miserez presented the Debt Service Fund Budget.

## **VIII. CAPITAL IMPROVEMENT FUND & CAPITAL IMPROVEMENT PROGRAM (CIP)**

Assistant City Administrator/Director of Community Services Ramirez and Deputy Director of Public Works Calentine presented the Capital Improvement Fund.

## **IX. OTHER FUNDS**

Director of Administrative Services Pokorny gave an overview of the Lottery Fund. Discussion was held regarding the current contract and its effect on the year end amounts and possible changes to future contracts.

Director of Administrative Services Pokorny gave an overview of the Economic Development Fund. Pokorny stated that the JQH balloon payment had been received and the bonds for that paid off. The balance in that fund will be transferred to the General Fund to cover legal fees associated with JQH bankruptcy case. Pokorny stated that there is a potential applicant in the near future.

Assistant City Administrator/Director of Community Services Ramirez gave an overview of the Off-Street Parking Fund which now includes two new parking districts for the parking structures at City Centre.

Assistant City Administrator/Director of Community Services Ramirez gave an overview of the Redevelopment Fund and talked about a General Business Occupation Tax (GBOT) for the new City Centre area.

Director of Administrative Services Pokorny gave an overview of the new Tax increment Financing Fund (TIF) stating the first funds will be in FY20.

Finance Director Miserez gave an overview of the Qualified Sinking Fund. City Council approved a sinking fund in 1998 with a balance of \$50,000 in it. Miserez stated that the recommendation is to place \$50,000/year into the fund for the holiday lights program. City Administrator Gunn informed the Mayor and City Council that Miserez and Pokorny are working on a policy for this fund which will be brought to a Council meeting later this year.

Police Chief/Director of Public Safety Lausten gave an overview of the Police Academy Fund. Lausten stated that the first class will run from August 6, 2018 to December 21, 2018. Lausten stated that the agencies are contributing in-kind as well as monetarily to this program.

## **X. ADJOURNMENT**

At 10:19 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick,

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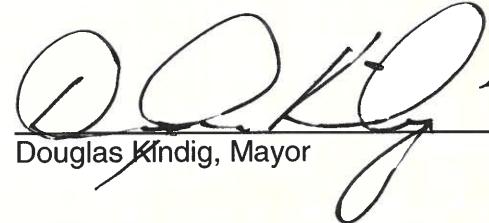
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Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Absent: None. Motion carried.

PASSED AND APPROVED THIS 8TH DAY OF AUGUST, 2018.

CITY OF LA VISTA



Douglas Kindig, Mayor

ATTEST:



Pamela A. Buethe

Pamela A. Buethe, CMC  
City Clerk